

MCKINNEY COMMUNITY DEVELOPMENT CORPORATION

NOVEMBER 21, 2019

The McKinney Community Development Corporation met in regular session in the Council Chambers, 222 N. Tennessee Street, McKinney, Texas, on November 21, 2019 at 8:00 a.m.

Board members Present: Chairman Jackie Brewer, Vice Chairman Rick Glew, Secretary Mary Barnes-Tilley, Treasurer Angela Richardson-Woods, and Board members David Kelly, Kathryn McGill and John Mott.

Absent: Board Alternate Deborah Bradford.

City Council Members Present: Scott Elliott and Frederick Frazier.

Staff Present: President Cindy Schneible, Assistant City Manager Barry Shelton, Director of Parks and Recreation Michael Kowski; Assistant Director of Parks and Recreation Ryan Mullins; Apex Centre Manager Teresa Thomason; Parks Planning and Development Manager Jenny Baker; Parks Planning Manager Jill Yount; Parks Planner Michael Duree; Visit McKinney Sales Manager Vanesa Rhodes; MPAC/Main Street Director Amy Rosenthal; MPAC Special Events Coordinator Andrew Jones; Deputy City Secretary Lisa Sewell; and MCDC Administrative and Marketing Coordinator Linda Jones.

There were several guests present.

Chairman Brewer called the meeting to order at 8:00 a.m., after determining that a quorum of the Board was present.

Chairman Brewer called for public comments, and there were none. She wished a happy birthday to Board member Kelly. Ms. Brewer stated that she is wearing purple to honor World Pancreatic Cancer Day. She added that she brought cookies that are on the back table to enjoy. Chairman Brewer is starting a tradition to open each meeting with a moment of reflection. This month, she is asking everyone to reflect on things they are thankful for, including things in McKinney. There was a brief moment of silence for reflection.

19-0964 Chairman Brewer called for action on the minutes of the McKinney Community Development Corporation of October 24, 2019. Board

members unanimously approved a motion by Treasurer Richardson-Woods, seconded by Board member Mott, to approve the minutes.

19-0965 Chairman Brewer stated that there were no Financial Reports due to the early scheduling of this month's meeting. The Board will see October financials at the December meeting.

19-0966 Chairman Brewer called for Board and Liaison Updates.

Board Chair. Chairman Brewer thanked Board alternate Bradford and the New Jerusalem Church for hosting a block party this past weekend where the city's Neighborhood Services department debuted their block party trailer. Treasurer Richardson-Woods added that she attended the event and was impressed with the attendance, especially the number of city representatives who participated.

City of McKinney. Assistant City Manager Barry Shelton reported that there was no City Council meeting this week, and the next meeting will be December 3. He announced that the city is looking to adopt a mobile home park maintenance inspection ordinance, which will help code enforcement staff assure external elements of mobile home parks are in compliance. The city is currently considering a rezoning request for McKinney Flats Apartments located at Craig Drive and Collin McKinney Parkway. The rezoning request is for a multi-family complex, which would ultimately be the site for a new affordable housing complex developed by McKinney Housing and Finance Corporation. Tonight, the first Welcome to McKinney Workshop hosted by Neighborhood Services will be held. The workshops provide an opportunity for new residents to meet city representatives and learn how the City of McKinney works. Mr. Shelton asked for questions, and there were none.

Visit McKinney. Sales Manager Vanesa Rhodes reminded the board of the Leadership McKinney's Karaoke for Cans at Tupps Brewery. The goal for the event is to fight hunger in the community. Admission is \$15

for non-alumni, plus a 15-ounce can of fruit. Ms. Rhodes announced that McKinney won the bid for the Drum Corps International showcase in July 2020. She thanked the committee that worked to bring this event to McKinney. NCAA Division II Championship Game tickets are on sale, prices will increase on December 9, and game kickoff is 2:00 p.m. on December 21.

McKinney Economic Development Corporation. President Schneible stated that MEDC President Tokar is traveling for business, and she directed the Board to the MEDC report attached.

McKinney Main Street/MPAC. Director Amy Rosenthal stated that it really is the most wonderful time of year in Downtown McKinney, with the delivery of the Christmas tree and lights and decorations are going up. Home for the Holidays will begin the day after Thanksgiving, with the tree lighting at 6:15 p.m. Friday, November 29. Santa on the Square benefitting Volunteer McKinney runs December 5 through 21. Chestnut Square's Holiday Tour of Homes is December 7 and 8. Pete Delkus and WFAA will be back in Downtown McKinney on December 12 for Santa's Helpers, a great way to support area organizations and highlight McKinney on WFAA. The Rotary Club Parade of Lights will be December 14. Ms. Rosenthal added that the neon signs will be installed by Home for the Holidays.

