

**CITY OF MCKINNEY**  
**MCKINNEY ARMED SERVICES MEMORIAL BOARD, INC.**  
**Wednesday, November 9, 2011**  
**6:00 p.m., Conference Room, 1611 Stonebridge Drive, McKinney, Texas**

The McKinney Armed Services Memorial Board met at the Parks, Recreation and Open Space Conference Room, 1611 North Stonebridge Drive, at 6:00 p.m.

Board members present were Ralph French, Charles Royko, Ron Poynter, David Allevato, R. D. Foster, and Brad Donovan. Also in attendance were Parks Development Superintendent Steve Brainerd, Maintenance Superintendent Tim White, and Administrative Assistant Shalonda Hill. Absent from the meeting was Curtis Rath.

Chairman Ralph French called the meeting to order at 6:02 p.m.

**11-78 – Citizen Comments**

LeNora Allen came forward to request permission to hand out “Thank You” greeting cards to attendees on Saturday at the Veteran’s Memorial ceremony. Dave Allevato made a motion to approve the request and R. D. Foster seconded the motion. The Board voted and motion passed by a unanimous vote of 6-0-0.

**11-79 – Approval of October 17, 2011 Minutes**

Ron Poynter made a motion to approve the minutes of the October 17, 2011 meeting and Charles Royko seconded the motion. The Board voted and the motion passed by a unanimous vote of 6-0-0.

**11-80 – Discuss 2011 Sundown Ceremony**

R. D. Foster gave a brief rundown of activities for the Sundown Ceremony on Friday night.

**11-81 – Discuss 2011 Veterans Day/Park Dedication Ceremony**

All last minute details of the Veterans Day ceremonies were discussed and agreed upon.

**11-82 – Approve Expenses Related to Restoring Field Parking to Original Condition**

Item tabled. The condition of the field will be inspected after the ceremony.

**11-83 – Discuss Board Conduct**

Conduct of the Board as a whole was discussed. All statements or responses from MASMB Board members that are addressed to the public should be in alignment.

**11-84 – Discuss Managing Donor Recognition**

The recipients of the Board's commemorative coins, and the timeline for disbursement of the coins, were discussed. Also discussed was disbursement of plaques to the top major contributors of the Veterans Memorial project.

**11-85 – Discuss MASMB Future Responsibilities**

The Board discussed in what ways their responsibility and focus needs to shift now that the Veterans Memorial has been erected. In 2012, meeting dates will change from monthly to quarterly meetings – then shift back to monthly in June of 2012 as planning for the observation of Veterans Day 2012 draws closer.

Ron Poynter made a motion to adjourn and Dave Allevato seconded the motion. The Board voted and the motion passed by a unanimous vote of 6-0-0.

The meeting was adjourned at 7:52 p.m.

The next meeting of the McKinney Armed Services Memorial Board will be Wednesday, January 11, 2012 at 6 p.m. in the Conference Room of the Parks, Recreation and Open Space Administration Building at 1611 N. Stonebridge Drive, McKinney, Texas.

ATTEST:

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Ralph French  
Chairman  
McKinney Armed Services Memorial Board