

## COMMUNITY GRANTS ADVISORY COMMISSION

NOVEMBER 10, 2022

The Community Grants Advisory Commission of the City of McKinney, Texas met in regular session in the 2<sup>nd</sup> Floor Conference Room, City Hall, 222 N. Tennessee Street, McKinney, Texas on November 10, 2022, at 6:30 p.m.

Commissioners Present: Lent Keeler, Chairperson Jennifer Mott, Chris Thornton, Silvia Escamilla, and DeAndre Hinton.

Absent: Todd Burton, Aaron Schmitz, and Vice Chairperson Dwan Marshall.

Staff Present: Community Services Administrator Shirletta Best, Community Services

**22-1041** Minutes of the Community Grants Advisory Commission Meeting of May 25, 2022. Commissioners unanimously approved the motion by Commission DeAndre Hinton, seconded by Commissioner Lent Keeler, to approve and refer the minutes of the Community Grants Advisory Commission Meeting of May 25, 2022.

**22-1042** Introductions were introduced by Mrs. Best that each board member would state their name, position on the board, how many years served, and give a reason as to why they chose to be apart of this board.

**22-1043** Election of Officers. Commissioners unanimously approved the motion by Commissioner Lent Keeler, seconded by Commissioner Chris Thornton, to approve Election of Officers Jennifer Mott was nominated as Chairperson. Commissioners unanimously approved the motion by Commissioner DeAndre Hinton, seconded by Commissioner Chris Thornton, to approve on Second Reading Election of Officers Lent Keeler was nominated as Vice-Chairperson. Commissioners unanimously approved the motion by Commissioner Lent Keeler, seconded by Commissioner Chris Thornton, to approve Election of Officers Motion approved slate.

- 22-1044** Training Overview of Community Development Block Grant (CDBG) and Community Support Grant (CSG) Programs was given by Community Services Administrator Shirletta Best, who provided presentations on both programs, the application process, and current funded agencies and programs.
- 22-1045** Board Training: Role as Grant Reviewer was also presented by Mrs. Best. She explained briefly how the process works and provided a presentation of Conflict-of-Interest requirements. Additional training will be provided next year at the beginning of the next grant application cycle.
- 22-1046** Consider / Discuss the Community Development Block Grant (CDBG) Consolidated Annual Performance Evaluation Report (CAPER). Ms. Best presented PowerPoint including a summary of 2021-2022 activities and performance, the Program Year goals and outcomes. The CAPER will be under public comment and will move to the City Council meeting for the public hearing. She also presented information on the Community Services Grants (CSG).

Commissioners unanimously approved the motion by Vice Chairperson Lent Keeler, seconded by Commissioner DeAndre Hinton, to adjourn the meeting. The meeting adjourned at 7:54 p.m.

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Jennifer Mott  
Chairperson

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Lent Keeler  
Vice Chairperson