

McKINNEY AIRPORT DEVELOPMENT CORPORATION

SEPTEMBER 18, 2014

The McKinney Airport Development Corporation met in regular session in the Second Floor Conference Room at City Hall, 222 N. Tennessee, McKinney, Texas, on September 18, 2014 at 8:00 a.m.

Board members Present: Fritz Mowery, Keith Clifton, Kenneth Sipiora, Tom Ferraro, and Terry Johnson. Absent: John Wroten and Steve McCarter.

Other Council Liaison/City/Staff/Guests present: Councilmen Roger Harris, City Manager Tom Muehlenbeck, Deputy City Manager Jose Madrigal, Trevor Minyard, Jim Wehmeier, Cindy Schneible, Dave Roesch and Airport staff Ken Wiegand, Eric Pratt, and Cindy Rowe.

14-931 Minutes of the McKinney Airport Development Corporation Meeting of August 21, 2014 - Board members unanimously approved the motion by Board member Tom Ferraro, seconded by Board member Terry Johnson, to approve and refer the Minutes of the McKinney Airport Development Corporation Meeting of August 21, 2014. The vote was 4-0. Member Mowery arrived after the vote.

14-932 Minutes of the McKinney Airport Development Corporation Meeting of September 3, 2014 - Board members unanimously approved the motion by Board member Tom Ferraro, seconded by Board member Terry Johnson, to approve and refer the minutes of the McKinney Airport Development Corporation Meeting of September 3, 2014. The vote was 4-0. Member Mowery arrived after the vote.

14-933 Financial Report: – Trevor Minyard reviewed the August financials reports with members. He stated that the FBO is performing well and fuel sales were up from July 2014.

14-934 Liaison Updates:
· City – Tom Muehlenbeck reported that the City's FY 2015 budget, including the airport budget, was adopted by City Council on September 9, 2014.

· MEDC – Jim Wehmeier stated that he and his staff were busy. He was complimented on an ad in the American Airlines magazine which highlighted McKinney National Airport.

· MCDC – Cindy Schneible updated members on the many projects and grants they are working on. She was thanked by members for her support in getting approval for funds to build a new transient hangar.

14-935 Executive Director Reports – Ken Wiegand stated that each of the airport departments (Executive Director, FBO, and Operations) submitted summaries which were included in the board packet and asked if there were any questions. The FBO report attached sample operating reports to show what can be generated with the software, Total FBO. Eric Pratt answered some questions pertaining to the FBO since Mark Jaraczewski was not at the meeting. Mark was attending a regional FBO meeting in Dallas. Ken reported that the new hangar ground breaking ceremony is scheduled for October 13, 2014. Another dedication ceremony for naming the airfield to BB Cope is scheduled for November 10, 2014. More details to follow for both ceremonies. Ken stated that it will take the FAA until November 2015 to change the name of the airport from Collin County Regional Airport to McKinney National Airport on all its literature. Ken Sipiora asked staff to provide a list of prospects that they are talking to at the next meeting that can be discussed in executive session. Tom Ferraro inquired about the self-fueling project status. Keith Clifton discussed the Second Amended MADC Bylaws and pointed out that the October 2013 Minutes was confusing when it said that the Airport Executive Director reported to the board. It should have read that after the Second Amendment, it was revised to state that the Airport Executive Director reported to the City Manager. Members asked City Manager Tom Muehlenbeck if they should conduct an annual appraisal of the Airport Director and forward the results to him. Tom replied that he would get back with them on the correct procedure. Keith Clifton stated that the

board needs to know what their business purpose is. Councilman Roger Harris stated an item to discuss advisory boards was coming up at the next City Council Work Session and that he would check with Mayor Loughmiller.

14-936 TIRZ 2 Program – Board member and TIRZ 2 Liaison Fritz Mowery updated members on the current status of the program.

Comments: Board Member Fritz Mowery reported on how well the aviation program (Collin County student Aviation Initiative) with MISD, Collin College and LeTourneau University is going. The program is at capacity with 200 students enrolled.

The regular meeting was recessed at 8:54 a.m. and members convened directly into Executive Session in accordance with the Texas Government Code: A. Section 551.072. Real Estate: Land development from FM 546 to US Hwy. 380 to Hwy. 5 New Hope Road; B. Section 551.087. Economic Development: 1. Project 08-02, 2. Project 09-02, and 3. Project 14-02.

Members reconvened into open session with no action resulting from the executive session and Secretary/Treasurer Keith Clifton adjourned the meeting at 9:26 a.m.

JOHN WROTEN, MADC Chairman
KEITH CLIFTON, Secretary/Treasurer