McKinney Parks and Recreation. Director Michael Kowski indicated he would report during Agenda Item 19-0972.

19-0967 Chairman Brewer called for the President's Report. President Schneible called attention to the reports attached to the agenda including final reports for the Crape Myrtle Trails Run and McKinney Wine and Music Festival. She called attention to the new MCDC collateral, and stated that it has been well received. Ms. Schneible had an opportunity to introduce the rebrand information to the Downtown business owners group, and

stated that she will be presenting again to the Downtown merchants at their December meeting to share additional information about the BUY McKINNEY campaign and also present the Retail Development Infrastructure Grant, as that application cycle opens January 1. She reported that Linda Jones introduced the new campaign to the weekly LINKS networking group, and MCDC will be sponsoring their December 18 meeting which will give us an opportunity to share more information with this group. The deadline for the first cycle of Promotional and Community Events Grants is Friday, November 29, and the first cycle for Project Grants opens December 1 with presentations to the Board in January. Ms. Schneible added that we have sent out information regarding MCDC's Quality of Life Award which recognizes one individual and one organization each year. The application period will be open until January 3. She encouraged everyone to submit nominations. Ms. Schneible called attention to the Social Media Metrics report, as well as the report which shows MCDC promotions of events funded through MCDC grants. Chairman Brewer thanked Linda Jones for the details in the social media reports. Ms. Brewer added that the Wine and Music Festival was able to donate about \$3,300 to local organizations and that the Crape Myrtle Run increased their runner participation by about 20% over last year and their runner revenue by about 50%.

19-0968 Chairman Brewer called for an update on Project #18-06, Infrastructure Costs, Demolition of Vacant Structure and Lot Preparation, Professional Design, and Structural, Mechanical, Electrical and Plumbing Services for the Cotton Groves Community. Habitat for Humanity CEO Celeste Cox presented a video that showed a time-lapse of progress made at Cotton Groves, including the placement of containers for the training center. The video included an animation of what the completed project will look like. Ms. Cox stated that paving will start December 9 and will be complete by

the end of December. She reported that the city's sanitary sewer and water main projects along Bumpass Street are complete, and the city's paving projects should be complete about the time Habitat begins. Ms. Cox announced that International Telemundo came out to film at Cotton Groves, and the project continues to get press coverage throughout Texas, the United States, and now will expand to Honduras and Mexico. Ms. Cox thanked Treasurer Richardson-Woods for touring the project and invited other Board members to tour the training site. The plan for construction is to complete six units at a time in mini blitzes. She added that they will be ready to set the first townhomes in February or March. Ms. Cox asked for questions and comments. Treasurer Richardson-Woods stated that she visits the property every Friday, and she commended Ms. Cox and all involved for the progress being made. Ms. Cox added that all four containers for the training center were set in only three hours, so they know they will be able to set six townhomes in a day. Vice Chairman Glew added that he was impressed when he visited the site and suggested that the Board try to establish a time to tour the project together. Board member McGill asked if the site would be open for tours on the Friday after Thanksgiving, and Ms. Cox said she would find out. Board members can reach out to Ms. Cox to schedule a tour. Secretary Barnes-Tilley asked about the number of bedrooms per unit, and Ms. Cox clarified that there are three-bedroom and four-bedroom plans. The four-bedroom unit will have an additional half container and will have a smaller balcony. Secretary Barnes-Tilley stated that the balcony is a great feature, and Ms. Cox added that two cars can park under each balcony.

19-0969 Chairman Brewer called for an update on Project #19-08, Horizontal Infrastructure Costs Related to the Construction of a Federally Qualified Health Center, Located at 1620 Virginia Parkway, McKinney, Texas.

