

**MINUTES OF THE  
BOARD OF COMMISSIONERS MEETING  
HOUSING AUTHORITY OF THE CITY OF MCKINNEY**

A regular meeting of the Housing Authority of the City of McKinney was held on July 25, 2017 at 5:30pm.

Chairman Justin Beller called the meeting to order at 5:37pm.

The following Commissioners were present.

Byndom  
Beller  
Roberts  
Carter

The following staff was present.

Nacole Tate  
Elinor Williams  
Bethany Shaulis  
Layne Killingsworth

The following members of the public were present.

Nicki Leeks  
Sherry Lyn  
Pamela Scott  
Cindy Mason  
Connie Crosby  
Eric Loller  
Bruena Edwards  
Jennifer Blalock  
Councilman Shemwell

Invocation -

Comments from the public –

Consider/Discuss/Act on Old Business –

Consider/Discuss/Act on Minutes of the following meetings –

June 27, 2017 **(07.25.17.01)**

Commissioner Byndom motioned to approve the minutes as presented. Commissioner Carter seconded the motion. A vote was taken with the following results.

Ayes: Beller  
Roberts  
Byndom  
Carter  
Nays: None

Consider/Discuss/Act on MHA Resident Council Minutes/Update – Vice President Connie Crosby and President Shemwell provided the update.

Consider/Discuss/Act on Development – the staff provided the monthly progress report for the Newsome Homes and status of the proposed Merritt Homes development.

Consider/Discuss/Act on Newsome Homes Management Company RFP (07.25.17.09) – MHA staff provided the board with copies of the proposals. Staff advised the board that finalist had been selected, however final due diligence was still in process. Staff made a recommendation for approval upon final due diligence and approval from investors. Commissioner Byndom motioned to approve the request. Commissioner Roberts seconded the motion. A vote was taken with the following results.

Ayes: Byndom  
Roberts  
Beller  
Carter  
Nays: None

Consider/Discuss/Act on Financials –

Tenant Account Receivable Write-Offs (07.25.17.02) – Commissioner Carter motioned to approve. Commissioner Roberts seconded the motion.

June Financials (07.25.17.03) – MHA staff requested the item be tabled as the FYE reconciliation was still in process. Commissioner Carter motioned to table. Commissioner Roberts seconded the motion.

MHA FYE17 Voids/Write-Offs (07.25.17.04) - Commissioner Carter motioned to approve. Commissioner Byndom seconded the motion.

Monthly Bank Statements

Newsome Homes Financials (07.25.17.05) – Staff requested that the item be acknowledged, however defer approval at this time. Commissioner Byndom motioned to acknowledge receipt as requested. Commissioners Roberts motioned to second the motion.

A vote was taken for each motion with the following results.

Ayes: Carter  
Beller  
Roberts  
Byndom  
Nays: None

Consider/Discuss/Act on Overview of PHA Programs – Staff presented the monthly reports for operations.

Consider/Discuss/Act on Section Eight Management Assessment Program SEMAP (07.25.17.06) – Commissioner Byndom motioned to approve the item as presented. Commissioner Roberts seconded the motion. A vote was taken with the following results.

Ayes: Roberts  
Beller  
Carter  
Byndom  
Nays: None

Consider/Discuss client request regarding adverse action – the client failed to show.

Executive Director’s Report – Consider/Discuss/Act on Regional Affirmatively Furthering Fair Housing (AFFH) Update & Interlocal Agreement (07.25.17.07). The agreement was amended for PHA’s to include the Dallas County Housing Agency. Commissioner Carter motioned to approve the item. Commissioner Roberts seconded. A vote was taken with the following results.

Ayes: Byndom  
Beller  
Roberts  
Carter  
Nays: None

A special recognition was given to Legacy Bank (Eric Loller) and Collin College Workforce Development (Dr. Jennifer Arnold) for their collaboration with MHA.

Chairman’s Report – each of the board members expressed their appreciation for the residents in attendance and the work of the staff. The Chairman invited those in attendance to attend the AFFH meeting at Old Settlers Park.

The Chairman called for a motion to adjourn. Commissioner Byndom motioned. Commissioner Carter seconded it. The meeting ended at 6:43pm.

---

Chairman

---

Date

---

Secretary