

**MINUTES  
CITY OF MCKINNEY, TEXAS  
WEDNESDAY, OCTOBER 27, 2010, 6:30 P.M.  
ROY AND HELEN HALL MEMORIAL LIBRARY, DELANEY ROOM**

The Community Grants Advisory Commission (CGAC) of the City of McKinney, Texas, held a Public Hearing in the Delaney Room, Roy and Helen Hall Memorial, 101 East Hunt Street, October 27, 2010 at 6:30 p.m.

Commission members present included Rachelle Campbell (Co-Chairperson), Brenda Carter, Kim Hubbard-Hall, Celso Martinez, Aaron McMahon (Chairperson), Ada Simmons and William Wehunt. Jennifer Cox, Director of Planning/Interim Manager of Community Services; Shirletta Best, CDBG Administrator; and Christine Lawton, CDBG Coordinator represented City staff.

The meeting was called to order at 6:35 p.m. by Chairperson McMahon.

Chairperson McMahon asked if the Commission members had changes or additions to the minutes from the October 20, 2010 CGAC Regular Meeting. With no adjustments from the Commission, he motioned for approval of the minutes and Ms. Campbell seconded. The vote passed unanimously 7-0.

Next, Chairperson McMahon officially opened the Public Hearing to consider FY 2010-2011 Community Support Grant funding requests. He explained the order of the agency presentations and stated each agency would receive up to 10 minutes for their presentation and the time included questions from Commission members.

The first presenter of the evening was Jim Durham, Branch Manager for the American Red Cross-Dallas Area Chapter, McKinney Branch. Mr. Durham stated the agency assists families with emergency shelter, gift cards and clothes when they have been affected by fire, floods or other disasters. The agency requested \$10,196 to continue providing emergency disaster funds and services to McKinney residents. Chairperson McMahon thanked Mr. Durham for all the outreach the agency provides to residents in times of tragedy.

The second presenter was Martha Skelton, representing The Assistance League of Greater Collin County. Ms. Skelton stated the agency is requesting \$7,000 in funds to help support their signature program, Operation School Bell. This program provides new clothing for McKinney elementary students. Ms. Skelton further explained clothing is provided at a cost of approximately \$70 per child and children are referred by their teachers and counselors. When asked by Ms. Carter if the agency considers the income of the children's family when offering assistance, Ms. Skelton responded no and explained teachers make the referral based on the hardships they see the children endure.

The next presenter was Susan Etheridge, Executive Director for CASA of Collin County. Ms. Etheridge gave a brief overview of the agency and stated the \$17,000 fund request will help support personnel costs to ensure the agency's ability to advocate for the abused and neglected children of McKinney. Ms. Campbell asked if the amount requested for salary is for a full or part-time position. Ms. Etheridge stated the request would cover a portion of the salary for a full-time caseworker.

Next was Sandra Dickey, Executive Director of Children and Community Health Center. Ms. Dickey stated the agency is requesting \$7,872 to cover the salary of a part-time Nurse Practitioner to work in the children's night clinic. The staff person will work along side the Volunteer Pediatrician. Ms. Dickey also stated additional funding is requested for the monthly prescriptions the agency provides to children free of charge. Mr. Martinez asked if the agency had plans to partner with any of the hospitals that are here in McKinney, and Ms Dickey clarified that the agency already partners with The Medical Center (Of McKinney) and Lab Corp of McKinney. Ms. Dickey further stated the agency also partners with hospitals outside of McKinney including, Children's Medical Center at Legacy and Scottish Rite Children's Hospital.

The next presenter Erica Stanley, Community Resource Director for Children's Advocacy Center of Collin County, gave a brief overview of the agency and stated the agency is requesting \$25,000 to provide McKinney children victimized by abuse and their non-offending family members any assistance with emergency and basic needs such as food and emergency shelter. Ms. Stanley stated the agency assisted almost 500 kids last year from the City of McKinney. Ms. Campbell asked how the agency assisted McKinney families in times of need when the agency was located in Plano. Ms. Stanley clarified that the agency has a satellite office in the E-Care Facility located on the west side of McKinney.

Juli Smith, Director of Senior Services, Collin County Committee on Aging (CCCOA) Inc. was the next presenter. The agency's request of \$17,328 will provide 70 McKinney Seniors with noon, evening and weekend meals at approximately five dollars per meal. The service is provided through the Meals on Wheels Program. Ms. Simmons asked Ms. Smith to clarify the misconception that all Meals on Wheels clients are poor. Ms. Smith stated not all clients are required to have low-to moderate income; they just need to demonstrate their inability to make a meal themselves due to disability or impairment such as Alzheimer's or Dementia.

