

## **COLLIN COUNTY AIRPORT DEVELOPMENT CORPORATION**

**DECEMBER 19, 2012**

The Collin County Airport Development Corporation met in regular session in the Dowdy Board Room, 5900 S. Lake Forest Drive, McKinney, Texas, on December 19, 2012 at 9:00 a.m.

Board members Present: John Wroten, Andy Cowan, Daniel Jones, Fritz Mowery, and Steve McCarter. Absent: Mark David, Glynn Raymer.

**12-1131** Minutes of the Collin County Airport Development Corporation Meeting of November 8, 2012. A motion to approve the minutes was made by Member Fritz Mowery, seconded by Member Daniel Jones and unanimously approved by board.

**12-1124** Financial Report. Rodney Rhoades presented the November 2012 financial report. Board Chairman Wroten asked Mr. Rhoades to list the grant reimbursements that are pending with TxDOT/FAA and present it at the January meeting.

**12-1125** Board Chairman Report. Chairman Wroten presented the list of committees and board assignments to members.

**12-1126** Marketing Report. Fritz Mowery discussed the highlights of the Marketing Committee meeting of December 10, 2012. A handout was given to members outlining the suggestions. Ken Wiegand noted that airport brochures are being updated. Cutter Aviation will share a list of tenants at Addison Airport to the committee.

**12-1127** Business Development Report. None given.

**12-1128** Board and Liaison Updates:

- City Report – City Manager Jason Gray updated members on road construction and traffic changes. He noted that City Council approved incentives for the Corporate Center at Craig Ranch and that the Gateway Hotel is under way.

- MEDC Report – President Jim Wehmeier updated members on several economic development projects.

- MCDC Report – None given.

- Cutter Aviation Report – Manager Mike Livezey noted that November was one of the best months volume-wise. TI has acquired two new jets. Mike has a list of Addison tenants that he will be sharing with the Marketing Committee for recruitment. Cutter will be hosting the annual Chamber of Commerce awards on February 15, 2013 at the airport and the Volunteer Center of McKinney event in March 2013.

**12-1129** Airport Executive Director Report. None given.

**12-1130** Consider/Discuss/Act on a Recommendation to the City Council to Amend the Fuel Flowage Fee Schedule in Section 30-205 of the Code of Ordinances for Self-Fueling Operators. Board members unanimously approved a motion by Member Andy Cowan, seconded by Member Daniel Jones, to recommend to City Council to amend the fuel flowage fee schedule in Section 30-205 of the Code of Ordinances for self-fueling operators.

There were no citizen comments. Chairman Wroten recessed the regular meeting at 10:15 a.m. with a five minute break.

Executive Session convened at 10:20 a.m. in accordance with the Texas Government Code: 1) Section 551.072: Deliberation about Real Property: Airport Land Acquisition Projects: 12-01 2) Section 551.087: Deliberation Regarding Economic Development Negotiations: Projects: 09-03, 10-03, 12-02, 12-03, 12-04, 12-05.

Board members reconvened into open session at 11:24 a.m. Daniel Jones moved that the Chairman execute any necessary documents incident to the Board's discussion in Closed Session to acquire assets at CCRA. The motion was seconded by Fritz Mowery and approved unanimously.

Members unanimously approved a motion by Chairman Wroten and seconded by Member Mowery to adjourn 11:25 a.m.

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MARK DAVID, Secretary or  
ANDY COWAN, Vice Chairman