## McKinney COMMUNITY DEVELOPMENT CORPORATION Project Grant Application

Fiscal Year 2021

**Project Grants** support for projects eligible for consideration under Sections 501 and 505 of the Texas Local Government Code. These include:

- Projects Related to the Creation or Retention of Primary Jobs
- Infrastructure Improvement Projects Necessary to Develop New or Expanded Business Enterprises
- Public Parks and Open Space Improvements
- Projects Related to Recreational or Community (city/public access) Facilities
- Professional and Amateur Sports and Athletic Facilities, including Children's Sports
- Entertainment, Tourist and Convention Facilities
- Projects Related to Low Income Housing
- Mass Transit-Related Facilities (facilities and/or equipment)
- Airport Facilities

#### INFORMATION ABOUT YOUR ORGANIZATION

Name: Sanchez Charities, LLC

Federal Tax I.D.: 82-5320214 Incorporation Date: 4/30/2018

Mailing Address: 2000 N. McDonald St. Suite 100

City McKinney ST: Texas Zip: 75071

Phone: 469-424-5900 Email: kim.sanchez@thesanchezgroup.biz

Website: www.thesanchezgroup.biz

#### **Check One:**

A Nonprofit – 301(c) Attach a copy of IRS Determination Letter
☐ Governmental entity
☐ For profit corporation
□ Other

V Name of the 501(a) Attack a same of IDC Determination Letter

Professional affiliations and organizations to which your organization belongs: McKinney Little Free Pantry, Stronger Together Networking, McKinney Hunger Free Coalition, One Heart McKinney, McKinney Chamber of Commerce.

#### REPRESENTATIVE COMPLETING APPLICATION:

Name: J. Martin Sanche, Co-Founder Sanchez Charities, LLC

Title: Volunteer

Mailing Address: 2000 N. McDonald St. Suite 100 City: McKinney ST: Texas Zip: 75071

Phone:469-424-5900 Email: martin.sanchez@thesanchezgroup.biz

#### CONTACT FOR COMMUNICATIONS BETWEEN MCDC AND ORGANIZATION:

Name: Kim Sanchez
Title: Founder

Mailing Address: 2000 N. McDonald St. Suite 100 City: McKinney ST: Texas Zip: 75071

Phone 469-424-5900 email: Kim.sanchez@thesanchezgroup.biz

#### **FUNDING**

Total amount requested: \$343,917

Matching Funds Available (Y/N and amount): Yes (**Please see Project Funding Table**)

Will funding be requested from any other City of McKinney entity (e.g. TIRZ Grant, City of McKinney

Community Support Grant)?

□ Yes X No

Please provide details and funding requested: See Attached Opinion of Probable Costs – Exh 1

**PROJECT** 

Start Date: 3-1-2021 Completion Date: 7-1-2021

**BOARD OF DIRECTORS** (may be included as an attachment)

Kim D. Sanchez Co-Founder
J. Martin Sanchez Co-Founder

**LEADERSHIP STAFF** (may be included as an attachment)

Kim D. Sanchez Managing Co-Founder

J. Martin Sanchez Co-Founder

Rosie I. Cano Volunteer/Administration

#### Using the outline below, provide a written narrative no longer than 7 pages in length:

#### I. Applying Organization

#### **Mission**

The "Mission" of Sanchez Charities, LLC is to leverage the business relationships that have been developed over twenty plus years and concentrate the resources of those relationships to improve the lives of Texas residents where specific needs are identified.

#### **Strategic Goals:**

- Community Development
  - O Support the advancement of educational opportunities for "at risk" youth; whether defined by income measures, socio-economic measures, or those with physical and mental special needs. Additionally, Sanchez Charities has partnered with other agencies that focus on "at risk" youth in order to enhance the overall cumulative impact of the various agencies involved. Lastly, Sanchez Charities has raised awareness about "at risk" youth, the impact on society and family, and

how community involvement can change current situations. In McKinney, Sanchez Charities supports the following:

- Holy Family School
- AEYL
- Hugs Café
- Hugs Greenhouse
- Toys for Tots
- McKinney Housing Authority
- Support and foster relationships with the various community outreach and non-profit organizations in the McKinney and Collin County area that provide health and human services. This support has been focused on the following:
  - Reducing gaps in the provision health and human services
  - Eliminating "overlaps" of services to improve and broaden impact
  - Encourage collaboration and partnering amongst service providers
  - Raise money and other in-kind donations as needed for critical programs and projects.

#### • Reduce Hunger

- Establish an anonymous vehicle for the distribution of food staples throughout communities
- Raise awareness about hunger, it's impacts on society and family, and how community involvement can change current situations.
- O Partner with other agencies that focus on "hunger" in order to enhance the overall cumulative impact of the various agencies involved. Partners have included:
  - Community Lifeline Center
  - Minnie's Food Pantry
  - McKinney Hunger Coalition
  - AEYL
- Raise money and other in-kind donations as needed for critical programs and projects.
- Community enhancement
  - O Support public art as an integral part of the built environment
  - Collaborate, where possible, with other organizations to advance the preservation of cultural assets. Current or past projects in McKinney:
    - Mexican Cemetery Picazzo Project
    - Monarchs of McKinney "Butterfly Project"
    - McKinney Blooms Downtown Parking Garage Mural
  - Raise awareness about the positive nature of cultural context in the built environment
  - Raise money and other in-kind donations as needed for the advancement of public-private projects to enhance cultural assets in communities.

#### **II.** Project – "The Mustard Seed" Center for Non-Profits

Kim and Martin Sanchez have been intimately involved in McKinney's growth and history for decades. They have been involved as Board of Director Members for the Chamber of Commerce, Holy Family School, Habitat for Humanity, Hunger Free Coalition and directly funded numerous charitable organizations including Hugs Café, AEYL and others. Several years ago, Kim Sanchez launched their firm's charitable foundation to streamline their financial support for various organizations. Throughout their time in the McKinney area since the mid 1990's, there has been a repetitive theme that has been discussed amongst the various organizations with which they have been affiliated – the need to increase

collaboration and synergy amongst the not-for-profit organizations in McKinney. As part of the continued Community Development Strategic Goals, the Sanchez Charities, LLC is proposing a not-for-profit campus and community resource center for not-for-profit organizations – <u>The Mustard Seed</u>. The specific request being made is for MCDC's participation for the cost of the infrastructure needed for the Mustard Seed.

• Outline details of the Project for which funds are requested. Include information regarding scope, goals, objectives, end user.

Sanchez Charities, LLC is proposing to develop +/-1 acre on White Street, approximately 500 feet East of Redbud Drive in McKinney Texas. A grant of \$343,917 is being requested from MCDC for the horizontal infrastructure and site development costs. The total project is estimated to be \$1.91 million. The MCDC Grant, if approved, will directly go to reimburse the Sanchez Charities, LLC's financial lending partner (BancorpsSouth) for the loan proceeds associated with the infrastructure on the proposed development. A more detailed budget is attached, and additional information is provided below in Section III.

The proposed development would ultimately construct a total of approximately 9,000 square feet in two different buildings. (See Attached Site Plan Exhibits submitted to the City of McKinney)

The buildings will be used as follows:

- Provide a Community Resource Center (CRC) The CRC will be staffed and managed in partnership with <u>Community Lifeline Center</u>. The CRC is intended to be an "in-take" and processing center for McKinney residents requiring health or human services. The in-take process will include a needs assessment and will map out a services strategy for the client in need. All not-for-profit organization who provide services in McKinney will be invited to participate in the pool of services.
- Develop a "one-stop shop" approach to intake that can be used by multiple agencies
- Provide low-cost office and meeting space for any not-for-profit organization providing services in the McKinney area
- Organize the various service providers and encourage collaboration through networking, team building and information sharing
- Keep and maintain an active database of service providers, processes, points of contact, etc., in order to improve the delivery of services
- Describe how the proposed Project fulfills strategic goals and objectives for your organization and benefits the McKinney community.

