### MCKINNEY COMMUNITY DEVELOPMENT CORPORATION

### **Grant Application**

Fiscal Year 2017

#### **IMPORTANT:**

- Please read the McKinney Community Development Corporation Grant Guidelines prior to completing this application.
- The Grant Guidelines and Application are available at <a href="www.mckinneycdc.org">www.mckinneycdc.org</a>; by calling 214.544.0296 or by emailing <a href="mailto:cschneible@mckinneycdc.org">cschneible@mckinneycdc.org</a>
- Please call to discuss your plans for submitting an application in advance of completing the form.
   Completed application and all supporting documents are required to be submitted electronically or on a CD for consideration by the MCDC board. Please submit the application to:

McKinney Community Development Corporation 5900 S. Lake Forest Blvd., Suite 110 McKinney, TX 75070

• If you are interested in a preliminary review of your project proposal or idea, please complete and submit the **Letter of Inquiry** form, available at <a href="www.mckinneycdc.org">www.mckinneycdc.org</a>, by calling 214.544.0296 or emailing cschneible@mckinneycdc.org.

Applications must be completed in full, using this form, and received by MCDC, electronically or on a CD, by 5:00 p.m. on the date indicated in schedule below.

### Please indicate the type of funding you are requesting:

### X Project Grant

Quality of Life projects that are eligible for funding in accordance with the Type B sales tax statute (refer to examples in Grant Guidelines) and that advance the mission of MCDC.

### Promotional or Community Event Grant (maximum \$15,000)

Initiatives, activities and events that promote the City of McKinney for the purpose of developing new or expanded business opportunities and/or tourism — and enhance quality of life for McKinney residents.

**Promotional and Community Event Grants:** 

Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification		
Cycle I: November 30, 2016	December 2016	January 2017		
Cycle II: May 31, 2017	June 2017	July 2017		

### **Project Grants:**

Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification		
Cycle I: December 30, 2016	January 2017	February 2017		
Cycle II: March 31, 2017	April 2017	May 2017		
Cycle III: June 30, 2017	July 2017	August 2017		

### **APPLICATION**

### ORGANIZATION INFORMATION

Name: North Collin County Habitat for Humanity

Federal Tax I.D.: 75-2443511

Incorporation Date: August 26, 1992

Mailing Address: 2060 Couch Drive

City McKinney ST: Texas Zip: 75069

Phone: 972-542-5300 Fax: 972-542-5159 Email: marketing@ncc-habitat.com

Website: www.ncc-habitat.com

### **Check One:**

Nonprofit – 501(c) Attach a copy of IRS Determination	Letter
Governmental entity	
For profit corporation	
Other	

Professional affiliations and organizations to which your organization belongs: Organizations include Chambers of Commerce – McKinney, Frisco, Melissa, Prosper, Celina, Anna, Farmersville, Princeton; Volunteer Center of McKinney; Tri County Hispanic Chamber, Volunteer Center

### REPRESENTATIVE COMPLETING APPLICATION:

Name: Elizabeth Johnston

Title: Development & Marketing Manager

Mailing Address: 2060 Couch Drive

City: McKinney ST: Texas Zip: 75069

Phone: 972-542-5300 Fax: 972-542-5159 Email: marketing@ncc-habitat.com

CONTACT FOR COMMUNICAT	IONS BETWEEN MCDC AND	ORGANIZATION:
Name: Elizabeth Johnston		
Title: Development & Marketing Mar	nager	
Mailing Address: 2060 Couch Drive		
City: McKinney	ST: Texas	Zip: 75069
Phone972-542-5300	Fax: 972-542-5159	Email: marketing@ncc-habitat.com
FUNDING		
Total amount requested: \$331,072		
Matching Funds Available (Y/N and a	mount): Y, \$591,668	
Will funding be requested from any o Community Support Grant)?	ther City of McKinney entity (e.g.	Arts Commission, City of McKinney
⊠ Yes	□ No	
Please provide details and funding receivable provide det	ies, funds for materials for a dedic	cated Youth Job Training Build, and
PROJECT/PROMOTION/COMM Start Date: October 1, 2017		September30, 2018
BOARD OF DIRECTORS (may be	included as an attachment)	
Plant		
Please, see attached		

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### I. North Collin County Habitat for Humanity - Overview

North Collin County Habitat for Humanity is part of a global, nonprofit housing organization operated on Christian principles working to build strength, stability and self-reliance for families through shelter. We put God's love into action by bringing people together to build homes and communities.

NCC Habitat has a two pronged housing initiative for low-income families. First, we construct new homes for working families in need earning 30-60% below the median income levels of our area. Second, we provide exterior home repairs for low-income homeowners earning below 60% of median household income levels. Most of these homeowners are seniors or disabled and have both a financial and housing need. All home construction and repair projects are completed by the hands of over 5,000 volunteers with materials obtained through donations, partners, sponsorships, and grants from organizations such as MCDC.

VOLULER

NCC Habitat has been building homes for 25 years helping low-income families since its incorporation in 1992. We build decent, affordable houses

in the cities of Anna, Blueridge, Celina, Farmersville, Frisco, McKinney, Melissa, Princeton, Prosper, Westminster, and Weston. On average, a Habitat 4-person household will earn between \$20,000 and \$40,000 per year based on historical data. Habitat homes are sold based on the homeowners ability to pay. The monthly payments are priced at less than 30% of their monthly gross income. Affordable mortgages to homeowners are serviced by NCC Habitat over a 20-30 year period for a zero equivalent interest loan.

Through NCC Habitat's home repairs program, A Brush With Kindness (ABWK), low income homeowners in need of exterior home repairs which are financially unaffordable receive needed renovation services completed by volunteer labor and donated or reduced cost materials. Most of these homeowners are senior adults or disabled and have both a financial and housing need. Through this program we are working to restore health and safety to older, poorer neighborhoods, revitalizing whole communities with a sense of pride, security and dignity which can empower life change.

To date, NCC Habitat has completed 110 new homes in North Collin County and 138 home rehabs. We



estimate 248 families or 992 people now live in solid, secure, permanent housing through the programs of NCC Habitat, much of this in McKinney. 96% of our families remain in their homes making timely payments and establishing long stable work patterns.

Habitat plans to build 8 New Construction Homes and repair 30 existing homes in Fiscal Year 2017-2018. We have 27 full and part-time experienced staff members to accomplish it. We have also committed help to Puerto Lempira, Honduras where we have built 46 homes and continually aid the Send Hope orphanage there through

Narrative Page 1

building renovations and materials. With your help, we will provide affordable, permanent shelter to McKinney families.

### II. Affordable Housing – Repairs & New Homes

### A Brush With Kindness Home Repair Program

David and Andrea Nichols and their two daughters live with Andrea's mother in East McKinney. Health problems and a daughter with special needs have limited those working in the family to one. David works for the City of McKinney, but money has been tight, managing upkeep on the home and ensuring the home meets the needs of their daughter has proven to be out of reach. The back door was broken and had been boarded up, a wheel chair ramp was needed at the front of the home, and the exterior was in need of new windows and fresh paint. NCC Habitat was able to purchase the materials to make the needed repairs to this home through funds provided by MCDC. Then, over several days, volunteer work crews came, made the repairs on the home, and gave this family more than piece of mind, but restored dignity, safety and eased some of the daily struggle that living with a child with special needs brings.

The Nichol's story is unique but these stories aren't rare. In fact, we hear and see them in the transformed lives which our ABWK program touches each year as we serve up to 30 low income families. More often than not those homeowners in need of home repairs are often in the lowest levels of income in our area. Our ABWK homeowners earn below, often well below, 60% of the median income level and are generally elderly. In fact, eighty percent (80%) of the families that are served through the ABWK program fall below the 30% of median household income which is less than \$18,120 a year.

In McKinney the median household income is \$82,988 with median home values at \$192,900. Of students enrolled in MISD 21.83% live in homes NOT paying a mortgage, and 29.69% of McKinney households are renting. According to USA.com, 10.56% of all McKinney homes were built prior to 1979, 21.7% of McKinney households earn less than \$40K annually with 8.09% of the entire population living in poverty. These numbers will only increase, as the population of McKinney is projected to reach 871,654 in 2020 according to USA.com. The need for affordable housing is substantial.

Through this program we are working to restore health and safety to older, poorer neighborhoods, revitalizing whole communities with a sense of pride, security and dignity which can empower life change. This program has volunteers repaint and perform exterior repairs to existing homes. This has been successful throughout the country and is a low-cost service to the elderly, disabled and others who may not be able to afford to keep their homes in good condition. Funds from MCDC will be used to buy the materials for 15 Home Repairs for McKinney residents who cannot afford them, strengthening the communities in which they live.

To date NCC Habitat has impacted 84% of the La Loma neighborhood, 42% of the Rockwall neighborhood, 35% of the Lewisville neighborhood and 21% of the Mouzon neighborhood through our Home Repair and New Construction programs. Our holistic approach is revitalizing the entire area of McKinney where some of the poorest residents live.



### Land Acquisition and Lot Prep for Affordable Housing Programs

Perla Delira works as a janitor in a McKinney Middle School. She has one of the firmest handshakes you'd ever encounter, gained from hard work and long hours. She has two sons, successful McKinney students, of whom she's very

proud, but despite all her work, affording more than a rented trailer home on her income has proven impossible. She wants to give her sons a permanent home, a place to call their own, and something of which they can be proud. Now that she has been approved for a Habitat home, she is going to budgeting classes, volunteering on home construction sites and getting set to build her home in the coming months alongside our volunteer groups.

The Delira Family, like all Habitat families, earn between 30% and 60% of the applicable family median income for the Dallas metropolitan statistical area. On average, a Habitat 4-person household will earn between \$20,000 and \$40,000 per year based on historical data. Having a decent, affordable home provides



families with increased health, security, higher education likelihood, and they are statistically more likely to be higher wage earners. Currently, we have 8 families waiting for a Habitat home, all of them working, yet facing financial and housing needs.

Habitat homes serve the working poor who cannot qualify for a conventional mortgage and a market-rate house. The homes are simple, but constructed to fit well in neighborhoods of other Habitat homes. Most are located in Census Tract 309, east of McDonald Street in McKinney, where a major segment of the population earns less than 60% of the area median income. Whenever possible, Habitat purchases lots contiguous to one another and/or in the same neighborhood in an effort to revitalize an entire area. Target neighborhoods include LaLoma, Rockwall and Wilcox. NCC Habitat is asking for funds to be used to purchase 5 lots in these areas, along with the funds needed to survey and prepare each lot for home construction. With the support of our financial donors, GIK partners, and the ReStore, we will obtain the materials for these homes. Volunteers will construct a home on each lot over a 12 week construction cycle. Then our families will purchase the home for an affordable amount at a zero equivalent mortgage.



Unfortunately, land prices and surveys in McKinney continue to rise as do construction costs for these homes. Habitat strives to keep lot prices as low as possible, but cannot acquire lots without assistance. Values for these lots have increased dramatically. Small lots in east McKinney are selling on the open market for close to \$25,000 each.

If we are unable to find help, we will serve fewer families earning as low as 30% of AMI in McKinney. We are able to find lots at much lower costs in surrounding communities including Celina, Princeton and Farmersville, or they are donated



by the cities and individual donors, however 81% of our applicants either live or work in McKinney. In order to build new homes each year, we will need to purchase additional lots to replace those used in order to continue to serve families.

