

McKINNEY AIRPORT DEVELOPMENT CORPORATION

APRIL 17, 2014

The McKinney Airport Development Corporation met in regular session in the Dowdy Board Room, 5900 S. Lake Forest Drive, McKinney, Texas, on April 17, 2014 at 8:00 a.m.

Board members present: John Wroten, Steve McCarter, Keith Clifton, Kenneth Sipiora, Tom Ferraro, Terry Johnson, and Emeritus Harry McKillop. Absent: Frederick Mowery.

Other City/Staff/Guests present: Councilman Roger Harris, Deputy City Manager Jose Madrigal, John Sullivan, Darrek Ferrell, Rodney Rhoades, Jim Wehmeier, Cindy Schneible, Cayti Stein, Adam Wilbourn, Ken Wiegand, Mark Jaraczewski, Eric Pratt, and Cindy Rowe.

14-397 Minutes of the McKinney Airport Development Corporation Meeting of March 20, 2014. Board members unanimously approved the motion by Board member Tom Ferraro, seconded by Board member Terry Johnson, to approve and refer the minutes to City Council by a vote of 4-0. Note two members arrived after the vote.

14-398 Financial Report – Rodney Rhoades reported on the March 2014 financial report as well as updating members on the upcoming FY 15 budget process. A preliminary airport budget was distributed to members for a “first look.” A more complete budget will be available next month for members to vote on in May or June. It will then go to City Council in July 2014. Secretary/Treasurer Keith Clifton had previously met with the airport director to review the draft and noted some of the issues such as fuel, maintenance and utilities. He also noted the need to add facilities.

14-399 Board Chairman Report – no report.

14-400 Liaison Updates:

City - Deputy City Manager Jose Madrigal updated members on the drought ordinance and comments boxes for staff and the public.

MEDC – Jim Wehmeier stated that they were very busy with seven

contracts to finalize.

MCDC – Cindy Schneible gave an update of the projects they are working on.

14-401 Airport Executive Director Reports – Ken Wiegand stated that staff attended the annual TxDOT Conference in Dallas last week.

McKinney Air Center – Mark Jaraczewski reported on the latest business to come to the airport and fuel sales. He stated that the remodel of the FBO was 80% complete. Mark is still pursuing the self-fueling option and stated that hangars are currently 98% filled. Chairman Wroten stressed the need to get a plan with figures for additional hangars. Ken Wiegand stated that he was going to create a proforma for more hangars with Mark Jaraczewski to present to the board.

Airfield Operation – Eric Pratt stated that the notice went out to approximately 30 tenants with remote access notifying them that the program would end July 1, 2014. John Sullivan thanked the board for the decision to end the program as it was a big liability to the City. Eric updated members on the “Spring Cleaning” initiative. He will be sending out another notice stating that the dumpsters will be removed May 12, 2014.

14-402 Consider/Discuss/Act on MADC Strategic Plan Update – Ken passed around the City’s Strategic Communications & Marketing Plan for members to view. The Airport along with other city departments has a section in the plan outlining their marketing plan. Members reviewed the draft update and made several suggestions including adding the marketing plan from the City’s plan. Keith Clifton recommended focusing on zoning land around the airport. Chairman Wroten asked if someone from the City could come to a board meeting to speak on zoning. It was decided to vote on approving the plan at next month’s meeting.

14-403 Consider/Discuss/Act on Airport Minimum Standards & Rules and Regulations - Board members unanimously approved the motion by

Board member Tom Ferraro, seconded by Board member Steve McCarter, to approve the Airport Minimum Standards & Rules and Regulations as written and to modify the TSASO fee on page 14.

No Citizen comments. Board Member Sipiora related that he visited the airport last Saturday after seeing a large aircraft on the ramp. He made a point to speak to the pilot and found out that it was his first time at TKI. The pilot stated that everyone was very friendly and it was a positive experience.

Chairman Wroten recessed the regular meeting at 9:04 a.m. and members convened into Executive Session. In Accordance with the Texas Government Code: A. Section 551.072. Deliberations about Real Property: Land development from FM 546 to US Hwy. 380 to Hwy. 5 New Hope Road B. Section 551.087. Deliberation Regarding Economic Development Matters: 1. Project 09-03, 2. Project 10-03, 3. Project 12-05, 4. Project 13-01, and 5. Project 4-01.

Members reconvened into open session at 9:50 a.m. with no action resulting from the executive session. A motion was made by Member Clifton to adjourn the meeting and it was seconded by Member Ferraro.

JOHN WROTEN
Chairman