ORDINANCE NO. 2011-12-____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MCKINNEY, TEXAS, GRANTING TO DENTON COUNTY ELECTRIC COOPERATIVE, INC., D/B/A COSERV ELECTRIC, ITS SUCCESSORS AND ASSIGNS, THE NON-EXCLUSIVE RIGHT TO USE AND OCCUPY RIGHTS-OF-WAY WITHIN THE CITY OF MCKINNEY FOR THE CONSTRUCTION AND **OPERATION** OF AN **ELECTRIC** TRANSMISSION AND DISTRIBUTION SYSTEM: PRESCRIBING CONDITIONS GOVERNING THE USE OF THE PUBLIC RIGHTS-OF-WAY: PROVIDING FOR COMPENSATION THEREFORE, PROVIDING FOR AN EFFECTIVE DATE AND A TERM OF SAID FRANCHISE, **PROVIDING FOR WRITTEN ACCEPTANCE OF THIS FRANCHISE:** FINDING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC; AND PROVIDING FOR **SEVERABILITY**

- WHEREAS, The Denton County Electric Cooperative, Inc., a Texas electric cooperative corporation, hereinafter referred to as "CoServ," is now and has been engaged in the business of furnishing electricity in the State of Texas and in furtherance thereof, has erected and maintained certain items of its electric power utility system in the City of McKinney, Texas hereinafter referred to as "City;" and
- WHEREAS, it is to the mutual advantage of both the City and CoServ that a franchise should be granted CoServ by the City establishing the conditions under which CoServ shall operate in the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MCKINNEY, TEXAS, THAT:

Section 1. **DEFINITIONS**

For the purpose of this ordinance the following terms, phrases, words, abbreviations and their derivations shall have the meaning given herein. When not inconsistent with the context, words used in the present tense include the future tense, words in the plural number include the singular number, and words in the singular number include the plural number.

- 1. "City" shall mean the home rule municipal corporation designated as the City of McKinney, Texas, and includes the territory that currently is or may in the future be included within the boundaries of the City. Any territory that may be de-annexed in the future shall not be included within the boundaries of the City upon the effective date of the de-annexation.
- 2. "CIAC" shall mean all payments received for contributions in aid of construction performed within the boundaries of the City, including

but not limited to System Benefit Charges and Facilities Charges, on contracts entered into after the Effective Date.

- 3. "Cooperative" shall mean Denton County Electric Cooperative, Inc., d/b/a CoServ Electric, a Texas electric cooperative corporation, its successors and assigns.
- 4. "Effective Date" shall be the date specified in Section 22 of this Ordinance.
- 5. "Electric Distribution System" or "System" shall mean the Cooperative's system of cables, wires, lines, poles, towers, anchors, guy wires, insulators, transformers, substations, conduits, ducts, and any associated equipment, or plant, or other facilities designed and constructed for the purpose of producing, transmitting or distributing electricity to or from customers or locations within the City, as the same now exists and may from time to time be placed, removed, constructed, reconstructed, extended and maintained.
- 6. "Governmental or Regulatory Authority" means any court, tribunal, arbitrator, authority, agency, commission, official or other instrumentality of the United States, or any state, county, city or other political subdivision.
- 7. "Laws" shall mean any and all federal, state and local statutes, constitutions, ordinances, resolutions, regulations, judicial decisions, rules, tariffs, administrative orders, certificates, orders, or other requirements of the City or other governmental agency having joint or several jurisdiction over the parties to the Franchise granted herein, in effect either as of the Effective Date or at any time during the term of the Franchise granted herein.
- 8. "Pole Attachment Revenue" shall be an amount calculated by dividing the total amount of pole attachment revenue received by the Cooperative in a calendar year by the total number of Cooperative's meters in service as of December 31 of such calendar year, and multiplying that result by the number of Cooperative's meters in service within the corporate boundaries of the City as of December 31 of such calendar year.
- 9. "Public Right-of-Way" shall mean all present and future public streets, public thoroughfares, highways and alleys owned by City, and all present and future public utility easements owned by the City that allow the use of Cooperative's facilities. This term shall not include county, state, or federal rights of way or any property owned by any person or agency other than the City, except as provided by applicable Laws or pursuant to an agreement between the City and any such person or agency.
- 10. "Public Utility Commission of Texas" or "PUC" shall mean that agency as presently constituted by the laws of the State of Texas or any successor agency.

11. "Tariff" shall mean the Tariff for Electric Service for Cooperative, effective as of May 1, 2010, and as subsequently revised or amended.

Section 2. **GRANT OF AUTHORITY.**

- There is hereby granted to Cooperative and its successors and Α. assigns, the right, privilege and franchise to construct, re-construct, extend, maintain, repair, remove and operate in, along, under and across the Public Rights-of-Way of City an Electric Distribution System consisting of electric power lines, with all necessary or desirable appurtenances and communications cables, equipment, devices and other equipment (including underground conduits, poles, towers, wires, transmission lines and other structures, and telephone and communication lines for its own internal and noncommercial use), for the purposes of supplying, operating, managing, controlling, optimizing, and maintaining electric service to the City, the inhabitants thereof, and persons, firms and corporations beyond the corporate limits thereof, and operating, managing, controlling, and maintaining local and regional distribution and/or transmission systems, for the term set out in Section 13 ("Franchise"). The Franchise granted herein does not grant to the Cooperative the right, privilege, or authority to engage in any other business within the City requiring the grant of a right, privilege or authority by the City, other than the provision of electric utility service.
- B. The Franchise granted herein does not establish any priority for the use of the Public Rights-of-Way by Cooperative or by any present or future recipients of franchise agreements, franchisees, or other permit holders. In the event of any dispute as to the priority of use of the Public Rights-of-Way, the first priority shall be to the public generally, the second priority to the City, the third priority to the State of Texas and its political subdivisions in the performance of their various functions, and thereafter, as between recipients of franchise agreements, Cooperative and other permit holders, as reasonably determined by the City in the lawful exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Texas.
- C. Cooperative acknowledges that by this Ordinance it obtains only the right to use the Public Rights-of-Way that is expressly granted herein. Cooperative acknowledges and accepts at its own risk that City may make use of the Public Rights-of-Way in a manner that is inconsistent with Cooperative's placement and use of its Electric Distribution System located in the Public Rights-of-Way, and in that event Cooperative shall not be entitled to compensation from City

except to the extent City is obligated to compensate Cooperative under applicable Laws.

