

**CITY OF MCKINNEY**  
**MCKINNEY ARMED SERVICES MEMORIAL BOARD, INC.**  
**Wednesday, June 8, 2011**  
**6:00 p.m., Conference Room, 1611 North Stonebridge Drive**

The McKinney Armed Services Memorial Board met at the Parks, Recreation and Open Space Conference Room, 1611 North Stonebridge Drive, at 6:00 p.m.

Board members present were David Allevato, R.D. Foster, Curtis Rath, Ron Poynter, and Ralph French, as well as Parks Development Superintendent Steve Brainerd. Board members absent were Jim Nichols and Kay Clifton.

Chairperson Allevato called the meeting to order at 6:05 p.m.

**11-36 – Approve May11, 2011 Minutes**

Copies of the minutes of May 11, 2011, were distributed and discussed. On a motion by Mr. Foster, seconded by Mr. French, board members unanimously approved the minutes.

**11-37 – Discuss 2011 Veterans Day/Park Dedication Ceremony**

Chairman Allevato opened the discussion regarding the Veterans Day/Park Dedication Ceremony scheduled for November 12, 2011.

Chairman Allevato confirmed that invitations to Congressmen Hall and Johnson have been sent and that he would contact the McKinney North High School Choir Director to coordinate the choir's participation. He also mentioned the need for permits for the ceremony.

Board members discussed other aspects of the ceremony, including playing of Taps, reading the names of past and present board members, and presentation of awards for essay contest winners. Board members also discussed the possibility of sending invitations by email to save funds, which will be discussed at a future board meeting.

**11-38 – Discuss 2011 Sundown Ceremony**

Chairman Allevato requested an update from Mr. Poynter on the Sundown Ceremony to be held on November 11, 2011.

Mr. Poynter presented a cost estimate of \$1028.00 for a tent for the ceremony and agreed to seek the use of a tent from local businesses.

Board members discussed reading the names on the Wall of Honor at the ceremony. A decision was made that no more than 20 participants would read names at the ceremony in the order listed on the wall.

Mr. Poynter stated he would draft a revised ceremony agenda for the board to review at the next meeting.

#### **11-39 Discuss Street Signs for Veterans Memorial Park**

Board members discussed placement of permanent street signs for Veterans Memorial Park, as well as directional signs for the Dedication and Sundown Ceremonies. Mr. Brainerd commented there was a trend to stay away from additional signs, but suggested that MASMB City Council Liaison, David Brooks, be approached.

#### **11-40 Discuss Participation in July 4, 2011, Celebration**

Board members discussed displaying a Veterans Memorial Park banner on the local VFW float. Mr. Poynter and Mr. Rath volunteered to seek the use of a WWII era vehicle for the Red, White, and Boom Parade.

#### **11-41 – Discuss and Approve Fundraising Details**

Mr. Brainerd provided board members with construction cost and current accounting information. Board members also discussed the upcoming VFW golf tournament with an estimated income of \$2500 being donated to the memorial fund.

Suggestions from board members for future funds included, solicitation from local businesses and an endowment fund so future solicitation could be curtailed.

Mr. French provided board members with information he had obtained regarding challenge coins. He noted he was awaiting another bid, which he expected to be lower than the first.

#### **11-35 – Citizen Comments**

There were no citizen comments.

### **Adjournment**

Chairperson Allevato suggested the next board meeting be held on July 13, 2011, at the Parks, Recreation and Open Space Administrative Offices Conference Room, 1611 North Stonebridge Drive, at 6:00 p.m.

On a motion by Mr. Foster and seconded by Mr. Rath, the meeting was adjourned at 7:47 p.m.

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DAVID ALLEVATO  
Chairperson