

## HISTORIC PRESERVATION ADVISORY BOARD

NOVEMBER 7, 2013

The Historic Preservation Advisory Board of the City of McKinney, Texas met in regular session in the Council Chambers of the Municipal Building on Thursday, November 7, 2013 at 5:30 p.m.

Board Members Present: Randy Hubbard, Edna Brown, Peter Bailey, Shannon Burton, Melanie Morgan, and Ben Rodriguez

Board Member Absent: Kevin McGraw

Staff Members Present: Director of Planning Michael Quint, Planning Manager Jennifer Arnold, Historic Preservation Officer Guy Giersch, and Administrative Assistant Terri Ramey

There was one guest present.

Ms. Jennifer Arnold, Planning Manager for the City of McKinney, called the meeting to order at 5:33 p.m. after determining a quorum was present.

### **13-1026 Oath of Office**

Ms. Blanca Garcia, Assistant City Secretary for the City of McKinney, gave the Oaths of Office to Peter Bailey, Shannon Burton, and Ben Rodriguez.

### **13-1027 Election of Chair and Vice-Chair**

The Board approved the motion by Board Member Morgan, seconded by Board Member Bailey, to elect Randy Hubbard as Chairperson, with a vote of 5-0-1.

The Board unanimously approved the motion by Board Member Morgan, seconded by Board Member Bailey, to elect Edna Brown as Vice-Chairperson, with a vote of 6-0-0.

Chairperson Hubbard continued the agenda with the Consent Item. The Board unanimously approved the motion by Board Member Burton, seconded by Vice-Chairperson Brown, to approve the following consent item, with a vote of 6-0-0:

### **13-1028 Minutes of the Historic Preservation Advisory Board Regular Meeting of September 11, 2013**

#### **END OF CONSENT**

Chairperson Hubbard continued the agenda with the Regular Agenda Items.

**13-1159 Consider/Discuss/Act on the Selection of 14 Houses for the Historic Home Recognition Program Calendar for 2014/2015**

Mr. Guy Giersch, Historic Preservation Officer for the City of McKinney, described the process for selecting homes to be included in the 2014/2015 Historic Home Recognition Program Calendar. Staff distributed a grade sheet with the list of nominated homes. A PowerPoint presentation of all of the nominations was shown for the Board Members to vote on. Votes were tabulated, a run-off was held, and Ms. Terri Ramey, Administrative Assistant for the City of McKinney, announced the top 14 homes.

**13-1158 Consider/Discuss/Comment on an Amendment to the Historic Neighborhood Improvement Zone Tax Exemption Program**

Ms. Jennifer Arnold, Planning Manager for the City of McKinney, explained the proposed amendments to the Historic Neighborhood Improvement Zone (HNIZ) Tax Exemption program. She stated that the proposed amendments would be presented to Council at the City Council meeting on November 19, 2013.

Board Member Bailey asked if Historic Neighborhood Improvement Zone (HNIZ) tax exemptions were transferable upon the sale of a home. Mrs. Arnold said yes.

Board Member Bailey asked if Staff had received any feedback on the proposed amendments. Ms. Arnold stated that she had not received any comments on the proposed amendments to the Historic Neighborhood Improvement Zone (HNIZ) Tax Exemption program. She explained that interested persons could give their opinions on the proposed amendments at the Council meeting on November 19, 2013.

Chairperson Hubbard asked if the recommended new term for Level 1 exemptions would be retroactive. Ms. Arnold said no and that it would only apply to the newly approved Level 1 tax exemptions.

Vice-Chairperson Brown asked if the reference to multi-family residential referred to apartments. Ms. Arnold said yes. She stated that multi-family residential projects requesting an impact fee waiver would require City Council approval.

Chairperson Hubbard stated that he liked that the vacant lots within the Historic district were being developed.

Vice-Chairperson Brown suggested that the Historic Preservation Advisory Board Members attend the City Council meeting on November 19, 2013 in support of the proposed amendments.

There being no further business, Chairperson Hubbard declared the meeting adjourned at 6:55 p.m.

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RANDY HUBBARD  
Chairperson