McKinney ISD and Job Corp Work Training Program – Building a Habitat Home Provides Youth First Hand Experience

Homes like the one we will build for Perla Delira are built with donated materials by teams of volunteers. Over the last few months, we have begun a new partnership with McKinney ISD and Job Corps training programs. Both organizations have sent their students in job training programs for construction out to our work sites to help them gain hands-on real world experience. Job Corps is hoping to send their students out weekly to build allowing them to get experience with every phase of the construction process. McKinney ISD plans to send their students our on a regular basis this coming school year as part of their training as well.

The students, the need, and the work is right here to train the next generation of construction workers in skills they will need to build a life. Currently, we are able to get MISD students and Job Corp youth out on our jobsites occasionally to teach them this trade. But what we envision is a Home Build dedicated solely to the training and mentoring of our youth. Through a dedicated Home Build these youth would receive comprehensive, job training, home building skills to take with them into the workforce.

We are asking MCDC to fund the materials for one home that would be dedicated to the training and apprenticing of McKinney ISD students and Job Corp youth. Materials to build one Habitat home cost approximately \$70,000. That aliotment of funds would provide the exclusive work site for both programs to work weekly for 4 months and result in a permanent home for a waiting Habitat family.





In total, NCC Habitat is asking for \$343,350 to purchase, survey and prep 5 lots, purchase materials for 15 home repair projects, and purchase materials for a MISD/Job Corp Internship/Job Training Home Build.

Land Acquisition:

Acquisition of 5 lots \$125,000 (5 @ \$25,000 average each)

Lot Prep & Surveys \$35,850 \$160,850

Home Repair Program (ABWK):

15 homes repairs - exterior \$112,500 (15@ \$7,500 average each)

MISD/Job Corp Home Build:

Materials for 1 Home for internship program \$57,722

Total \$331,072 (35% of total project costs)



### Total Project Budget (40 Repairs, 5 New Homes and 1 MISD/Job Corp Home Build)

5	New Homes	\$ 90,000	\$ 450,000	-
5	Land Purchase/Prep/Survey	\$ 32,170	\$ 160,850	
		\$	\$	
30	Repairs	\$ 7,500	\$ 225,000	
1	MISD/Job Corp	\$ 95,000	\$ 95,000	
			\$ 930,850	

### Project Grants - please complete the section below:

•	An expansion/improvement?	⊠ Yes	□ No
•	A replacement/repair?	⊠ Yes	□ No
•	A multi-phase project?		□ No
•	A new project?		☐ No

### Has a feasibility study or market analysis been completed for this proposed project?

NCC Habitat has completed surveys of the target neighborhoods and conducted many interviews with residents. We have an ongoing need assessment plan and are working to complete the needs identified by both residents and NCC Habitat staff for these areas.

# Provide specific information to illustrate how this Project/Promotion/Event aligns with one or more of the goals and strategies adopted by McKinney City Council and McKinney Community Development:

NCC Habitat believes that everyone deserves a decent place to live. Our entire organizational philosophy is built upon the idea that improving the quality of life for all individuals, through shelter, will provide increased opportunity, financial resources, security, stability and economic and academic opportunities. Having a permanent, safe, home improves the health of each family member. Adults have a stable financial foundation from which to build wealth. Children are transformed by the stability of knowing they have a place they belong and something to count on.

Statically, children whose parents own their home are more likely to graduate from college, less likely to be involved in a teenage pregnancy, more likely to be working and not idle at the age of 20, less likely to be on welfare, and are higher earners as adults. Similarly, adults who own their own home are less likely to have substance abuse problems, more likely to attend church and join PTO, and have more economic opportunity.

A stable home provides a significant improvement to the quality of life for individuals in our communities. Meanwhile, safer and stronger communities ultimately improve our corporate City as a whole. Stronger communities, safer streets, pride in one's community all work to make our City a place of a higher quality of life for all.

Another unique attribute NCC Habitat offers McKinney is the opportunity for residents and visitors to participate in improving the community around them. Working for the betterment of others allows individuals to be a part of the solution to improving their communities, reducing crime, and increasing property values. Bringing hope and help to others, with a little bit of hard work, makes everyone feel good.

Through our long list of volunteer opportunities, residents and visitors can regularly engage in the work being done through NCC Habitat to improve the quality of life for our Citizens. In the meantime, most of our volunteers testify to being changed themselves in a positive way.

Indicate which goal(s) listed above will be supported by the proposed Project/Promotion/Event:



Support community projects that attract resident and visitor participation and contribute to quality of life for McKinney residents. Also, meets citizen needs for quality of life improvements for residents in the City of McKinney.

Has a request for funding, for to MCDC in the past?	or this Project/Promotion/Community	Event, been submitted
⊠ Yes	] No	
Date(s): July 2016		
able. Keeping costs lower by receiving gra Additionally, grant money to rehab homes	d home sponsors. We can build and repair morent money for lots allows us to construct more he in McKinney can go directly to the programs are to pay most of our administrative costs and re	nomes and serve more families. Ind families identified. Through
We expect to house 108 individuals in Mciasking.	Kinney with a decent, affordable home through	the money for which we are
We are in sound financial status with rega Financial budget for NCC Habitat FY 2016- attached.	ard to our programs and the Federal Governmer 2017, as well as financial statements for the pa	nt. st two years, has been
What is the estimated total cost for	or this Project/Promotion/Community	Event?
\$\$930,850		
Applicant? 35%	notion/Community Event funding will b	oe provided by the
	le?     No	% of Total 54% % of Total 9% % of Total <1%
Committed Churches, Businesses, Fou	g available? If so, please list source and a undations, Individuals, etc. including Texas I ruction of the homes. Also, Texas Bank profited fund sources attached.	Department of Housing and
Have any other federal, state, or I Yes, City of McKinney CDBG	municipal entities or foundations been \$45,000 Pending	approached for funding?
LegacyTexas Bank	\$8,000 Approved	
Junior League of Collin Counties	\$5,000 Pending	

#### IV. **Marketing and Outreach**

NCC Habitat has a multi-facetted marketing strategy to promote our programs and organizational goals. All of



**TDHCA Bootstrap** 

**TSAHC** 

\$150,000 Pledged

\$24,000 Approved

these initiatives would foster awareness and interest in the projects for which we are seeking funding.

- Billboard Advertising NCC Habitat has secured advertising space on a billboard located on Highway 5
  encouraging families to apply for our housing programs. We appear 6 out of 12 months annually.
- Website NCC Habitat has a professionally designed, informative website which received over 5,000 unique visitors per month.
- Door Hangers NCC Habitat has a door hanger marketing piece with details of the ABWK program in both English and Spanish. The piece is distributed on doors of homes in the areas we are actively working where our services might be needed.
- Public Event NCC Habitat appears at many public events each year including our Christmas King of the Nations
  Nativity Concert. We are also a large part of North Texas Giving Day in September where we set up a booth on
  the McKinney Square. Literature and program information is distributed on all affordable housing programs at
  each event. We actively promote through local Chamber of Commerce meetings including McKinney, Frisco,
  Princeton, Celina and Prosper.
- Newspaper Articles & Inserts NCC Habitat has received frequent articles highlighting our housing programs for families and the impact our affiliate has had on the service area, much of which has been completed in McKinney.
- Church Involvement We are well connected with several key churches in the area. Often, a church working with us on a home is building the home of one of its church members. Churches have been another good way to inform the public of our programs and help for families.
- Strategic Board of Directors Our Board of Directors have been able to leverage their relationships and backgrounds to provide financing, generate awareness, and promote our housing programs to those in need.

### V. Metrics to Evaluate Success

ABWK projects are easily evaluated through before and after results. These projects are well photographed and documented and offer a telling story of the impact the completion of these projects have for not only the homeowner but the neighborhood surrounding it.

Land acquisition success will be measured by the successful closing and development of the lots for affordable housing. When a decent, affordable home is constructed on the purchased lot and a new family moves in, the goal has been reached.

With respect to the proposed MISD / Job Corp Home Build project, we will have a finished home as an evaluative metric for showing completion. We will also be able to show the number of student and youth Volunteers and Volunteer Hours worked on the project. MISD students and Job Corp youth will be fully trained in Home Building skills having completely constructed a home from the ground up. These job training skills will allow them improved job opportunities, increased personal, marketable skills, and industry knowledge.



### **Acknowledgements**

### If funding is approved by the MCDC board of directors, Applicant will assure:

- The Project/Promotional/Community Event for which financial assistance is sought will be administered by or under the supervision of the applying organization.
- All funds awarded will be used exclusively for the purpose described in this application.
- MCDC will be recognized in all marketing, advertising, outreach and public relations as a funder of the Project/Promotional/Community Event. Specifics to be agreed upon by applicant and MCDC and included in an executed performance agreement.
- Organization's officials who have signed the application are authorized by the organization to submit the application;
- Applicant will comply with the MCDC Grant Guidelines in executing the Project/Promotional/ Community Event for which funds were received.
- A final report detailing the success of the Project/Promotional/Community Event, as measured against identified metrics, will be provided to MCDC no later than 30 days following the completion of the Project/Promotional/Community Event.
- Up to 80% of the approved grant may be provided, on a reimbursement basis, prior to conclusion of the Project/Promotional/Community Event with submission of invoices/receipts to MCDC. The final 20% may be paid following MCDC's receipt of unpaid invoices/receipts; documentation of fulfillment of obligations to MCDC; and final report on the Project/Promotional/Community Event.
- The required performance agreement will contain a provision certifying that the applicant does not and will not knowingly employ an undocumented worker in accordance with Chapter 2264 of the Texas Government Code, as amended. Further, should the applicant be convicted of a violation under 8 U.S.C. § 1324a(f), the applicant will be required to repay the amount of the public subsidy provided under the agreement plus interest, at an agreed to interest rate, not later than the 120<sup>th</sup> day after the date the MCDC notifies the applicant of the violation.

We certify that all figures, facts and representations made in this application, including attachments, are true and correct to the best of our knowledge.

Chief Executive Officer	Representative Completing Applicatio
Signature Signature	Elizabeth Johnston Signature

Celeste Haiduk Cox Elizabeth Johnston
Printed Name Printed Name

June 29, 2017
Date

June 29, 2017
Date

INCOMPLETE APPLICATIONS, OR THOSE RECEIVED AFTER THE DEADLINE, WILL NOT BE CONSIDERED.



### Attachment 1 - Listing of Board of Directors & Staff



### Board of Directors - Fiscal Year 2017 - 2018

#### **Board Member**

Mr. Terry Busha

Mr. Matt Hilton

Mr. Nelson Carter

Mr. Jason Jupiterwala

Ms. Cindy Maxwell-Bathea

Mr. Larry Pietenpol

Mr. Tim Baker

Mr. Rache Barnett

Mr. Doc Compton

Mr. Jack Kocks

Mr. Hunter Lord

Mr. Larry Pietenpole

Mr. JR Russell

Mr. Martin Smith

Mr. Jac Schuster

Ms. Olive Swearingen

Mr. Bud Ward

Mr. Russ Waite

Mr. Terrence Wegner

### **Position**

President

President-elect

Secretary

Treasurer

**Asst Secretary** 

Immediate Past President

### **Background**

Finance

Real Estate Owner/Agent

Director Mkt/Training

Retired

Retired

Consultant

### **Organizational Leadership Team**

### Chief Executive Officer - Celeste Haiduk Cox

Celeste Haiduk Cox was hired thirteen years ago as the first paid staff for NCC-Habitat. The organization was 100% volunteer upon her arrival and was building one to two homes per year. Since that time, her staff has grown to 10 full time and 12 part-time, a new ReStore operation was opened five years ago, and 379 lives have been touched building 100 homes locally and 36 homes have been built globally. Habitat has also completed 87 repair projects. Celeste serves as the primary contact for Donors and fundraising for the organization as well as being active in the community through Rotary, Chambers of Commerce, Boy Scouts, Girls Scouts, Church and service to Habitat Texas as their immediate past Board President.

