

# McKinney Public Library System

## MINUTES

### LIBRARY ADVISORY BOARD MEETING

October 20, 2011

The MPLS Advisory Board met in regular session in the Dulaney Room of the Roy and Helen Hall Library on October 20, 2011. Board Members present were: Kevin Magavern, David Patterson, Judy Gay, Brandi Price, Andrew Hudson and Amanda Frady. Absent was Jo Dell'Antonia. Also in attendance were Beth Scudder, Library Director, Sandy Hart, City Secretary, and Linda Long, Library Administrative Assistant as transcriber.

Kevin called the meeting to order at 5 p.m.

The meeting began with the swearing in of new member Amanda Frady and returning member Kevin Magavern as members of the 2011-2012 Library Advisory Board. Jo Dell'Antonia was sworn in at a later date.

#### **APPROVAL OF MINUTES**

David Patterson moved that the September 15, 2011 minutes be approved as presented and Brandi Price seconded the motion. Motion carried and approved.

9-11

#### **INFORMATION SHARING**

Beth Scudder introduced and welcomed Amanda Frady to the Library Advisory Board

Mrs. Frady was a librarian for 8 years and a practicum student at this library.

#### **Discussion on Boards and Commissions Orientation**

The City Manager's and City Secretary's offices requested that Beth review the duties and responsibilities of the Library Advisory Board as stated in the Boards and Commissions Handbook. Beth distributed and reviewed a list outlining Board Duties and Responsibilities and Staff Duties. Among the responsibilities of Staff is that of posting the Agenda at least 72 hours before the meeting. The meeting is open to the public. There has to be a quorum in order to conduct the meeting. If you cannot attend, please notify Beth Scudder or Linda Long. At social events, Library issues cannot be discussed otherwise an Agenda will need to be posted 72 hours prior to the event. Board members must attend 75% of the meetings to remain on the Board and get re-appointed. Beth submits an attendance report to the City Secretary.

#### **Discussion on 2011 State of the Library Report**

Beth was pleased to announce that the McKinney Public Library System experienced a record breaking number of check-outs in fiscal year 2010/2011.

Patron visits	2010 - 366,849	2011 - 358,914
Checkouts	2010 - 1,062,876	2011 - 1,095,739

The John & Judy Gay Library completed its first year of service in December 2010. Weekly story times and the Summer Reading Program were offered this year. The ten JJGL staff members are joined weekly by member of the Hall Library team and Youth Services Department. Checkouts at JJGL account for almost 49% of all library system checkouts.

The Library adjusted its expenditures in order to address the City's need to reduce the budget by reduction in staff of two full time professional positions and by reducing the materials budget for the third straight year.

With the library materials budget cuts we are focusing on new and popular items, including audiovisual materials. Patrons can download audio books. We have added eBook service and in September began offering downloadable service to the Kindle. We have added first-time users because of this service.

The second Read Across McKinney program was offered in March/April 2011. Kathleen Kent, author of *The Heretic's Daughter* was the featured speaker at a luncheon and a free public discussion. The McKinney Repertory Theatre produced the play *The Crucible* at the McKinney Performing Arts Center.

The McKinney Public Library System received the Achievement of Excellence in Libraries award for the sixth straight year from the Texas Municipal Library Directors Association. Approximately twenty-five out of 500 libraries in Texas received this award.

### **NEW BUSINESS**

Annual Election of Library Advisory Board Chairperson

**10-11**

Beth opened the floor for Chair Person nominations. Judy Gay moved nominating Kevin Magavern by acclimation as the Library Advisory Board Chair Person. The motion was seconded by Brandi Price.

### **ANNOUNCEMENTS**

October 26-28, 2011 Public Library Administrators of North Texas Conference  
Thursday, November 17, 2011 Library Advisory Board meeting

### **ADJOURNMENT**

There being no further business relating to the agenda, Brandi Price moved and Andrew Hudson seconded the motion to adjourn at 5:20 p.m.

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Kevin Magavern, Chair