

COMMUNITY GRANTS ADVISORY COMMISSION

OCTOBER 22, 2014

The Community Grants Advisory Commission of the City of McKinney, Texas met in regular session in the Community Services Conference Room, 314 South Chestnut, Suite 101, McKinney, Texas on October 22, 2014 at 6:30 p.m.

Commissioners Present: Myra Taylor, Trae Gardner, Carla Bolds, Amy Evans, Kelly Maier, Maritza Spainhouer

Absent: Mark Phillips

Guests Present: Steve Spainhouer

Staff Present: Community Services Administrator Shirletta Best, Community Services Coordinator Will Honea

Ms. Shirletta Best noted the presence of a quorum and called the meeting to order at 6:38 p.m.

14-1051 Oaths of Office

City Secretary Sandy Hart administered the Oath of Office to Commissioners Amy Evans, Maritza Spainhouer, and Kelly Maier.

14-1052 Election of Chair and Vice-Chair

Chair Taylor and Vice-Chair Bolds will continue in their current positions; no election required.

14-1053 Board Orientation and Responsibilities of the Community Grants Advisory Commission.

Community Services Administrator Shirletta Best provided orientation to the Commissioners. Commissioners were given orientation notebooks that include a schedule of meetings for the year. Funding for grants is received from both city and federal sources. CDBG funds are used for grant administration, public services, housing, and economic development. The grant cycle for city funds addresses the Community Support Grant which provides funding for non-profit agencies and takes place during the fall. The Community Development Block Grant cycle begins in the spring and allocates the federal funds. Applications are vetted by staff members prior to presentation to the CGAC to ensure that all

pertinent information has been included and the agency is eligible. All applicants are required to have an audit to be eligible. Following public hearings, the CGAC will deliberate to decide funding amounts that will be recommended to the City Council. The Community Support Grant funding this year is \$119,700 and will fund approximately ten grants. The minimum CSG award is \$3,000; the minimum CDBG award is \$5,000. The CDBG funding this year is \$730,747 which includes 20% for grant administration and 15% for public services. Focus areas have been selected by Council and are listed in the five-year plan. Any CDBG funds that are unused at the end of the year will be reallocated to the following year.

CONSENT ITEMS

- 14-1054** Minutes of the Community Grants Advisory Commission Meeting of June 11, 2014.

Commissioners unanimously approved the motion by Commission Trae Gardner, seconded by Commissioner Carla Bolds, to approve the minutes of the Community Grants Advisory Commission meeting of June 11, 2014.

CITIZEN COMMENTS

Steve Spainhouer asked how Council decides the amount of funding allocated for grants. CSG funding is based on available funds after city funding is in place. CDBG funding is a federal decision and is based on population.

ADJOURN

Commissioners unanimously approved the motion by Commissioner Evans, seconded by Commissioner Maier, to adjourn. Chair Taylor adjourned the meeting at 7:31 p.m.

MYRA CISNEROS TAYLOR
Chairperson