#### Chief Operating Officer - Robert Manley, III

Robert Manley joined NCC-Habitat in 2015. Robert is responsible for Construction, Family Services, Volunteer Services, ReStore operations, and affiliate facilities. He assists the Executive Leadership with strategic planning and organizational



effectiveness. Robert has developed execution and strategic planning expertise through his prior experience in organizational management, project management, community development, and ministry. He has a BAAS from Howard Payne University and a Master of Arts from Southern Baptist Theological Seminary in Cultural Leadership. Robert has a passion to see families, neighborhoods and communities transformed. He enjoys triathlon sprint racing, mountain biking, and kayaking with the family.

### Chief Financial Officer - Ruthie Drye

Ruthie joined NCC-Habitat in October of 2012. Ruthie has over 20 years in the nonprofit sector finds working with staff, board and partner families to be very rewarding. "Doing the right thing just feels good," Ruthie said. Ruthie earned her accounting degree from University of Phoenix and is currently working on her CPA. Ruthie and her husband of 30 plus years have raised their three children in Frisco, Texas and is a grandmother of three beautiful grandchildren.

### **Construction Project Manager – Bryant Knepp**

Bryant Knepp joined NCC-Habitat in 2016. Bryant provides oversight of the Construction Department where he leads the new construction and repair programs. Bryant has served in a number of roles with Habitat affiliates since 2003. He considers himself a student of Habitat and most highly values the Christian foundation and approach of Habitat's work. He was raised in southwestern Indiana where his construction training took place within a family owned, Amish-Mennonite construction company. Bryant enjoys participating in Christian mission, both locally and abroad. He and his wife, Lyndsay, have three daughters.

#### ReStore Manager - Rick Greene

Rick joined the NCC-Habitat team in October of 2015. Rick has extensive experience in retail management and executive retail leadership for 30 years. His retail background includes Office Depot, Best Buy, Wal-Mart, and Target, receiving many sales and management awards. He has earned a B.B.A. in Accounting from University of Oklahoma. Rick has been very involved in community and civic organizations such as Y.M.C.A, Goodwill Industries, and March of Dimes. As a trained chef, Rick enjoys cooking and traveling.

### Family and Volunteer Manager - Dawn Serr

Dawn has been on staff at NCC Habitat since 2010, when she joined as the Volunteer Coordinator. Dawn has served in this role organizing and managing all of our weekly, daily, and occasional volunteers which number in the thousands! Dawn also serves as a Family Mentor working with our Habitat families helping them through the Habitat homeownership program, and on into the first year of being a homeowner. Dawn is passionate about both our families and our volunteers. She is a very integral part of this entire organization working with so many of the people this people organization serves. Dawn is also a wife, mother of 4 grown children, and grandmother to 4 grandchildren.

### Development & Marketing Manager - Elizabeth Johnston

Elizabeth joined NCC Habitat is 2014 as the Marketing Coordinator for promoting both NCC Habitat and the ReStore. She took on the additional responsibilities of Grant Writer in 2015 and writes over 30 grants annually on behalf of NCC Habitat. Elizabeth transitioned to the role of Development Manage in 2017 to strengthen our Donor management and procurement efforts for the organization while continuing to oversee the marketing strategies for the affiliate and ReStore. Elizabeth is also a wife and mother of two wonderful children.



### Attachment 2 - Organizational Budget for Current Fiscal Year

### North Collin County Habitat for Humanity FY17 Budget July 2016 through June 2017

	Budget
	Jul'16-Jun'17
Ordinary Income/Expense	
Income	
\$Contributions	429,900
Grants	343,500
Special Events Net Income	68,000
ReStore Sales	1,300,412
Other Income	38,340
Total Income	2,180,152
Cost of Goods Sold	
Cost of Goods Sold (ReStore)	283,408
Total COGS	283,408
Gross Profit	1,896,744
Expense	
Administrative	122,774
Fleet Expense	48,284
Program Svcs-Mission Specific	170,849
Marketing & Advertising	56,790
Employee Related Expenses	1,047,695
Occupancy Expense	77,624
Meetings & Travel	29,180
Total Expense	1,553,196
Net Ordinary Income	343,548
Other Income/Expense	
Other Income	
Sale to Homeowners	695,000
Mortgage Discount Amortization	85,000
Donated Materials-ReStore	760,000
GIK-Material Donations	128,600
Total Other Income	1,668,600
Other Expense	
Construction Cost (CIP)	874,963
Mortgage Discount Expense	210,000
ReStore GIK (COGS)	760,000
Other GIK Expense	11,000
Depreciation Expense	89,700
HFH International SOSI Fee	15,000

HFH International Tithe	28,000
Total Other Expense	1,988,663
Net Other Income	(320,063)
Net Income	23,485

	1						-
GIK - New Construction per House	Fu	nds	Status	Totals	f Mad	t ch	<u> </u>
Sparky Cox	\$	1,000	Approved	TOTAL GIK			9%
Whirlpool	\$	1,400	Approved	TOTAL CASH	\$	85,668	
Simpson Strong Tie	\$	1,800	Approved	Total Match Funds	\$	506,000	54%
Restore	\$	1,400	Approved		\$	591,668	63%
Jubilee	\$	360	Approved	MCDC Proposed  Total Project Funds	\$	331,072	35%
Encore	\$	500	Approved	Total Project runds	\$	922,740	99%
Schneider Electric/Square D	\$	1,100	Approved	Total Cost of Projects	\$	030.050	
Cree	\$	252	Approved	rotal cost of Projects	Þ	930,850	
Vanco	\$	44	Approved	Funds to be Raised	A-	0.440	110
RCS	\$	250	Approved	runus to be Raised	\$	8,110	<1%
Yale	\$	300	Approved	* Outstanding pands will	h a t		
Dow	\$	287	Approved	* Outstanding needs will I			
Dow	\$	600	Approved	additional corporate partri	ers or	Toundations	
Energy Testing	\$	500	Approved			-	
Valspar	\$	1,950	Approved				
Cantu	\$	200	Approved				
Hunter Douglas	\$	335	Approved				
Total GIK per House	\$	12,278	Approved				
Total GIK For 6 Houses	L .	73,666.92					
- Car GAR 10, 0 Houses	7 /	3,000.52					
GIK - ABWK	Fun	nds	Status				
Valspar (\$400*30)	\$	12,000	Pledged				
TOTAL	\$	12,000					
TOTAL GIK MATCH	\$	85,668					
Cash Donations - New Construction	Fun	de	Status				
Anonymous	\$	40,000	Received				
Bud Ward	\$	4,000	Received				
CBDB	\$	24,000	Received				
7-Eleven	\$	3,000	Pledged				
Suncreek UMC	\$	1,000	Received				
Covenant Church	\$	2,000	Pledged				
Crossland Construction	\$	10,000	Pending				
Creekwood	\$	5,000	Pledged				
Emerson	\$	1,000	Pledged				
FUMC Allen	\$	5,000	Pledged				
FUMC McKinney	\$	6,000	Pledged				
FUMC Melissa	\$	2,000					
		40,000	Pledged Pending				
Riving Day Funds							
Giving Day Funds  Goldman Sachs	\$	20,000	Pending				

Green Brick Partners	\$	25,000	Pledged		
HighPointe Church of Christ	\$	5,000	Pledged		
John & Mary Minnis	\$	40,000	Pledged		
LegacyTexas Bank	\$	8,000	Received	 The second secon	
Lowe's NWBW	\$	5,000	Pending		
nThrive	\$	10,000	Pledged		
Simpson Strong Tie	\$	15,000	Received		
St. Jude Catholic Church	\$	5,000	Pledged		
St. Gabriel the Arch Angel	\$	10,000	Received		
Torchmark	\$	10,000	Pledged		
TDHCA	\$	150,000	Pledged		
Trinity Presbyterian Church	\$	5,000	Pledged		
Wells Fargo Housing Foundation	\$	15,000	Received		
TOTAL	\$	476,000			
Cash Donations - ABWK	Fu	nds	Status		
Junior League of Collin County	\$	5,000	Pending		
Thrivent Financial	\$	12,500	Pending		
TSAHC	\$	12,500	Pending		
TOTAL	\$	30,000			
TOTAL CASH MATCH	\$	506,000		215	==

#### Attachment 4 - IRS Determination Letter



**DGDEN UT 84201-0029** 

In reply refer to: 4077550277
Mar. 09, 2015 LTR 4167C 0
91-1914868 000000 00
00040704

BODC: TE

HABITAT FOR HUMANITY INTERNATIONAL INC HABITAT FOR HUMANITY INTRNL PARENT % EDWARD K QUIBELL - CFO/SR VP 121 HABITAT ST AMERICUS GA 31709-3423

052913

Employer Identification Number: 91-1914868
Group Exemption Number: 8545
Person to Contact: Ms Benjamin
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Jan. 20, 2015, request for information about your tax-exempt status.

Our records indicate that you were issued a determination letter in January 1987, and that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Based on the information supplied, we recognized the subordinates named on the list you submitted as exempt from Federal income tax under section 581(c)(3) of the Code.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106 and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Tamera Ripperda

Director, Exempt Organizations



September 29, 2015

North Collin County HFH PO Box 153 McKinney, TX 75070-0153

RE: 501(c)(3) Letter for North Collin County HFH, Partner ID# 1328-5090

#### Dear Affiliate Leader:

This letter will confirm that North Collin County HFH (McKinney HFH, Inc. DBA-North Collin County HFH), with employer identification number 75-2443511, is considered a subordinate under the group tax exemption umbrella of Habitat for Humanity International, Inc. ("HFHI") under Section 501(c)(3) of the Internal Revenue Code.

The group exemption number assigned to HFHI by the IRS is 8545. This number may be provided to prospective donors, foundations and other grant organizations as they request it and is required on certain IRS forms.

Enclosed is a copy of the determination letter dated March 9, 2015, provided by the IRS as evidence of HFHI's tax exempt status as well as its group exemption. The determination letter, together with this letter, confirms North Collin County HFH's subordinate status and provides evidence of its tax exempt status under Section 501(c)(3) of the Code.

In partnership,

Beverly Huffman
Director, US/Canadian Support Services Center
Habitat for Humanity International 877-434-4435
USSupportCenter@habitat.org · habitat.org | Habitat. We build.