D. Cooperative shall have the right to lease, license or otherwise grant to a party other than Cooperative the use of its facilities within the City's Public Rights-of-Way, provided that prior to the date of the initial attachment of the facilities of a new lessee, licensee, or user to Cooperative's facilities, Cooperative shall notify the City of the name of the lessee, licensee, or user, the type of service(s) intended to be provided through the facilities, and the name and telephone number of a contact person associated with such lessee, licensee, or user. This authority to lease facilities within the Public Rights-of-Way shall not affect any such lessee, licensee, or user's obligation, if any, to pay franchise fees to the City.

Section 3. **PURPOSE.**

The provisions set forth in this Ordinance represent the terms and conditions under which Cooperative shall construct, re-construct, extend, repair, remove, operate and maintain the System within the Public Rightsof-Way of the City. In the Franchise granted herein, the City does not in any manner surrender or waive its regulatory or other rights and powers under and by virtue of the Constitution and statutes of the State of Texas as the same may be amended, nor any of its rights and powers under or by virtue of present or future ordinances of the City, except as may be set out herein. Not included in the Franchise granted herein are any facilities (including any equipment attached in any way to Cooperative's facilities, whether owned by the Cooperative or not) that provide data delivery, cable service, telephone service, and/or any other service or product unrelated to the Cooperative's transmittal and delivery of electricity.

Section 4. OPERATION, CONSTRUCTION AND MAINTENANCE OF ELECTRIC DISTRIBUTION SYSTEM.

A. Cooperative's System shall be initially constructed so as not to unreasonably interfere with any existing publicly-owned or publiclyfranchised water and wastewater lines, gas lines, storm sewer lines, open drainage areas, cable, fiber optic cable, roadways, sidewalks, alleys, traffic control devices, public signs, or any other publicly-owned or publicly-franchised facility. The City shall have the right at any time to order and require Cooperative to remove and abate any part of its Electric Distribution System that is unnecessarily dangerous to life or property, and in case Cooperative, after notice, fails or refuses to act within a reasonable time, the City shall have the power to remove or abate the same at the expense of Cooperative, all without compensation or liability for damages to Cooperative.

- B. <u>Permits</u>
 - 1. Cooperative's facilities shall interfere as little as reasonably possible with City-owned public works facilities and with vehicular and pedestrian use of Public Rights-of-Way.
 - 2. Cooperative shall not be required to submit a permit application for the placement of facilities outside of the Public Rights-of-Way, however, Cooperative shall provide detailed drawings, in accordance with Cooperative's customary practice, reflecting Cooperative's installations on private property so that City may verify compliance with City ordinances related to zoning, development, building regulations, and setbacks, and for easement verification.
 - 3. Cooperative shall submit a permit application to City for the placement of new facilities, for upgrade or augmentation of existing facilities, or for replacement of existing facilities in the Public Rights-of-Way. Such permit application shall include:
 - (a) complete plans and detailed drawings reflecting compliance with all applicable zoning, development, and building requirements of the City; and
 - (b) all additional information requested by City reasonably related to the permit request.
 - 4. Except as otherwise provided in this Section 4(B), following the submission of a permit application described herein, notice of City's approval or denial of Cooperative's request for a permit shall be provided in accordance with City's usual procedures for processing of permit applications.
 - 5. City shall endeavor to complete its review of Cooperative's application within thirty (30) business days (excluding City holidays) after City's receipt of the permit application and, if applicable, any additional information requested by City reasonably related to the permit request. However, the time associated with Cooperative's provision of a response to City's request for additional information pursuant to Section 4(B)(3) above shall not be counted against the thirty (30) business day time period.
 - 6. If City has not approved or denied Cooperative's request for a permit within thirty (30) business days (excluding City holidays) after:
 - (a) receipt by City of the permit application (if no additional information was requested by City), or
 - (b) receipt by City of all additional information requested by City reasonably related to the permit request, then upon written request by Cooperative, the City's Department Director in charge of the permit process

shall, within fifteen (15) days after such written request, approve (and issue) or deny the permit in question. For good cause, City's Department Director may by written notice to Cooperative extend such 15day time period to approve or deny Cooperative's application for up to an additional thirty (30) days.

- 7. Cooperative may proceed with the placement of the facilities described in its permit application if written notice of City's approval or denial of Cooperative's request for a permit is not provided within fifteen (15) days (or such additional number of days if extended by City's Department Director) of the date of Cooperative's request pursuant to Section 4(B)(6) above.
- 8. A permit application for new overhead facilities not directly associated with a line extension for new electric service, or for overhead facilities to augment, upgrade, replace, or repair facilities within a Public Right-of-Way on existing poles (existing pole lines) containing overhead facilities, may not be denied for aesthetic reasons.
- 9. A permit application approved by the City may be valid for a period of time consistent with the amount of time reasonably required for the Cooperative to perform the work described in the permit application, and may be extended by Cooperative for such time as reasonably required to complete such work upon City's receipt of Cooperative's verification in writing of the need for such an extension.
- 10. In determining the location of the Cooperative's new facilities within the City, the Cooperative shall minimize interferences with then-existing or documented planned underground structures of the City or with the existing facilities of other users of the Public Rights-of-Way. In determining the location of the facilities of the City and other utility franchisees and other users of the Public Rights-of-Way within the City, the City shall take reasonable steps to minimize the interference with existing facilities of the Cooperative and shall require other utility franchisees or users of the Public Rights-of-Way to minimize interference with existing facilities of the Cooperative.
- C. Cooperative's property and operations within the Public Rights-of-Way of the City shall be subject to such reasonable and lawful rules and regulations of the City or other Governmental or Regulatory Authority as may be authorized by applicable law from time to time for the protection of the public health, safety and welfare. This Ordinance shall in no way affect or impair the rights, obligations or remedies of the parties under the Texas Public Utility Regulatory

Act, or other state or federal law. Nothing herein shall be deemed a waiver, release or relinquishment of either party's right to contest, appeal, or file suit with respect to any action or decision of the other party, including ordinances adopted by the City that Cooperative believes are contrary to applicable Laws.