Community Development is a key Strategic Goal for Sanchez Charities, LLC. Community Development activities will continue to evolve on an "as-needed / as-defined" basis. However, specifically Sanchez Charities, LLC will be able to leverage its resources and relationships to provide a low-cost office campus (*The Mustard Seed*) for the not-for-profit community to thrive and expand in McKinney.

The proposed project will become a "central hub" for not-for-profit service providers. By centralizing information and an in-take process, participating not-for-profit organizations can be more efficient with providing services. Similarly, the resident in need of services can now come to one central location to learn about what services may be available community-wide, how to contact various service providers and to "connect" into the broader system of service providers through a more efficient and dignified way. This project will allow the most vulnerable part of our community to have a centralized way to access the many resources available. *The Mustard Seed* is not creating a new "program" or "project" that duplicates services; rather it is solely focused on helping the entire network of service providers be more efficient and effective by bringing the providers together – this ultimately helps the resident that may be in need of services.

## • Please also include planned support activities, timeframe/schedule, and estimated use and admission fees if applicable.

- ✓ Land is under contract. Expected closing is February 2021.
- ✓ Property has been rezoned City Council approved zoning on December 2, 2020
- ✓ Site Plan has been submitted to the City of McKinney
- ✓ Civil engineering plans are approximately 80% complete
- ✓ Architectural Plans are underway
- ✓ Once the City of McKinney approves the Site Plan, Minor Plat and Civil engineering documents, the site will be immediately developed.
- ✓ BancorpSouth (BCS) has committed to providing the project funding to construct the two buildings. The "equity" or "collateral" for the BancorpsSouth loan will be paid for by Sanchez Charities, LLC / Martin and Kim Sanchez.

#### o Include the location for Project

White Street approximately 500 feet East of Redbud Drive.

Provide a timeline for the Project – from design to completion.

If awarded a grant, we anticipate the following timeline:

• December 2020 – City Council Approval of Zoning

• December 2020 – Site Planning and Civil Engineering Submittal

• December 2020 – MCDC Grant Submittal

• February 2021 - MCDC Grant Award (hopefully)

• March 2021 – City approvals for construction

• April 2021 – Development of site

• June 2021 – Site Development complete

• June 2021 - Start construction of first building

• October 2021 – First building completed

December 2021 – Start construction of second building

• April 2022 – Second building complete

#### • Will the project be competitively bid?

Yes.

• Are there plans for growth/expansion in future years?

Yes. As indicated previously, the site will ultimately encompass two buildings. The first building will be constructed in 2021. It is anticipated the second building will be completed in 2022. Please provide the information requested below: O An expansion/improvement? □ Yes X No A replacement/repair? □ Yes X No o A multi-phase project? X Yes  $\square$  No • A new project? X Yes  $\square$  No Has a feasibility study or market analysis been completed for this proposed project? The Sanchez Charities, LLC has conducted quite a bit of research regarding this project. Specifically, Sanchez Charities has met with the following organizations: o Community Lifeline Center o Holy Family School Hunger Free Coalition Emmanuel Labor Street Side Showers o Community Health Clinic o McKinney CDBG Homelessness Coalition McKinney Little Free Pantry (Sanchez Charity Project Board) Provide specific information to illustrate how this Project aligns with one or more of the goals and strategies adopted by McKinney City Council and McKinney Community Development: The proposed project is directly linked to the goals/strategies below: Meet citizen needs for quality of life improvements, business development and sustainable economic growth for residents in the City of McKinney The project is intended to improve the "Quality of Life" for the most vulnerable of the McKinney's population. With COVID-19, the economic turmoil that the pandemic created, and the intense not-for-profit services provided in 2020, the need for a true collaborative was evident. It is anticipated that the challenging impacts will continue for many years to come. As McKinney continues to grow and mature as a community, health and human services will be a greater challenge in the future. It is estimated that the current population will double at McKinney's "full build-out" scenario. McKinney's population at build-out will be +400,000. As a fully mature community, we must also prepare to help those amongst us who might find themselves in need from time to time; hence, *The Mustard Seed*. Has a request for funding for this Project been submitted to MCDC in the past?

#### III. Financial

□ Yes

X No

The Sanchez Charities, LLC is in a unique position as a philanthropic arm of The Sanchez Group. 100% of all operating and administrative costs to operate the Sanchez Charities, LLC are paid for by The Sanchez Group, Kim (KDS) and Martin (JMS) Sanchez, it's various subsidiaries and its various partners. The Sanchez Charities, LLC is 100% staffed by volunteers; therefore, 100% of all funds, grants,

Date(s):

N/A

donations, etc., that are received (for various projects) are directed to the identified projects being contemplated. Currently, The Sanchez Charities, LLC has raised nearly \$220,000.00 as seed money for this project. These funds are dedicated non-encumbered funds for this project.

#### What is the total estimated cost for this Project?

Item	Project	MCDC Grant	Paid by Whom?	Notes
	Cost	Reimbursement		
		Request		
Land Cost	\$200,000	\$0.0	Sanchez Charities, LLC	See Attached
				Contract
Zoning	\$15,000	\$0.0	Sanchez	Approved
Site Plan	\$15,000	\$0.0	Sanchez	Submitted
Minor Plat	\$5,000	\$0.0	Sanchez	Pending
Civil Engineering	\$35,917	\$35,917	MCDC Grant	In progress
Architecture	\$35,000	\$0.0	Sanchez	In progress
Site Development	\$308,000	\$308,000	MCDC Grant	See Attached
Costs (infrastructure)				
Building 1	\$900,000	\$0.0	BancorpSouth/Sanchez	See Attached
Building 2	\$400,000	\$0.0	BancorpSouth/Sanchez	See Attached
Total	\$1.91 m	\$343,917		

#### Please attach a detailed Project budget specific to the request for funds.

#### What percentage of Project funding will be provided by the Applicant?

Sanchez Charities, LLC will be providing \$200,000 (10% of the project budget) in cash/equity. BancorpSouth will be providing the balance in a loan instrument guaranteed by Kim and Martin Sanchez. Soft Costs to date (approximately \$35,000) have been funded by Kim and Martin Sanchez personal. MCDC's participation, if a grant is awarded for the full amount being requested, the grant would constitute approximately a 17% reimbursement of the project budget. The reimbursement would retire that portion of the debt specifically attributable to site development costs.

#### **Are Matching Funds available?** X Yes $\square$ No

Sanchez Charities, LLC will be funding 100% of the equity required for the loan for the project as well as the long term "soft costs" (operational expenses) including architectural design, legal, administrative, insurance, easements and permits.

#### IV. Marketing and Outreach

Sanchez Charities has reached out to a broad spectrum of organizations (See Section II, Bullet 9") to discuss the concept, the feasibility, the need and overall support. In all, Sanchez and Charities has logged well over 1,000 hours in exploring the viability of this project over the last nine (9) months.

#### V. Metrics to Evaluate Success

Success for this project will easily be measured by the actual implementation of the site development improvements expressed in this proposal. *The Mustard Seed* will execute leases

associated with the "pre-lease" documents once development has commenced. Ultimately, the true success of <u>The Mustard Seed</u> will be the collaboration efforts and leveraged success that the individual service providers have in terms of providing services to the general population.