**Enclosure** 





DGDEN UT 84201-0029

In reply refer to: 4077550277
Mar. 09, 2015 LTR 4167C 0
91-1914868 000000 00
00040704
BODC: TE

HABITAT FOR HUMANITY INTERNATIONAL INC
HABITAT FOR HUMANITY INTRNL PARENT % EDWARD K QUIBELL - CFO/SR VP
121 HABITAT ST
AMERICUS GA 31709-3423

Š.C

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Employer Identification Number: 91-1914868
Group Exemption Number: 8545
Person to Contact: Ms Benjamin
Toll Free Telephone Number: 1-877-829-5500

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Our records indicate that you were issued a determination letter in January 1987, and that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Based on the information supplied, we recognized the subordinates named on the list you submitted as exempt from Federal income tax under section 501(c)(3) of the Code.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106 and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Tamera Ripperda

Director, Exempt Organizations

### **Attachment 5 - Audited Financial Statements**

## NORTH COLLIN COUNTY HABITAT FOR HUMANITY

FINANCIAL STATEMENTS

FOR THE YEARS ENDED JUNE 30, 2016 AND 2015

WITH INDEPENDENT AUDITORS' REPORT

## NORTH COLLIN COUNTY HABITAT FOR HUMANITY TABLE OF CONTENTS

	Page <u>Number</u>
Independent Auditors' Report	1-2
FINANCIAL STATEMENTS	
Statements of Financial Position	3
Statements of Activities	4
Statements of Cash Flows	5
Schedule of Functional Expenses Year Ended June 30, 2016	6
Schedule of Functional Expenses Year Ended June 30, 2015	7
Notes to Financial Statements	8-18



#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors of North Collin County Habitat for Humanity

We have audited the accompanying statements of financial position of North Collin County Habitat for Humanity (a nonprofit organization), which comprise the statements of financial position as of June 30, 2016 and 2015, and the related statements of activities, statements of cash flows, and schedules of functional expenses for the years then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

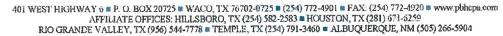
#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

1





#### **Opinion**

In our opinion, the financial statements referred to above presented fairly in all material respects, the financial position of North Collin County Habitat for Humanity as of June 30, 2016 and 2015, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### Report on Summarized Comparative Information

We have previously audited North Collin County Habitat for Humanity's June 30, 2015 financial statements, and our report dated September 17, 2015, expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented on the Statement of Activities for the year ended June 30, 2015, is consistent, in all material respects, with the audited Statement of Activities from which it has been derived.

Pattillo, Brown & Hill, L.L.P.

Waco, Texas September 14, 2016

### FINANCIAL STATEMENTS

### STATEMENTS OF FINANICAL POSITION

### JUNE 30, 2016 AND 2015

	_	2016	_	2015
ASSETS				
CURRENT ASSETS				
Cash and cash equivalents	\$	103,921	S	125,363
Temporarily restricted cash		134,884		191,869
Contributions receivable		247,454		268,319
Inventory		268,523		186,734
Inventories - land held for development		333,201		175,426
Non-interest bearing mortgages receivable, current portion (net of discount)		170,791		158,166
TDHCA Boot Strap agency receivables, current portion		61,438		61,438
Other receivables		30,615		22,815
Total Current Assets		1,350,827		1,190,130
LONG-TERM ASSETS				
Property, furniture and equipment (net)		1,470,752		1,521,359
Contributions receivable		84,000		25,000
Non-interest bearing mortgages receivable, long-term portion (net of discount)		2,037,266		1,954,415
TDHCA Boot Strap agency receivables, long-term portion		862,569		923,897
HBA agency receivable		15,250		16,250
Discount on non-interest bearing mortgage	(	1,113,567)	(	1,066,779)
Construction in progress		226,438	•	163,083
Total Long-term Assets	_	3,582,708		3,537,225
Total Assets	\$_	4,933,535	\$	4,727,355
LIABILITIES AND NET ASSETS				
LIABILITIES				
Accounts payable and accrued expenses	\$	53,982	S	04 044
Escrow-mortgage holders	-p	75,012	23	85,856 69,717
Due to ReStore		74,661		48,086
Due to TDHCA Boot Strap, current portion		61,438		61,438
Notes payable, current portion (net of discount)		88,674		132,968
Total Current Liabilities	_	353,767	-	398,065
LONG-TERM LIABILITIES				270,900
Due to TDHCA Bootstrap, long-term portion		863,590		924,465
Due to HBA		10,667		12,667
Notes payable, long-term portion (net of discount)		1,229,638		1,293,299
Total Long-term Liabilities		2,103,895		2,230,431
Total Liabilities	-	2,457,662		2,628,496
NET ASSETS			_	
Umestricted		1,639,620		1 432 191
Temporarily restricted		836,253		1,432,181 666,678
Total Net Assets	_	2,475,873	_	2,098,859
Total Liabilities and Net Assets	•	4,933,535	\$	
	۵	7,733,333	₽	4,727,355

The accompanying notes are an integral part of these financial statements.

### STATEMENTS OF CASH FLOWS

### FOR THE YEARS ENDED JUNE 30, 2016 AND 2015

	2016		2015	
CASH FLOWS FROM OPERATING ACTIVITIES				
Increase (decrease) in net assets	\$	377,014	\$	79,913
Adjustments to reconcile change in net assets				
to net cash provided by operating activities:				
Depreciation expense		88,877		83,805
Discount amortization-mortgages		46,788		48,734
Transfer to homeowners	(	387,325)	(	429,854)
Loss on the disposal of assets				519
Effect of changes in assets and liabilities:				
(Increase) decrease in inventories - (lots)	(	157,775)		28,147
(Increase) decrease in inventories - (resale)	(	81,789)		6,797
(Increase) decrease in contributions receivable	(	38,135)		68,565
(Increase) decrease in agency receivable	(	547)	(	998)
(Increase) decrease in other receivables	(	7,800)	(	22,500)
(Increase) decrease in homes under construction	(	63,355)		111,740
Increase (decrease) in accounts payable and accrued expenses	(_	4)		3,536
Net Cash Used by Operating Activities	(	224,051)	(	21,596)
CASH FLOWS FROM INVESTING ACTIVITIES				
Net purchases of land, building and equipment	(	38,270)	(	49,279)
Net loan proceeds	(	107,955)	(	77,188)
Mortgage payments received		291,849	-	328,190
Net Cash Provided by Investing Activities		145,624		201,723
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(	78,427)		180,127
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	_	317,232	-	137,105
CASH AND CASH EQUIVALENTS, END OF YEAR	\$	238,805	\$	317,232
SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION				
Issuance of non-interest bearing mortgage loans	\$	387,325	\$	429,854
Discount on non-interest bearing mortgages loans	2	147,009)	(_	124,659)
Transfers to homeowners subject to non-interest bearing mortgage loans	\$	240,316	2	305,195
Cash paid for interest	\$	36,560	\$	61,304

The accompanying notes are an integral part of these financial statements.

### SCHEDULE OF FUNCTIONAL EXPENSES

### FOR THE YEAR ENDED JUNE 30, 2016

		Program	m Service	Ś	Supp	ort Services		Total
		Home Ownership ReStore		ReStore	Management and Administrative		2016	
Bad debt expense	\$	2,036	\$		s		\$	2.026
Bank charges	40	450	ф	150	39	400	3	2,036
Contract labor		9,397		11,355		7.4		1,000
Credit card fees		2,327		11,333		2,181		22,933
Depreciation expense		13,510				1,053		1,053
Dues and subscriptions		3,364		68,103		7,264		88,877
Equipment rental		-		827		2,295		6,486
Fleet Expense		5,563		3,133		1,701		10,397
Insurance		8,977		22,405		658		32,040
		11,919		22,959		1,617		36,495
Interest expense		14,343		20,178		2,039		36,560
Materials and supplies		564,752		929,019		21,431		1,515,202
Miscellaneous		510		1,257		2,396		4,163
Mortgage discount		147,009		-				147,009
Office expenses		1,378		6,440		6,159		13,977
Postage		6,131		334		1,926		8,391
Printing, promotions, and advertising		24,810		27,058		7,419		59,287
Professional fees		3,406		1,135		3,028		7,569
Program expenses		112,282		290		940		112,572
Repairs & Maintenance		1,799		11,984		1,472		15.255
Salaries and benefits		421,246		377,582		94,551		893,379
Telephone		9,069		9,241		1,390		19,700
Tithe/ SOSI fee		41,000				*		41,000
Travel		2,854		1,476		3,849		8,179
Utilities		11,960	Alternation	39,447		1,799	-	53,206
Total Expenses	\$1,	417,765	\$1	,554,373	\$	164,628	\$	3,136,766

See accompanying independent auditor's report.

### SCHEDULE OF FUNCTIONAL EXPENSES

### FOR THE YEAR ENDED JUNE 30, 2015

	Program Services					nt Services		Total
	Home Ownership			ReStore	Management and Administrative			2015
Bank charges	\$	538	\$	176	\$	470	\$	1,184
Contract labor		121		32,439		108		32,668
Credit card fees		-		-		1,636		1,636
Depreciation expense		12,333		63,607		7,865		83,805
Dues and subscriptions		1,801		825		2,571		5,197
Equipment rental		2,819		3,111		3,464		9,394
Fleet expense		5,710		20,464		927		27,101
Insurance		10,955		21,238		1,942		34,135
Interest expense		22,428		35,414		3,462		61,304
Materials and supplies		485,008		833,832		1,237		1,320,077
Miscellaneous		349		426		1,898		2,673
Mortgage discount		124.659		-		-		124,659
Office expenses		3,651		5,167		5,413		14,231
Postage		1,997		441		1,552		3,990
Printing, promotion, and advertising		1,926		22,527		11,741		36,194
Professional fees		3,375		1,125		3,000		7,500
Program expenses		200,874		22		2		200,896
Repairs & maintenance		2,153		6,628		988		9,769
Salaries and benefits		390,312		342,196		78,424		810,932
Telephone		7.971		9,334		1,762		19,067
Tithe/ SOSI fee		30,000		·		2		30,000
Travel		24,762		4,271		1,440		30,473
Utilities		11,775	_	34,250		2,544	-	48,569
Total Expenses	\$	1,345,517	\$_	1,437,493	\$	132,444	\$_	2,915,454

See accompanying independent auditor's report.

#### NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2016 AND 2015

#### 1. ORGANIZATION

North Collin County Habitat for Humanity, Inc. dba ("Habitat") is a not-for-profit interdenominational organization whose purpose is to encourage, promote and assist in the building and rehabilitation of housing for ownership by low-income persons in the North Collin County area (Frisco, Celina, McKinney, Princeton, Anna, Melissa, Prosper, Farmersville, New Hope, and Blue Ridge). Habitat is an affiliate of Habitat for Humanity International, Inc., located in Americus, Georgia.

Habitat is a privately operated and financed program that transfers such housing to low income persons at cost after completion of construction, utilizing non-interest bearing notes. Habitat expects to continue to finance its operations through continuing contributions and mortgage receipts.

Habitat's Program Services includes the home construction program and the ReStore Program (a retail operation) that sells usable materials donated by retail businesses, construction companies, contractors, and the general public at below cost prices. The proceeds from the ReStore fund Habitat's community programs.

Habitat is a nonprofit organization, as described in Section 501(c)(3) of the Internal Revenue Code, and is exempt from federal income taxes and has been classified as a publicly supported organization as described in Sections 509(a)(1) and 170(b)(A)(VI).

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of Accounting

The financial statements of North Collin County Habitat for Humanity have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables, and other liabilities, in accordance with generally accepted accounting principles.

#### **Basis of Presentation**

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Accounting Standards Codification (ASC) 958, "Not-for-Profit Entities." Under ASC 958, North Collin County Habitat for Humanity is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Also in accordance with ASC 958, contributions received are recorded as unrestricted, temporarily restricted or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

A description of the three net asset categories follows:

#### **Unrestricted Net Assets**

Unrestricted Net Assets represent resources over which the Board of Directors has discretionary control and can be used currently for the general purposes North Collin County Habitat for Humanity in accordance with its bylaws. The Board may voluntarily designate unrestricted resources of specific purposes, but this is a voluntary action of the governing board that can be modified or reversed at its discretion. These designations of unrestricted resources by the governing board do not have the same legal requirements as do restrictions of funds.