- D. Cooperative shall construct, re-construct, extend, repair, remove, maintain, operate and replace its facilities in accordance with its Tariff and in conformance with the applicable provisions of the National Electric Safety Code or such comparable standards as may be adopted by the Cooperative, provided such comparable standards are not in conflict with the National Electric Safety Code. Cooperative shall comply with applicable Laws and standards.
- E. City may request that Cooperative place new facilities underground, provided that, if Cooperative otherwise would, pursuant to its Tariff, construct those facilities overhead, the City or property developer shall (a) bear the cost differential between overhead and underground construction and facilities and (b) specify and provide, in compliance with the Cooperative's reasonable specifications and requirements, a location for such underground facilities.
- F. Cooperative and City have agreed that Cooperative shall not be obligated to provide maps identifying all Cooperative facilities within the City boundaries, provided however that Cooperative agrees to provide reproducible copies of maps showing the location of all Cooperative primary electric lines within the Public Rights-of-Way at least annually upon request by City. The maps shall be provided in electronic digital format, if available. In addition, upon request, Cooperative shall cooperate with the City by identifying and locating, at locations specified by the City, Cooperative's existing facilities such as underground conduits, manholes to access such underground conduits, and other appurtenances and by providing information to the City regarding Cooperative's plans for future Maps provided to City by Cooperative shall be facilities. maintained as confidential by the City as provided in Section 15 Upon request, the City shall cooperate with the hereof. Cooperative by identifying and locating, at locations specified by the Cooperative, City's existing facilities such as water and sewer lines, storm drains, communications lines, and appurtenances.
- G. Any and all excavations and obstructions in and upon the Public Rights-of-Way and other public places in the City caused by the Cooperative's operations under the Franchise granted herein shall be repaired and removed as quickly as is reasonably possible, under the circumstances. All excavations shall be repaired in a

good and workmanlike manner and restored to at least the condition that existed prior to the excavation. All utilities, irrigation equipment, utility equipment, and any other improvements located in the Public Rights-of-Way and disturbed by the Cooperative's operations under the Franchise granted herein shall likewise be restored within a reasonable time to as good a condition as existed before the commencement of the work to the satisfaction of the City. Replacement of sod is to be of like kind, smoothed, shaped, rolled and compacted for proper landscape maintenance. Cooperative warrants that any such restoration work performed in the Public Rights-of-Way shall be in satisfactory condition for a period of two (2) years after completion of restoration, to the extent that such restoration work has not been disturbed by others. In the event that the Cooperative fails to repair or restore an excavation site within fourteen (14) calendar days after receipt of written notice from the City of a deficiency, the City may, at its option, perform the needed repair or restoration and the Cooperative shall promptly reimburse the City for the cost of such repair or restoration.

- H. City shall have the right to inspect all reconstruction or installation work and to make such tests as it deems necessary to ensure compliance with the terms of this Ordinance, or other applicable City ordinances or pertinent provisions of law.
- I. The public shall be protected by barriers and lights placed, erected, marked and maintained by the Cooperative in accordance with standards set forth in the current Texas Manual on Uniform Traffic Control Devices as well as any other applicable local, state and federal requirements. Except for repairs, day-to-day maintenance, or in cases of emergency conditions, work conducted within the Public Rights-of-Way shall require an approved permit issued by the City prior to commencement of work. In no instance shall Cooperative be required to pay fees or post bonds related to its use of the Public Rights-of-Way.
- J. Cooperative shall have the authority to trim or remove trees and vegetation upon or overhanging its System that may endanger or interfere with the System and its operation, and to prevent the vegetation and the branches of such trees from coming in contact with the System. The Cooperative's vegetation management practices shall be consistent with the safety requirements for pruning, repairing, maintaining, and removing trees endorsed by the American National Standards Institute (specifically the ANSI A300, titled "Best Management Practices, Utility Pruning of Trees"); NESC Section 218; and state law. Except during an emergency or the recovery after an emergency, Cooperative shall notify the City

and its residents at least three (3) days prior to entering onto property to perform any tree trimming activities. Within one year after acceptance of the Franchise granted herein, and on a yearly basis thereafter, the Cooperative will engage in a campaign to educate its customers within the City through bill inserts or other reasonable methods regarding prudent tree selection and planting around power lines. The City will encourage new developments to make prudent tree selection and planting decisions around power lines.

- K. Upon the written request of any person holding a building moving permit issued by the City, Cooperative shall remove, raise or lower its wires temporarily to permit the moving of a house, building or other bulky structure. The reasonable expense of such temporary removal, raising or lowering shall be paid by the benefitted person or persons and Cooperative may require such payment in advance. Cooperative shall be given not less than forty-eight (48) hours advance notice in writing to arrange for such temporary removal, raising or lowering.
- L. Nothing contained in this Ordinance shall be construed to require any pole attachments for electric light or power wires or electrical facilities or systems not provided by Cooperative, or any nonelectric wires, facilities or systems, to be attached to Cooperative's poles or other physical plant. If the City or any other person or entity desires pole attachments for any such electric or non-electric wires, facilities or systems not provided by Cooperative, then a further separate, non-contingent agreement shall be prerequisite to such attachments or such use of any trench space. Nothing herein shall prohibit Cooperative from requiring reasonable, nondiscriminatory terms and from charging just compensation pursuant to a pole attachment or joint use agreement; however, any pole attachment or joint use agreement with a third party shall not be enforceable by the City.
- M. In areas of the City where the City finds that the Public Rights-of-Way will not readily accommodate further facilities, the City may require Cooperative to share trench space with the City or any other person authorized to use such Public Rights-of-Way for the placement of its cables or ducts. Ducts, cables, or wires not owned by Cooperative shall be placed in trenches in compliance with applicable safety and construction standards in a manner that does not interfere with Cooperative's ducts, conduit, cables or wires. Nothing herein shall prohibit Cooperative from requiring reasonable, non-discriminatory terms and from charging just compensation for the use of its facilities or trench space; however,

any such agreement with a third party shall not be enforceable by the City.

