

McKinney Public Library System

MINUTES

LIBRARY ADVISORY BOARD MEETING

April 21, 2011

The MPLS Advisory Board met in regular session in the Dulaney Room of the Roy and Helen Hall Library on April 21, 2011. Board Members present were: Kevin Magavern, David Patterson, Jo Dell'Antonia, Andrew Hudson, Judy Gay, and Brandi Hart. Absent were Shannon Burton and City Council Liaison, GERALYN KEVER. Also in attendance were Beth Scudder, Library Director, Mignon Morse, Collection Management Librarian, and Linda Long, Library Administrative Assistant as transcriber.

Kevin called the meeting to order at 5 p.m.

APPROVAL OF MINUTES

Brandi Hart moved that the February 17, 2011 minutes be approved as presented and Jo Dell'Antonia seconded the motion. Motion carried and approved.

3-11

INFORMATION SHARING

Library System Update

Last week four members of the library staff attended the Texas Library Association conference. There were a total of 8,000 librarians attending this conference. Mignon Morse participated in the march on the capital. Greg Mortensen, author of *Three Cups of Tea* was a featured speaker, as was Jamie Lee Curtis. Beth submitted an idea for the 1,000 Great Ideas workshop and was asked to present "Check Out our Green Bags." These are the green canvas bags that are checked out to patrons. They are very popular and have reduced our consumption of plastic bags.

The Summer Reading Program this year will be offered at both libraries. Throughout this year we shared programs between both libraries, using existing staff. We anticipate a huge demand and the middle school has offered their parking lot. There is a concern, however, about patrons crossing the street. We are talking about getting the Police to help with crossing. Another option for parking this summer would be to utilize the field west of the library. Beth will verify with Parks & Recreation regarding parking on the grass.

Last year we had online registration for the Summer Reading Program. We are not doing that this year. Registration will be on-site at both libraries. Our Summer Reading Program starts on June 6th.

Our new City Manager, Jason Gray, has a different approach to budgeting. He is proposing a programmatic approach. Each department has programs of service. Beth turned in the Library's budget today. She will be sharing her recommendations with staff within the next two weeks. We are facing a difficult year. City Council wants us to balance the budget, meaning that revenue must equal expenses. There will be a \$2-\$5 million cut. We are facing cuts from the State as well and databases will be affected.

Beth proposed to the Library Advisory Board a fee structure for meeting room rentals. Currently, we rent to non-profit groups only. She recommended opening room rentals to business organizations as well. Meetings would be of a business nature. No parties will be booked. We will carefully look at food allowances in the Dulaney Room.

Collection Development Department

In March 2010, a collection management department was created for the library system. In December 2010, the interlibrary loan department was placed under the umbrella of collection development. We are a beta site.

Interlibrary loan is the process by which materials are requested and loaned from other libraries to McKinney's patrons. Library staff sends requests and lending libraries fill the requests. Materials are sent to the library the patron chooses as their home library and checked out by

patrons on their card. The service is free to our patrons and allows them to have access to materials from other collections. Interlibrary loan requests can be placed by going to www.mckinneypubliclibrary.org/Services/ILL.

In FY 2010 the Library loaned materials to other libraries 419 times and borrowed 1,851 items for our patrons. Interlibrary loan usage has increased 20% within the first three months of this fiscal year compared to the same time period last year.

The new system speeds up the process considerably as a result of the electronic interfaces. Patrons and staff are adjusting to the new system, and they see it as a positive change.

Another function of the Collections Department is that of weeding. Before an item is removed from the collection it is evaluated using several criteria, including age, accuracy of information, and physical condition. Books withdrawn from our collection go to book sales, smaller libraries and school libraries.

ANNOUNCEMENTS

Thursday, May 19, 2011 Library Advisory Board

ADJOURNMENT

There being no further business relating to the agenda, Brandi Hart moved and David Patterson seconded the motion to adjourn at 5:30 p.m.

Kevin Magavern, Chair