

## **McKINNEY PUBLIC LIBRARY SYSTEM ADVISORY BOARD**

**JULY 20, 2017**

The McKinney Public Library System Advisory Board met in regular session in the Conference Room of the Roy and Helen Hall Library, 101 East Hunt Street, McKinney, Texas on July 20, 2017 at 5:00 p.m.

Board members present: Peter Samsury, Joann Pond, Joseph Closs, Amanda Hamilton and Lauren Smith-Carter.

Board members absent: Coretta Lule and Cheryl Darveaux.

The meeting was called to order at 5:00 p.m. after determining a quorum was present.

There was one guest present.

**17-732** Minutes of the Library Advisory Board Meeting of June 15, 2017.

Board members unanimously approved the motion by Board member Closs, seconded by Board member Pond, to approve the minutes of the Library Advisory Board meeting of June 15, 2017.

**17-733** Chairman Samsury called for the Hall Public Library Services Report. Library Director, Spencer Smith presented the Hall Public Library Services Report: Our circulation desks and book drop are in the final stages of construction. Staff has adapted well and are looking forward to the final product. Our circulation supervisor, Jason Giang, has been a tremendous help in arranging the temporary circulation stations including the technology needs to keep both stations operational. We are entering the final months of our budget year and Marci has kept selectors up to date with available funds and final dates for book orders. Marci is working with Ingram as a new vendor for library materials. Susan is wrapping up the summer conversation ESL program and fall registration will begin September 12th. Susan has applied for a \$1,000 grant from the Collin County Adult Literacy Council. With these funds we plan to implement an ESL book club for spring 2018. Larry continues his

monthly computer classes this summer at the McKinney Senior Center and will teach our fall computer classes beginning September 9th. The City of McKinney recently adopted a new volunteer program, Voly.org. All applications, background checks and job descriptions are online. Elfi has contacted all our volunteers notifying them of the change and the need to create accounts to continue with the volunteer program. Our shelvers and couriers continue to keep pace with our busy summer traffic.

**17-734** Chairman Samsury called for the Director's Report. Library Director, Spencer Smith presented his Director's Report: As you can see, our attendance per Adult program was down verses our goal. I have spoken with numerous people regarding this and we feel it is mostly due to our ESL numbers being low. Our attendance per Children's program is up verses what we anticipated. Our Teen program attendance is very impressive which had a relatively large spike percentage wise. Our Turnover verses Target – every item checked out an average of .81 times in the month of June. That is a record number for us. Our long term turnover target is 10. If we continue to hit the monthly number of .81, we will be right on target. Checkouts per Registered Borrower – every card holder averaged 1.73 checkouts in June and visits per borrower is 0.47. Percentage of PC Hour Capacity – We want to be around 50%. For June we were at 41.83% which is a little higher than May's 40.38%. Our PCs rate has been down quite a bit due to our hard drives failing. We have a few wait times and mainly the wait time is around five minutes or so. PC hours used during the month of June is 4,831. We currently have on record 103,406 registered cardholders and had 49,000 visitors during the month of June. We currently have 219,660 items, which does not include damaged or withdrawn items. These are physical items the library owns. Our electronic materials were up significantly from May's 4,599 to June's 6,645. Our meeting room hour's usage has decreased for the month of

June due to our summer programming utilizing the room and lessening the amount of available hours for rental. We provided 108 interlibrary loans for the month of June. We issued 1,326 new cards which does not include replacement cards. Of the new cards issued, 998 were at the John and Judy Gay Library. This averaged out to a new card issued for every 20 minutes that we were open during the month of June.

Board members unanimously approved the motion by Board member Closs, seconded by Board member Pond, to adjourn. Chairman Samsury adjourned the meeting at 5:40 p.m.

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PETER SAMSURY  
Chairman