#### Temporarily Restricted Net Assets

Temporarily Restricted Net Assets represent resources currently available for use, but expendable only for those operating purposes specified by the donor.

#### Permanently Restricted Net Assets

Permanently Restricted Net Assets represent principal amounts of gifts and bequests which have been accepted with the donor stipulation that the principal be maintained intact in perpetuity or a specified period, with only the income to be utilized. The Organization has no permanently restricted net assets as of June 30, 2016 and 2015.

### Cash and Cash Equivalents

North Collin County Habitat for Humanity considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents.

#### Restricted Cash

The Board of Directors has restricted \$134,884 and \$191,869 of cash for purposes of renovations for the years ended June 30, 2016 and 2015, respectively.

#### Contributions Receivable

Contributions, including unconditional promises to give, are recognized when received. All contributions are reported as increases in unrestricted net assets unless use of the contributed assets is specifically restricted by the donor. Amounts received that are restricted by the donor to use in future periods or for specific purposes are reported as increases in temporarily restricted net assets, consistent with the nature of the restriction. Unconditional promises with payments due in future years have an implied restriction to be used in the year the payment is due, and therefore are reported as temporarily restricted until the payment is due.



#### **Mortgages Receivable**

Mortgages receivables consist of non-interest-bearing mortgages, which are secured by real estate and payable in monthly installments. The mortgages have an original maturity of 20 years. These mortgages have been discounted at various rates ranging from 7.39% to 8.34% based on the prevailing market rates at the inception of the mortgages. Interest income (amortization of the discount) is recorded using the straight-line method over the lives of the mortgages.

#### **Property and Equipment**

Fixed asset acquisitions are recorded at cost. Depreciation is provided over the estimated useful lives of the assets and is computed using the straight-line method. Leasehold improvements are amortized over the life of the lease or asset, whichever is shorter. This amortization expense is reported as a part of occupancy cost.

#### Construction in Progress

Construction in progress is recorded at cost and includes all direct material, labor and equipment costs and those indirect costs related to home construction such as indirect labor, supplies and tool costs. Land costs included in construction-in-progress are stated at the lower of cost or the fair value at the date of the contribution. Included in land costs are any costs incurred in development. When revenue from the sale of a home is recognized, the corresponding costs are then expensed in the statement of activities as program services.

#### Support

Contributions received and unconditional promises to give are measured at their fair values and are reported as an increase in net assets. Gifts of cash and other assets are reported as restricted support if they are received with donor stipulations that limit the use of the donated assets, or if they are designated as support for future periods. When a donor restriction expires, that is, when a stipulated time restriction ends or when the purpose of the restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activity as net assets released from restrictions.

Gifts of goods and equipment are reported as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used are reported as restricted support. In the absence of explicit donor stipulations about how long-lived assets must be maintained, Habitat reports expirations of donor restrictions when the donated or acquired long-lived assets are placed.

#### **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates. The Organization's significant estimates include the useful lives of property and equipment, the market value of donated inventory, and the amortization of discounts on mortgage loans based on the estimated life of the notes as a method that approximates the effective interest rates.

#### Income Taxes

Habitat has been granted exemptions from federal income taxes under Section 501(c)(3) of the Internal Revenue code. As such, no provision for income taxes is reflected in the financial statements.

The accounting standards on accounting for uncertainty in income taxes address the determination of whether tax benefits claimed or expected to be claimed on a tax return should be recorded in the financial statements. Under that guidance, Habitat may recognize the tax benefit from an uncertain tax position only if it is more likely than not that the tax position will be sustained on examination by taxing authorities based on the technical merits of the position. Examples of tax positions include the tax-exempt status of Habitat and various positions related to the potential sources of unrelated business taxable income (UBIT). The tax benefits recognized in the financial statements from a tax position are measured based on the largest benefit that has a greater than 50% likelihood of being realized upon ultimate settlement. There were no unrecognized tax benefits identified or recorded as liabilities for fiscal years 2016 and 2015.

Habitat files its forms 990 in the U.S. federal jurisdiction and the office of the state's attorney general for the State of Texas. Habitat is no longer subject to examination by the Internal Revenue Service for years before 2013.

#### **Support and Cost**

Grants, gifts of cash, and other assets are reported as restricted support if they are received with donor stipulations that limit the use of the donated assets, or if they are designated as support for future periods. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of net activities as net assets released from restrictions.

Gifts of goods and equipment are reported as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets explicit restrictions that specify how the assets are to be used are reported as restricted support. In the absence of explicit donor stipulations about how long-lived assets must be maintained, Habitat reports expirations of donor restrictions when the donated or acquired long-lived assets are placed.

ReStore revenue is recognized when the donated goods are sold. ReStore expenses are recognized when incurred.

### **Allocation of Functional Expenses**

Costs have been summarized on a functional basis in the Statement of Activities and in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

#### **Donated Services**

A substantial number of volunteers have made significant contributions of their time to Habitat's program and supporting services. The value of this contributed time is not reflected in these financial statements since it is susceptible to objective measurement or valuation.

#### **Construction in Progress**

Construction in progress is recorded at cost and includes all direct material, labor, and equipment costs and those indirect costs related to home construction such as indirect labor, supplies and tool costs. Land costs included in construction in progress are stated at cost or fair value at the date of the contribution. Included in land costs are any costs incurred in development. When revenue from the sale of a home is recognized, the corresponding costs are then expensed in the statement of activities as program services.

### Transfer or Sale to Homeowners

Transfers to homeowners are recorded at the gross mortgage. The mortgages do not bear interest, but have been discounted based upon applicable rates of interest published by Habitat for Humanity International, Inc. Using the interest method of amortization, these discounts will be recognized as mortgage loan amortization over the term of the mortgages.

### **Home Construction Costs**

Costs incurred in conjunction with home construction are capitalized. Construction costs are expensed during the year a home is sold and included in program services.

#### **Prior Year Summarized Information**

The financial statements include certain prior year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with Habitat's financial statements for the year ended June 30, 2015, from which the summarized information was derived.



#### 3. PROPERTY AND EQUIPMENT

Property and equipment are recorded at acquisition cost, including costs necessary to get the asset ready for its intended use. Depreciation expense is recorded on a straight-line basis over the estimated useful lives of the respective assets, ranging from five to fifteen years.

	June 30, 2015	Additions	Deletions	June 30, 2016	
Land	\$ 253,847 1,274,411	\$ - 6,281	\$ (2,887)	\$ 253,847 1,277,805	
Buildings and improvements Furniture and fixtures	101,753	0,201	(2,001)	101,753	
Vehicles and trailers	89,813 149,491	34,876	. <del></del>	124,689 149,491	
Machinery and equipment					
Less accumulated	1,869,315	41,157	(2,887)	1,907,585	
depreciation	(347,956)	(88.877)	-	(436.833)	
Total property and equipment, net depreciation	<b>\$</b> 1,521,359	\$ (47,720)	\$ (2,887)	\$ 1,470,752	

Depreciation expense for the years ended June 30, 2016 and 2015 was \$88,877 and \$83,805, respectively.

### 4. CONSTRUCTION IN PROGRESS

Real estate costs, building materials and contract labor are recorded at cost when incurred. The administrative costs of developing projects are allocated to the respective projects. Construction in progress consists of the following:

	June 30, 2016			Ju	ne 30,	30, 2015			
	Homes	Cost		Homes		Cost			
Homes under construction at beginning of year	5	\$	163,083	6	\$	274,823			
Additional cost incurred during the year	-		318,713			188,184			
New homes started during the year	7		226,438	5		165,404			
Homes transferred during the year	(5)	(_	481,796)	(7)	<u>_</u>	465,328)			
Homes under construction at year-end	7	<b>\$_</b>	226,438	5	\$	163,083			

#### 5. INVENTORIES

Land held for development consists of home lots to be developed and costs incurred in conjunction with home construction. They are capitalized until the completion of each home. Home lot inventory was \$333,201 and \$175,426 as of June 30, 2016 and 2015, respectively.

Inventory for the ReStore consists of items for resale which have been either purchased by Habitat or donated to the Organization. All purchased inventory is valued at the lower of cost or market. All donated inventory is recognized as contribution revenu on the date of donation, with the fair market value being recorded as the asset, and the remainder is immediately recognized as contribution expense. The balance of inventory totaled \$268,523 and \$186,734 as of June 30, 2016 and 2015, respectively.

#### 6. SALES TO HOMEOWNERS

During the years ended June 30, 2016 and 2015, five and seven homes were sold to qualifying applicants, respectively. The resulting mortgages are non-interest bearing and the presentation of their book value have been discounted based upon the prevailing market rates for low-income housing at the inception of the mortgages. The discount rates for the years ended June 30, 2015 and 2015 were 7.48% and 7.51%, respectively. The discounts totaled \$147,009 for 2016 and \$124,659 for 2015.

#### 7. MORTGAGES RECEIVABLE

Habitat finances all of the homes that are sold. Each mortgage is issued as a zero-interest mortgage to the buyer. Habitat discounts the mortgages using the current interest rates at the time the home is sold. The discount is amortized using the effective interest method. Mortgages receivable as of June 30, 2016 and 2015 are as follows:

	2016	2015
Mortgages receivable (at face value)	\$ 2,208,057	\$ 2,112,581
Unamortized discount on mortgages	(1,113,567)	(1,066,779)
Mortgages receivable, net of discount	\$ 1,094,490	\$ 1,045,802

Future collections, net of discount, on these mortgages will be received over the next five years as follows:

2017	\$	170,791
2018		170,791
2019		170,791
2020		170,791
2021		170,791
Thereafter	_	240,535
Total	\$	1,094,490

Mortgages are considered delinquent when the monthly mortgage payment is at least 31 days past due. As of June 30, 2016, nineteen mortgages totaling \$8,144 were past due. As of June 30, 2015, nineteen mortgages totaling \$10,466 were past due. Habitat is in the process of making arrangements with the individual homeowners to bring their balance to current. All balances are believed to be collectible and no allowance has been recognized.

Some of the homeowners who have mortgages with Habitat have entered into a secondary loan agreement with the Texas Department of Housing and Community Affairs Texas Boot Strap Loan Program. Habitat continues to collect and manage these mortgages, and then remits the amount collected to the agency. These amounts are reported as agency receivables and agency payables on the statement of financial position and normally do not have any effect on the change in net assets. As of June 30, 2016, the balance in the agency receivables is \$924,007 and agency payables account is \$925,028. The balances of the agency receivable and payable as of June 30, 2015, the balance in the agency receivables is \$985,335 and agency payables account is \$985,903. Typically, the balance of the agency receivable equals the balance of the agency payable. However, during the current and prior fiscal year, Habitat decided to take back the house of one homeowner. While the Organization wrote off the outstanding receivable from the homeowner, Habitat is still liable to TDHCA for the balance due to them from the homeowner.

During 2012, two homeowners also entered into secondary agreements with the Texas Department of Housing and Community Affairs Homebuyer Assistance Program. Similar as to their agreement with the TDHCA Texas Boot Strap Loan Program, Habitat continues to collect and manage these mortgages and then remits the amount collected to the agency. These amounts are reported as agency receivables and agency payables on the statement of financial position and do not have any effect on the change in net assets. As of June 30, 2016, the balances of the agency receivable and payable were \$15,250 and \$10,667, respectively. As of June 30, 2015, the balances of the agency receivable and payable were \$16,250 and \$12,667, respectively.

