

**CITY OF MCKINNEY
MCKINNEY ARMED SERVICES MEMORIAL BOARD, INC.
Wednesday, August 10, 2011
6:00 p.m., 6053 Weiskopf Avenue**

ANNUAL MEETING

The McKinney Armed Services Memorial Board met at the construction site of Veterans Memorial Park in McKinney, 6053 Weiskopf Avenue, at 6:00 p.m.

Board members present were David Allevato, R.D. Foster, Kay Clifton, and Jim Nichols, as well as Parks Development Superintendent Steve Brainerd. Members absent were Ralph French, Curtis Rath, and Ron Poynter.

Chairperson Allevato called the meeting to order at 6:00 p.m.

Chairman Allevato introduced Charles Royko, Commander of VFW Lone Star Post 2150, who presented the Board with a donation of \$3400 from the June 25, 2011, golf tournament sponsored by the Post. Mr. Royko said the Post hoped to make the golf outing an annual event with a portion of the proceeds to be donated as funds for perpetual care of the memorial. Board members thanked Mr. Royko and Post 2150 for the donation.

11-49 – Approve July 13, 2011 Minutes

Copies of the minutes of July 13, 2011, were distributed and discussed. On a motion by Mr. Foster, seconded by Mr. Nichols, board members unanimously approved the minutes.

11-50 – Memorial Construction Update

Landscape Architect David Shipp provided a tour of the memorial construction site, pointing out specific features and answering questions from board members. Mr. Shipp and board members also discussed the timeline, sample of lettering for the wall, flagpole positioning, and other aspects of the memorial. A construction schedule is included as Attachment 1.

Chairman Allevato extended an invitation to all construction workers to the Park Dedication Ceremony, November 12, 2011, and thanked Mr. Shipp for his donation to the memorial.

11-51 – City Council Liaison Participation Update

Mr. Brainerd reported changes to Boards and Commissions liaison requirements with the City Council and City Manager. He noted that money boards will report to the City Council regularly, while the City staff liaison for non-money boards will provide notes of the meetings to the City Manager. He said no decision has been made as to the City Council liaison for the MASMB.

11-52 – Discuss 2011 Veterans Day/Park Dedication Ceremony

Chairman Allevato noted that he and other board members have been working on an agenda for the ceremony. He said he will also work on a Special Events Permit, which needs to be completed in September.

Mr. Foster expressed concern regarding parking for the event and noted the Parks, Recreation and Open Space Trolley has been used for such purposes in the past. Mr. Foster also noted that he has attempted to contact the company

that provides the Craig Ranch Trolley to homeowners in the area, but has not had success. Mr. Brainerd noted that he would get information on the use of the Parks, Recreation and Open Space Trolley by the next board meeting.

Mr. Brainerd said that the City Communications and Marketing Office would help with the development and printing of the Commemorative Program to be distributed at the Park Dedication Ceremony, but they would need timely information and a suggestion of the number of copies to estimate expenses. Board members agreed 500 copies of the program should be sufficient. Mr. Foster said he would attempt to find a donor for the cost of printing of the program.

Mr. Foster said he has put together a 24 page booklet that he would send to board members for suggestions. He said the booklet gives a background on the memorial, recognizes funding donors, and provides the Wall of Honor names, as well as short historical information on each.

Board members also discussed the possibility for reserved seating for dignitaries, mailed and emailed invitations, seating for Gold Star Families, and other aspects of the ceremony.

Mr. Foster noted that he has written several articles regarding the Dedication and Sundown Ceremonies to be published in the next few months in local magazines and newspapers, as well as made contacts with radio stations. Mr. Allevato said he also has had interviews with local media and radio stations. He said that he will also contact the Dallas Morning News.

Chairman Allevato indicated that further discussions of these issues would continue at subsequent board meetings.

11-53 – Discuss 2011 Sundown Ceremony

Chairman Allevato opened the discussion on the Sundown Ceremony to be held at sundown on November 11, 2011.

Mr. Foster said he had confirmed all readers of the Wall of Honor names. He noted that a podium in front of the Wall of Honor with a removable microphone would be desirable.

11-54 – Discuss Fundraising

Chairman Allevato stated he was pleased that the VFW Post 2150 intends to donate funds from their yearly golf tournament to the perpetual care of the memorial. He said that Mr. French has requested to work with Mr. Curtis in spearheading future fundraising events.

11-55 – Citizen Comments

There were no citizen comments.

Adjournment

Chairperson Allevato suggested the next board meeting be held on September 14, 2011, at the regular location in the Conference Room of the Parks, Recreation and Open Space Administrative Office, 1611 North Stonebridge Drive.

On a motion by Mr. Nichols and seconded by Mr. Foster, the meeting was adjourned at 7:30 p.m.

DAVID ALLEVATO
Chairperson

Attachment 1

JDC CONSTRUCTION
 COMPLETION SCHEDULE
 CITY OF MCKINNEY
 VETERANS MEMORIAL
 8/1/2011

		Start	End
VETERANS MEM/FOOTINGS		7/13	8/15
JDC	NORTH FOOTING	7/13	7/21
JDC	SOUTH FOOTING	7/22	7/28
JDC	CENTER FOUNTAIN FOOTING	8/2	8/15

VETERANS MEM/WALLS		7/25	8/30
JDC	NORTH MEM/WALL	7/28	7/29
JDC	SOUTH MEM/WALL	7/29	8/17
JDC	FOUNTAIN AND BACK WALLS	8/18	8/23
JDC	MONUMENT CONCRETE	8/23	8/30

FOUNTAIN PLUMBING		8/8	8/30
GSCAPE	PLUMBING ROUGH	8/5	8/12
GSCAPE	PLUMBING TOP-OUT	8/12	8/17
GSCAPE	PLUMBING FINISH-OUT	8/17	8/30

FOUNTAIN ELECTRICAL		8/5	8/30
NEMA3	ELECTRICAL ROUGH	8/5	8/9
NEMA3	ELECTRICAL TOP-OUT	8/9	8/12
NEMA3	ELECTRICAL FINISH OUT	8/17	8/30

SEAT WALL STONE		8/23	8/30
DBI	NORTH SEAT WALL	8/23	8/25
DBI	SOUTH SEAT WALL	8/26	8/30

IRRIGATION		9/19	10/10
AND	NORTH SEAT WALL	9/19	9/23
AND	SOUTH SEAT WALL	9/19	9/23
AND	TREE BUBBLERS	10/1	10/10
AND	SITE IRRIGATION	10/1	10/10