- N. The Cooperative shall hold itself ready to furnish, subject to Section 4(L) above, such space as may be required from time to time by the City upon the poles now owned or hereafter erected by the Cooperative in the City for the use of the City's police, fire alarm, communications, and traffic signal systems (for purposes of this Section hereafter referred to as "City Systems"); provided that such City use and placement shall be in compliance with applicable safety and construction standards and shall not interfere with Cooperative's System. The location on the poles of the City Systems shall be determined on specific applications for space, at the time the applications are received from the City, and will be allotted in accordance with the National Electrical Safety Code. In its wire construction on Cooperative's poles, the City shall comply with the applicable suggestions, standards and requirements of the National Electrical Safety Code and such construction shall not interfere with or cause damage to the Cooperative's System.
- O. City shall not sell, lease or otherwise make available any rights granted by Cooperative to City to use Cooperative's facilities to any third party. Such rights are provided solely for the non-commercial, governmental use by the City.

Section 5. **RELOCATION OF FACILITIES.**

- A. The City reserves the right to lay, and permit to be laid, storm, sewer, gas, water, wastewater and other pipe lines, cable, and conduits, or other improvements and to do and permit to be done any underground or overhead work that may be necessary or proper in, across, along, over, or under Public Rights-of-Way occupied by Cooperative.
- B. The City also reserves the right to change in any manner any curb, sidewalk, highway, alley, public way, street, utility lines, storm sewers, drainage basins, drainage ditches, and other public improvements. Upon request by City, Cooperative shall relocate, remove, or alter its facilities at its expense whenever such relocation, removal, or alteration is made necessary by Public Right-of-Way or other public improvements, provided that the City shall provide Cooperative with at least thirty (30) days prior written notice and shall specify and provide a new location for such facilities within the Public Rights-of-Way. If Cooperative believes that the cost is excessive to relocate, remove, or alter its facilities per the City request, Cooperative shall have the opportunity to present alternative proposals for the City's consideration. City may request

that Cooperative relocate existing overhead facilities underground when Cooperative is required to relocate facilities under this Section 5(B), provided that the City or property developer shall (a) bear the cost differential between overhead and underground construction and facilities and (b) specify and provide, in compliance with the Cooperative's reasonable specifications and requirements, a new location for such facilities.

- C. When Cooperative is required by City to remove or relocate its poles, towers, conduits, cables, and other facilities to accommodate Public Right-of-Way improvements, and Cooperative is eligible under Federal, State, County, City or other local agencies or programs for reimbursement of costs and expenses incurred by Cooperative as a result of such removal or relocation and such reimbursement is required to be handled through City, the Cooperative's costs and expenses shall be included in any application by City for reimbursement, if Cooperative submits its cost and expense documentation to City prior to the filing of the application. City shall provide reasonable notice to Cooperative of the deadline for Cooperative to submit documentation of the costs and expenses of such relocation to City.
- D. If a Public Right-of-Way in which Cooperative has facilities is proposed to be vacated, eliminated, discontinued, or closed, Cooperative shall be notified of same at least sixty (60) days prior to such event, and all rights of Cooperative under this Ordinance to use same shall terminate, provided that a reasonable alternate route within the Public Right-of-Way is available for relocation of such Cooperative shall, as soon as reasonably possible, facilities. remove the Electric Distribution System from such Public Right-of-Way unless Cooperative obtains any necessary easements from the affected property owner to use the former Public Right-of-Way, or court orders the provision of such easements. Where reasonably possible and to the extent consistent with the treatment of other utility facilities in the former Public Right-of-Way, City shall reserve easements for Cooperative to continue to use the former Public Right-of-Way. Cooperative shall bear the cost of any removal or relocation of the Electric Distribution System unless the vacation, elimination, discontinuance or closure is primarily for the benefit of a private party, in which case the private party shall bear such costs.
- E. If the City requires the Cooperative to adapt or conform its facilities, or in any manner to alter, relocate, or change its property to enable any other entity to use, or use with greater convenience, said Public Rights-of-Way, the Cooperative shall not be bound to make such changes until such other entity shall have undertaken, with good and

sufficient bond, to reimburse the Cooperative for any costs, loss, or expense which will be caused by, or arises out of such change, alteration, or relocation of Cooperative's property or facilities.

Section 6. **INDEMNITY.**

- In consideration of the Franchise granted herein, Cooperative shall, Α. at its sole cost and expense, indemnify and hold the City, and its past and present officers, agents, and employees (the "Indemnitees") harmless against any and all liability arising from any claim, lawsuit, judgments, or action brought or made for or on account of any death, injuries to, or damages received or sustained by any person or persons or for damage to or loss of property arising out of, or occasioned by Cooperative's or any of its officers, agents, or employees, intentional and/or negligent acts or connection Cooperative's construction. omissions in with maintenance and operation of Cooperative's System in the Public Rights-of-Way, including any court costs, expenses and defenses thereof.
- B. This indemnity shall only apply to the extent that the loss, damage or injury is attributable to the negligence or wrongful act or omission of the Cooperative, its officer, agents or employees, and does not apply the extent such loss, damage or injury is attributable to the negligence or wrongful act or omission of the City, or the City's agents, representatives or employees or any other person or entity. This provision is not intended to create a cause of action or liability for the benefit of third parties but is solely for the benefit of the Cooperative and the City.
- C. In the event of joint and concurrent negligence or fault of both the Cooperative and the City, responsibility and indemnity, if any, shall be apportioned comparatively in accordance with the laws of the State of Texas without, however, waving any governmental immunity available to the City under Texas law and without waiving any of the defenses of the parties under Texas law. Further, in the event of joint and concurrent negligence or fault of both the Cooperative and the City, responsibility for all costs of defense shall be apportioned between the City and Cooperative based upon the comparative fault of each.
- D. In fulfilling its obligations to defend and indemnify City, Cooperative shall have the right to select defense counsel, subject to City's approval, which will not be unreasonably withheld. Cooperative shall retain defense counsel within seven (7) business days of City's written notice that City is invoking its right to indemnification under this Contract. If Cooperative fails to retain counsel within

such time period, City shall have the right to retain defense counsel on its own behalf, and Cooperative shall be liable for all reasonable defense costs incurred by City.

Section 7. LIABILITY INSURANCE.