### 8. LONG-TERM DEBT

Long-term debt, net of discounts, consists of the following notes as of June 30, 2016 and 2015:

	2016	2015
Notes payable to Texas Department of Housing and Community Affairs (TDHCA) in the original amounts of \$1,685,456 and \$1,426,456 as of June 30, 2016 and 2015, respectively, bearing interest ranging from 0% to 4%, discount calculated based on a hypothetical imputed interest rate ranging between 7.39% and 8.34%, the rate provided annually by Habitat for Humanity International, resulting in a discount of \$499,821 and \$456,161, as of June 30, 2016 and 2015, respectively. The Organization remits monthly payments of \$7,056 and the loans mature July 2021 through August 2046.	\$ 282, <del>34</del> 1	\$ 879,773
Note payable to a bank, interest rate of 5.25%; due May 25, 2026. Secured by land and building.	1,031,971	537,769
Note payable to a vehicle financing company; interest rate of 1.90% due June 14, 2017. Secured by the associated vehicle.	4,000	8,725
Total oustanding balance	1,318,312	1,426,267
Less current installments	(88,674)	(132,968)
Total long-term debt	\$ 1,229,638	\$ 1,293,299

The maturities of long-term debt by fiscal year are as follows:

2017	\$ 88,674	
2018	87,632	
2019	90,708	
2020	156,923	
2021	154,131	
Thereafter	740,244	
Total	\$ 1,318,312	

# 9. IN-KIND CONTRIBUTIONS

Habitat receives in-kind contributions of land, materials and services used in the construction of its homes. The contributed asset is recognized as an asset at its estimated fair value at the date of give, provided that the value of the asset and its estimated useful life meets Habitat's capitalization policy. The total amount for in-kind contributions for the year ending June 30, 2016 was \$172,009 and \$58,136 in 2015.

Habitat also received furniture, household items and constructional materials used in home construction and repair for sale in the ReStore. All donations are valued at the estimated fair market value on the date the donation is made.

### 10. RESTRICTED NET ASSETS

Temporarily restricted net assets consisted of the following:

	2016	2015
Temporarily restricted Contributions Temporarily Restricted	\$ 836,253	\$ 666,678

# 11. COMMITMENTS AND CONTINGENCIES

In addition to the non-interest bearing mortgage received from the sale of each home, Habitat receives a shared appreciation agreement. The shared appreciation agreement allows Habitat to collect the lowest independent appraised value as an additional amount upon the sale or refinance within 20 years of the original sale contract. The shared appreciation agreement payoff is considered less than probable or remote and therefore no receivable has been recorded in the financial statements.

# 12. CONCENTRATION OF CREDIT RISK

The Organization maintains its cash and cash equivalents balances in local financial institutions. All accounts for a single depositor are insured by the Federal Deposits Insurance Corporation up to \$250,000. The Organization had uninsured cash balances of \$67,126 as of June 30, 2016. The Organization had uninsured cash balances of \$99,980 as of June 30, 2015.

Habitat's programs are concentrated in the northern portion of Collin County. The Organization receives donations, home sales and collection of mortgage receivables in this area. Changes in economic conditions may impact the Organization.

The Organization's purpose is to provide housing for low-income homeowners. As such, it is likely that the mortgage holders would be unable to qualify for a mortgage from a traditional financial institution. This poses an inherent risk to Habitat that the mortgages receivable will be partially uncollectible. To mitigate the risk of overstating the ability of the Organization to fully collect the mortgages, the notes receivable have been discounted using the prevailing market rate for low-income housing at the inception of the note. Additionally, all notes receivable are collateralized by the real estate associated with the mortgage.

#### 13. ADVERTISING

Habitat uses advertising to promote its program. Advertising expenses are expensed as incurred. For the years ended June 30, 2016 and 2015, advertising expenses of \$59,287 and \$36,194 were incurred, respectively.

# 14. TRANSACTIONS WITH HABITAT INTERNATIONAL

Habitat annually remits 10% of its unrestricted contributions (excluding in-kind contributions) to Habitat International. These funds are used to construct homes in economically depressed areas around the world. For the years ended June 30, 2016 and 2015, Habitat contributed \$26,000 and \$20,000 to Habitat International, respectively. In addition to these unrestricted contributions to Habitat International, Habitat also paid a support fee in the amount of \$15,000 for the year ended June 30, 2016 and \$10,000 for the year ended June 30, 2015.

#### 15. RECLASSIFICATIONS

Certain reclassifications of prior period amounts have been made, where appropriate, to reflect comparable operating results.

### 16. SUBSEQUENT EVENTS

Subsequent events have been evaluated through September 14, 2016, the issuance date of the report. No subsequent events requiring disclosure were noted.

FINANCIAL STATEMENTS

FOR THE YEARS ENDED JUNE 30, 2015 AND 2014

WITH INDEPENDENT AUDITORS' REPORT

# NORTH COLLIN COUNTY HABITAT FOR HUMANITY TABLE OF CONTENTS

	Page <u>Number</u>
Independent Auditors' Report	1-2
FINANCIAL STATEMENTS	
Statements of Financial Position	3
Statements of Activities	4
Statements of Cash Flows	5
Schedule of Functional Expenses Year Ended June 30, 2015	6
Schedule of Functional Expenses Year Ended June 30, 2014	7
Notes to Financial Statements	8-18



# INDEPENDENT AUDITORS' REPORT

To the Board of Directors of North Collin County Habitat for Humanity

We have audited the accompanying statements of financial position of North Collin County Habitat for Humanity (a nonprofit organization), which comprise the statements of financial position as of June 30, 201-+5 and 2014, and the related statements of activities, statements of cash flows, and schedules of functional expenses for the years then ended, and the related notes to the financial statements.

# Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

1

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## **Opinion**

In our opinion, the financial statements referred to above presented fairly in all material respects, the financial position of North Collin County Habitat for Humanity as of June 30, 2015 and 2014, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

# Report on Summarized Comparative Information

We have previously audited North Collin County Habitat for Humanity's June 30, 2014 financial statements, and our report dated October 10, 2014, expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented on the Statement of Activities for the year ended June 30, 2015, is consistent, in all material respects, with the audited Statement of Activities from which it has been derived.

Patillo, Brown & Hill, L.L.P.

Waco, Texas September 17, 2015

# FINANCIAL STATEMENTS

# NORTH COLLIN COUNTY HABITAT FOR HUMANITY STATEMENTS OF FINANICAL POSITION

JUNE 30, 2015 AND 2014

		2015		2014
ASSETS	_	2410	<del></del>	2014
CURRENT ASSETS				
Cash and cash equivalents				
Temporarily restricted cash	\$	125,363	\$	96,961
Contributions receivable		191,869		40,144
Inventory		268,319		301,384
Inventories - land held for development		186,734		193,531
Non-interest bearing mortgages receivable, current portion (net of discount)		175,426		203,573
TDHCA Boot Strap agency receivables, current portion		158,166		145,266
Other receivables		61,438		50,188
Total Current Assets		22,815	_	315
Y ATALVAR ATALANA A A A A A A A A A A A A A A A A A	_	1,190,130		1,031,362
LONG-TERM ASSETS				
Property, furniture and equipment (net)		1,521,359		1,556,404
Contributions receivable		25,000		60,500
Non-interest bearing mortgages receivable, long-term portion (net of discount)		1,954,415		1,865,651
TDHCA Boot Strap agency receivables, long-term portion		923,897		766,899
HBA agency receivable		16,250		17,250
Discount on non-interest bearing mortgage	(	1,066,779)	(	1,018,045)
Construction in progress		163,083		274,823
Total Long-term Assets		3,537,225	_	3,523,482
Total Assets	\$	4,727,355	\$	4,554,844
LIABILITIES AND NET ASSETS				
LIABILITIES				
Accounts payable and accrued expenses	\$	85,856	s	95,509
Escrow-mortgage holders		69,717	•	67,834
Due to ReStore		48,086		36,780
Due to TDHCA Boot Strap, current portion		61,438		50,188
Notes payable, current portion (net of discount)		132,968		96,924
Total Current Liabilities		398,065		347,235
LONG-TERM LIABILITIES				241,000
Due to TDHCA Bootstrap, long-term portion		004.455		
Due to HBA		924,465		767,465
		12,667		14,667
Notes payable, long-term portion (net of discount)		1,293,299	_	1,358,114
Total Long-term Liabilities	***	2,230,431	-	2,140,246
Total Liabilities	-	2,628,496		2,487,481
NET ASSETS				
Unrestricted		1,432,181		1 571 450
Temporarily restricted		666,678		1,571,452
Total Net Assets	-	2,098,859		495,911
Total Liabilities and Net Assets				2,067,363
White Etyl Figglio	\$	4,727,355	\$	4,554,844

The accompanying notes are an integral part of these financial statements.

### STATEMENTS OF ACTIVITIES

# FOR THE YEAR ENDED JUNE 30, 2015

(With Summarized Financial Information for the Year Ended June 30, 2014)

	Unrestricted	Temporarily Permanently Restricted Restricted		2015 Total	Z014 Total	
REVENUE AND OTHER SUPPORT				0 001 405	\$ 398,177	
Grants	\$	\$ 261,495	\$ -	* ****	457,716	
Contributions	158,497	341,121	-	499,618	202,175	
Contributions - non cash	58,136	-	-	58,136		
Donated materials	491,550	-	3.00	491,550	409,827	
Discount amortization	75,925	!÷#:	.*.	75,925	77,804	
Transfers to homeowners	429,854	0.50	*	429,854	293,024	
ReStore sales	1,110,226	-	¥	1,110,226	1,104,557	
Special events, net of expenses	18,993	•	-	18,993	13,429	
Miscellaneous	49,603	•	3€3	49,603	20,470	
Interest income	486	+		486	208	
Net assets released from restrictions	431,849	( 431,849		_	-	
Total Revenue and Other Support	2,825,119	170,767	=	2,995,886	2,977,387	
EXPENSES					4 (10	
Home ownership program	1,345,517	2	-	1,345,517	1,033,698	
ReStore program	1,437,493	*	-	1,437,493	1,424,682 131,427	
Management and administrative	132,444	*		132,444		
Total Expenses	2,915,454	-		2,915,454	2,589,807	
OTHER INCOME/(EXPENSES)				( \$10)	20,765	
Gain (Loss) on disposition of assets	( 519)		<del></del>	(. 519)	20,703	
CHANGE IN NET ASSETS	( 90,854	170,76	7 -	79,913	408,345	
NET ASSETS, BEGINNING OF YEAR	1,523,035	495,91	1 -	2,018,946	1,610,601	
NET ASSETS, END OF YEAR	\$ 1,432,181	\$ 666,67	8 \$ -	\$ 2,098,859	\$ 2,018,946	

The accompanying notes are an integral part of these financial statements.

