

**CITY OF MCKINNEY
MCKINNEY ARMED SERVICES MEMORIAL BOARD, INC.
Thursday, February 10, 2011
6:00 p.m., Conference Room, 1611 North Stonebridge Drive**

The McKinney Armed Services Memorial Board met at the Parks, Recreation and Open Space Conference Room, 1611 North Stonebridge Drive, at 6:00 p.m.

Board members present were David Allevato, Kay Clifton, R.D. Foster, Jim Nichols, Ron Poynter, Curtis Rath, and Ralph French. Also present was Parks Development Superintendent Steve Brainerd.

Chairperson Allevato called the meeting to order at 6:00 p.m.

11-09 – Approve January 12, 2011 Minutes

Copies of the minutes of January 12, 2011, were distributed and discussed. On a motion by Mr. French, seconded by Mr. Rath, board members unanimously approved the minutes.

11-10 – Discuss and Approve Details of Memorial Design

Mr. Foster stated that the final list of 343 names for the Wall of Honor have been put in random order and sent to David Shipp, LanArc Design.

Mr. Brainerd noted that the structural engineering design should be received within a few days and he hopes to have everything approved by our next board meeting.

11-11 – Discuss and Approve Details of 2011 Groundbreaking Ceremony

Chairman Allevato stated that the Groundbreaking Ceremony scheduled for Wednesday, February 16, 2011, at 11:00 A.M. at the memorial site has been advertised and invitations have been sent to appropriate officials.

Mr. Brainerd stated that he has made arrangements for the podium and shovels to be delivered to the site the morning of the ceremony and the City of McKinney Mayor is scheduled to speak.

11-12 – Discuss Veterans Day/Park Dedication 2011 Ceremony

Chairman Allevato opened the discussion of the park dedication ceremony stating that requests should be sent as soon as feasible to potential speakers. Board members discussed their choices for speakers, noting that a decision should be made as soon as possible, keeping in mind possible travel expenses.

Mr. Brainerd stated he would check the Joint Reserve Base for possibilities of a flyover.

Chairman Allevato noted that Mr. Rath is the focal point for organizing events surrounding the ceremony, as well as possible sponsors for expenses.

11-06 – Discuss and Approve Wall of Honor Inclusion Request

Mr. Foster noted that although the current Wall of Honor list has been finalized, he still has several names that he is attempting to confirm for inclusion in the future.

11-07 – Discuss and Approve Fundraising Details

Mr. Brainerd stated that the letterhead for the fundraising letter developed by Mr. Rath has been ordered and his office will prepare the letters when the letterhead is received. Chairman Allevato stated that board members would assist with the letters, as needed.

11-08 – Citizen Comments

There were no citizen comments.

Adjournment

Chairperson Allevato suggested the next board meeting be held on March 9, 2011, at the Parks, Recreation and Open Space Administrative Offices Conference Room, 1611 North Stonebridge Drive, at 6:00 p.m.

On a motion by Mr. Nichols and seconded by Mr. Foster, the meeting was adjourned at 6:55 p.m.

DAVID ALLEVATO

Chairperson