Cooperative shall, at its sole cost and expense, obtain, maintain, or cause to be maintained, and provide, throughout the term of the Franchise granted herein, insurance in the amounts, types and coverages set forth below. Such insurance may be in the form of self-insurance to the extent not precluded by applicable law or by obtaining insurance, as follows:

- 1. Commercial general or excess liability on an occurrence or claims made form with minimum limits of not less than five million dollars (\$5,000,000) per occurrence and not less than ten million dollars (\$10,000,000) aggregate. To the extent that coverage is maintained on a claims made form, the minimum limits are not less than ten million dollars (\$10,000,000) per occurrence and not less than ten million dollars (\$10,000,000) per occurrence and not less than ten million dollars (\$10,000,000) per occurrence and not less than ten million dollars (\$10,000,000) per occurrence and not less than twenty million dollars (\$20,000,000) aggregate. This coverage shall include the following:
 - Products/completed operations to be maintained for the warranty period specified in Section 4(G), provided however that no bond shall be required.
 - (b) Personal and advertising injury.
 - (c) Contractual liability.
 - (d) Explosion, collapse, or underground (XCU) hazards.
- 2. Automobile liability coverage with a minimum policy limit of not less than one million dollars (\$1,000,000) combined single limit each accident. This coverage shall include all owned, hired and non-owned automobiles.
- 3. Statutory workers' compensation benefits in accordance with the statutes and regulations of the State of Texas. Cooperative must provide the City with a waiver of subrogation for workers compensation claims.
- 4. Cooperative must name the City, which includes all authorities, commissions, divisions, and departments, as well as elected and appointed officials, agents, and volunteers, as additional insureds under the coverage required herein, except workers' compensation coverage. The certificate of insurance must state that the City is an additional insured.
- 5. Cooperative will require its contractors and subcontractors performing work within the Public Rights-of-Way to maintain, at their sole cost and expense, commercial general or excess liability on an occurrence or claims made form with minimum limits of not less than one million dollars (\$1,000,000) per occurrence and not less than two million dollars (\$2,000,000) aggregate. Such insurance shall be required under the same conditions as specified herein for Cooperative. Cooperative will maintain at all times, and

will provide to City upon request, proof of its contractors' and subcontractors' compliance with this requirement.

- 6. The Cooperative will provide proof of insurance in accordance with this Ordinance within 30 days of the effective date hereof and annually thereafter. Cooperative will not be required to furnish separate proof when applying for permits.
- 7. All polices shall be endorsed to read: "THIS POLICY WILL NOT BE CANCELLED OR NON-RENEWED WITHOUT 30 DAYS ADVANCE WRITTEN NOTICE TO THE CITY EXCEPT WHEN THIS POLICY IS BEING CANCELLED FOR NONPAYMENT OF PREMIUM, IN WHICH CASE TEN (10) DAYS ADVANCE WRITTEN NOTICE IS REQUIRED.

Section 8. NON-EXCLUSIVE FRANCHISE.

The Franchise granted herein is not exclusive, and nothing herein contained shall be construed so as to prevent the City from granting other like or similar rights, privileges and franchises to any other person, firm, or corporation.

Section 9. **COMPENSATION TO THE CITY.**

- A. In consideration of the grant of said right, privilege and franchise by the City and as full payment for the right, privilege and franchise of using and occupying the said Public Rights-of-Way, Cooperative shall pay to the City a franchise fee as set forth herein ("Franchise Fee").
 - 1. The Franchise Fee shall be in lieu of any and all occupation taxes, assessments, municipal charges, fees, easement taxes, franchise taxes, license, permit and inspection fees or charges, street taxes, bonds, street or alley rentals, and all other taxes, charges, levies, fees and rentals of whatsoever kind and character which the City may impose or hereafter be authorized or empowered to levy and collect, excepting only the usual general or special ad valorem taxes which the City is authorized to levy and impose upon real and personal property, sales and use taxes, and special assessments for public improvements.
 - The Franchise Fee shall be paid quarterly, within forty-five (45) days after the end of each calendar quarter (*i.e.,* by May 15, August 15, November 15, and February 15 of each year of this Franchise term); provided that the Franchise Fee on Pole Attachment Revenue shall be paid annually by May 15.
 - 3. Quarterly payments shall be a sum comprised of the following:
 - (a) the product of a factor of \$0.005764 multiplied by each kilowatt hour of electricity delivered by

Cooperative to each retail customer whose consuming facility's point of delivery is located with City's municipal boundaries; and

- (b) a sum equal to four percent (4%) of payments received by Cooperative for CIAC.
- 4. The Franchise Fee on Pole Attachment Revenue shall be four percent (4%) of Pole Attachment Revenue.
- 5. Payments shall continue in like manner for any extension of the Franchise granted herein as provided in Section 13 hereof.
- B. With each payment of compensation required by Section 9.A, Cooperative shall furnish to the City a statement, executed by an authorized officer of Cooperative or designee, in sufficient detail to show how each component of the payment described herein was arrived at and how the amount paid to the City was determined for the pertinent quarter.
- C. If either party discovers that Cooperative has failed to pay the entire or correct amount of compensation due, the correct amount shall be determined by mutual agreement between the City and Cooperative and the City shall be paid by Cooperative within thirty (30) calendar days of such determination or such additional time as mutually agreed to by the City and Cooperative. Any overpayment to the City through error or otherwise will, at the sole option of the City, either be refunded or offset against the next payment due from Cooperative. Acceptance by the City of any payment due under this Section shall not be deemed to be a waiver by the City of any breach of this Ordinance, nor shall the acceptance by the City of any such payments preclude the City from later establishing that a larger amount was actually due or from collecting any balance due to the City.
- D. Interest on late payments and underpayments shall be calculated in accordance with the interest rate for customer deposits established by the Public Utility Commission of Texas in accordance with Texas Utilities Code § 183.003, as amended, for the time period involved.
- E. No taxes, fees, or other payments by Cooperative to the City, including, but not limited to, ad valorem taxes, shall reduce the franchise fees payable to the City hereunder, except as agreed to by the City in Section 9.
- F. Within thirty (30) days after the effective date of this Ordinance, the City shall provide Cooperative (at the notice address specified in Section 18) with maps clearly showing the location of the

boundaries of the City. Within thirty (30) days after City annexes property into, or de-annexes property from, the territory of City, City shall provide Cooperative (at the notice address specified in Section 18) with maps clearly showing the location of the boundaries of such annexed or de-annexed property. Within sixty (60) days, or such additional time as mutually agreed to by the City and Cooperative, after Cooperative's receipt by certified mail of (i) written notice from the City that the City has annexed territory into the City and (ii) maps showing clearly the areas annexed, the Cooperative shall revise its accounting records to include the annexed territory, and Cooperative's customers therein, within the City. After such time period, each kilowatt hour of electricity delivered by Cooperative to each retail customer whose consuming facility's point of delivery is located within such annexed area shall be included in the calculation of the amount described in Section 9(A) above.

