

**MINUTES OF THE  
BOARD OF COMMISSIONERS  
MEETING  
HOUSING AUTHORITY OF THE CITY OF MCKINNEY**

The regular meeting of the Board of Commissioners of the Housing Authority of the City of McKinney was held at 5:30pm on the 22nd of January 2013.

The meeting was called to order at 5:36pm. The following Commissioners were present:

Donald Stockford  
Jim DeCoste  
Tom Johnson  
Justin Beller

**MHA staff in attendance:**

Roslyn Miller  
Shamira Lawrence  
Michael Brooks  
Rebecca Salinas  
Connie Crosby  
Sharon Green  
Ed Kirkpatrick  
Devona Harvey  
Magaret Coverson

**Members of the general public in attendance:**

Nicky Leeks  
Patsy Alexander  
Sarah Crammer  
Dorothy Hall  
Patricia Williams  
Rick Johnston  
Lacille Porter  
Renal Porter  
Cloma Porter  
Levi Wild of Sanchez and Associates  
Ann Lott with ICP  
Brandon Bolin of Ground Floor Development  
Terri Anderson with Anderson Capital  
Trish Haymaker of Haymaker & Co.  
Tanisha Smith HSA/Centerpointe

Commissioner Stockford called for a poll of the attendees. He advised that the meeting was incorrectly posted to be a work session but would be corrected and changed to a regular board meeting if there were no objections.

**Commissioner Stockford called for the invocation and Commissioner Johnson responded.**

**There was a call to hear comments from the public**

No requests were made.

**The next item was to consider/discuss/act on Minutes of the meeting held on December 11, 2012.**

Commissioner Johnson moved to approve the minutes as presented. Commissioner Beller seconded the motion. The board voted to approve the motion. (01.22.13.01)

**The next item was to consider/discuss/act on Minutes of the meeting held on December 18, 2012.**

Commissioner Johnson moved to table the minutes. Commissioner Beller seconded the motion. The board voted to approve the motion. (01.22.13.02)

**The next item was to consider/discuss/act on Minutes of the meeting held on December 31, 2012.**

Commissioner Johnson moved to approve the minutes as presented. Commissioner Beller seconded the motion. The board voted to approve the motion. (01.22.13.03)

**The next item was to consider/discuss/act on Master Development.** After brief questioning, Commissioner Stockford asked the board to motion to receive the new timeline. Commissioner Beller moved to acknowledge receipt of the revised timeline presented by the Master Development Team HSA/NRP Group. Commissioner Johnson seconded the motion. The board voted to approve the motion.

**The next item was to consider/discuss/act Millennium Project Update** (01.22.13.04). Brandon Bolin and Terri Anderson gave a brief presentation. Ground Floor Development asked the agency for an allocation of Project Based Housing Choice Vouchers to complete the final application to TDHCA. The agency advised it would review the request. No action was taken.

**The next item was to consider/discuss/act on ICP-Inclusive Communities Project Consent Decree RFP** (01.22.13.05) A brief update was given. No action was taken.

**The next item was to consider/discuss/act on Rental Assistance Demonstration Project Award.** (01.22.13.06) A brief update was given. No action was taken.

**The next item was to consider/discuss/act on Financials.** Ms. Trish Haymaker gave a brief report on the Financials. Commissioner Johnson requested a summary of all critical items with graphs and charts. Ms. Miller suggested a work session training provided by Trish Haymaker to help the board understand how to navigate the financial reports submitted to the board. Ms. Haymaker advised that she is encouraged by the state of the financials. Commissioner Beller moved to accept the Write Offs presented. Commissioner DeCoste seconded the motion. The board voted unanimously to approve the motion. (01.22.13.09)

Commissioner Beller moved to acknowledge receipt of the November 2012 and December 2012 Financials. Commissioner Johnson seconded the motion. The board voted to approve the motion. (01.22.13.07 & .08)

**The next item was to consider/discuss/act on Five Year/Annual Plan Update.** MHA staff made the Board aware of the upcoming proposal of updates to the Five Year/Annual Plan.

**The next item was to consider/discuss/act on Personnel Policy.** Commissioner Beller moved to accept the amendments to the Personnel Policy. Commissioner Johnson seconded the motion. The board voted unanimously to approve the motion. (01.22.13.10)

**The next item was to consider/discuss/act on Program Statistical Report.** Commissioner Beller moved to accept the Program Statistical Report presented. Commissioner DeCoste seconded the motion. The board voted unanimously to approve the motion. No action required.

**The next item was to consider/discuss/act on Maintenance Report.** After a brief questions and commentary, Commissioner Johnson moved to receive and support the recommended amendment to Sales/Service Schedule. Commissioner DeCoste seconded the motion. The board voted unanimously to approve the motion. (01.22.13.11)

**Executive Director's Report**

Ms. Miller reminded the attendees about City of McKinney P&Z Public Notice for 1/22/2013

She also provided a brief summary of the Brownfield Update Meeting 1/29/13

**Chairman's Report**

The Commissioners Board elected Commissioner Stockford as Chairman and Commissioner Johnson as Vice-Chairman.

**General Commentary**

Commissioner Johnson asked residents if they had an understanding of all that transpired during the meeting. There were no comments or concerns addressed.

**The next item was to adjourn to executive session.** Commissioner Stockford adjourned the meeting at 7:37pm. The board returned from executive session.

The meeting adjourned.

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Chairman

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Date

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Secretary