

December 6, 2022

Patricia Jackson
City of McKinney Public Works
Via email: pjackson@mckinneytexas.org

Re: TKI-ET City of McKinney Regional Airport FBO Project
Additional Services Proposal #3 – CA Phase Extension

Dear Patricia:

CaCo is hereby requesting approval for the extension of the Construction Phase Scope of Work; deemed Additional Services per Article 4.2 of our Agreement, as a result of the change in General Contractor to Nicholson Management Company.

Scope of Work

1. Project meetings starting November 14, 2022 and will occur every two weeks totaling approx. 12 meetings.
2. Nicolson stated the RFI process will be reinitiated.
3. Some of the previous sub-contractors may be replaced, some rework will be required due to non compliance to the drawings and possible shop drawing reviews may be required from new sub-contractors.

Project Schedule

City of McKinney’s intent is to complete the project before the Byron Nelson Championship, which begins May 8, 2023. Our fees are based on project completion no later that May 8, 2023.

CaCo and our consultant team (Structural and MEP Engineering and Landscape Architecture) agree to perform the Additional Services for the proposed Compensation below based on estimated hours/staff type and total remaining project duration:

	Estimated fees
CaCo Architecture LLC*	\$24,161.50
Stubbs (Structural)	\$3,600.00
Nova (MEP)*	\$6,000.00
CCA (Landscape Architecture)	\$1,350.00
Sub-Consultant Total	\$10,950.00
5% Sub-Consultant Markup per Contract	\$547.50
Total Estimated Fees	\$35,659.00

*Estimated fees to be billed hourly.

All the fees above will be billed monthly as completed. CaCo and our team have been providing services as needed in good faith in order to facilitate the project’s needs. If the foregoing is acceptable, please sign below and return one copy to CaCo. If there are any issues, please contact me immediately to discuss.

Sincerely,

CaCo Architecture, LLC



E. J. Copeland, AIA/NCARB



CCA Landscape Architects, Inc.
12700 Hillcrest Road
Suite 149
Dallas, TX 75230
P: 214.739.9105

29 November 2022

Mr. Ed Copeland, AIA
CaCo architecture, LLC
1412 Main St., Suite 1600
Dallas, TX 75202

RE: Proposal for Landscape Architectural Construction Support Services – Additional Fee
McKinney National Airport TKI Terminal/FBO

Dear Mr. Copeland:

CCA Landscape Architects, Inc. (formerly Caye Cook & Associates) submits this proposal for additional professional landscape services during construction due to the extensive delay in the project construction. Based on previous site observations, the landscape installation was near completion in the parking lot but had not started at the terminal. The following services will be provided as a not to exceed sum.

Construction Support Services - Additional Fee \$ 1,350.00

- Coordinate with Design team regarding construction issues for landscape and irrigation.
- Review submittals and address RFI's.
- Make 4 site visits to observe landscape irrigation installation including punch list and verification visit.
- Issue site visit report per visit.
- Visit site for punch list of landscape and issue report.
- Issue record drawings of landscape. Contractor to provide record drawing of irrigation since piping cannot be viewed in timely fashion.

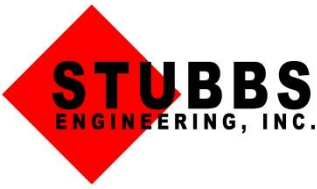
We have \$380.00 remaining to bill in the previous construction support fee of \$2,000.00 which will be invoiced as services are rendered. The additional fee is in addition to the previous \$2,000.00 fee to cover all the services listed above.

Standard reimbursable expenses are included in the above fees. Billing will be submitted at the end of each month and at completion of services and is due and payable within two weeks of receipt of payment by Owner. Billing will reflect percentage of scope completed. Additional services to those enumerated above will be billed at a rate of \$135.00 per hour for Principal Landscape Architect, \$110.00 for Project Landscape Architect.

Please call if you have any questions regarding this scope clarification.

Respectfully submitted,

Caye Cook, A.S.L.A.
Vice President, CCA Landscape Architects, Inc.



STUBBS ENGINEERING, INC.

1150 E. Kennedale Pkwy.
Kennedale, TX 76060
Ph: (817) 402-4590

Additional Services Agreement No. 2

Project: McKinney Executive Terminal
CaCo Architecture

Client:
SEI Project No.: C24-002

Date: December 5, 2022

This document will serve as an addendum to the proposal number C24-001, dated July 28, 2020 for the above referenced project. The terms and conditions specified in that proposal will be in effect for the additional services. Payment will be expected upon completion of the additional services.

Scope: The services will be to provide consultation and two site visits to assist with finishing the project.

Fee: \$ 3,600.00

Original Contract	\$ 5,000.00	
Add Service No. 1	\$ -	Not Awarded
Add Service No. 2	\$ 3,600.00	
Total Contract	\$ 8,600.00	

We will commence with the additional service upon receiving this accepted agreement in our office.

STUBBS ENGINEERING, INC.
Texas Engineering Firm Registration No.: F-12826

Michael A. Stubbs, PE DBIA
President

Accepted: _____

Print Name: _____

Position: _____

Date: _____