



TITLE: Consider/Discuss/Act on a Resolution Amending the Fiscal Year 2012-2013 Annual Budget to Fund One Additional Part-Time Staff Position

MEETING DATE: May 21, 2013

DEPARTMENT: McKinney Convention & Visitors Bureau (MCVB)

CONTACT: Dee dee Guerra, Interim Executive Director

RECOMMENDED CITY COUNCIL ACTION:

- MCVB Staff recommends that the City Council approve the proposed resolution amending the FY 12-13 Annual Budget to fund one additional Part Time Staff Assistant position at the MCVB.
- City Manager recommends denial of this request.

ITEM SUMMARY:

- The MCVB Department is requesting that the City Council approve an amendment to the Fiscal Year 2012-2013 Annual Budget which will fund one additional part-time staff assistant position.
- The addition of the part-time staff assistant will enable the MCVB to be open on Saturdays as well as assist in the office when other staff members are out on sales calls and/or meetings.

BACKGROUND INFORMATION:

- Because of an increase in walk-in traffic at the MCVB visitors' center and the need to open on Saturdays, the creation of a part-time staff position is needed.

FINANCIAL SUMMARY:

- Position cost for the remainder of FY 12-13: \$4,410
- Annual recurring cost for future fiscal year budgets: \$12,900
- The funding of this additional part-time position will result in a line item within the MCVB Fund.

BOARD OR COMMISSION RECOMMENDATION:

- The MCVB board recommends that Council approve the proposed resolution amending the FY 12-13 Annual Budget to fund one additional Part Time Staff Assistant Position.