

**CITY OF MCKINNEY
MCKINNEY ARMED SERVICES MEMORIAL BOARD, INC.
Wednesday, October 13, 2010
Annual Meeting
6:00 p.m., Conference Room, 1611 North Stonebridge Drive**

The McKinney Armed Services Memorial Board held the Annual Meeting at the Parks, Recreation and Open Space Conference Room, 1611 North Stonebridge Drive, at 6:00 p.m.

Board members present were David Allevato, Kay Clifton, R.D. Foster, Jim Nichols, Ralph French, Ron Poynter, and Curtis Rath. No board members were absent. Staff member present was Parks Development Superintendent Steve Brainerd, as well as City Council Liaison David Brooks.

Chairperson Allevato called the meeting to order at 6:00 p.m.

10-36 – Oaths of Office

City Secretary Sandy Hart administered the Oaths of Office to board members Dave Allevato, R.D. Foster, Ralph French, and Ron Poynter. Mr. Allevato welcomed Mr. Poynter as a new board member.

10-37 – Election of Officers

A nomination of Mr. Allevato for Chairperson was made by Mr. Nichols and seconded by Ms. Clifton, as well as a nomination of Mr. Foster by Mr. Rath and seconded by Mr. Poynter. Board members approved Mr. Allevato as Chairperson.

On a motion by Mr. Foster, seconded by Mr. Rath, board members unanimously approved Mr. Nichols as Vice-Chairperson.

On a motion by Mr. Foster, seconded by Mr. French, board members unanimously approved Ms. Clifton as Secretary.

On a motion by Mr. Foster, seconded by Ms. Clifton, board members unanimously approved Mr. French as Treasurer.

10-38 – Appointment of Committees

On a motion by Mr. Foster, seconded by Mr. French, board members unanimously approved Mr. Rath as Fundraising Committee Chairperson.

10-39 – Approval of September 7, 2010 Minutes

Copies of the minutes of September 7, 2010, were distributed and discussed. On a motion by Mr. Nichols, seconded by Mr. Foster, board members unanimously approved the minutes.

10-40 – Approval of Quarterly Report

Copies of the Quarterly Report for the period July 2010 to September 2010 were distributed and discussed. On a motion by Mr. Nichols, seconded by Mr. Poynter, board members unanimously approved the report.

10-41 – Review 2010 Veterans Day Ceremony Details/Approve Related Expenses

Board members discussed preparations for the 2010 Veterans Day Ceremony to be held November 13, 2010, at 11:00 a.m., at the memorial site.

On a motion by Mr. French, seconded by Mr. Poynter, board members unanimously approved expenditures for a flyover during the ceremony.

On a motion by Mr. Nichols, seconded by Mr. French, board members unanimously approved printing and mailing expenses for ceremony invitations.

Chairman Allevalo reported that the City of McKinney does not have a sufficient number of chairs for the ceremony and the board will need to arrange for rentals. Mr. French indicated that he would research expenses and report back to the Board.

Mr. Brainerd reported that after invitations are printed, McKinney Parks and Recreation employees will prepare the envelopes and send the invitations.

The Board reviewed and discussed the list of invitations to be mailed, making several additions to the list, and discussed other aspects of the ceremony.

10-42 – Discuss Fundraising

Board members discussed recent fundraising contacts and contributions, as well as the status of paver orders.

Mr. Nichols suggested delaying the raffle of donated artistic prints until early next year, because the VFW has several ongoing raffles at this time. Board members agreed to delay the raffle.

Board members discussed the need for future fundraising projects to provide funds for ongoing maintenance and special projects. Mr. Foster suggested a musical concert in Spring 2011 and Mr. Nichols suggested a golf tournament. Board members agreed to discuss these suggestions at later meetings.

10-43 – Discuss Groundbreaking Ceremony

Board members discussed aspects of the memorial groundbreaking ceremony, tentatively scheduled for February 2011. It was agreed that invitations would include MASMB members, the Mayor, and the City Council and further plans would be made at later meetings.

10-44 – Discuss Additional Names for Wall of Honor

Mr. French provided board members with a proposed application form to submit new names for consideration on the Wall of Honor. Board members discussed the form and made minor suggestions. Mr. French said he would make the changes and provide the revised form at the next meeting.

On a motion by Mr. Foster, seconded by Mr. French, the board members unanimously agreed to include the name of Pfc. Cody Board to the Wall of Honor. Mr. Allevato said he would prepare a letter to Pfc. Board's parents notifying them that their son's name would be included.

Mr. Foster noted that the Wall of Honor list currently has 340 names confirmed.

10-23 – Discuss Memorial Design and Enhancements

Mr. Foster suggested that the Board set a deadline for the approval of the list of names prior to the building of the memorial, as well as decide on a quote(s) for the Wall of Honor. Mr. Brainerd said there will be many aspects of the building of the memorial that will need to be discussed in the near future and that

LanArc Design would probably want to provide an update to board members in the next month or two.

Mr. Foster said that the City of McKinney website now has a link to Veterans Memorial Park in McKinney and includes a list of approved Wall of Honor names.

10-24 – Citizen Comments

There were no citizen comments.

Adjournment

Mr. Poynter asked to the address the board commenting that he feels very fortunate to be a new member of the MASMB and is looking forward to working with board members.

Chairperson Allevato stated the next board meeting would be held on November 10, 2010, at the Parks, Recreation and Open Space Administrative Offices Conference Room, 1611 North Stonebridge Drive, at 6:00 p.m.

On a motion by Mr. Nichols and seconded by Mr. Foster, the meeting was adjourned at 7:40 p.m.

DAVID ALLEVATO

Chairperson