

# CITY OF MCKINNEY, TEXAS

# MEMO

TO: Chris Chiancone  
FROM: Marcus Coleman  
DATE: Friday, October 30, 2015  
RE: Microsoft Enterprise Agreement Renewal

The City's Microsoft Enterprise Agreement (EA) is a program that allows the city use of Microsoft products and services. This agreement requires renewal every three years, and affords us the ability to accommodate for growth on a true-up model. Microsoft products are a key component to the City's Information Technology foundation, and without these Microsoft products we would not be able to support and run the majority of the applications and services that the City's various business units utilize on a day to day basis.

The products included in this agreement, but are not limited to, Windows Desktop OS (i.e. Windows 7, 8, 10), Windows Server OS, Exchange E-mail Server, SQL Database Server, Office (Word, Excel, Outlook, etc.). If this agreement is not renewed the City will not have Microsoft software support and will not be fully licensed for all products that are currently being used. It will also place the City in a position to pay retail level rates for the services - increasing our total operational spend.