

McKINNEY AIRPORT DEVELOPMENT CORPORATION

NOVEMBER 20, 2014

The McKinney Airport Development Corporation met in regular session in the Valliance Bank basement conference room, 5900 S. Lake Forest Drive, McKinney, Texas, on November 20 at 8:00 a.m.

Board members Present: John Wroten, Keith Clifton, Tom Ferraro, Terry Johnson, David Vaughn, and Shqiprim "Doc" Vranici. Absent: Steve McCarter and Kenneth Sipiora.

Other Liaisons/City/Staff/Guests present: Mayor Loughmiller, Councilmen Roger Harris, Fritz Mowery, City Manager Tom Muehlenbeck, Trevor Minyard, Jim Wehmeier, Dave Roesch, Adam Wilbourn, and Airport staff Ken Wiegand, Mark Jaraczewski, Eric Pratt, and Cindy Rowe.

Chairman Wroten called the meeting to order at 8:00 a.m. noting a quorum was present.

- 14-1225** Minutes of the McKinney Airport Development Corporation Meeting of October 16, 2014. Board members unanimously approved the motion by Board member Tom Ferraro, seconded by Board member David Vaughn, to approve and refer the October 16, 2014 Minutes to City Council.
- 14-1226** Minutes of the McKinney Airport Development Corporation Meeting of November 10, 2014. Board members unanimously approved the motion by Board member Tom Ferraro, seconded by Board member David Vaughn, to approve and refer the November 10, 2014 Minutes to City Council.
- 14-1227** Board Chairman Report: Fritz Mowery who served on the board from October 2009 to November 1, 2014 was presented a special thank you gift and recognized for his many years of service. Chairman John Wroten updated members on a meeting he had with Mayor Loughmiller and Councilman Roger Harris regarding a Council subcommittee to work on the roles and responsibilities of board members. The topic will be discussed further at the December 15 Council Work Session. John also

inquired about the Prop 1 committee headed by Councilwoman Geralyn Keever concerning transportation fund allocations from TxDOT. Mayor Loughmiller also commented on the funds and his concerns regarding Highway 75.

14-1228 Financial Report: Trevor Minyard reviewed the October 2014 financial reports with members.

14-1229 Liaison Updates: City – Mayor Loughmiller informed members that he and City Council were working on a clear direction for all the boards outlining roles and responsibilities. He emphasized that all boards are advisory to City Council. The Mayor appointed a committee consisting of Council members Don Day, Roger Harris and Geralyn Keever to work on clear direction for the airport board. Councilman Roger Harris emphasized the challenges by City Council in separating the roles of staff and board members. He stated that in his opinion the way the board can help Council is to develop a strategy for airport growth 5, 10, & 20 years out.

City Manager Tom Muehlenbeck stated that beginning December 1, 2014 he will be providing the October budget reports of MEDC, MCDC, MCVB and MADC with City Council. City Staff and a Council committee have been working on a ten-year Capital Improvement Program and a budget to support it.

MEDC – Jim Wehmeier gave an update of projects and new board members for MEDC.

14-1230 Airport Director's Report – Ken Wiegand updated members on the Transient Hangar project anticipating to begin construction by the end of the year. Councilman Harris commented that staff and the board need to think about when the next hangar will be needed. Ken stated that staff is drafting a proposal for a second hangar. Airport staff provided City Management with an updated Airport CIP that covers needs for next year and the future. This program is updated every year.

14-1231 Airport FBO Report – Mark Jaraczewski reviewed his written report with members and stated that the FBO is at capacity for hangars. A new flight school (ATP) lease has been executed with a commencement date of January 2015. Staff is working on a safety/security plan for the FBO with John Sullivan. The Toyota Flight Department signing was a huge win for the city/airport. Mark is pursuing the purchase of a used deice truck. The self-service fuel system has been ordered and installation is expected within the next six months. October was a good month for fuel sales.

Chairman Wroten stated that the airport should promote services to area businesses/chambers of commerce that are offered at the airport.

14-1232 Airport Operations Report – Eric Pratt reviewed his written report and stated that the airport emergency plan had been corrected and will have a practice exercise in the near future. Airport operations were very good for October.

14-1233 Discuss Airport Standing Reports – Ken Wiegand asked board members what reports they want to see other than what is already provided. Member Tom Ferraro replied that they should wait on City Council's direction. Member David Vaughan stated that a report showing trends would be helpful with strategic planning. Ken stated that the airport's Master Plan needed to be updated. Member Keith Clifton mentioned industry data from FAA/TxDOT Aviation might be helpful. Ken mentioned that he along with the Mayor and City Manager will be going to Washington DC in December to meet with representatives from FAA regarding discretionary funding. Chairman John Wroten stated that a strategic planning meeting was needed soon and asked staff to give them a wish list of needs with costs and revenues. Member Ferraro suggested a subcommittee to brainstorm and come up with a recommendation. It was proposed that Tom Ferraro, Ken Sipiora and David Vaughan make up the committee. Mayor Loughmiller stated that

the subcommittee would need to keep the Council's CIP Priorities in mind and wait for their direction plan in January 2015.

14-1234 Consider/Discuss/Act on Upcoming MADDC Board Meetings –

Board members unanimously approved the motion by Board member David Vaughn, seconded by Board member Tom Ferraro, to cancel the December 18, 2014 board meeting and resume meetings next year on the third Thursdays of each month at 8:00 a.m.

Member Terry Johnson inquired about the election of Officers. Chairman Wroten stated that the board would wait until January 2015 after City Council's plan to the board is revealed.

Control Tower Manager Dave Roesch praised the FBO and stated that they were very busy and doing a great job. Tom Ferraro gave thanks to the Tower personnel for their excellent work.

Keith Clifton suggested that staff prepare a press release on the \$6.5 million acquired for the new hangar.

Chairman Wroten declared that there was no need for an executive session and adjourned the meeting at 9:45 a.m.

JOHN WROTEN
Chairman