G. Cooperative is hereby authorized to surcharge to customers within the City all or any portion of the Franchise Fee that is the subject of this Ordinance. All bills for service rendered within the City may be adjusted so as to recover the Franchise Fee that is the subject of this Ordinance, less any percentage that is recovered by Cooperative through base rates or other charges.

Section 10. ACCOUNTING MATTERS.

- A. Cooperative shall keep accurate books of account at its principal office for the purpose of determining the Franchise Fee amount due to the City under this Ordinance. Cooperative shall retain such books, records, and documents and other evidence pertaining to the Franchise granted herein and Franchise Fee payments due hereunder for a period of not less than five (5) years, except if an audit is in progress or audit findings are yet unresolved, in which case records shall be kept until all audit tasks are completed and resolved. Each of the terms "books," "records," "documents," and "other evidence" as used herein shall be construed to include electronic files.
- B. The City may conduct an audit or other inquiry in relation to a Franchise Fee payment made by Cooperative or may pursue a cause of action in relation to Cooperative's payment of any Franchise Fee only if such audit, inquiry, or pursuit of a cause of action concerns a payment made less than two years before the commencement of such audit, inquiry, or pursuit of a cause of action. Provided, the City shall not, after the Effective Date of this Ordinance, initiate an audit of or seek any other remedies related to the Franchise Fee payments by the Cooperative for any period

prior to the Effective Date of this Ordinance. The City may, if it sees fit, upon reasonable notice to the Cooperative, examine, audit, and obtain copies of the books and records of the Cooperative related to the Franchise Fee. Cooperative shall make available all requested books, records, documents and other evidence within thirty (30) calendar days of City's written request for same.

- C. If the results of any audit indicate that Cooperative (i) paid the correct Franchise Fee, (ii) overpaid the Franchise Fee and is entitled to a refund or credit, or (iii) underpaid the Franchise Fee by five percent (5%) or less, then the City shall pay the costs of the audit. If the results of the audit indicate the Cooperative underpaid the Franchise Fee by more than five percent (5%), then the Cooperative shall pay the reasonable costs of the audit.
- D. Upon the reasonable request of the City, the Cooperative shall use commercially reasonable efforts to make available to the auditor at the Cooperative's offices where such records are maintained and such personnel are located, during the Cooperative's regular business hours and upon reasonable notice, such personnel and records as the Cooperative, in its reasonable discretion, determines are necessary or appropriate to the City's request in order to complete such audit, and shall make no charge to the City therefor; provided, however, any copy expenses or other out-of-pocket expenses incurred by the Cooperative as a result of requests by the City or its auditor, shall be the responsibility of the City and the City shall promptly pay the reasonable cost thereof to the Cooperative.
 - 1. If as the result of any City audit, Cooperative is refunded/credited for an overpayment or pays the City for an underpayment of the franchise fee, such refund/credit or payment shall be made pursuant to the terms established in Sections 9.C. and 9.D.
 - 2. If as a result of a subsequent audit, initiated within two years of an audit which resulted in Cooperative making a payment to the City due to an underpayment of the franchise fee of more than five percent (5%), Cooperative makes another payment to the City due to an underpayment of the franchise fee of more than five percent (5%), the City may also recover interest on the total amount of underpayment at the interest rate in effect on the date of the invoice (calculated as provided in Section 9.D. hereof), plus two percent (2%) on the entire amount from the date of invoice.
 - 3. If the results of the audit indicate that the Cooperative underpaid the Franchise Fee by more than five percent (5%), and the Cooperative is unable to produce reasonable evidence that the results of the audit are not accurate, then

the Cooperative shall pay to the City a penalty equal to five percent (5%) of the total amount underpaid in addition to the total amount underpaid. No penalty shall be assessed for uncollected Franchise Fees by Cooperative; however, the Cooperative shall provide evidence of the actual amount of uncollected Franchise Fees. Interest on the total amount of underpayment shall be paid at the interest rate in effect on the date the original payment was due (calculated as provided in Section 9.D. hereof), plus two percent (2%), and interest shall be calculated from the time the original amount was due. Any additional amount due to City hereunder shall be paid within thirty (30) days from the date of invoice. Any amount not paid within thirty (30) days from the date of the invoice will cause interest to be payable at the interest rate in effect on the date of the invoice (calculated as provided in Section 9.D. hereof), plus two percent (2%) on the entire amount from the date of invoice.

- E. The Cooperative shall assist the City in its review by responding to all requests for information no later than thirty (30) days after receipt of a request unless a different schedule is agreed to by the City and Cooperative.
- F. If the Cooperative bundles, ties, or combines electric services (which are subject to the Franchise Fee) with non-electric services (which are not subject to the Franchise Fee), the provisions of this subsection shall apply.
 - 1. If the Cooperative bundles such services and assesses a customer only one fee, the total revenue therefrom shall be allocated to the electric services to the full extent that would have been charged by Cooperative if the customer had received only electric services. The rebuttable presumption shall be that any discount offered is not attributable to a discount in electric services, but is in fact attributable to a discount in the non-electric services provided by the Cooperative.

(For example, assume that the Cooperative offers a price of \$100 to customers for bundling electric services, cable television services, and local telephone services. Based on mandatory tariff rates, the Cooperative should have received \$80 for electric services, \$30 for cable television services, and \$10 for local telephone service, for a total of \$120. Thus, the Cooperative's Franchise Fee calculation would be based on the full \$80 that is presumed to be attributable to electric services, unless the Cooperative demonstrates to the city that electric services were actually discounted in addition to the discounted non-electric services.)

2. If the Cooperative offers its customers any kind of discount for receipt of both electric services and non-electric services, the discount shall be applied proportionately to electric services and non-electric services upon notification to the City of such discount methodology. Such notification shall include the amount of the discount being applied to each service and documentation demonstrating the promotion and billing of such discount. This subsection shall also apply to any and all price increases related to bundled services.