#### Acknowledgements

#### If funding is approved by the MCDC board of directors, Applicant will assure:

- The Project for which financial assistance is sought will be administered by or under the supervision of the applying organization.
- All funds awarded will be used exclusively for the purpose described in this application.
- Applicant owns the land, building or facility where the proposed project will be located. If the
  Applicant does not own the land, written acknowledgement/approval from the property owner
  must be included with the application. The letter must document the property owner is aware of
  the proposed use of the property or facility; and the property owner has reviewed the project plan
  and application, approves and supports the efforts of the Applicant.
- MCDC will be recognized in all marketing, advertising, outreach and public relations as a funder of the Project. Specifics to be agreed upon by applicant and MCDC and included in an executed performance agreement.
- Organization's officials who have signed the application are authorized by the organization to submit the application.
- Applicant will comply with the MCDC Grant Guidelines in executing the Project for which funds were awarded.
- Funded Projects must be completed within one year of the date the grant is approved by the MCDC board.
- Property owner will be responsible for maintaining the improvements made with funding from a Project Grant for ten (10) years.
- Grant recipients must maintain financial books and records of the funded project and of their
  operations as a whole for at least two years, should MCDC or the City of McKinney require an
  audit. The books and records must be available upon request and create a clear audit trail
  documenting revenues and expenses of the funded project.
- A final report detailing the successful completion of the Project, as measured against identified metrics, will be provided to MCDC no later than 30 days following the completion of the Project.
- Grant funding is provided on a **reimbursement** basis subsequent to submission of a reimbursement request, with copies of invoices and paid receipts for qualified expenses. Up to 20% of the grant awarded may be withheld **until the final report on completion of the Project is provided to MCDC.**

• A performance agreement will be required and will contain a provision certifying that the applicant does not and will not knowingly employ an undocumented worker in accordance with Chapter 2264 of the Texas Government Code, as amended. Further, should the applicant be convicted of a violation under 8 U.S.C. § 1324a(f), the applicant will be required to repay the amount of the public subsidy provided under the agreement plus interest, at an agreed to interest rate, not later than the 120th day after the date the MCDC notifies the applicant of the violation.

We certify that all figures, facts and representations made in this application, including attachments, are true and correct to the best of our knowledge.

<b>Chief Executive Officer</b>	Representative Completing Applicati		
Signature	Signature		
Kim D. Sanchez, Founder Printed Name	Rosie Cano Printed Name		
Signature	Signature		
J. Martin Sanchez, Founder Printed Name	Printed Name		

INCOMPLETE APPLICATIONS, OR THOSE RECEIVED AFTER THE DEADLINE, WILL NOT BE CONSIDERED.
CHECKLIST:

#### **Completed Application:**

- $\sqrt{\text{Use the form/format provided}}$
- √ Organization Description
- √ Outline of Project: description, budget, goals and objectives
- √ Indicate the MCDC goal(s) that will be supported by this Project
- $\sqrt{}$  Project timeline and location
- $\sqrt{}$  Plans for advertising, marketing and outreach
- $\sqrt{}$  Evaluation metrics
- $\sqrt{}$  List of board of directors and staff
- $\sqrt{}$  Financials provided: organization's budget and P&L for current and previous fiscal year; Project budget; audited financial statements
- √ Feasibility Study or Market Analysis if completed (Executive Summary)
- √ IRS Determination Letter (if applicable)

## A FINAL REPORT IS TO BE PROVIDED TO MCDC WITHIN 30 DAYS OF THE COMPLETION OF THE PROJECT

## FINAL PAYMENT OF FUNDING AWARDED WILL BE MADE UPON RECEIPT OF FINAL REPORT.

PLEASE USE THE FORM/FORMAT OUTLINED ON THE NEXT PAGE.



# McKinney COMMUNITY DEVELOPMENT CORPORATION Final Report

Organization:	
<b>Funding Amount:</b>	
Project:	
<b>Start Date:</b>	<b>Completion Date:</b>
<b>Location of Project:</b>	

#### Please include the following in your report:

- Narrative report on the Project
- Identify goals and objectives achieved

- Financial report budget as proposed and actual expenditures, with explanations for any variance
- Samples of printed marketing and outreach materials
- Photographs, slides, videotapes, etc. pre and post-improvements
- Performance against metrics outlined in application

## Please submit Final Report no later than 30 days following the completion of the Project/Promotional/Community Event to:

McKinney Community Development Corporation 5900 S. Lake Forest Blvd., Suite 110 McKinney, TX 75070

Attn: Cindy Schneible cschneible@mckinneycdc.org



June 18, 2018

Kim Sanchez Founder of Sanchez Charities 2000 N McDonald St Ste. 100 McKinney, Texas 75069

Dear Kim Sanchez,

Thank you so much for becoming a valued business associate of CR Professions! We're thrilled to have you on board and can't wait to become more involved in your business ventures. To help you stay well-informed from a Business Management, Tax Liability and Bookkeeping aspect; as well as when you can take advantage of Membership Promotions and Discounts, you can now register for a CEO Account with CR Professions, <a href="https://www.crprofessions.com">www.crprofessions.com</a>, click Log In and create an account; which will allow you to:

- Upload Correspondence- Sent directly to CR Professions
- Make Payments
- Review Business Management Guides, Business Publications, Tax Checklists and more

In addition, we want to make sure you're taking full advantage of all the membership benefits available:

- Access to Members-Only Content
- Professional Development Opportunities
- Referral Bonus Opportunities
- Quarterly Discounts of up to 50% Off next Service

We look forward to seeing you at our next meeting!

Best regards,

#### CR Professions

PO Box 262
McKinney, Texas 75070
Phone: 469-335-4566
Fax: 214-326-0405
crprofessions@outlook.com
www.crprofessions.com

SANCHEZ CHARITIES

DBA MCKINNEY LITTLE FREE PANTRY



### USE OF LOGO / SERVICE TESTIMONIAL PERMISSION

Thursday, May 10, 2018

Kim Sanchez Sanchez Charities dba McKinney Little Free Pantry 2000 N McDonald St. Ste. 100 McKinney, Texas 75071

The following serves the purposes of obtaining clearance of <u>CR Professions</u> the use of Sanchez Charities seal, emblem, insignia or logo in conjunction with a service testimonial for advertisement and promotion of services for both parties.

If you approve, please sign below where appropriate. Please be assured that this permission does not extend beyond <u>CR Professions</u> business use.

Brief Testimonial:			
-	 		 
dent, Owner	 	Date	 
		Date	

#### STACEY KEMP, COUNTY CLERK

COLLIN COUNTY, TEXAS 2300 BLOOMDALE RD, SUITE 2106 MCKINNEY, TX 75071



### ASSUMED NAME CERTIFICATE OF OWNERSHIP FOR INCORPORATED BUSINESS OR PROFESSION

1.	SANCHEZ CHARITIES			
	Name of Business or Professional Service	Please Print or Type)		
2.	2000 N MCDONALD ST STE 100	MCKINNEY	TEXAS	75071
	Business Address	City	State	Zip
		•		<b>-</b> -
3.	SANCHEZ CHARITIES		· · · · · · · · · · · · · · · · · · ·	
	Name of the incorporated Business or Pro-	fession as stated in its Artic	cles of Incorporation	
	Certificate Number (If applicable), 803003152	State in which busines	s was incorporated:_T	EXAS,
	Address of registered office in that jurisdic	etion:	,	
	2000 N MCDONALD ST STE 100	MCKIŃNĘY	TEXAS	75071
	Physical Address	City \	State	Zip
	Name of registered agent: KIM SANCH	JE7 / \		
	Name of registered agent: KIM SANCE			
5.	The corporation is a: (Please check one)			
	~	X / Non-profit Corpor	4	
	Business Corporation	X / Non-profit Corpor	fation L.	L.C
	Professional Corporation	Other (riese specify)		
				<del></del>
6.	The period during which the assumed nan	ne will be used is <u>10</u> yea	rs. Pursuant to Title 4,	Chapter 36.11 of the
	Texas Business and Commerce Code, Cert which the assumed name will be used.	ificates of Ownership are vo	ilid for a period not to e	xceed 10 years during
	which the assumed name will be used.	7	. <b>(</b>	
7.	The county or counties where business or	professional services are b	eing or are conducted o	r rendered under such
	/ \		: \ \	/
<del></del>	assumed name are (if applicable, use the designation	"all" or "all except") ALL GC	DUMILES	
8.	If this Instrument is executed by the attar	nav in fact halcha hachan	duly outborized in w	delina
8. If this Instrument is executed by the attorney-in-fact, he/she has been duly authorized in writing, by his/her principal to execute and acknowledge this instrument.				
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	By:			
	Signature and Title of Officer, Keprese	ntative, or Attorney-in-fac	t	
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COUN	TY OF COLLIN }		• •	
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	RE ME, CERETHA ROBINSON  D FOR SAID County and State, on this day	narcanally appeared	A STATE OF THE STA	CERETHA ROBINSON otary Public, State of Texas
111 2311	DIORDAD County and State, on this day	personally appeared		My Commission Expires
KIM	SANCHEZ		, or	June 24, 2018
	to me to be the person whose name subscrib			(Seal)
	ment, and acknowledged to me that he/she ex	recuted the same for		<b>( ,</b>
me pu	rpose therein expressed.	v. 1		•
Given	under my hand and seal of office, this	of day of	May ,20	18.
			7	<del></del>
		THA ROBINSON		
	Printed A	Name of Notary or County	/ Clerk	
	(1)K	atauron		
	Signatu	re of Notary or Deputy Cle	rk	
HARAGO CONTRACTOR CONT			Variationis attendi endomentali eta energia atta en en acciona e en acciona de la composición de la composición	

