

MINUTES

MCKINNEY AIRPORT DEVELOPMENT CORPORATION

January 13, 2011

The McKinney Airport Development Corporation (MADC) Board met January 13, 2011, 9:00 a.m., in the MEDC Dowdy Board Room, 321 N. Central Expressway, McKinney, Texas 75070

Board Members present were: Chairman John Wroten, Vice Chair/Treasurer Andy Cowan, Harry McKillop, Mark David, Glynn Raymer, Fritz Mowery and Daniel Jones.

Officials/Consultants/Staff present were: Aretha Harvey with the City Manager's Office, Sherie Ellington with MEDC, Jason Weeks and Grant Savage with the City's Finance department, MEDC President David Pitstick, Attorney Ed Voss, Cutter Aviation Line Manager Jason Kelly, Steve Creamer with KSA Engineers, Cindy North with Schuler Development, and Airport staff Executive Director Kenneth Wiegand, Airport Operations Manager Steve Gould and Coordinator Cindy Rowe.

CALL TO ORDER

Chairman Wroten called the meeting to order at 9:00 a.m. after determining that a quorum was present.

Minutes: Board minutes from the December 14, 2010 meeting were approved on a motion by Member McKillop and seconded by Member Raymer. The motion was unanimously approved, 7-0.

REPORTS

Finance: Jason Weeks reviewed the October and November 2010 financial reports with members.

City Manager's Office: Aretha Harvey updated members on staff changes in the City Manager's office.

Business Development: Member David and MEDC Marketing Director Sherie Ellington updated members on the 2011 marketing plan for the airport. Several items were discussed pertaining to the upcoming Super Bowl and NBAA display. A motion was made by Member Mowery to accept the 2011 Marketing Plan and seconded by Member Raymer. The motion passed 6-1 with Member McKillop opposed.

Compliance Committee: Committee Chair Andy Cowan presented the final draft of the Minimum Standards along with a summary of the major changes. On a motion by Member David and seconded by Member Jones the Minimum Standards were approved 7-0.

MEDC: David Pitstick discussed economic development and new prospects.

FBO update: Assistant Line Manager Jason Kelly with Cutter Aviation reported that December fuel sales were down.

Airport Executive Director: Ken introduced Sergeant Holmes with the McKinney Police Department who is in charge of the mounted police which includes their horses, bikes and dogs. Ken explained that the airport staff and McKinney Police Department are looking at a piece of land on the far south end of airport property for housing the animals.

He introduced the new Airport Operations Manager, Steve Gould. Ken stated that Phase One of the runway is 90% complete. TxDOT will be bidding the next and final phase of the runway in February 2011 and construction should begin in June/July 2011. A major stakeholders meeting was held on January 11, 2011 with staff and KSA Engineers reviewing the new landing equipment for the new runway.

Ken reviewed the Control Tower security issue with FAA and stated that Attorney Rich Leidl in Washington, DC was monitoring the situation there. The Tower dedication name of Nancy and Pete Huff was approved on a motion by Member Jones and seconded by Member Cowan. It passed unanimously 7-0.

Citizen Comments: None.

Regular session was adjourned at 10:40 a.m. followed by a brief break. Members convened into executive session at 10:45 a.m.

EXECUTIVE SESSION

In accordance with Texas Government Codes:

Section 551.071: Consultations with Board Attorney on any special or regular session agenda item requiring confidential, attorney/client advice necessitated by the deliberation or discussion of said items (as needed);

Section 551.072: Real Property, Airport Land Acquisition, Projects 08-02, 09-01, and 09-02;

Section 551.087: Economic Development, Projects 08-03, 09-03, 10-01, 10-02, 10-03, 10-04.

The Executive Session adjourned at 10:45 a.m.

REGULAR MEETING

Members reconvened into regular session at 11:45 a.m. with no action taken in Executive Session.

The regular meeting was adjourned at 11:46 a.m. on a motion by Member David and seconded by Member Cowan.