President Schneible stated that this is a project grant that was approved by the MCDC in May. Independent Bank Vice President Kate Perry stated that she is representing the North Texas Family Health Foundation and would be joined by James Tippitt to help answer questions. She thanked the Board for their support for this project. Family Health Center is a non-profit, community center that has been awarded status as a federally-qualified health center and serves as a medical home providing medical, dental and behavioral health care under one roof. The center qualifies for reimbursements from Medicare and Medicaid, so they are able to cover the health care costs of uninsured or underinsured patients. The center is evaluated based on health outcomes and value of care and is governed by a board of directors. Ms. Perry presented statistics that support the need for the center in McKinney, including disparities of income between the east and west sides of McKinney leading to less health care accessibility on the east side. She added that there is no other resource similar to this center within 30 minutes. Community benefits of the center include medical availability on McKinney's east side, pharmacy resources, healthier work force, economic development and providing a training site for medical education. The building is designed to look like a home that echoes the rooflines of the historic homes in the area. In addition, the facility is divided into two buildings with green space in between. Ms. Perry stated that the need is evident, as the center saw 413 patients in 2017, 4,335 in 2018 and the 2019 projection is 15,286. Over 95% of the patients are from Collin County, but they have seen patients from as far north as Sherman. The center has seen some milestones in fundraising, having secured \$9.3 million of the \$11.5 million needed for the project. She stated that they are very thankful for the support from the various City of McKinney contributors. Ms. Perry reported that land was acquired in March 2019, concept development was complete in October 2019, and construction began in

October. Occupancy is expected in August 2020. She added that this is a growing public-private partnership, and it is exciting to have so many groups working together on this project that will change the face of healthcare in our area. She added that there is a webcam on the site to provide real-time progress videos which currently shows that the land is being leveled and prepped for sewer work. Ms. Perry thanked the Board again for their support and acknowledged that the early support from the city helped facilitate many of the partnerships. Secretary Barnes-Tilley agreed with the importance of a healthy citizenry, stating that she believes housing equity, health care and education are the three most important things we can do to truly contribute to quality of life, as we help lift up our struggling citizens. Treasurer Richardson-Woods asked if the statistical information is broken down to show McKinney not just Collin County. Ms. Perry has the details by zip code and will share with the Board. Vice Chairman Glew commented that it was impressive to see the statistical graphic of the differences between the east and west sides of McKinney. Board member McGill added that the statistics are alarming, and that she is appreciative of the education efforts and efforts to get the word out about the center. Board member Kelly inquired whether or not the center accepts private insurance, and Ms. Perry said they do and they see everyone regardless of their ability to pay.

19-0970 Chairman Brewer called for consideration/discussion regarding Apex Centre Fiscal Year 2019 and Operational Highlights. Director of Parks and Recreation Michael Kowski thanked the Board for the opportunity to present and gave a brief overview of how the Apex Centre fits in the overall parks system. The city currently has four multi-purpose recreational facilities, three on the east side of McKinney. The Apex Centre is the only recreational facility on the west side and is a cost-neutral facility that has little to zero impact on the city's general operating

fund. In 2018, profits were used to improve the facility, increase staffing and host additional events. Mr. Kowski introduced Apex Centre Manager Teresa Thomason. Ms. Thomason reminded the board that Apex opened almost three years ago, and membership has stayed consistent at 5,400 for the past two years. Just over 50% are annual memberships and the remainder are on a month-to-month memberships; additionally, there were just over 20,000 day pass users. About 93% of members are McKinney residents. Ms. Thomason explained that Apex has initiated a data collection activity that will identify which members are not using the complex and may be at risk of cancelling their membership, and staff will use this data to contact those individuals to encourage participation. Apex has fourteen full-time employees and 145 part-time, plus 134 seasonal. Apex has received five awards this year, including Best of McKinney, 2019 Best Health Club/Gym Readers Choice from Living Magazine's and the 2018 American Red Cross Aquatic Examiner Service award. They've seen five member spotlights, and the playroom has hosted more than 37,000 kids. Ms. Thomason reported that Apex has seen a 45% increase in classes, partially due to a virtual class capability in the spin room. They have also seen a more than 4,000 participant increase in land classes. Since Apex opened, members have logged over 85,000 hours recorded on cardio equipment. Treadmills remain the most popular equipment. Apex has a 10-year capital plan for replacing equipment, and they will begin replacing bikes this year. For the competitive pool, MISD and Metroplex Aquatics swim team usage has increased this year, and participation in swim lessons for members and non-members also increased. Ms. Thomason added that the Pumpkin Dunk and Easter Egg Splash saw increased attendance, and they partnered with Trumpet Behavioral Health to host an event for the special needs population. This year's summer camp program maxed out with over 1,000 participants. Financially, Apex ended the fiscal year with a net