The next presenter was Paul Hoffman, Executive Director for Dental Health Programs, dba Community Dental Care. Mr. Hoffman explained the agency's \$15,000 fund request will assist low-income McKinney children and seniors that do not have insurance, CHIPS or Medicaid to obtain comprehensive dental care. The agency is located in a space provided by Collin County Health Department. Ms. Best asked where the agency receives referrals for potential senior patients and Mr. Hoffman stated from other agencies like CCCOA, but mostly from primary care doctors.

Next was Carol Bodwell, Director of M.A. Community Food Pantry of McKinney. Ms. Bodwell indicated the \$15,500 fund request would be used for food purchases to supplement the food drives. Ms. Bodwell further stated that last year the agency assisted over 5,830 families, providing over 166,000 meals with an all-volunteer staff. Chairperson McMahon asked if the commission had any questions or comments and Ms. Hubbard-Hall thanked Ms. Bodwell for her commitment to the agency.

The next presenter was Christine Hockin-Boyd, Executive Director of Community Lifeline Center. Ms. Hockin-Boyd explained the agency assists McKinney residents with direct emergency services and is requesting \$14,000 for gift cards, gasoline vouchers, rent, utility, emergency shelter services and basic living necessities. Commission member Carter asked the Executive Director how the agency obtains its clients and Ms. Hockin-Boyd answered that clients are referred from churches, other agencies, family members, property managers and utility providers.

Judith Allen, Director of Programs for Communities in Schools presented next. Ms. Allen stated the agency is requesting \$5,400 to help underwrite enrichment programs for at-risk youth in nine McKinney schools by focusing on improving attendance, behavior and academics. Ms. Best asked why Webb Elementary was not included as one of the schools in the fund request and Ms. Allen clarified that the agency already received funds under the Community Development Block Grant (CDBG) for Webb Elementary to carry out those enrichment activities in the current program year.

Next was Carolyn Kennington, Family Outreach, Inc. Ms. Kennington gave a brief overview of the agency and stated that a portion of the \$8,772 will be used to support a Casework Manager, to assist five families in the In-Home Mentoring Program. The remaining fund request will cover direct emergency services including food, clothing and rent. Ms. Kennington also stated the agency receives all clients from referrals made by Child Protective Services (CPS). Ms. Simmons asked if the agency already had the five families as clients and Ms. Kennington stated no, the funding would go to new incoming clients.

The next presenter of the evening was Jessie McBroom, Manager of Grants for Health Services of North Texas. Mr. McBroom thanked the Commission members for past support, gave a brief overview of the agency and noted the new name change as the agency was formerly known as AIDS Services of North Texas. Mr. McBroom stated the \$6,250 fund request would provide Nutrition Center Services and Outpatient Medical Care to low to moderate income, McKinney residents living with HIV/AIDS. Ms. Hall asked how many residents the agency was currently servicing and Mr. McBroom responded the agency services approximately 55 McKinney residents.

The last presenter of the evening was Patrice Tosi, Chief Executive Officer for Hope's Door, Inc. Ms. Tosi explained that the agency offers emergency counseling and shelter service to victims of domestic violence. The \$40,232 grant request would assist 475 McKinney residents with comprehensive services such

as counseling, housing, food and clothing. Mr. McMahon thanked Ms. Tosi for her presentation and the services the agency provides.

The next item on the Agenda was a public hearing to consider, discuss and act on the 2009-10 CDBG Consolidated Annual Performance Evaluation and Repair (CAPER). Ms. Best explained that the report is an annual performance report of the activities and projects completed under the recent program year. The grant was \$562,464 and included funding of the City's Housing Rehabilitation Program, Grant Administration and Public Services. All regulatory caps were met and all agencies awarded with the exception of one completed all compliance requirements. The report will be viewed by the public for a 15-day comment period, where they can view the report online, at the Community Services Department or at the Roy and Helen Hunt Library. The report will be under the next public hearing on November 16 at the City Council's regular meeting, before the report is presented to the U.S. Department of Housing and Urban Development (HUD) in late December. The City of McKinney used 100% of its funding to benefit low-to-moderate income persons and households. At the end of the presentation, Ms. Best opened the floor to questions and there were none.

Chairperson McMahon thanked Ms. Best and all the nonprofit agencies for their presentations. He then motioned to adjourn, in which Ms. Campbell seconded.

The meeting was adjourned at 8:25 p.m.

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Aaron McMahon, Chairperson