Corporations Section P.O.Box 13697 Austin, Texas 78711-3697



### Office of the Secretary of State

#### CERTIFICATE OF FILING OF

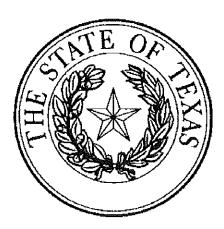
Sanchez Charities
File Number: 803003152
Assumed Name:
MCKINNEY LITTLE FREE PANTRY

The undersigned, as Secretary of State of Texas, hereby certifies that the assumed name certificate for the above named entity has been received in this office and filed as provided by law on the date shown below.

ACCORDINGLY the undersigned, as Secretary of State, and by virtue of the authority vested in the secretary by law hereby issues this Certificate of Filing.

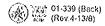
Dated: 05/08/2018

Effective: 05/08/2018



RR

Rolando B. Pablos Secretary of State



## Texas Sales and Use Tax Exemption Certification This certificate does not require a number to be valid.

vame of purchaser, firm or agency			
ddress (Street & number, P.O. Box or Route number)		Phone (Area code and number)	
ity, State, ZIP code			
I, the purchaser named above, claim an exemitems described below or on the attached order	nption from payment of sales a er or invoice) from:	nd use taxes (for the purchase	of taxable
Seller:			
Street address:	City, State,	ZIP code:	
Description of items to be purchased or on the att	tached order or involce:		
Purchaser claims this exemption for the following	reason:		
I understand that I will be liable for payment of all st the provisions of the Tax Code and/or all applicable I understand that it is a criminal offense to give an exen will be used in a manner other than that expressed in the from a Class C misdemeanor to a felony of the sec	ie law. nption certificate to the sellerfortaxe his certificate, and depending on the	phio itomo the Atting and a title of	
Purchaser gn	Title	Date	

NOTE: This certificate cannot be issued for the purchase, lease, or rental of a motor vehicle. THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID. Sales and Use Tax "Exemption Numbers" or "Tax Exempt" Numbers do not exist.

This certificate should be furnished to the supplier. Do not send the completed certificate to the Comptroller of Public Accounts.

Date of this notice: 04-25-2018

Employer Identification Number: 82-5320214

Form: SS-4

Number of this notice: CP 575 E

SANCHEZ CHARITIES 2000 N MCDONALD ST STE 100 MCKINNEY, TX 75071

For assistance you may call us at: 1-800-829-4933

IF YOU WRITE, ATTACH THE STUB AT THE END OF THIS NOTICE.

#### WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 82-5320214. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your Organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status under Internal Revenue Code Section 501(c)(3), organizations must complete a Form 1023-series application for recognition. All other entities should file Form 1024 if they want to request recognition under Section 501(a).

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

Unless a filing exception applies to you (search www.irs.gov for Annual Exempt Organization Return: Who Must File), you will lose your tax-exempt status if you fail to file a required return or notice for three consecutive years. We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter.

For the most current information on your filing requirements and other important information, visit www.irs.gov/charities.



#### Articles of Association of the Sanchez Charities

The undersigned, a majority of whom are citizens of the United States, desiring to form a Non-Profit Corporation under the Non-Profit Corporation Law of Texas do hereby certify:

First: The name of the Corporation shall be Sanchez Charities

Second: The place in this state where the principal office of the Corporation is to be located is the City of McKinney, Collin County.

Third: Said corporation is organized exclusively for charitable, educational, and community service purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Fourth: The names and addresses of the persons who are the initial trustees of the corporation are as follows:

#### Kimberly Dawn Sanchez 2000 N McDonald St Ste 100 McKinney, Texas 75071

Fifth: No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article Third hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code. If reference to federal law in articles of incorporation imposes a limitation that is invalid in your state, you may wish to substitute the following for the last sentence of the preceding paragraph: "Notwithstanding any other provision of these articles, this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this corporation."

Sixth: Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

In witness whereof, we have hereunto subscribed our names the	nis <u>1st</u> day of <u>January, 2018</u>
Signature PS	



Form 202

Secretary of State P.O. Box 13697 Austin, TX 78711-3697 FAX: 512/463-5709

Filing Fee: \$25



## Certificate of Formation Nonprofit Corporation

Filed in the Office of the Secretary of State of Texas Filing #: 803003152 04/30/2018 Document #: 810474200002 Image Generated Electronically for Web Filing

1 mily 7 00. 420	Nonprofit Corporation	for vved Filing
	Article 1 - Corporate Name	
The filing entity formed is a non	profit corporation. The name of the entity is :	
Sanchez Charities		AND THE RESIDENCE OF THE PROPERTY OF THE PROPE
<u> </u>	Article 2 - Registered Agent and Registered	Office
□A. The initial registered agen	t is an organization (cannot be corporation name	d above) by the name of:
	OR	
B. The initial registered agen	t is an individual resident of the state whose nam	e is set forth below:
Name: Kim Sanchez		:- · · · · · · · · · · · · · · · · · · ·
C. The business address of the	registered agent and the registered office addre	ss is:
Street Address: 2000 N McDonald St Ste 100 McKinney TX 7	<b>75071</b>	
	Consent of Registered Agent	
A. A copy of the consent of re	egistered agent is attached.	
	OR	
▼B. The consent of the register	red agent is maintained by the entity.	
	Article 3 - Management	
I ∴ A. Management of the affair	rs of the corporation is to be vested solely in the OR	members of the corporation.
which must be a minimum of th persons who are to serve as di are set forth below.	rs of the corporation is to be vested in its board on the constitutes the initial board of directors arectors until the first annual meeting or until their	and the names and addresses of the successors are elected and qualified
Director 1: Kim Sanchez		Title: Director
	St Ste 100 McKinney TX, USA 7507	
Director 2: Eva Jaymes Sa	nchez	Title: Director
Address: 2000 N McDonald	St Ste 100 McKinney TX, USA 7507	71
Director 3: Ziola Elaine Sa	nchez	Title: Director
Address: 2000 N McDonald	St Ste 100 McKinney TX, USA 750	71
Director 4: Jose Martin Sa	nchez	Title: Director
Address: 2000 N McDonald	St Ste 100 McKinney TX, USA 750	71
☑ A. The corporation will have	Article 4 - Organization Structure e members.	
or ☐ B. The corporation will not		
	Article 5 - Purpose	
The corporation is organized for	or the following purpose or purposes:	



## TEXAS SECRETARY of STATE ROLANDO B. PABLOS

UCC | Business Organizations | Trademarks | Notary | Account | Help/Fees | Briefcase | Logout

Please review the document displayed for accuracy. If corrections must be made press 'Edit Filing'. When complete press 'Submit Filing' to submit this filing.