increase of just over \$580,000. Ms. Thomason reminded the Board of interior modifications already made to Apex to accommodate growth, including converting storage space and multi-purpose space into offices and a larger playroom. She reminded the Board that there has always been a plan to expand the facility, and they are working with architects now to determine the best plan for that expansion. Treasurer Richardson-Woods commended the Apex staff on the attention and detail they gave to a recent Jack and Jill Club swim event hosted at the Apex Centre. Vice Chairman Glew referenced a discussion from the Parks Advisory Board meeting and inquired about the specific areas that are over-crowded. Ms. Thomason stated that the fitness floor, especially the weights area, is a driving force for year-round membership and is extremely crowded. Additionally, they have a great need for activities for 10-12 year olds, so there are plans to expand the play area to provide a supervised space and age-appropriate activities. The third big need is a space for group exercise. The current studio is too small to accommodate the large groups which are currently utilizing half the gym space. Vice Chairman Glew requested that Ms. Thomason's next presentation regarding specific expansion goals address both the expansion of the current Apex Centre and projections as to when a new facility on the north side would open.

19-0971 Chairman Brewer called for a Public Hearing and Consider/Discuss/Act on Project #20-01, Submitted by the City of McKinney in the Amount of Four Million Five Hundred Thousand Dollars (\$4,500,000) for Partial Funding for an Expansion to the McKinney Star Center. Assistant City Manager Barry Shelton provided a history about the current Star Center and the need for expansion as expressed by the Dallas Stars in 2016. The city is currently looking into restructuring the original lease agreement as well as providing funding for expansion to include a third

ice rink with features that could accommodate a North American Hockey League team, a minor league team that would provide a competitive atmosphere for young players who aspire to play in college and beyond. The additional space would also include 2000 seats and multiple, high-quality locker rooms. Mr. Shelton reminded the Board that in 2017, MCDC approved a grant of \$3.5 million for Star Center expansion. At that time, the projected cost for the project was about \$8.5 million, \$5 million of which would come from the City of McKinney in the form of a recapture lease. As of March 2019, the city chose to cease negotiations on the project due to increased costs of construction bringing the project estimate to \$19 million. In October 2019, the Dallas Stars brought a new plan to the city that would guarantee the project with a maximum price of \$13.8 million. Mr. Shelton reviewed the proposed modified expansion plan. He stated that the city hopes to go forward with an agreement within a couple of weeks. The city is asking MCDC for \$4.5 million, while the city will fund \$7.5 million and the Dallas Stars will fund \$2 million. Treasurer Richardson-Woods asked about the seating, and Mr. Shelton explained that the 2,000 seats will all be on one side of the rink with locker rooms on the other side. Ms. Richardson-Woods then asked about availability for the community. Mr. Shelton stated that the city's contract with the Star Center requires a certain amount of free time for city programs, which can be scheduled for the Parks Department for special programs and/or hours that are stated for open public skate times. He stated that they have programs for all ages, adding that they have a growing hockey program and that McKinney's high school team has won two state championships. Board member Kelly asked if MCDC receives any of the lease payments that the city will receive, and Mr. Shelton replied that MCDC does not receive payments under the current plan. Mr. Kelly also asked how the payments to the city are allocated, and Mr. Shelton explained that those payments cover debt service, and once

bonds are paid off will go back into the general fund. Chairman Brewer called for public comments. Kurt Kuehn, 5509 Fox Chase Lane, asked about the financial impact on the local economy from sales tax dollars generated from the rink itself as well as residual sales tax from hotels, dining and other tourism platforms. Mr. Shelton stated that the Stars have provided anecdotal evidence but have not provided a market study at this point. He added that they feel like they can bring in additional tournaments and larger regional and national tournaments. The Star Center already has some regional tournaments they are working to bring to McKinney. Vice Chairman Glew commended Mr. Shelton and President Schneible on their representation and professionalism with this project and believes that the current proposal is favorable. Board member Kelly further inquired about the MCDC recouping any cost. Vice Chairman Glew explained that with some projects, MCDC structures a loan as a way to recoup costs. He added that the Board's discussions of the Star Center expansion led to a decision to partner in the project by structuring the support as a grant, as presented today. President Schneible added that the rationale for supporting this project is that our funding comes from sales tax that is dedicated to improving quality of life through community amenities, and throughout discussions the Board has found it appropriate to support this project with a grant as opposed to a loan. Chairman Brewer called for a motion to close the Public Hearing. Board members unanimously approved a motion by Vice Chairman Glew, seconded by Board member Mott, to close the Public Hearing. Chairman Brewer called for a motion to approve funding in the amount of \$4,500,000 for partial funding for an expansion to the McKinney Star Center. Board members unanimously approved a motion by Vice Chairman Glew, seconded by Secretary Barnes-Tilley, to approve the funding as proposed.

