

MINUTES

HISTORIC PRESERVATION ADVISORY BOARD MEETING

AUGUST 10, 2011

The Historic Preservation Advisory Board (Board) met in regular session on Wednesday, August 10, 2011, at 5:30 p.m. in the Council Chambers at City Hall.

Board Members present included Chairperson Brad McKissick, Vice-Chairperson Susan Germann, Randy Hubbard, Bill Kent, Bob Smith, and Kimberly Smith. Board Member Edna Brown was absent.

Staff Members present included Assistant Director of Planning Kevin Spath, Historic Preservation Officer Guy Giersch, and Administrative Assistant Terri Ramey.

Chairperson Brad McKissick called the meeting to order.

Chairperson Brad McKissick continued the agenda with the Consent Item. The Board unanimously approved the motion by Board Member Randy Hubbard, seconded by Vice-Chairperson Susan Germann to approve the following consent item:

Consider the Minutes of the April 7, 2011 Historic Preservation Advisory Board Meeting.

Chairperson Brad McKissick continued the agenda with the Discussion Items.

Mr. Guy Giersch, Historic Preservation Officer for the City of McKinney, gave an update on the Historic Home Recognition Program. He asked the Board members to review the draft calendar pages that were distributed to see what changes need to be made. Mr. Giersch asked the Board to give their feedback by August 31, 2011. He also discussed the timeframe to finish this year's calendar project, including printing and distribution.

Mr. Kevin Spath, Assistant Director of Planning for the City of McKinney, gave an overview of possible ordinance improvements being considered in the next few months. He discussed why the ordinance improvements are being considered. Mr. Spath stated that Staff has worked with the Texas Historical Commission and researched other cities' ordinances. Mr. Spath stated that Staff plans to present the proposed ordinance improvements at the next Board meeting for their

consideration. Mr. Spath stated that the Board's recommendation from that meeting would be forwarded on to the Planning & Zoning Commission. He stated that the Planning & Zoning Commission's recommendation would then be forwarded on to City Council.

Mr. Guy Giersch discussed the Historic Preservation Public Education Workshop: How to Evaluate, Maintain, and Repair Wood Windows. He stated that Staff is working to organize a workshop that would be held in late September or early October at Chestnut Square. Mr. Giersch discussed some of the ways Staff plans to promote the event.

There being no further business, Chairperson Brad McKissick declared the meeting adjourned at 6:37 p.m.

Brad McKissick
CHAIRPERSON