

COLLIN COUNTY AIRPORT DEVELOPMENT CORPORATION

FEBRUARY 14, 2013

The Collin County Airport Development Corporation met in regular session in the Dowdy Board Room, 5900 S. Lake Forest Drive, McKinney, Texas, on February 14, 2013 at 9:00 a.m. Board members present: Chairman John Wroten, Vice Chair/Treasurer Andy Cowan, Secretary Mark David, Daniel Jones, Steve McCarter, Fritz Mowery, Glynn Raymer, Emeritus Harry McKillop and Security Committee Chairman John Sullivan. Staff present: Airport Director Ken Wiegand, Director of Operations Steve Gould and Management Assistant Cindy Rowe. Guests present included: City Councilman Roger Harris, City Manager Jason Gray, City CFO Rodney Rhoades, and Cutter Manager Mike Livezey.

- 13-127** Minutes of the Collin County Airport Development Corporation Meeting of January 10, 2013. Board members unanimously approved the minutes on a motion by Board member Andy Cowan, seconded by Board member Frederick Mowery.
- 13-128** Financial Report. City CFO Rodney Rhoades reviewed the final December 2012 reports and explained the fund balance. The new 2014 budget process kicks off on February 26, 2013.
- 13-129** Board Chairman Report. Chairman Wroten stated that he would report later on in the meeting.
- 13-130** Marketing Report. Member Mowery updated members on two upcoming events: the Commemorative Air Force Air Show in the fall (October 4-5, 2013) and the Chamber of Commerce Community Awards Celebration on Friday, February 15, 2013. Both will be held at the airport.
- 13-131** Business Development Report. Secretary David stated that he would report in executive session.
- 13-132** Airport Security Report. Committee Chair John Sullivan reported on the airport security satisfaction survey results conducted in December 2012. Each member was presented with a handout and John reviewed each question with a PowerPoint presentation. Chairman Wroten asked staff

to come up with some solutions to some of the areas that were rated lower and prepare a management response for the next board meeting in March. All agreed that the survey results and actions should be published for the airport tenants.

13-133 Board and Liaison Updates:

City Report - City Manager Jason Gray stated that he would report in executive session.

MEDC Report – President Jim Wehmeier updated members on several economic events including Governor Rick Perry’s California trip to get businesses to relocated or expand to Texas. Vice President Abby Liu attended to network with businesses.

Cutter Aviation Report – Manager Mike Livezey reported on fuel sales and a new corporate tenant who will have a new aircraft soon in the CCHOA private hangars on the south end. Cutter Aviation will be hosting Volunteer McKinney on March 23, 2013 at the airport.

13-134 Airport Executive Director Report. Director Ken Wiegand stated that he would meet with TxDOT Aviation on February 26, 2013 in Austin to discuss the apron reconstruction project. Ken distributed information on Collin County Days in Austin on March 4-5, 2013. Ken and Vice Chair Andy Cowan have been reviewing and updating the Minimum Standards. Ken informed the board of possible FAA closures of contract towers. A self-fueling request was received from a tenant. A development application needs to be designed so that it can go through the proper channels to be processed.

13-135 Consider/Discuss/Act on a Remote Access Request. Ken informed members of a tenant request for remote access into the CCHOA hangars. The tenant was initially denied access because he did not meet the rules criteria during the re-certification period for remote access. The tenant provided the same responses this time which included a statement that he would use the privilege in place of his access card and may use it

to allow family and friends access when he was not present on the airport. He was again denied the privilege by staff. Members discussed the pros and cons of this request. A decision was made to let the Airport Director's denial stand.

There were no citizen comments. Chairman Wroten recessed the regular meeting at 10:34 a.m. After a brief break, members convened into executive session at 10:40 a.m. in accordance with the Texas Government Code: 1) Section 551.072: Deliberation about Real Property: Airport Land Acquisition Projects: 12-01 2) Section 551.087: Deliberation Regarding Economic Development Negotiations: Projects: 09-03, 10-03, 12-02, 12-03, 12-04, 12-05.

Members reconvened into open session at 12:16 p.m. with no action resulting from the executive session. Members unanimously approved a motion to adjourn at 12:18 p.m.

MARK DAVID, Secretary or
ANDY COWAN, Vice Chairman