

Tuesday, September 3, 2019

**Ms. Patricia Jackson, PE**

City of McKinney  
1550 S. College Street  
McKinney, Texas 75069  
email: pjackson@mckinneytexas.org

**Re: Proposed Architectural and Engineering Services for the New Fire Station #11 for the City of McKinney**

Dear Patricia:

Thank you for giving us the opportunity to be a part of this project. This letter outlines our basic project understanding and the scope of services we will provide.

**Scope of Services:**

Scope includes the architectural, civil engineering, surveying, structural engineering, MEP engineering, and landscape design services for the new McKinney Fire Station #11, located in the Craig Ranch Development in McKinney, Texas. Construction Budget for this project is based on Fire Station #10 and is estimated to be approximately \$7,125,000.00. Basic services include the design, bidding/negotiations, and construction administration for the project. It is our understanding Fire Station #11 is to be three (3) bay, approximately 15,000 sf, and be similar to McKinney Fire Stations #9 & #10. The design will be updated to fit the new site layout and architectural features and materials. An allowance for typical project reimbursables is included in additional services fee. Up to Fourteen (14) design meetings with the Architect and up to thirty (30) construction site visits / meetings by Architect are included in scope. Design will be per 2015 IBC Requirements.

Exclusions include, but are not limited to, commissioning per IECC, storm shelter peer reviews, structural suspended slab design, photometric compliance verification, platting, detailed cost estimating, geotechnical surveys, road design), FF&E, Radio and Tone Design. These exclusions can be provided as additional services.

**We propose the following design team for this project:**

<b>Architect</b>	conduit architecture+design
<b>Associate Architect</b>	Lawrence Wood
<b>Civil Engineer</b>	Cross Engineering
<b>Structural Engineer</b>	JQ
<b>MEP Engineer</b>	Meza Engineering
<b>Landscape Architect</b>	DCBA Landscape Architecture
<b>Data/Voice/Security/AV</b>	Applied Tech Group LLC
<b>Specification Writer</b>	Specification Services, Inc



## Design Schedule

Design schedule is estimated to be approximately twenty-eight (28) weeks. This schedule is dependent on the Owner's review and approval.

### Deliverables:

Architectural Exterior Rendering  
Schematic Design Drawings  
Design Development Drawings

Construction Documents  
Project Manual  
Record Drawings (additional service)

Thank you again for the opportunity to submit this letter of understanding. If you are in agreement with our outlined proposal, we will prepare an AIA document B101-2017 Standard Form of Agreement Between Owner and Architect. Also, please don't hesitate to contact me with any questions you might have. We look forward to working with you on this project.

Sincerely,



Kobey Seale AIA, LEED AP  
Principal