

COMMUNITY GRANTS ADVISORY COMMISSION

NOVEMBER 21, 2019

The Community Grants Advisory Commission of the City of McKinney, Texas met in regular session in the 2nd Floor Conference Room, Municipal Building, 222 N. Tennessee Street, McKinney, Texas on November 21, 2019 at 6:30 p.m.

Commissioners Present: Chairman Randy Hubbard, Vice Chairman Donna Loughmiller, Commissioner Todd Burton, Commissioner William Wehunt, Commissioner Lent Keeler, Commissioner Alternate Jeff Dargatz. Absent: Commissioners Adrianna Pedraza and Jennifer Mott

Staff Present: Community Services Administrator Shirletta Best, Community Services Coordinator Camille Smith, Housing Services Coordinator Rebecca Salinas, Administrative Assistant Lupe Armijo

Chairman Hubbard called the meeting to order at 6:37 p.m. after determining the presence of a quorum.

19-976 Chairman Hubbard called for the Minutes of the October 10, 2019 Meeting of the Community Grants Advisory Commission. Commissioners unanimously approved the motion by Commissioner Loughmiller, seconded by Commissioner Wehunt, to approve the minutes of the October 10, 2019 meeting of the Community Grants Advisory Commission.

19-977 Chairman Hubbard called for Grant Reviewer Training - Introduction to Using ZoomGrants Software. Commissioners viewed a ZoomGrants video on how to review and score grant applications. Passwords will be assigned to Commissioners as the grant season gets closer.

19-978 Chairman Hubbard called for Consideration/Discussion of the CDBG Consolidated Annual Performance Evaluation Report (CAPER). Administrator Best reviewed the parts of the CAPER Report including a summary of 2018-2019 activities and performance, the Program Year goals and outcomes, the Annual Consolidated Plan, beneficiaries by race

and ethnicity, percent of low-to-moderate income individuals served, and allocation of expenditures. Administrator Best advised of the correction to the Public Comment Period dates to 12/1/2019 – 12/16/2019.

Coordinator Rebecca Salinas presented information on the Housing Rehabilitation Program funded by CDBG.

Commissioners unanimously approved the motion by Commissioner Keeler, seconded by Vice Chairman Loughmiller, to adjourn the meeting. The meeting adjourned at 7:36 p.m.

RANDY HUBBARD
Chairman