(For example, assume that a customer's monthly charge for electric services alone would be \$40; for local telephone service alone, \$30; and for cable television service alone, \$30; for a total of \$100. If the Cooperative offers a single rate to the customer for taking all three services from Cooperative that, in effect, amounts to a 20% discount from the rates that would apply to the services if purchased individually, the aggregate discount in this example is \$20. For computation of the Franchise Fee, the \$20 discount would be applied pro rata so that Gross Revenue hereunder would be deemed to be \$32 (i.e., a 20% discount from the \$40 fee for electric services). The result would be the same if the Cooperative offers a specific dollar discount for any services provided, such as, for example, a \$20 discount for local telephone services offered on the condition that the subscriber also take electric services at the standard \$40 rate.

3. In the event that the Cooperative receives from a customer an amount less than the mandatory tariff rate amount that it would be entitled to receive for electric services due to bundling, then subsection 10.F.2. shall apply. However, City shall not require Cooperative to remit Franchise Fees based on an amount that is more than Cooperative actually receives for the bundled services or more than would be due from Cooperative as a Franchise Fee based on the actual tariffed rate for electric services.

Section 11. **RIGHT OF RENEGOTIATION.**

A. Should either Cooperative or the City have cause to believe that a change in circumstances relating to the terms of the Franchise granted herein may exist, it may request that the other party provide it with a reasonable amount of information to assist in determining whether a change in circumstances has taken place. If the Cooperative elects to participate in customer choice (*i.e.*, retail

competition), it shall notify the City within thirty (30) days of the Cooperative's election to so participate.

B. Should either party hereto determine that based on a change in circumstances, it is in such party's best interest to renegotiate all or some of the provisions of this Ordinance, then the other party agrees to enter into good faith negotiations. Said negotiations shall involve reasonable, diligent, and timely discussions about the pertinent issues and a resolute attempt to settle those issues. The obligation to engage in such negotiations does not obligate either party to agree to an amendment of this Ordinance as a result of such negotiations. A failure to agree does not show a lack of good faith. If, as a result of renegotiation, the City and Cooperative agree to a change in a provision of the Ordinance, the change shall become effective upon passage of an ordinance by the City in accordance with the City Charter and acceptance of the ordinance by Cooperative.

Section 12. TRANSFER AND ASSIGNMENT.

The Franchise granted herein shall not be assigned or transferred without the written consent of the City, which consent shall not be unreasonably withheld, provided, however, that Cooperative may assign its rights under this Ordinance to a parent, subsidiary, affiliate or successor entity without such consent, so long as (i) such parent, subsidiary, affiliate or successor assumes all obligations of Cooperative hereunder, and (ii) is bound to the same extent as Cooperative hereunder. Cooperative shall give the City sixty (60) days prior written notice of any assignment to a parent, subsidiary, affiliate or successor entity. Any required consent shall be expressed by an ordinance that fully recites the terms and conditions, if any, upon which such consent is given. Any assignment or transfer effected prior to the City's approval thereof, if required, shall authorize the City to treat such assignment or transfer as an Uncured Event of Default and immediately implement the provisions of Section 14, including the right to terminate the Franchise granted herein.

Section 13. TERM.

This Ordinance shall become effective on the Effective Date and shall expire on December 31, 2021; provided that, unless written notice of nonrenewal is given by either party hereto to the other not less than six (6) months before the expiration of the Franchise granted herein, it shall be automatically renewed for an additional period of one (1) year from such expiration date and shall be automatically renewed thereafter for like periods until canceled by written notice given not less than six (6) months before the expiration of any such renewal period.

Section 14. **DEFAULT, REMEDIES AND TERMINATION.**

- A. Events of Default. The occurrence, at any time during the term of the Franchise granted herein, of any one or more of the following events, shall constitute an Event of Default by Cooperative under this Ordinance:
 - 1. The failure of Cooperative to pay the Franchise Fee on or before the due dates specified herein.
 - 2. Cooperative's breach or violation of any of terms, covenants, representations or warranties contained herein or Cooperative's failure to perform any material obligation contained herein.Uncured Events of Default.
 - 1. Upon the occurrence of an Event of Default which can be cured by the immediate payment of money to City or a third party, Cooperative shall have thirty (30) calendar days after receipt of written notice from City of an occurrence of such Event of Default (or such longer time as the City may specify in such notice) to cure same before City may exercise any of its rights or remedies pursuant to Section 14.C.
 - 2. Upon the occurrence of an Event of Default by Cooperative which cannot be cured by the immediate payment of money to City or a third party, Cooperative shall have sixty (60) calendar days (or such additional time as may be agreed to by the City) after receipt of written notice from City of an occurrence of such Event of Default to cure same before City may exercise any of its rights or remedies pursuant to Section 14.C.
 - 3. If the Event of Default is not cured within the time period allowed for curing the Event of Default as provided for herein, such Event of Default shall, without additional notice, become an Uncured Event of Default, which shall entitle City to exercise the remedies pursuant to Section 14.C.
- B. <u>Remedies</u>. Upon receipt of a notice of an alleged Uncured Event of Default as described in Section 14.B, which notice shall specify the alleged failure with reasonable particularity, the Cooperative shall, within the time periods specified in Section 14.B or such longer period of time as the City may specify in such notice, either cure such alleged failure or in a written response to the City either present facts and arguments in refuting or defending such alleged failure or state that such alleged failure will be cured and set forth the method and time schedule for accomplishing such cure. In the event that such cure is not forthcoming or the City determines that an unexcused Uncured Event of Default has occurred, City shall be entitled to exercise any and all of the following cumulative remedies;

