

**City of McKinney
Proposed Fee/Rate Change for FY2011-12**

Department	Revenue Account	Item	Current Rate	Proposed New Rate
Engineering		Floodplain Reclamation Review		
Engineering		Application Fee	-	\$3,000
Engineering		3rd and Each Subsequent Submittal	-	\$1,000
Engineering		Tree Permit Fee	-	\$20
Engineering		Affidavit of No Protected Trees	-	\$20
Engineering		Limited Purpose Tree Permit	-	\$20, plus \$5 per quality tree to be removed
Engineering		Construction Tree Permit	-	\$50, plus fee as indicated below
Engineering		Sites with no more than 10 quality trees	-	\$10
Engineering		Sites with 10-50 quality trees	-	\$50
Engineering		Sites with more than 50 quality trees	-	\$100
Engineering		License Agreement Authorization	-	
Engineering		Application Fee	-	\$1,000
Engineering		Non-Standard Agreement Fee	-	\$1,000.00 plus any and all additional actual costs incurred by the City for the preparation of the non-standard agreement
Library	001-0000-351-2002	Library Room Rental		
Library	001-0000-351-2002	Rental of Hall Library Dulaney Room	\$10/hour	\$20/hour
Library	001-0000-351-2002	Rental of Hall Library Conference Room	\$5/hour	\$10/hour
Library	001-0000-351-2002	Rental of JIG Library Meeting Room	new fee	\$20/hour
Library	001.0000.351.2002	Discontinue Test Proctoring	\$10/test	-
PROS/Sr Ctr	001-0000-347-3030	Senior Center Use Fee		
PROS/Sr Ctr	001-0000-347-3030	Daily Guest Fee	-	\$5
PROS/Sr Ctr	001-0000-347-3017	Senior Center Information Booth Fee		
PROS/Sr Ctr	001-0000-347-3017	McKinney Based Non-Profits (per hour)	-	\$15
PROS/Sr Ctr	001-0000-347-3017	Out of City Non-Profits (per hour)	-	\$25
PROS/Sr Ctr	001-0000-347-3017	McKinney Profits (per hour)	-	\$50
PROS/Sr Ctr	001-0000-347-3017	Out of City Profits (per hour)	-	\$100
PROS/Rec	001-0000-347-5007	Trolley Bus Fees		
PROS/Rec	001-0000-347-5007	Driver fee, three-hour minimum (150 miles included)	\$20/hour	\$45/hour
PROS/Rec	001-0000-347-5007	Costs for additional miles above 150:		
PROS/Rec	001-0000-347-5007	Mileage (non-profit entity)	\$0.55/mile	\$0.75/mile
PROS/Rec	001-0000-347-5007	Mileage (standard)	\$0.75/mile	\$1.25/mile
PROS/Rec	001-0000-347-5007	Toll Road use	-	\$10 per rental

CITY OF MCKINNEY
Fee / Rate Change Request
FY 2011-12

Prepared by: Michael Hebert

Fund: 001-4103

Department / Division: Development Services / Engineering

Name of Fees/Charges: License Agreement Authorization

Effective Date of Change: 10/1/2011

Changes:

Item	Current Rate	Proposed New Rate
License Agreement Authorization		
Application Fee		\$1,000
Non-Standard Agreement Fee		\$1,000.00 plus any and all additional actual costs incurred by the City for the preparation of the non-standard agreement

Last Ordinance Number: NA

Section Number: 2-1 (e)

Date Last Fee Change: _____

Justification: Multiple property owners have requested permission to install improvements within City easements. The process is time consuming, and legal fees are high with multiple revisions requested by those wishing to place structures on easements. While staff opposes structures within easements, there are situations where a viable alternative doesn't exist.

Financial Impact: Estimate \$4,000 cost recovery per year, increasing with development activity.

Service Impact: Will allow additional funding to expedite reviews. Minimal service impact to customers, but better assesses costs to individual requests. The Development Services Operational Review report recommended recovering a fee for this type of service.