# STATEMENTS OF CASH FLOWS

# FOR THE YEARS ENDED JUNE 30, 2015 AND 2014

	-	2015	2014		
CASH FLOWS FROM OPERATING ACTIVITIES					
Increase (decrease) in net assets	\$	31,496	m	450 500	
Adjustments to reconcile change in net assets	a)	31,490	\$	456,762	
to net cash provided by operating activities:					
Depreciation expense		83,805		97.007	
Discount amortization-mortgages		48.734	-	87,007	
Transfer to homeowners	(	429,854)	- 2	45,731)	
Loss on the disposal of assets	,	519	(	293,024) 21,925	
Effect of changes in assets and liabilities:		213		21,323	
(Increase) decrease in inventories - (lots)		28,147	,	15 0 16	
(Increase) decrease in inventories - (resale)		6,797	(	45,046)	
(Increase) decrease in contributions receivable		68,565	,	10,736 294,384)	
(Increase) decrease in agency receivable	(	998)	>		
(Increase) decrease in other receivables	ć	22,500)	(	2,568)	
(Increase) decrease in homes under construction	,	111,740	,	170 750	
Increase (decrease) in accounts payable and accrued expenses		3,536	(	170,750)	
Net Cash Used by Operating Activities		70,013)	(	3,347 271,726)	
CASH FLOWS FROM INVESTING ACTIVITIES					
Net purchases of land, building and equipment	,	de marin			
Net loan proceeds	5	49,279)	(	171,222)	
Mortgage payments received	.(	28,771)		80,232	
Net Cash Provided by Investing Activities		328,190		387,117	
**** Amer 17 Astrong ph Wiscount World Articles	_	250,140	_	296,127	
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS		180,127		24,401	
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR		137,105	•	112,704	
CASH AND CASH EQUIVALENTS, END OF YEAR	\$	317,232	\$	137,105	
SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION					
Issuance of non-interest bearing mortgage loans	\$	429,854	S	293,024	
Discount on non-interest bearing mortgages loans	(	124,659)	(	32,070)	
Transfers to homeowners subject to non-interest bearing mortgage loans	\$	305,195	\$	260,954	
Cash paid for interest	\$	61,304	\$	57,110	

The accompanying notes are an integral part of these financial statements.

# SCHEDULE OF FUNCTIONAL EXPENSES

# FOR THE YEAR ENDED JUNE 30, 2015

	Program Services			 t Services		Total	
	Construction		ReStore		agement General		2015
Bank charges	\$	538	\$	176	\$ 470	\$	1,184
Contract labor	*	121		32,439	108		32,668
Credit card fees		141		-	1,636		1,636
Depreciation expense		12,333		63,607	7,865		83,805
Dues and subscriptions		1.801		825	2,571		5,197
Equipment rental		2,819		3,111	3,464		9,394
		5.710		20,464	927		27,101
Fleet Expense		10,955		21,238	1,942		34,135
Insurance		22,428		35,414	3,462		61,304
Interest expense		485.008		833,832	1,237		1,320,077
Materials and supplies		349		426	1,898		2,673
Miscellaneous		124,659			-		124,659
Mortgage discount		3,651		5,167	5,413		14,231
Office expenses		1.997		441	1,552		3,990
Postage		1,926		22,527	11,741		36,194
Printing, promotions, and advertising		•		1,125	3,000		7,500
Professional fees		3,375		22	2,000		200,896
Program expenses		200,874		6,628	988		9,769
Repairs & Maintenance		2,153		342,196	78,424		810,932
Salaries and benefits		390,312			1,762		19,067
Telephone		7,971		9,334	1,701		30,000
Tithe		30,000		4.071	1,440		30,473
Travel		24,762		4,271	2,544		48,569
Utilities		11,775	_	34,250	 7 g. 1944	-	70,000
Total Expenses	\$1	345,517	\$	1,437,493	\$ 132,444	\$_	2,915,454

See accompanying independent auditor's report.

# SCHEDULE OF FUNCTIONAL EXPENSES

# FOR THE YEAR ENDED JUNE 30, 2014

		Program Services				ort Services	_	Total
	Con	struction		ReStore		nagement d General		2014
Bank charges	\$	873	\$	870	\$	596	\$	2,339
Contract labor				19,045	*	-	Ψ	19,045
Credit card fees				20,347		656		21,003
Depreciation expense		8,509		68,373		10,125		87,007
Dues and subscriptions		2.236		1,375		2,740		6.351
Equipment rental		2,048		3,298		3,730		9,076
Fleet expense		4,770		18,078		3,302		26,150
Insurance		7.817		18,963		1,143		27,923
Interest expense		13,172		41,082		2,856		57,110
Materials and supplies		338,203		783,818		2,000		1,122,021
Miscellaneous		236		1,482		949		2,667
Mortgage discount		80,487		2,102		242		80,487
Office expenses		3,779		8,695		5,140		17,614
Postage		1.820		855		1,334		4,009
Printing, promotion, and advertising		1,325		28,328		9,282		38,935
Professional fees		3,375		1,125		3,000		7,500
Program expenses		166,047		210		1,376		167,633
Repairs & maintenance		900		7.757		352		9,009
Salaries and benefits		337.921		352,974		78,403		769,298
Telephone		7,676		7,767		1,685		17,128
Tithe		25,000		-		1,000		
Travel		18,564		1.322		1,664		25,000
Utilities		8,940	-	38,918		3,094	_	21,550 50,952
Total Expenses	\$1,	033,698	\$	1,424,682	\$	131,427	\$	2,589,807

See accompanying independent auditor's report.

### NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2015 AND 2014

# 1. ORGANIZATION AND NATURE OF ACTIVITIES

North Collin County Habitat for Humanity, Inc. dba ("Habitat") is a not-for-profit interdenominational organization whose purpose is to encourage, promote and assist in the building and rehabilitation of housing for ownership by low-income persons in the North Collin County area (Frisco, Celina, McKinney, Princeton, Anna, Melissa, Prosper, Farmersville, New Hope, and Blue Ridge). Habitat is an affiliate of Habitat for Humanity International, Inc., located in Americus, Georgia.

Habitat is a privately operated and financed program that transfers such housing to low income persons at cost after completion of construction, utilizing non-interest bearing notes. Habitat expects to continue to finance its operations through continuing contributions and mortgage receipts.

Habitat's Program Services includes the home construction program and the ReStore Program (a retail operation) that sells usable materials donated by retail businesses, construction companies, contractors, and the general public at below cost prices. The proceeds from the ReStore fund Habitat's community programs.

Habitat is a nonprofit organization, as described in Section 501(c)(3) of the Internal Revenue Code, and is exempt from federal income taxes and has been classified as a publicly supported organization as described in Sections 509(a)(1) and 170(b)(A)(VI).

# 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Basis of Accounting**

The financial statements of North Collin County Habitat for Humanity have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables, and other liabilities, in accordance with generally accepted accounting principles.

#### **Basis of Presentation**

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Accounting Standards Codification (ASC) 958, "Not-for-Profit Entities." Under ASC 958, North Collin County Habitat for Humanity is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Also in accordance with ASC 958, contributions received are recorded as unrestricted, temporarily restricted or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

A description of the three net asset categories follows:

#### Unrestricted Net Assets

Unrestricted Net Assets represent resources over which the Board of Directors has discretionary control and can be used currently for the general purposes North Collin County Habitat for Humanity in accordance with its bylaws. The Board may voluntarily designate unrestricted resources of specific purposes, but this is a voluntary action of the governing board that can be modified or reversed at its discretion. These designations of unrestricted resources by the governing board do not have the same legal requirements as do restrictions of funds.

# Temporarily Restricted Net Assets

Temporarily Restricted Net Assets represent resources currently available for use, but expendable only for those operating purposes specified by the donor.

# Permanently Restricted Net Assets

Permanently Restricted Net Assets represent principal amounts of gifts and bequests which have been accepted with the donor stipulation that the principal be maintained intact in perpetuity or a specified period, with only the income to be utilized.

#### Cash and Cash Equivalents

North Collin County Habitat for Humanity considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents.

#### Restricted Cash

The Board of Directors has restricted \$191,869 and \$40,144 of cash for purposes of renovations for the years ended June 30, 2015 and 2014, respectively.

#### Contributions Receivable

Contributions, including unconditional promises to give, are recognized when received. All contributions are reported as increases in unrestricted net assets unless use of the contributed assets is specifically restricted by the donor. Amounts received that are restricted by the donor to use in future periods or for specific purposes are reported as increases in temporarily restricted net assets, consistent with the nature of the restriction. Unconditional promises with payments due in future years have an implied restriction to be used in the year the payment is due, and therefore are reported as temporarily restricted until the payment is due.



#### Mortgages Receivable

Mortgages receivables consist of non-interest-bearing mortgages, which are secured by real estate and payable in monthly installments. The mortgages have an original maturity of 20 years. These mortgages have been discounted at various rates ranging from 7.39% to 8.34% based on the prevailing market rates at the inception of the mortgages. Interest income (amortization of the discount) is recorded using the straight-line method over the lives of the mortgages.

# Property and Equipment

Fixed asset acquisitions are recorded at cost. Depreciation is provided over the estimated useful lives of the assets and is computed using the straight-line method. Leasehold improvements are amortized over the life of the lease or asset, whichever is shorter. This amortization expense is reported as a part of occupancy cost.

# **Construction in Progress**

Construction in progress is recorded at cost and includes all direct material, labor and equipment costs and those indirect costs related to home construction such as indirect labor, supplies and tool costs. Land costs included in construction-in-progress are stated at the lower of cost or the fair value at the date of the contribution. Included in land costs are any costs incurred in development. When revenue from the sale of a home is recognized, the corresponding costs are then expensed in the statement of activities as program services.

#### Support

Contributions received and unconditional promises to give are measured at their fair values and are reported as an increase in net assets. Gifts of cash and other assets are reported as restricted support if they are received with donor stipulations that limit the use of the donated assets, or if they are designated as support for future periods. When a donor restriction expires, that is, when a stipulated time restriction ends or when the purpose of the restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activity as net assets released from restrictions.

Gifts of goods and equipment are reported as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used are reported as restricted support. In the absence of explicit donor stipulations about how long-lived assets must be maintained, Habitat reports expirations of donor restrictions when the donated or acquired long-lived assets are placed.

#### **Functional Expenses**

The cost of providing the various programs and supporting services has been summarized on a functional basis. Accordingly, certain costs have been allocated between program and supporting services in reasonable ratios determined by management.



#### **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### **Income Taxes**

Habitat has been granted exemptions from federal income taxes under Section 501(c)(3) of the Internal Revenue code. As such, no provision for income taxes is reflected in the financial statements.

The accounting standards on accounting for uncertainty in income taxes address the determination of whether tax benefits claimed or expected to be claimed on a tax return should be recorded in the financial statements. Under that guidance, Habitat may recognize the tax benefit from an uncertain tax position only if it is more likely than not that the tax position will be sustained on examination by taxing authorities based on the technical merits of the position. Examples of tax positions include the tax-exempt status of Habitat and various positions related to the potential sources of unrelated business taxable income (UBIT). The tax benefits recognized in the financial statements from a tax position are measured based on the largest benefit that has a greater than 50% likelihood of being realized upon ultimate settlement. There were no unrecognized tax benefits identified or recorded as liabilities for fiscal years 2015 and 2014.

Habitat files its forms 990 in the U.S. federal jurisdiction and the office of the state's attorney general for the State of Texas. Habitat is no longer subject to examination by the Internal Revenue Service for years before 2012.

#### Support and Cost

Grants, gifts of cash, and other assets are reported as restricted support if they are received with donor stipulations that limit the use of the donated assets, or if they are designated as support for future periods. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of net activities as net assets released from restrictions.

Gifts of goods and equipment are reported as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets explicit restrictions that specify how the assets are to be used are reported as restricted support. In the absence of explicit donor stipulations about how long-lived assets must be maintained, Habitat reports expirations of donor restrictions when the donated or acquired long-lived assets are placed.

ReStore revenue is recognized when the donated goods are sold. ReStore expenses are recognized when incurred.

# **Expense Allocation**

Costs have been summarized on a functional basis in the Statement of Activities and in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

#### **Donated Services**

A substantial number of volunteers have made significant contributions of their time to Habitat's program and supporting services. The value of this contributed time is not reflected in these financial statements since it is susceptible to objective measurement or valuation.