19-0972 Chairman Brewer called for a Public Hearing and consideration/discussion/action on Amending Project #16-08 and Project #17-05 Amounts for Gray Branch Park, in the Amount of \$1,204,583 of \$1,270,000 to Park Renovations (PK1831); Amending Project #16-08 to Reallocate \$1,000,000 of \$1,279,329 to Senior Recreation Center (PK4394); Amending Project #18-08 to Reallocate \$175,000 of \$225,000 for Purchase of Parks and Recreation Bus; Amending Project #18-08 to Reallocate \$50,000 of \$225,000 for Special Event Elements; Amending Project 19-10 to Reallocate \$1,000,000 of \$1,150,000 (Umbrella Fund) to Senior Recreation Center (PK4394); and Amending Project 19-10 to Reallocate \$150,000 of \$1,150,000 (Umbrella Fund) to the Purchase of Outdoor Workout Equipment. Director of Parks and Recreation Michael Kowski stated that he will present some project updates as well as details regarding the reallocation requests. He explained that Parks receives funding from developers, grants and the MCDC, and none of the funds for park and facility design, development and construction come from the city's general fund budget. Developers contribute one acre of land for every fifty residential units or its cash equivalent, and those funds can only be spent in the same zone as the one where the development occurs. Funds from MCDC can be used anywhere in the city. At present, they have about \$50 million total funds being used throughout the city, and those funds are approximately a 50/50 split between MCDC and developer funds. Currently, only about \$1 million of developer funds and about half of the MCDC funds are being utilized east of US75. The goal for this fiscal year is to spend about \$16 million of the MCDC funds on park upgrades and renovations on ten parks including:

- Gabe Nesbitt Tennis Facility -- in final stages (\$3,000,000)
- Cottonwood Park -- work begins first quarter 2020 (\$3,025,000)
- Finch Park -- part of the Parks Master Plan and work begins first

quarter 2020 (\$1,300,000)

- Old Settler's Rec Center -- major renovations including enclosed basketball pavilion, bathrooms, fitness space, community rooms and fencing with grand re-opening planned for October 2020 (\$4,100,000)

Additional MCDC-funded projects include Old Settlers Park, Al Ruschhaupt renovations, Erwin Park, Finch Park Phase V, Indoor Tennis Complex and Apex expansion study. Additionally, they have about \$8,000,000 in working projects funded by developers. Prestwyck Neighborhood Park (\$700,000 from MCDC) will be the city's first learning park with a STEM theme with educational signage. Old Settler's Park renovations will be funded primarily through the bond (\$1,500,000), and a public input meeting is scheduled for December 19. Old Settler's is a 30 acre park. The new complex will include a 30,000 square foot facility, and they are investigating potentially including a dog park, splash pad and skate park. Gabe Nesbitt upgrades (\$4,000,000) will include additional lighting, as well as baseball, softball and soccer/football fields. Treasurer Richardson-Woods commended the Parks Department on the renovations completed thus far. Vice Chairman Glew encouraged Board members to attend the public input meeting. Secretary Barnes-Tilley asked about the format of that meeting, and Mr. Kowski said it will be a come-and-go event with interactive opportunities to gather feedback. Additionally, they will have opportunities for kids to provide feedback through the schools. Vice Chairman Glew stated that he and Chairman Brewer and Secretary Barnes-Tilley appreciated the parks tour to learn about the eleven parks in eleven months project. Mr. Kowski continued his presentation with an explanation of the reallocations requested in this Agenda Item. He clarified that this request is not for any additional funding, but would allow the department to quickly renovate eleven parks that were built between 1994 and 2004. The reallocation would also allow