Submit Filing (Fee: \$25.00) Edit Filing Cancel Filing

Fees paid by credit card are subject to the statutorily authorized convenience fee of 2.7% of total fees.

There are some fields displayed in the document by retrieving information from the SOS database, such as registered agent and office. The registered agent and office cannot be changed in the assumed name certificate. If you need to change the registered agent or office, the filing to submit the change can be done following the submission of the assumed name certificate.



Office of the Secretary of State Corporations Section P.O. Box 13697 Austin, Texas 78711-3697 (Form 503)

### ASSUMED NAME CERTIFICATE FOR FILING WITH THE SECRETARY OF STATE

1. The assumed name under which the business or professional service is or is to be conducted or rendered is:

#### MCKINNEY LITTLE FREE PANTRY

2. The name of the entity as stated in its certificate of formation, application for registration, or comparable document is:

Sanchez Charities

- 3. The state, country, or other jurisdiction under the laws of which it was incorporated, organized or associated is <u>TEXAS</u> and the address of its registered or similar office in that jurisdiction is: <u>2000 N McDonald St, Ste 100, McKinney, TX, USA 75071</u>
- 4. The period, not to exceed 10 years, during which the assumed name will be used is : 05/08/2028
- 5. The entity is a: Domestic Nonprofit Corporation
- The entity's principal office address is:
   N McDonald St, Ste 100, McKinney, TX, USA 75071
- 7. The entity is not organized under the laws of Texas and is not required by law to maintain a registered agent and registered office in Texas. Its office address outside the state is:

DEPARTMENT OF THE TREASURY

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

MAY 17-2018

Date:

SANCHEZ CHARITIES
2000 N MCDONALD ST STE100
MCKINNEY, TX 75071-0000

Employer Identification Number: 82-5320214 DLN: 26053530005238 Contact Person: CUSTOMER SERVICE ID# 31954 Contact Telephone Number: (877) 829-5500 Accounting Period Ending: December 31 Public Charity Status: 170(b)(1)(A)(vi) Form 990/990-KZ/990-N Required: Effective Date of Exemption: April 30, 2018 Contribution Deductibility: Yes Addendum Applies: NΩ

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

### **Exemption Verification Letter**



July 12, 2018

SANCHEZ CHARITIES 2000 N MCDONALD ST STE 100 MCKINNEY, TX 75071-3028

According to the records of the Comptroller of Public Accounts, the following exemption(s) from Texas taxes apply to the above organization(s):

Franchise tax, as of 04-30-2018

Sales and use tax, as of 04-30-2018

(provide Texas sales and use tax exemption certificate Form 01-339 (Back) to vendor)

The entity is not exempt from hotel occupancy tax.

Texas taxpayer identification number: 32067029929

This exemption verification is not a substitute for the completed exemption certificates that are required when aiming exemption from Texas taxes. Vendors should be familiar with the requirements for accepting the certificates in good faith from their customers.

This exemption verification does not mean that the organization holds a <u>permit</u> for collecting or remitting any Texas taxes.

Exempt organizations must collect tax on most sales. For more information, please see our publication <u>Exempt Organizations</u>: <u>Sales and Purchases</u> (96-122). <u>Online registration is available</u>.

For information concerning sales taxpayer permit status, please use the vendor search we provide online.

Corporations that are registered in Texas with the Secretary of State must maintain a current registered agent and registered office address. Information is available from Business and Nonprofit Forms page of the Secretary of State's website. Additionally, out-of-state corporations, limited liability companies, or limited partnerships transacting business in Texas may need to file a Certificate of Authority or Registration with the Texas Secretary of State. More information is available from the Foreign or Out-of-State Entities page on the Secretary of State's website.

Our publications and other helpful information are available on our website. If you need more information, write to us at <a href="mailto:exempt.orgs@cpa.texas.gov">exempt.orgs@cpa.texas.gov</a>, or call us at 800-252-5555.

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

MAY 17-2018

Date:

SANCHEZ CHARITIES
2000 N MCDONALD ST STE100
MCKINNEY, TX 75071-0000

Employer Identification Number: 82-5320214 DLN: 26053530005238 Contact Person: ID# 31954 CUSTOMER SERVICE Contact Telephone Number: (877) 829-5500 Accounting Period Ending: December 31 Public Charity Status: 170(b)(1)(A)(vi) Form 990/990-EZ/990-N Required: Yes Effective Date of Exemption: April 30, 2018 Contribution Deductibility: Yes Addendum Applies: No

#### Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Director, Exempt Organizations

stephen a. martin

Rulings and Agreements



#### TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

#### Comptroller.Texas.Gov

May 11, 2018

SANCHEZ CHARITIES 2000 N MCDONALD ST STE 100 MCKINNEY TX 75071-3028 Taxpayer number 32067029929

File number 0803003152 .

WebFile number FQ423593

#### Dear Taxpayer:

Congratulations on registering your business with the Texas Secretary of State. In addition to being the state's chief financial officer and tax collector, I am a strong advocate for growth in our economy, and my office plays an important role in ensuring businesses like yours continue to thrive in the state of Texas. Part of that responsibility is to be a resource when your business needs assistance.

Customer service is my top priority, and my staff is ready to help you with questions related to your business' state tax responsibilities. The agency website, www.comptroller.texas.gov, contains a wealth of resources about the various taxes we administer. There you can find publications, answers to frequently asked questions, tax rules, electronic reporting options and more. In the right hand corner of each page, there is a link to "contact us," where you will find information on how to reach us if you do not find your answer online.

The Secretary of State notified us that your company was recently registered with their office. The company you registered is subject to the franchise tax, which my office administers. Accordingly, we have created a franchise tax account based on the information you provided at the time of registration.

Please review and update your account information at your earliest convenience. Most important is to ensure the address we have on file is the address where your company wants to receive tax mailings from us.

To view and correct your account information, go to www.comptroller.texas.gov/taxes/file-pay/. If you have not used WebFile before, you will register as a new user, and there is a video to assist you with that process. When you are ready to get started, select the Franchise Tax Accountability Questionnaire under Other Electronic Reporting Tools. Select "continue to log in" at the bottom of the page to sign in. You will need the WebFile number located at the top of this letter.

The company's first franchise tax report is due on 05/15/2019. We will send you a reminder letter with filing instructions well before the due date. You can contact our office for assistance at 1-800-252-1381.

I appreciate the work you do and the contributions you make to Texas. I wish you the best of luck in all your business endeavors.

Sincerely,

Glenn Hegar



#### Valliance Bank Account Documentation

Based on the Customer Identification Program requirements, each customer of Valliance Bank will be required to provide the outlined documentation and information when establishing accounts with the Bank.

#### **Consumer Accounts**

- Name
- Date of Birth
- · Physical address and, if different, mailing address
- U.S. Tax Identification Number (Social Security Number)
- Valid Photo Identification Driver's License, U.S. Passport or Alien Registration

#### **Business Accounts**

The below information must be obtained on each business account opened with Valliance Bank.

- Legal Business Name
- Tax Identification Number (Form SS-4 from IRS)
- Principal place of business address and, if different, mailing address

The documentation required for each specific entity allows for Valliance Bank to maintain compliance with Government regulations as well as verify the customer's identity through documentary methods. Additionally, this ensures appropriate individuals are authorized to establish such business accounts.

	Corporation	Partnership or Limited Partnership
☑	Certificate of Incorporation	Certificate of Partnership or Limited
M	Articles of Incorporation	Partnership
	Operating Agreement and/or	Limited Partnership Agreement
	Corporate By-Laws Articles of Association (NP)	
	Association (Nr)	Sole Proprietorship
		Certificate of Sole Proprietorship if
	Limited Liability Company	applicable
	Certificate of Limited Liability Company	Operating Agreement if applicable
	Articles of Organization of Limited	Trade Name Application, if filed with
	Liability Company	Secretary of Sate
	Operating Agreement	
		IOLTA
		All required entity documentation
		IOLTA Compliance Statement completed

Date of this notice: 04-25-2018

Employer Identification Number:

82-5320214

Form: SS-4

Number of this notice: CP 575 E

SANCHEZ CHARITIES 2000 N MCDONALD ST STE 100 MCKINNEY, TX 75071

For assistance you may call us at: 1-800-829-4933

IF YOU WRITE, ATTACH THE STUB AT THE END OF THIS NOTICE.

#### WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 82-5320214. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your Organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status under Internal Revenue Code Section 501(c)(3), organizations must complete a Form 1023-series application for recognition. All other entities should file Form 1024 if they want to request recognition under Section 501(a).

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

Unless a filing exception applies to you (search www.irs.gov for Annual Exempt Organization Return: Who Must File), you will lose your tax-exempt status if you fail to file a required return or notice for three consecutive years. We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter.

For the most current information on your filing requirements and other important information, visit www.irs.gov/charities.

#### Articles of Association of the Sanchez Charities

The undersigned, a majority of whom are citizens of the United States, desiring to form a Non-Profit Corporation under the Non-Profit Corporation Law of Texas do hereby certify:

First: The name of the Corporation shall be Sanchez Charities

**Second:** The place in this state where the principal office of the Corporation is to be located is the City of McKinney, Collin County.

Third: Said corporation is organized exclusively for charitable, educational, and community service purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Fourth: The names and addresses of the persons who are the initial trustees of the corporation are as follows:

#### Kimberly Dawn Sanchez 2000 N McDonald St Ste 100 McKinney, Texas 75071

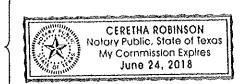
Fifth: No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article Third hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code. If reference to federal law in articles of incorporation imposes a limitation that is invalid in your state, you may wish to substitute the following for the last sentence of the preceding paragraph: "Notwithstanding any other provision of these articles, this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this corporation."

Sixth: Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

In witness whereof, we have hereunto subscrib	ed our names this 1st day of January, 2018
Signature PSC	Date 1/1/18

STATE OF TEXAS	)	
COUNTY OF COLLIN	)	
On the 3rd day of Kimberly Day 5 that he executed the same.	May anchez	, 2018 personally appeared before me,, and signer of the above instrument, who duly acknowledged to me
Robinson		ſ

Ceretha Robinson, Notary Public Commission Expires: 6.24.18



#### Articles of Association of the Sauchez Charities

The undersigned, a majority of whom are citizens of the United States, desiring to form a Non-Profit Corporation under the Non-Profit Corporation Law of Texas do hereby certify:

First: The name of the Corporation shall be Sauchez Charities

Second: The place in this state where the principal office of the Corporation is to be located in the City of McKirney, Collin County.

Third: Said corporation is organized exclusively for charitable, educational, and community service purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Fourth: The names and addresses of the persons who are the initial trustees of the corporation are as follows:

#### Kimberly Dawn Sanchez 2000 N McDonald St Ste 100 McKinney, Texas 75071

Fifth: No past of the net earnings of the corporation shall inute to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and emportered to pay reasonable comparisation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article Third hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tex under section 301(c)(3) of the internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tay code. If reference to federal law in articles of incorporation imposes a limitation that is invalid in your state, you may with to substitute the following for the last sentence of the preceding paragraph: 'Notwithmaning any other provision of these articles, this corporation shall not, except to an immissiantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this corporation.

Sixth: Upon the dissolution of the corporation, essett shall be distributed for one or more exempt purposes within the meaning of section \$01(c\times3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent furitdiction of the county in which the principal office of the corporation is then located, exchaintly for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

In mitness whereof, we have hereunto subscribed our names this 1" day of January, 2018
Signature See organa Date

#### STACEY KEMP, COUNTY CLERK

COLLIN COUNTY, TEXAS 2300 BLOOMDALE RD, SUITE 2106 MCKINNEY, TX 75071

## ASSUMED NAME CERTIFICATE OF OWNERSHIP FOR INCORPORATED BUSINESS OR PROFESSION

1.	SANCHEZ CHARITIES			
	Name of Business or Professional Service (Pr	ease Print or Type)		
2.	2000 N MCDONALD ST STE 100	MCKINNEY	TEXAS	75071
	Business Address	City	State	Zip
3.	SANCHEZ CHARITIES			
J.	Name of the incorporated Business or Profe	ssion as stated in its Arti	cles of Incorporation	
	Certificate Number (frapplicable), 803003152	State in which busines	ss was incorporated:	EXAS ,
	Address of registered office in that jurisdict	tion:	,	
	2000 N MCDONALD ST STE 100	MCKINNEY	TEXAS	75071
	Physical Address	City	State	Zip
	Name of registered agent: KIM SANCHI	F7 / \		
	Name of registered agent.		· · · · · · · · · · · · · · · · · · ·	
5.	The corporation is a: (Please check one)			e e
	Business Corporation	X / Non-profit Corpo	ration L	L.C
		<del></del>	/	7
	Professional Corporation _	Other (Please specify)	·	
6.	The period during which the assumed nam Texas Business and Commerce Code, Certif which the assumed name will be used.	e will be used is <u>10</u> ye icates of Ownership are v	ars. Pursuant to Title a alld for a period not to	l, Chapter 36.11 of the exceed 10 years during
7.	The county or counties where business or p	rofessional services are l	eing or are conducted	or rendered under such
	assumed name are (if applicable, use the designation	"all" or "all except") ALL CO	OUNTIES	/ \
8.	If this Instrument is executed by the attorn by his/her principal to execute and acknowl  By:  Signature and Title of Officer, Represen	edge this instrument.		riting,
THE S	STATE OF TEXAS }			
COUN	NTY OF COLLIN		e .	
DEEO	CEDETUA DODINGON		Manufacture of the second seco	
	RE ME, CERETHA ROBINSON  TO FOR SAID County and State, on this day p	orconolly approared	11 30 5 60%	CERETHA ROBINSON Notary Public, State of Texas
		ersonany appeared:		My Commission Expires
	I SANCHEZ		The state of the s	June 24, 2018
	to me to be the person whose name subscribe			(Seal)
	ment, and acknowledged to me that he/she exc rpose therein expressed.	ecuted the same for		` ,
•		rd day of	May ,2	. 18.
	CEDE			
		THA ROBINSON Tame of Notary or Count	v Clark	
	7110	La lear	) CICIN	
	<u> </u>	IKUWON		
	Signature	e of Notary or Deputy Cl	erk	



## CERTIFICATE OF FILING OF

Sanchez Charities File Number: 803003152

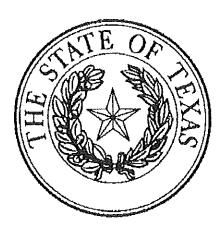
The undersigned, as Secretary of State of Texas, hereby certifies that a Certificate of Formation for the above named Domestic Nonprofit Corporation has been received in this office and has been found to conform to the applicable provisions of law.

ACCORDINGLY, the undersigned, as Secretary of State, and by virtue of the authority vested in the secretary by law, hereby issues this certificate evidencing filing effective on the date shown below.

The issuance of this certificate does not authorize the use of a name in this state in violation of the rights of another under the federal Trademark Act of 1946, the Texas trademark law, the Assumed Business or Professional Name Act, or the common law.