## **Construction in Progress**

Construction in progress is recorded at cost and includes all direct material, labor, and equipment costs and those indirect costs related to home construction such as indirect labor, supplies and tool costs. Land costs included in construction in progress are stated at cost or fair value at the date of the contribution. Included in land costs are any costs incurred in development. When revenue from the sale of a home is recognized, the corresponding costs are then expensed in the statement of activities as program services.

# Transfer or Sale to Homeowners

Transfers to homeowners are recorded at the gross mortgage. The mortgages do not bear interest, but have been discounted based upon applicable rates of interest published by Habitat for Humanity International, Inc. Using the interest method of amortization, these discounts will be recognized as mortgage loan amortization over the term of the mortgages.

# **Home Construction Costs**

Costs incurred in conjunction with home construction are capitalized. Construction costs are expensed during the year a home is sold and included in program services.

# Prior Year Summarized Information

The financial statements include certain prior year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with Habitat's financial statements for the year ended June 30, 2014, from which the summarized information was derived.

# 3. PROPERTY AND EQUIPMENT

Property and equipment are recorded at acquisition cost, including costs necessary to get the asset ready for its intended use. Depreciation expense is recorded on a straight-line basis over the estimated useful lives of the respective assets, ranging from five to fifteen years.

	June 30, 2014	Additions	Deletions	June 30, 2015	
Land Buildings and improvements Furniture and fixtures Vehicles and trailers Machinery and equipment	\$ 256,597 1,244,280 98,616 85,818 139,130	\$ - 88,959 3,137 3,995 11,022	\$( 2,750) ( 58,828) - ( 661)	\$ 253,847 1,274,411 101,753 89,813 149,491	
Less accumulated	1,824,441	107,113	( 62,239)	1,869,315	
depreciation Total property	( 268,037)	(83,805)	3,886	( 347,956)	
and equipment, net of depreciation	\$ 1,556,404	\$ 23,308	\$( 58,353)	\$_1,521,359	

Depreciation expense for the years ended June 30, 2015 and 2014 was \$83,805 and \$87,007, respectively.

### 4. CONSTRUCTION IN PROGRESS

Real estate costs, building materials and contract labor are recorded at cost when incurred. The administrative costs of developing projects are allocated to the respective projects. Construction in progress consists of the following:

	June 30, 2015			June 30, 2014		
	Homes		Cost	Homes		Cost
Homes under construction at beginning of year	6	\$	274,823	3	\$	104,073
Additional cost incurred during the year			188,184		Ť	118,867
New homes started during the year	5		165,404	8		418,823
Homes transferred during the year	(7)	(	465,328)	( 5)	(	366,940)
Homes under construction at year-end	5	\$	163,083	6	\$	274,823

#### 5. INVENTORIES

Land held for development consists of home lots to be developed and costs incurred in conjunction with home construction. They are capitalized until the completion of each home. Home lot inventory was \$175,426 and \$203,573 as of June 30, 2015 and 2014, respectively.

Inventory for the ReStore consists of items for resale which have been either purchased by Habitat or donated to the Organization. All purchased inventory is valued at the lower of cost or market. All donated inventory is recognized as contribution revenue at fair market value on the date of donation and also immediately recognized as contribution expense. Therefore, donated items are carried in inventory with no value. Thus, the balance of inventory, representing only those items purchased by the ReStore, totaled \$186,734 and \$193,531 as of June 30, 2015 and 2014, respectively.

#### 6. SALES TO HOMEOWNERS

During the years ended June 30, 2015 and 2014, seven and five homes were sold to qualifying applicants, respectively. The resulting mortgages are non-interest bearing and the presentation of their book value have been discounted based upon the prevailing market rates for low-income housing at the inception of the mortgages. The discount rates for the years ended June 30, 2015 and 2014 were 7.51% and 7.58%, respectively. The discounts totaled \$124,659 for 2015 and \$31,669 for 2014.

#### 7. MORTGAGES RECEIVABLE

Habitat finances all of the homes that are sold. Each mortgage is issued as a zero-interest mortgage to the buyer. Habitat discounts the mortgages using the current interest rates at the time the home is sold. The discount is amortized using the effective interest method. Mortgages receivable as of June 30, 2015 and 2014 are as follows:

	2015	2014
Mortgages receivable (at face value) Unamortized discount on mortgages	\$ 2,112,581 (1,066,779) \$ 1,045,802	\$ 2,010,917 ( 1,018,045) \$ 992,872

Future collections on these mortgages will be received over the next five years as follows:

2016	\$ 158,166
2017	158,166
2018	158,166
2019	158,166
2020	158,166
Thereafter	1,321,751
Total	\$ 2,112,581



Mortgages are considered delinquent when the monthly mortgage payment is at least 31 days past due. As of June 30, 2015, nineteen mortgages totaling \$10,466 were past due. As of June 30, 2014, sixteen mortgages totaling \$10,729 were past due. Habitat is in the process of making arrangements with the individual homeowners to bring their balance to current. All balances are believed to be collectible and no allowance has been recognized.

Some of the homeowners who have mortgages with Habitat have entered into a secondary loan agreement with the Texas Department of Housing and Community Affairs Texas Boot Strap Loan Program. Habitat continues to collect and manage these mortgages, and then remits the amount collected to the agency. These amounts are reported as agency receivables and agency payables on the statement of financial position and normally do not have any effect on the change in net assets. As of June 30, 2015, the balance in the agency receivables is \$985,335 and agency payables account is \$985,903. The balances of the agency receivable and payable as of June 30, 2014 were \$817,087 and \$817,653, respectively. Typically, the balance of the agency receivable equals the balance of the agency payable. However, during the current and prior fiscal year, Habitat decided to take back the house of one homeowner. While the Organization wrote off the outstanding receivable from the homeowner, Habitat is still liable to TDHCA for the balance due to them from the homeowner.

During 2012, two homeowners also entered into secondary agreements with the Texas Department of Housing and Community Affairs Homebuyer Assistance Program. Similar as to their agreement with the TDHCA Texas Boot Strap Loan Program, Habitat continues to collect and manage these mortgages and then remits the amount collected to the agency. These amounts are reported as agency receivables and agency payables on the statement of financial position and do not have any effect on the change in net assets. As of June 30, 2015, the balances of the agency receivable and payable were \$16,250 and \$12,667, respectively. As of June 30, 2014, the balance of the agency receivable and agency payable were \$17,250 and \$14,667, respectively.

# 8. CONTRIBUTIONS RECEIVABLE

Contributions receivable at June 30, 2015 are as follows:

Less than 1 year	\$	268,319
1 year to 5 years	_	25,000
	\$_	293,319

Contributions receivable at June 30, 2014 are as follows:

Less than 1 year	\$ 301,384
1 year to 5 years	 60,500
	\$ 361,884

# 9. LONG-TERM DEBT

Long-term debt, net of discounts, consists of the following notes as of June 30, 2015 and 2014:

		2015		2014
Notes payable to Texas Department of Housing and Community Affairs (TDHCA) in the original amount of \$1,426,456 and \$870,018 as of June 30, 2015 and 2014, respectively; bearing interest ranging from 0% to 4%, discount calculated based on hypothetical imputed interest rate ranging between 7.39% and 8.34%, the rate is provided annually by Habitat for Humanity International. resulting in a discount of \$456,161 and \$226,267 as of June 30, 2015 and 2014, respectively. The corporation remits monthly payments of \$6,428 and the loans mature July 2021 through June 2033.	\$	879,773	\$	557,713
Line of credit to a bank in the amount of \$25,000 due October 21, 2014; interest rate of 0%.				25,000
Note payable to a bank, interest rate of 5.25%; due May 25, 2026. Secured by Land & Building		537,769		858,963
Note payable to a vehicle financing company; interest rate of 1.90%, due June 14, 2017. Secured by the associated vehicle.	-	8,725		13,362
Less current installments	2	1,426,267 132,968)	<u>(</u>	1,455,038 96,924)
Long-term debt, excluding current installments	<b>S_</b>	1,293,299	\$	1,358,114

The maturities of long-term debt by fiscal year are as follows:

2016	\$ 132,968
2017	137,518
2018	139,049
2019	144,842
2020	150,910
Thereafter	720,980
Total	\$ 1,426,267

# 10. IN-KIND CONTRIBUTIONS

Habitat receives in-kind contributions of land, materials and services used in the construction of its homes. The contributed asset is recognized as an asset at its estimated fair value at the date of give, provided that the value of the asset and its estimated useful life meets Habitat's capitalization policy. The total amount for in-kind contributions for the year ending June 30, 2015 was \$58,136 and \$202,175 in 2014.

Habitat also received furniture, household items and constructional materials used in home construction and repair for sale in the ReStore. All donations are valued at the estimated fair market value on the date the donation is made.

#### 11. RESTRICTED NET ASSETS

Temporarily restricted net assets consisted of the following:

		2015		2014	
Temporarily restricted	_				
Contributions Temporarily Restricted	\$_	666,678	\$_	495,911	

### 12. COMMITMENTS AND CONTINGENCIES

In addition to the non-interest bearing mortgage received from the sale of each home, Habitat receives a shared appreciation agreement. The shared appreciation agreement allows Habitat to collect the lowest independent appraised value as an additional amount upon the sale or refinance within 20 years of the original sale contract. The shared appreciation agreement payoff is considered less than probable or remote and therefore no receivable has been recorded in the financial statements.

#### 13. CONCENTRATION OF CREDIT RISK

The Organization maintains its cash and cash equivalents balances in local financial institutions. All accounts for a single depositor are insured by the Federal Deposits Insurance Corporation up to \$250,000. The Organization had uninsured cash balances of \$99,980 as of June 30, 2015. The Organization had no uninsured cash balances as of June 30, 2014.

Habitat's programs are concentrated in the northern portion of Collin County. The Organization receives donations, home sales and collection of mortgage receivables in this area. Changes in economic conditions may impact the Organization.

The Organization's purpose is to provide housing for low-income homeowners. As such, it is likely that the mortgage holders would be unable to qualify for a mortgage from a traditional financial institution. This poses an inherent risk to Habitat that the mortgages receivable will be partially uncollectible. To mitigate the risk of overstating the ability of the Organization to fully collect the mortgages, the notes receivable have been discounted using the prevailing market rate for low-income housing at the inception of the note. Additionally, all notes receivable are collateralized by the real estate associated with the mortgage.

#### 14. ADVERTISING

Habitat uses advertising to promote its program. Advertising expenses are expensed as incurred. For the years ended June 30, 2015 and 2014, advertising expenses of \$36,194 and \$38,936 were incurred, respectively.



# 15. TRANSACTIONS WITH HABITAT INTERNATIONAL

Habitat annually remits 10% of its unrestricted contributions (excluding in-kind contributions) to Habitat International. These funds are used to construct homes in economically depressed areas around the world. For the years ended June 30, 2015 and 2014, Habitat contributed \$20,000, each year, to Habitat International. In addition to these unrestricted contributions to Habitat International, Habitat also paid a support fee in the amount of \$10,000 for the year ended June 30, 2015 and \$5,000 for the year ended June 30, 2014.

#### 16. RECLASSIFICATIONS

Certain reclassifications of prior period amounts have been made, where appropriate, to reflect comparable operating results.

#### 17. SUBSEQUENT EVENTS

Subsequent events have been evaluated through September 17, 2015, the issuance date of the report. No subsequent events requiring disclosure were noted.