

## **COLLIN COUNTY AIRPORT DEVELOPMENT CORPORATION**

**JULY 10, 2012**

The Collin County Airport Development Corporation met in regular session in the Basement Conference Room, 5900 S. Lake Forest Drive, McKinney, Texas, on July 10, 2012 at 9:00 a.m.

### **CONSENT ITEMS**

**12-467** Minutes of the Collin County Airport Development Corporation Meeting of June 14, 2012

Board members unanimously approved the motion by Board Member Daniel Jones and seconded by Board Member Frederick Mowery to approve the minutes.

**12-468** Financial Report. Budget Director Jason Cooley reviewed the June financial report.

**12-469** City Report. Deputy City Manager Joe Williams updated members on the city marketing requests for a new advertising agency and upcoming budget meetings. He commented that the Gateway Hotel project was moving along and could start construction by the end of the year.

**12-470** Marketing Report. Board Member Fritz Mowery stated that the airport's new web site was scheduled to go live in August. He opened the discussion on the proposed First Landing event concept with a handout on ideas. The event is scheduled for Thursday, July 26, 2012 when the new runway opens.

**12-471** Business Development Report. Board Secretary Mark David distributed a draft of a proposed GA Terminal Complex Decision and Actions paper outlining process, costs, timelines and proposed funding sources.

**12-472** MEDC Report. Vice President Abby Liu updated members on various events and projects that they are working on.

**12-473** Cutter Aviation Report. Mike Livezey reported that second quarter fuel

volumes were down compared to the first three months of the year. They have been hiring new employees and have a total of five pilots to handle their growing charter business. Ken Wiegand told the board that fuel sales may be down, but operations continue to increase.

- 12-474** Airport Executive Director Report. Executive Director Ken Wiegand updated members on the runway's progress with a date of July 26, 2012 for opening the new runway to traffic. He reviewed the schedule for the RFQs for an engineer of record as well as for a design/build team for a new proposed terminal complex. He distributed a handout with budget/funding proposals and land acquisition maps for the terminal complex. Ken will be visiting the state aviation director and his staff at TxDOT Aviation on July 17, 2012 to discuss terminal complex funding. He has already visited with the FAA director in Ft. Worth regarding the project. Ken, as a board member, will be attending the FAA Contract Tower Association conference and policy board meeting the end of July. Ken and Board Chairman Wroten will be briefing the Fairview Town Council on the Airport Layout Plan on August 7, 2012.

Chairman Wroten called for Citizen Comments. Mike Livezey inquired about the Gateway hotel project.

Chairman Wroten adjourned the regular meeting at 10:27 a.m. and convened into the Executive Session per Texas Government Code Section 551.072: Deliberation about Real Property: Airport Land Acquisition Projects: 11-03 and 12-01 and Section 551.087: Deliberation Regarding Economic Development Negotiations: Projects: 09-03, 10-03.

Chairman Wroten recessed into open session at 11:09 a.m. There being no action taken in Executive Session, the meeting was adjourned at 11:10 a.m.