Senior Recreation Center renovations to begin in first quarter of 2020. Additionally, reallocations would provide funding to purchase land and/or start construction at Gray Branch. About \$1.2 million of the reallocation will allow renovation of every park east of Highway 5. Reallocating \$3.5 million will allow for the immediate renovation of the Senior Center including additional square footage, additional and upgraded bathrooms and new furnishings. Mr. Kowski added that the current Senior Center will continue to be an active facility even when a new senior center is built in four or five years. Board member Kelly asked about missing out on opportunities for land acquisitions by reallocating those funds, and Mr. Kowski replied that about \$300,000 will remain in the fund for land acquisition. He added that the \$1,000,000 they are hoping to reallocate would not be enough to cover a down payment on the amount of land they are looking to purchase. He further explained that if the opportunity arose for such an acquisition, they would request utilization of bond funds. With the remainder of the umbrella fund, they have three projects in mind. First, to purchase a new bus that would carry 24-28 passengers and include an accessible ramp and a wrap with MCDC and Parks messaging. Second, to move forward with the first fitness court at Bonnie Wenk which would include the equipment and an app that provides training and tracking. Board member Kelly and Vice Chairman Glew asked about the durability. Based on past discussions with MCDC Board, parks has done additional research and they are confident in the quality and durability. Mr. Kowski reminded the Board that the facility would also include MCDC messaging. Board member Kelly inquired about how Parks would manage access for private camps, and Mr. Kowski stated that other cities haven't experienced a problem and the parks department is comfortable with the situation. Finally, Mr. Kowski presented an opportunity to add an ice skating rink to the upcoming Wonder event in Gabe Nesbitt Park. Board member Kelly asked for clarification as to why

Parks is required to come back to the MCDC Board to request reallocations of funds already granted. President Schneible stated that the Board has requested that proposed projects from the umbrella fund be presented to the Board for review prior to spending funds. She added that any reallocation request of a previously approved project must come back to the Board as a public hearing item. Vice Chairman Glew inquired whether MCDC has ever funded a temporary project like the rink, and Ms. Schneible stated that she does not recall any such projects. Chairman Brewer inquired about weather concerns for the rink and suggested they consider covering the rink. Mr. Kowski stated that they have two options for the surface, one is ice and the other is synthetic. They will make a decision based upon weather predictions, and they will consider covering the area. Board member Kelly asked if we would be setting a precedent for funding an ice rink each year if we approve this item today, and Mr. Kowski clarified that they would have to make the request again for future events. Chairman Brewer called for public comments. Kurt Kuehn, 5509 Fox Chase, stated that the fitness court is a great idea and should be placed in many neighborhood parks. He added that the advertising aspect is also a plus for MCDC. Treasurer Richardson-Woods inquired about skate rental for the rink. Mr. Kowski replied that this is a full turn-key operation, and the vendor provides skates and staffing. Chairman Brewer asked if there would be an extra charge for the ice skating, and Mr. Kowski replied that the entire Wonder event is all-inclusive. Chairman Brewer asked about how many tickets have been sold thus far, and Mr. Kowski said he could get some numbers to President Schneible to share with the Board. Secretary Barnes-Tilley addressed the issue of potentially setting a precedent, stating that based on her experience on the Board, the Board is thorough when looking at past event results and considers that data in its decision-making. Treasurer Richardson-Woods encouraged the Parks Department to make

marketing of the event a priority. Vice Chairman Glew, Secretary Barnes-Tilley and Chairman Brewer also emphasized the importance of quickly adding the ice rink to advertising. Mr. Kowski stated that they have a plan ready to go. He reminded the Board that this event supports the Apex scholarship program, and they will do all they can to make it a successful event. Chairman Brewer also asked about parking, and Mr. Kowski stated that there will be plenty of parking and parking lot attendants. Parks staff clarified that they have about 200 tickets presold, and they have room for 400 per hour. Board members unanimously approved a motion by Treasurer Richardson-Woods, seconded by Board member Kelly, to close the Public Hearing. Board members unanimously approved a motion by Vice Chairman Glew, seconded by Board member Mott, to approve the amendments as proposed.

Chairman Brewer called for citizen comments, and there were none.

Chairman Brewer called for Board or Commissioner comments. President Schneible announced that Abby Liu, MEDC Executive Vice President, was named one of Dallas' most influential women in real estate. Treasurer Richardson-Woods stated that she was able to attend Chestnut Square's event celebrating the new signage and looks forward to a future tour of the village. Vice Chairman Glew encouraged Board members to attend Chestnut Square's Holiday Tour of Homes the weekend of December 6, 7 and 8.

Chairman Brewer stated that there would be no Executive Session, and called for a motion to adjourn. Board members unanimously approved a motion by Treasurer Richardson-Woods, seconded by Chairman Brewer, to adjourn.

Chairman Brewer adjourned the meeting at 10:08 a.m.

MARY BARNES-TILLEY
Secretary