Dated: 04/30/2018

Effective: 04/30/2018



RR

Rolando B. Pablos Secretary of State



Form 202

Secretary of State P.O. Box 13697 Austin, TX 78711-3697 Austin, TX 78711-3697 FAX: 512/463-5709



Filed in the Office of the **Secretary of State of Texas** Filing #: 803003152 04/30/2018 Document #: 810474200002

Filing Fee: \$25	Nonprofit Corporation	Image Generated Electronically for Web Filing
	Article 1 - Corporate Name	
The filing entity formed is a non	profit corporation. The name of the entity is:	
Sanchez Charities		
	Article 2 - Registered Agent and Register	,
A. The initial registered agen	t is an organization (cannot be corporation na	med above) by the name of:
	OR	
▼B. The initial registered agen	It is an individual resident of the state whose r	name is set forth below:
Name:	is to the marriadar roadon or the date misso i	Mario lo con loran Bolom.
Kim Sanchez		
C. The business address of the	e registered agent and the registered office ad	dress is:
Street Address:		
2000 N McDonald St Ste 100 McKinney TX	75071	
Die 100 moranie 1A	Consent of Registered Agent	
☐A. A copy of the consent of i		
	OR	
	ered agent is maintained by the entity.	
	Article 3 - Management	
A. Management of the affa	irs of the corporation is to be vested solely in t OR	he members of the corporation.
☑ B. Management of the affai	irs of the corporation is to be vested in its boa	rd of directors. The number of directors
which must be a minimum of the	nree, that constitutes the initial board of direct	ors and the names and addresses of the
persons who are to serve as d are set forth below.	irectors until the first annual meeting or until th	neir successors are elected and qualified
Director 1: Kim Sanchez		Title: Director
1	St Ste 100 McKinney TX, USA 7	
Director 2: Eva Jaymes Sa		Title: Director
<u> </u>	St Ste 100 McKinney TX, USA 7	
Director 3: Ziola Elaine Sa	en e	Title: Director
	Ste 100 McKinney TX, USA 7	
Director 4: Jose Martin Sa		Title: Director
;	i St Ste 100 McKinney TX, USA 7	· · · · · · · · · · · · · · · · · · ·
Address. 2000 It MoDollare	TOU OLD THOMAINING TX, OOA T	
	Article 4 - Organization Structur	9
A. The corporation will hav		
or		
B. The corporation will not		
	Article 5 - Purpose	
I ne corporation is organized f	or the following purpose or purposes:	



### Office of the Secretary of State

## CERTIFICATE OF FILING OF

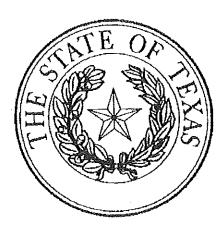
Sanchez Charities
File Number: 803003152
Assumed Name:
MCKINNEY LITTLE FREE PANTRY

The undersigned, as Secretary of State of Texas, hereby certifies that the assumed name certificate for the above named entity has been received in this office and filed as provided by law on the date shown below.

ACCORDINGLY the undersigned, as Secretary of State, and by virtue of the authority vested in the secretary by law hereby issues this Certificate of Filing.

Dated: 05/08/2018

Effective: 05/08/2018



RRP

Rolando B. Pablos Secretary of State





Office of the Secretary of State Corporations Section P.O. Box 13697 Austin, Texas 78711-3697 (Form 503) Filed in the Office of the Secretary of State of Texas Filing #: 803003152 5/8/2018 Document #: 811887190002 Image Generated Electronically for Web Filing

### ASSUMED NAME CERTIFICATE FOR FILING WITH THE SECRETARY OF STATE

1. The assumed name under which the business or professional service is or is to be conducted or rendered is:

#### MCKINNEY LITTLE FREE PANTRY

2. The name of the entity as stated in its certificate of formation, application for registration, or comparable document is:

#### Sanchez Charities

- 3. The state, country, or other jurisdiction under the laws of which it was incorporated, organized or associated is <u>TEXAS</u> and the address of its registered or similar office in that jurisdiction is: **2000 N McDonald St, Ste 100, McKinney, TX, USA 75071**
- 4. The period, not to exceed 10 years, during which the assumed name will be used is: 05/08/2028
- 5. The entity is a: **Domestic Nonprofit Corporation**
- 6. The entity's principal office address is:

#### 2000 N McDonald St, Ste 100, McKinney, TX, USA 75071

- 7. The entity is not organized under the laws of Texas and is not required by law to maintain a registered agent and registered office in Texas. Its office address outside the state is:
- 8. The county or counties where business or professional services are being or are to be conducted or rendered under such assumed name are:

#### **ALL COUNTIES**

9. The undersigned, if acting in the capacity of an attorney-in-fact of the entity, certifies that the entity has duly authorized the attorney-in-fact in writing to execute this document. The undersigned signs this document subject to the penalties imposed by law for the submission of a materially false or fraudulent instrument.



Corporations Section P.O.Box 13697 Austin, Texas 78711-3697



#### Rolando B. Pablos Secretary of State

## Office of the Secretary of State Packing Slip

May 1, 2018 Page 1 of 1

Attn: CR Professions CR Professions PO Box 262 Mckinney, TX 75071

Batch Number: 81047420

Client ID: 528556718

Batch Date: 04-30-2018

Return Method: Email

Document . Number	Document Detail	Number / Name	Page Count	Fee
810474200002	Certificate of Formation	Sanchez Charities	2	\$25,00
			Total Fees:	\$25.00

Total Amount Charged to Client Account:

(Applies to documents or orders where Client Account is the payment method)

\$25.00 Var

Note to Customers Paying by Client Account: This is not a bill. Payments to your client account should be based on the monthly statement and not this packing slip. Amounts credited to your client account may be refunded upon request. Refunds (if applicable) will be processed within 10 business days.

User ID: WEBSUBSCRIBER

Phone: (512) 463-5555

Come visit us on the Internet @ http://www.sos.state.tx.us/

FAX: (512) 463-5709

Dial: 7-1-1 for Relay Services

#### COLLIN COUNTY, TEXAS STACEY KEMP 2300 Bloomdale Rd, Suite 2104 McKinney, TX 75071 Phone: 972-548-4185



#### STACEY KEMP COUNTY CLERK

#### Receipt for Services

Batch # 1664391

Date: 05/04/2018 Time: 09:27:59AM

Date	Instrument No	Document Type	Transaction Type GF Number	Pg/Am
5/4/2018 9:27:59	AM 20180504060030140	VAUO		- 5
Party 1: SANC	CHEZ CHARITIES		Party 2: SANCHEZ KIM	
		VAUO	Total:	15.50
		Fee Total:		15.50
CASH	S.	ANCHEZ CHAR	ITIES	20.50
C + C**		Y KIM SANCHI	EZ	20.50
CASH	С	hange Made		-5.00
		· · · · · · · · · · · · · · · · · · ·	Payment Total:	15.50



## TEXAS SECRETARY of STATE ROLANDO B. PABLOS

<u>UCC | Business Organizations | Trademarks | Notary | Account | Help/Fees | Briefcase | Login</u>
BRIEFCASE

SESSION ID: 050818ID4712 CONTACT NAME: CR Professions SESSION STATUS: Processed

**DATE:** 5/8/2018 9:12:47 AM

Client Reference [ NONE ]	Document Number 811887190002	Document Type Corporations - Legal entity filing document	Status Processed	Received Date 5/8/2018 9:17:39 AM	Document Fee \$25.00
TOTAL FEE:					\$25.00
PAYMENT DE Batch Numbe	ETAIL r Payment Numbe	r <u>Payment Type</u>	<u>Status</u>	Received Date	Amount
TOTAL PAYN SESSION BA	LANCE:				\$0.00 \$25.00

Instructions:

INSTRUCTIONS NEED WRITTEN FOR THIS SCREEN.



DEPARTMENT OF THE TREASURY

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

MAY 17-2018

Date:

SANCHEZ CHARITIES
2000 N MCDONALD ST STE100
MCKINNEY, TX 75071-0000

Employer Identification Number: 82-5320214 DLN: 26053530005238 Contact Person: CUSTOMER SERVICE ID# 31954 Contact Telephone Number: (877) 829-5500 Accounting Period Ending: December 31 Public Charity Status: 170(b)(1)(A)(vi) Form 990/990-EZ/990-N Required: Effective Date of Exemption: April 30, 2018 Contribution Deductibility: Yes Addendum Applies: No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.



