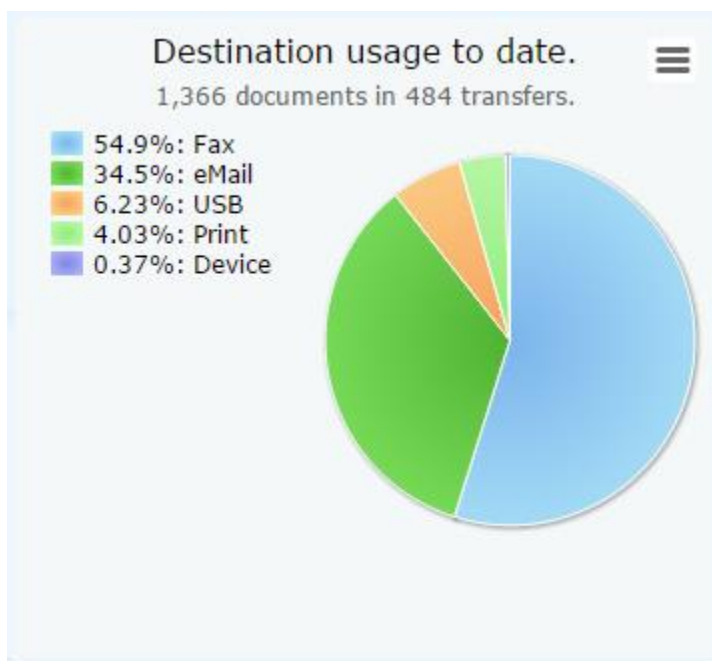Tech Services Board Report
July 2015
Prepared by Janet Cox, Systems Coordinator

This past February Susie Pointer, cataloging library technician, retired after 28 years of service with the library system. It was bittersweet for library staff as we said good-bye to our longest serving staff member. With Susie's retirement we hired John Hummel to replace her as our cataloging library technician. Although John came to use from the IRS, he did his library internship with the library in 2008 and has been volunteering for the library on a weekly basis since that time. We were thrilled to have John become part of our library team.
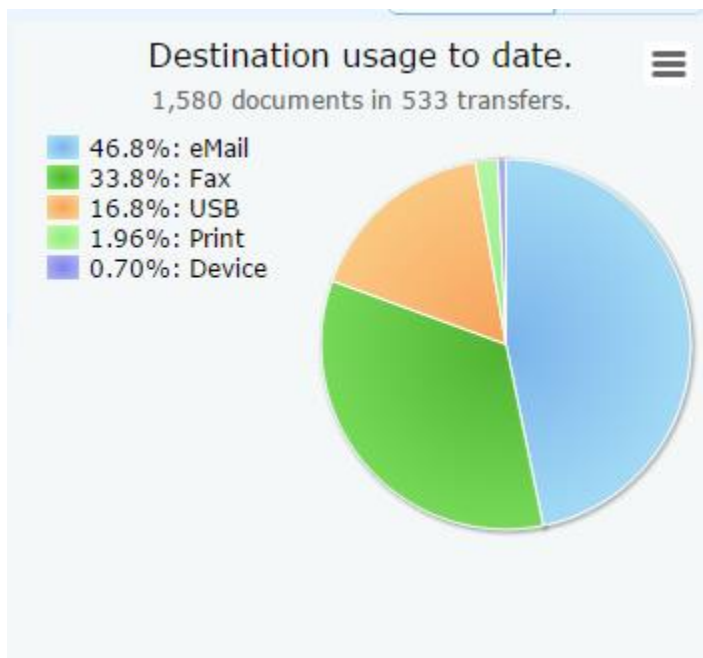
Earlier in the fiscal year, I applied for the Edge Reimbursement Program. This program, made possible by the Texas State Library and Gates Foundation, helps libraries assess their technology needs by identifying ways libraries can strengthen and enhance public access to technology. Last year I had completed the Edge assessment and was able to immediately identify several areas of improvement. One such area was the need for scanning. Library customers were coming in on a daily basis asking for scanning abilities and we had not been able to find an affordable solution to this need. The Edge Reimbursement made scanning a possibility for the library system. I was granted $10,000 to purchase two Library Documents Stations from Enivsionware.

The library has been working with Envisionware for a number of years. In the past we had purchased Envisionware' s print release and reservation software for the library system's computer labs. The Document Stations have allowed us to enhance the software. For each library, I purchased a touchscreen computer and a scanner. The touchscreen computer allows library customers to print, make computer reservations, scan materials to e-mail or USB drive, and fax via the public network.
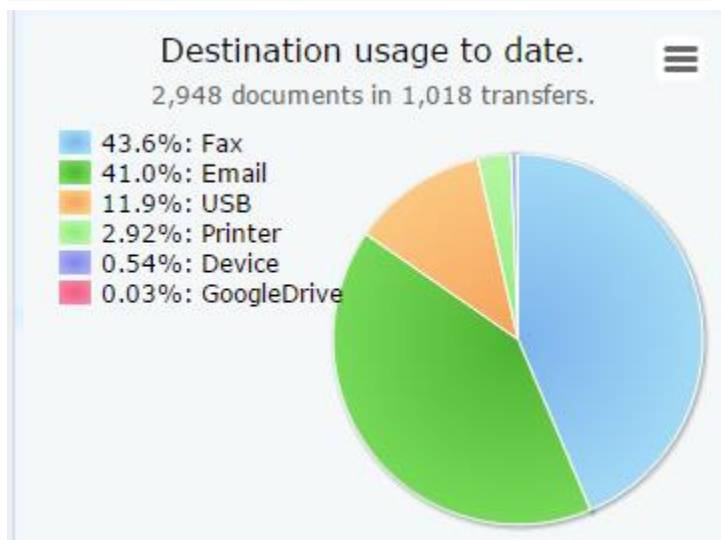
We went live with the Document Stations in mid-March and the response has been great. Below are charts documenting usage at both libraries since March.

Destination usage to date.
1,366 documents in 484 transfers.

54.9%: Fax
34.5%: eMail
6.23%: USB
4.03%: Print
0.37%: Device

Roy and Helen Hall Memorial Library
March 17- June 15

Destination usage to date.

1,580 documents in 533 transfers.

- 46.8%: eMail
- 33.8%: Fax
- 16.8%: USB
- 1.96%: Print
- 0.70%: Device

John and Judy Gay Library
March 17 – June 15

Destination usage to date.

2,948 documents in 1,018 transfers.

- 43.6%: Fax
- 41.0%: Email
- 11.9%: USB
- 2.92%: Printer
- 0.54%: Device
- 0.03%: GoogleDrive

Overall library system usage
March 17 – June 15

I am currently working with IT on several new projects. I am hoping to institute mobile printing within the next few months. This will allow library customers to send print requests over the public network from their laptops, tablets, and/or smartphones to the print release station in the computer lab. We hear requests for this capability several times a week and are pleased to be moving forward with this request. Another project I am working on is implementing Polaris' web-based product called LEAP. LEAP will allow us to take a tablet with us when assisting library customers searching for materials. Instead of staff having to run back and forth to a computer staff will have access to the library catalog in their hands. LEAP will also go with us when we do outreach. Staff will have the ability to issue library cards away from the library. The possibilities of library outreach are endless and we are excited to have LEAP to help enhance our outreach opportunities.

I am excited about our new projects and am looking forward to reporting our progress on the projects later this year.