



**TITLE:** Consider/Discuss/Act on a Resolution Authorizing the City Manager to Enter into a Contract with Kimley-Horn and Associates, Inc. for Professional Services to be Provided in Support of the 2012-2013 Roadway Impact Fee Update

**MEETING DATE:** September 18, 2012

**DEPARTMENT:** Development Services/Planning

**CONTACT:** Ross Altobelli, Senior Long Range Planner  
Arrie Mitchell, Long Range Planner

**RECOMMENDED CITY COUNCIL ACTION:**

- Approval of the Resolution.

**ITEM SUMMARY:**

- This Resolution authorizes the City Manager to enter into a contract with Kimley-Horn and Associates, Inc. to provide professional services for the 2012-2013 Roadway Impact Fee Update.
- Kimley-Horn and Associates, Inc. is a professional planning and engineering firm qualified to provide services in support of this project.

**BACKGROUND INFORMATION:**

- Chapter 395 of the Texas Local Government Code mandates that impact fees be reviewed and updated at least every 5 years. The City of McKinney last performed a review and update of impact fees in 2007-2008
- Accordingly, Development Services Staff (Planning and Engineering Departments) is now initiating the 2012-2013 Roadway Impact Fee Update.
- The project will involve updates to the land use assumptions, Roadway Improvements Plan, and impact fees.
- Kimley-Horn and Associates, Inc. efficiently and effectively provided professional consulting services in support of the City's 2002-2003 and 2007-2008 roadway impact fee updates; Kimley-Horn and Associates, Inc. has thorough knowledge of the City's roadway impact fee program and ordinance; Kimley-Horn and

Associates, Inc. has extensive experience with and expertise in the complexities (e.g. theoretical, technical methodology, legal framework) of roadway impact fees in Texas.

- In addition to the Roadway Impact Fee Update, the Utility (Water and Wastewater) Impact Fee Update is also being initiated by Development Services Staff. It is the intent to have both Updates move forward at the same schedule and pace. In doing so, Staff can coordinate closely between both efforts.

**FINANCIAL SUMMARY:**

- Kimley-Horn and Associates, Inc. has submitted a proposal for \$125,000.
- The Resolution authorizes the City Manager to execute a contract with Kimley-Horn and Associates, Inc. for an amount not to exceed \$125,000.
- Funds are available in the Capital Improvements Program ST3233 (\$125,000).

**BOARD OR COMMISSION RECOMMENDATION:** N/A