Account Number and description: _____

CITY OF MCKINNEY
Fee / Rate Change Request
FY 2011-12

Prepared by: Michael Hebert

Fund: 001-4103

Department / Division: Development Service / Engineering

Name of Fees/Charges: Floodplain Reclamation Review

Effective Date of Change: 10/1/2011

Changes:

Item	Current Rate	Proposed New Rate
Floodplain Reclamation Review		
Application Fee		\$3,000
3rd and Each Subsequent Submittal		\$1,000

Last Ordinance Number: N/A

Section Number: 2-1 (f)

Date Last Fee Change: _____

Justification: Floodplain reclamation request are costly and time consuming for staff. Development activity that reclaims floodplain thus costs taxpayers more per review than do developments without floodplain reclamation. The Development Services Operational Review report recommended recovering a fee for this type of service.

Financial Impact: Fluctuates with development activity. Estimate \$12,000 first year fees to City.

Service Impact: Will allow additional funding to expedite reviews. Minimal service impact to customers, but better assesses cost to individual projects.

Account Number and description: _____

CITY OF MCKINNEY
Fee / Rate Change Request
FY 2011-12

Prepared by: W. Kyle Odom

Fund: 001-4103

Department / Division: Engineering/Development Services

Name of Fees/Charges: Tree Permit Fees

Effective Date of Change: 10/1/2011

Changes:

Item	Current Rate	Proposed New Rate
Tree Permit Fee	\$0	\$20
Affidavit of No Protected Trees	\$0	\$20
Limited Purpose Tree Permit	\$0	\$20, plus \$5 per quality tree to be removed
Construction Tree Permit	\$0	\$50, plus fee as indicated below
Sites with no more than 10 quality trees		\$10
Sites with 10-50 quality trees		\$50
Sites with more than 50 quality trees		\$100

Last Ordinance Number: NA

Section Number: 2-1 (g)

Date Last Fee Change: NA

Justification: Like the review of site plans which are charged a \$250 application fee, submittal of an affidavit of no protected trees, limited purpose tree permit, etc. requires the City Arborist to review the application for compliance with the Tree Preservation Ordinance. A site visit is also necessary to confirm the accuracy of the information provided by the applicant. The Operational Review of Development Services recommended recovering these types of City expenses.

Financial Impact: Estimate \$3,500 in revenue in FY 11-12 if approved. In 2009 the City Arborist reviewed 50 tree permit applications. In 2008 the City Arborist reviewed 134 tree permit applications.

Service Impact: The fee implementation will ensure quality submittals from applicants allowing quicker processing of applications.

Account Number and description: _____

CITY OF MCKINNEY
Fee / Rate Change Request
FY 2011-12

Prepared by: Beth Scudder

Fund: _____

Department / Division: Library

Name of Fees/Charges: Library Room Rental Fees

Effective Date of Change: 10/1/2011

Changes:

Item	Current Rate	Proposed New Rate
Rental of Hall Library Dulaney Room	\$10/hour	\$20/hour
Rental of Hall Library Conference Room	\$5/hour	\$10/hour
Rental of JIG Library Meeting Room	new fee	\$20/hour

Last Ordinance Number: (Ord. No. 2008-03-018, § 2, 3-4-2008; Ord. No. 2008-08-078, 8-19-2008)

Section Number: 50-4

Date Last Fee Change: unknown (over ten years ago)

Justification:

The cost of renting the meeting space in the Hall Library has not been increased in over ten years. With the lack of meeting room space in McKinney, the fee increase would reflect the actual value of the space and would more accurately reflect the staff time needed to administer the rental program. The rental of the meeting room at the JIG Library would be a new service. The meeting rooms are currently only rented to non-profit organizations, and the Library recommends removing that restriction.

Financial Impact:

The increase in the fee would increase revenues and more accurately reflect the staff time needed to administer the rental program. Lifting the non-profit only restriction would increase revenue.

Service Impact:

The increase in rental fees may impact a nonprofit's ability to rent the rooms.

Account Number and description:

001-0000-351-2002

CITY OF MCKINNEY
Fee / Rate Change Request
FY 2011-12

Prepared by: Beth Scudder

Fund: _____

Department / Division: Library

Name of Fees/Charges: Library Test Proctoring Fees

Effective Date of Change: 10/1/2011

Changes:

Item	Current Rate	Proposed New Rate
Discontinue Test Proctoring	\$10/test	-

Last Ordinance Number: (Ord. No. 2008-03-018, § 2, 3-4-2008; Ord. No. 2008-08-078, 8-19-2008)

Section Number: 50-4

Date Last Fee Change: unknown (over ten years ago)

Justification: The Library has charged a \$10 fee for each proctored exam and administered 100 exams in FY2010 for a total of \$1,000. Each exam that is proctored comes from a different institution and has its own unique set of requirements for administration, and return. Most exams require a degreed librarian to certify that the test was administered as required. Staff time spent on each exam averages 2.25 hours for a cost of approximately \$39 per test, resulting in a net loss of \$29 per test.