Project: The Mustard Seed Acres (Gross): 0.7
City of McKinney Acres (Net): 0.5

Collin County Lots: 1

Client Name: SLDG / McKinney Little Free Pantry Client #: 02007
ATTN: Job #: 018

Prepared by: Sanchez & Associates, LLC Initials: CDR

Date: 12/30/2020

#### **EARTHWORK / DEMOLITION**

DESCRIPTION	AMOUNT	UNIT	UNIT COST	COST	
Mobilization	0.5	LS	\$ 10,000.00	\$ 5,000.00	
Clearing, Grubbing & Stripping	0.7	AC.	\$ 1,000.00	\$ 700.00	
Unclassified Excavation	1,129	C.Y.	\$ 4.25	\$ 4,799.67	
				\$ 10.499.67	

#### **EROSION CONTROL**

DESCRIPTION	AMOUNT	UNIT	UNIT COST		COST
Reinforced Silt Fence (Steel Posts)	536	L.F.	\$	4.25	\$ 2,278.00
Stabilized Construction Entrance	1	EA.	\$	4,250.00	\$ 4,250.00
Seed / hydromulch / sod	1	L.S.	\$	7,250.00	\$ 7,250.00
Temporary Irrigation	1	L.S.	\$	4,750.00	\$ 4,750.00
Curb Inlet Filters	2	EA.	\$	1,750.00	\$ 3,500.00
					\$ 22.028.00

#### **SANITARY SEWER**

DESCRIPTION	AMOUNT	UNIT	UNIT COST		COST
4' Dia. Manhole - Onsite	1	EA.	\$ 3,60	0.00	\$ 3,600.00
8" Sanitary Sewer Pipe	119	LF	\$ 3	7.50	\$ 4,462.50
Standard Cleanout	2	Ea.	\$ 72	5.00	\$ 1,450.00
Sanitary Sewer Sevices (4")	2	EA.	\$ 72	5.00	\$ 1,450.00
Trench Safety Plan	119	L.F.	\$	1.50	\$ 178.50
			•		\$ 11,141.00

#### WATER

DESCRIPTION	AMOUNT	UNIT	UNIT COST	COST
8" PVC Waterpipe (Type C900 DR-18)	81	L.F.	\$ 37.00	\$ 2,997.00
8" Valve	1	EA.	\$ 2,200.00	\$ 2,200.00
Exing 8" Main Connection	1	EA.	\$ 2,500.00	\$ 2,500.00
2" Blow-Off Valve	1	EA.	\$ 1,800.00	\$ 1,800.00
Fittings (1ton/1000 LF of pipe)	0.1	TON	\$ 5,000.00	\$ 405.00
Fire Hydrant Assembly (with 6" Lead and Vavle)	1	EA.	\$ 4,300.00	\$ 4,300.00
Irrig Meter & Service	1	EA.	\$ 1,700.00	\$ 1,700.00
Dom Meter & Service	2	EA.	\$ 2,700.00	\$ 5,400.00
Testing (Water Pressure & Chlorination)	81	L.F.	\$ 1.50	\$ 121.50
Trench Safety Plan	81	L.F.	\$ 1.50	\$ 121.50
		-		\$ 21,545.00

#### STORM SEWER

STORM SEVER				
DESCRIPTION	AMOUNT	UNIT	UNIT COST	COST
Detention Pond Excavation	12,250	C.Y.	\$ 4.25	\$ 52,062.50
	-	EA.	\$ 3,500.00	\$ -
	-	EA.	\$ 3,700.00	\$ -
	12,250	L.F.	\$ 1.00	\$ 12,250.00
-				\$ 64.312.50

OPC 2020-12-22-Mustard seed Page 1 of 2



#### **PAVING**

DESCRIPTION	AMOUNT	UNIT	UNIT COST	COST
8" - 4000 PSI Reinf. Conc. Pvmt.	23	S.Y.	\$ 52.00	\$ 1,196.00
6" - 4000 PSI Reinf. Conc. Pvmt.	745	S.Y.	\$ 47.00	\$ 35,015.00
4" - 4000 PSI Reinf. Conc. Pvmt.	1,200	S.Y.	\$ 45.00	\$ 54,000.00
Subgrade Preparation	2,165	S.Y.	\$ 2.50	\$ 5,412.00
Lime (40# / S.Y.)	43	TON	\$ 175.00	\$ 7,576.80
Barrier Free Ramp	4	EA.	\$ 1,450.00	\$ 5,800.00
				\$ 109,924.80

#### OTHER DEVELOPMENT FEES

DESCRIPTION	QUANTITY	UNIT	COST / UNIT	TOTAL COST
Material Testing	1	EA.	\$ 4,750.00	\$ 4,750.00
Temp Electricity	1	EA.	\$ 1,250.00	\$ 1,250.00
Electrical Srevice	2	EA.	\$ 3,750.00	\$ 7,500.00
Gas Service	1	EA.	\$ 4,300.00	\$ 4,300.00
Temporary Water Service	1	EA.	\$ 5,700.00	\$ 5,700.00
Geotechnical Investigation	1	EA.	\$ 3,500.00	\$ 3,500.00
SWPPP	1	L.S.	\$ 3,250.00	\$ 3,250.00
Impact Fees (utility and thoroughfare)	1	L.S.	ZZZZZZZZZZZ	
Professional Fees (eng., LA, planning, platting, etc.) 15% const. costs	1	L.S.	\$ 35,917.65	\$ 35,917.65
Maint. Perfm, Pymt Bonds (Assume 3.5% of Const. Costs)	1	L.S.	\$ 8,380.78	\$ 5,986.27
				\$ 72,153.92

#### **CITY FEES**

DESCRIPTION	AMOUNT	UNIT	UNIT COST	COST
Inspection Fees (3.5% of Construction Costs)	1	L.S.	\$ 8,380.78	\$ 8,380.78
				\$ 8,380.78

DESCRIPTION	TC	TOTAL COST	
EARTHWORK / DEMOLITION	\$	10,499.67	
EROSION CONTROL	\$	22,028.00	
SANITARY SEWER	\$	11,141.00	
WATER	\$	21,545.00	
STORM SEWER	\$	64,312.50	
PAVING	\$	109,924.80	
Other Development Fees	\$	72,153.92	
City Fees	\$	8,380.78	
Contingencies (Assume 10% of Constr. Costs)	\$	23,945.10	
GRAND TOTAL	 \$	343,930.77	

#### Assumptions:

- 1. This Opinion of Probable Cost (OPC) is generally based upon a land plan created by S&A in March 2020.
- 2. Quantities are preliminary and subject to final approval of construction plans by the City of McKinney
- 3. The Client shall review and approve all quantities and unit prices prior to use of this OPC.
- 4. This OPC is not intended to serve as a comprehensive and complete analysis of all development and construction costs. Any items not specifically noted in this OPC shall be added by the Client.
- 5. Any quantities and/or unit prices left blank shall be completed by the Client.
- 6. Other than noted specifically, this OPC does not include pro-rata utility payments that may be due.
- 7. Construction management fees are not included.
- 8. This OPC assumes that relocation of any underground or overhead franchise utilities, other than specifically noted, on or adjacent to the site is not necessary or the client will budget for such accordingly.
- 9. This OPC assumes that no rock or similar material will be encountered during construction.
- 10. The majority of the unit prices in this OPC are generated from various bid tabs in the DFW area over the last several years
- 11. This OPC does not include any costs incurred from permitting and/or mitigation fees imposed by the USACE
- 12. This OPC does not include any offsite improvements necessary to bring water and sanitary sewer service to the site.
- 13. This OPC assumes 40 pound per square yard for lime.

NOTE: Sanchez and Associates, LLC, does not have any control over the cost of labor, fuel or materials and therefore does not warrant or guarantee that the anticipated probable costs will not be different once a final design is complete and the project is put out to bid. Sanchez and Associates, LLC, has prepared this Opinion of Probable Cost based on information available for similar projects in North Texas.

OPC 2020-12-22-Mustard seed Page 2 of 2