Financial Impact: Staff time spent on each exam averages 2.25 hours for a cost of approximately \$39 per test, resulting in a net loss of \$29 per test.

Service Impact: Collin College offers proctoring service to which we can refer citizens. With staff time freed from administering tests, we will have the resources available to coordinate the rental of the meeting room at the John and Judy Gay Library, which we have not been able to accomplish with current service and staffing levels. This will generate revenue that we believe will offset the loss of the proctoring revenue.

Account Number and description: 001.0000.351.2002

CITY OF MCKINNEY
Fee / Rate Change Request
FY 2011-12

Prepared by: Laura Cegelski

Fund: _____

Department / Division: PROS/Senior Recreation Center

Name of Fees/Charges: Daily User Fee

Effective Date of Change: 10/1/2011

Changes:

Item	Current Rate	Proposed New Rate
Daily Guest Fee	\$ -	\$5.00

Last Ordinance Number: _____

Section Number: 74-75 (5)

Date Last Fee Change: _____

Justification:

Guests of all ages, frequent the center throughout the year. Guests visits are asked to be kept to a minimal, to permit greater opportunities to current paying members. Paying guests will receive the same benefits as a current member, with the exception of persons under 50 years of age.

Financial Impact:

Strictly revenue generated. All activity fees still apply in addition to the Daily user fee.

Service Impact:

Paying guests will be permitted to fully participate in all center activities on that particular day.

Account Number and description:

001-0000-347-3030 Senior Membership Fees

CITY OF MCKINNEY
Fee / Rate Change Request
FY 2011-12

Prepared by: Laura Cegelski

Fund: _____

Department / Division: PROS/Senior Recreation Center

Name of Fees/Charges: Information Booth Fee per hour, per booth

Effective Date of Change: 10/1/2011

Changes:

Item	Current Rate	Proposed New Rate
McKinney Based Non-Profits (per hour)	\$ -	\$15.00
Out of City Non-Profits (per hour)	-	25.00
McKinney Profits (per hour)	-	50.00
Out of City Profits (per hour)	-	100.00

Last Ordinance Number: _____

Section Number: 74-75 (5)

Date Last Fee Change: _____

Justification:

Staff receives a high volume of requests from various types of businesses throughout the year. These businesses are primarily information based and provide an abundant of educational information relative to the senior population. Rather than book these potential organizations for speaking opportunities, a booth option has been requested by numerous vendors. This alternative would provide greater resources to the users of the senior recreation center at their own leisure. Advanced marketing would be available to members.

Financial Impact:

Strictly revenue based, as the vendor will be renting a booth space only. Booth consists of one 6 foot table.

Service Impact:

Greater resources will be offered to the senior population, and staff will no longer have to turn away many interested parties, due to a lack of room space. The community will be offered greater information from a variety of business types. (i.e. supplemental insurance, medicare options/changes, safety and educational resources, community housing alternatives). Members volunteer their personal information at their own risk.

Account Number and description:

001-0000-347-3017 Senior Citizen Events

CITY OF MCKINNEY
Fee / Rate Change Request
FY 2011-12

Prepared by: Charlie Bryant

Fund: General Fund

Department / Division: PROS/Recreation

Name of Fees/Charges: Trolley Bus Fees

Effective Date of Change: 10/1/2011

Changes:

Item	Current Rate	Proposed New Rate
Driver fee, three-hour minimum (150 miles included)	\$20.00/hour	\$45.00/hour
Costs for additional miles above 150:		
Mileage (non-profit entity)	\$0.55/mile	\$0.75/mile
Mileage (standard)	\$0.75/mile	\$1.25/mile
Toll Road use	-	\$10 per rental

Last Ordinance Number: Ord. No. 2010-11-047

Section Number: 74-212

Date Last Fee Change: 11/16/2010

Justification:

Financial Impact:

Increase revenues by \$5,000.

Service Impact:

Account Number and description:

001-0000-347-5007 Trolley Bus