- 1. The commencement of an action against Cooperative at law for monetary damages.
- 2. The commencement of an action in equity seeking injunctive relief or the specific performance of any of the provisions, which as a matter of equity, are specifically enforceable.
- 3. The termination of the Franchise granted herein.
- C. <u>Remedies Not Exclusive</u>. The rights and remedies of City and Cooperative set forth in this Ordinance shall be in addition to, and not in limitation of, any other rights and remedies provided by law or in equity. City and Cooperative understand and intend that such remedies shall be cumulative to the maximum extent permitted by law and the exercise by City of any one or more of such remedies shall not preclude the exercise by City, at the same or different times, of any other such remedies for the same failure to cure. However, notwithstanding this Section or any other provision of this Ordinance, City shall not recover both liquidated damages and actual damages for the same violation, breach, or noncompliance, either under this Section or under any other provision of this Ordinance.
- D. Termination. The Franchise granted herein may be terminated only in accordance with the provisions of Section 14.C. City shall notify Cooperative in writing at least thirty (30) business days in advance of the City Council meeting at which the questions of termination shall be considered, and Cooperative shall have the right to appear before the City Council in person or by counsel and raise any objections or defenses Cooperative may have that are relevant to the proposed forfeiture or termination. The final decision of the City Council may be appealed to any court or regulatory authority having jurisdiction. Upon timely appeal by Cooperative of the City Council's decision terminating the Franchise granted herein, the effective date of such termination shall be either when such appeal is withdrawn or a court order upholding the termination becomes final and unappealable. If no appeal is filed, the effective date of such termination shall be the thirtieth (30th) day following the date of the final termination decision of the City Council. Until the termination becomes effective the provisions of the Franchise granted herein shall remain in effect for all purposes.
- E. The failure of the City to insist in any one or more instances upon the strict performance of any one or more of the terms or provisions of this Ordinance shall not be construed as a waiver or relinquishment for the future of any such term or provision, and the same shall continue in full force and effect. No waiver or relinquishment shall be deemed to have been made by the City

unless said waiver or relinquishment is in writing and signed by the City.

Section 15. **PUBLIC INFORMATION.**

If the Cooperative provides confidential or proprietary information to the City, the Cooperative shall be solely responsible for identifying such information with markings calculated to bring the City's attention to the proprietary or confidential nature of the information, provided it is expressly understood and agreed that all maps and all information concerning franchise fee calculation and payments and audit information furnished by or on behalf of the Cooperative to the City or its auditors or consultants shall be deemed strictly confidential and subject to the City's agreement in the next sentence. The City agrees to maintain the confidentiality of any information obtained from Cooperative so designated to the fullest extent allowed by law. If the City is not permitted by applicable law to maintain such confidentiality, the City shall notify the Cooperative of such fact at the time the City requests any such information from the Cooperative or, in all other events, prior to receiving such information from the Cooperative. City shall not be liable to Cooperative for the release of any information the City is required to release by law. City shall provide notice to Cooperative of any request for release of information designated as confidential or proprietary prior to releasing the information so as to allow Cooperative adequate time to pursue available remedies for protection. If the City receives a request under the Texas Public Information Act that includes information designated by Cooperative as proprietary or confidential, City will notify the Texas Attorney General of the asserted proprietary or confidential nature of the document(s). The City also will provide Cooperative with a copy of such notification to the Texas Attorney General, and thereafter Cooperative is responsible for establishing that an exception under the Texas Public Information Act allows the City to withhold the information.

Section 16. **PUBLIC PURPOSE.**

All of the provisions contained in this Ordinance are hereby declared to be for a public purpose, and are in the interests of the health, safety, and welfare of the general public.

Section 17. SEVERABILITY; ORDINANCE CONTROLLING.

If any provision, section, subsection, sentence, clause or phrase of the Ordinance is for any reason held to be unconstitutional, void or invalid (or for any reason unenforceable), the validity of the remaining portions of this Ordinance shall not be affected thereby, it being the intent of the parties in adopting this Ordinance that no provision hereof shall be inoperative or fail by reason of any unconstitutionality or invalidity of any other portion, provision, or regulation, and to that end, all provisions of this Ordinance are declared to be severable. Both the Cooperative and the City expressly recognize that this Ordinance creates a binding and enforceable contract between them, which contract may not be amended without written consent of both the Cooperative and the City. Should the City enact an ordinance or ordinances that create an inconsistency or conflict between the provisions of this Ordinance and such other ordinance or ordinances during the term of this Franchise, then the provisions of this Ordinance shall control to the extent of such inconsistency or conflict to the extent not prohibited by law.

Section 18. NOTICE.

Any notices required or desired to be given from one party to the other party to this Ordinance shall be in writing and shall be given and shall be deemed to have been served and received if: (i) delivered in person to the address set forth below; (ii) deposited in an official depository under the regular care and custody of the United States Postal Service located within the confines of the United States of America and sent by certified mail, return receipt requested, and addressed to such party at the address hereinafter specified; or (iii) delivered to such party by courier receipted delivery. Either party may designate another address within the confines of the continental United States of America for notice, but until written notice of such change is deemed served and received by the other party as provided above, the last address of such party designated for notice shall remain such party's address for notice.

CITY

COOPERATIVE

City of McKinney	Denton Co. Electric Cooperative, Inc.,
222 N. Tennessee St.	d/b/a CoServ Electric
McKinney, Texas 75069	7701 S. Stemmons Freeway
Attention: City Manager's Office	Corinth, Texas 76210-1842
	Attention: President

Section 19. ACCEPTANCE.

In order to accept the Franchise granted herein, Cooperative must file with the City Secretary its written acceptance of this Ordinance within sixty (60) days after the City provides written notice to Cooperative of this Ordinance's final passage and approval by City (the "City Adoption Notice"). Cooperative shall pay all publication expense regarding notification of the accepted Franchise.

Upon Cooperative's written acceptance of the terms of this Ordinance, all claims of City and Cooperative under any prior franchise ordinance or

other agreement between the parties that were or could have been made by either party shall be forever waived and extinguished.

Section 20. FUTURE AMENDMENTS.

This Ordinance may be amended only by an Ordinance adopted by the City and accepted by the Cooperative in writing.

Section 21. ORDINANCE PASSED AT PUBLIC MEETING.

It is hereby officially found that the meeting at which this Ordinance is passed is open to the public and that due notice of this meeting was posted, all as required by law.

Section 22. EFFECTIVE DATE.

Upon the filing of Cooperative's written acceptance of the Franchise granted herein, this Ordinance shall become effective as of the first day of the calendar month that is not less than sixty (60) days after the final adoption of this Ordinance by the City.

Section 23. REPEAL.

This Ordinance shall supersede any and all other franchises granted by the City to Cooperative, its predecessors and assigns.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF McKINNEY, TEXAS ON THE 18th DAY OF OCTOBER, 2011.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF McKINNEY, TEXAS ON THE 1st DAY OF NOVEMBER, 2011.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF McKINNEY, TEXAS ON THE 6th DAY OF DECEMBER, 2011.

CITY OF McKINNEY, TEXAS

BRIAN LOUGHMILLER Mayor

CORRECTLY ENROLLED:

SANDY HART, TRMC, MMC City Secretary BLANCA I. GARCIA Assistant City Secretary

DATE: _____

APPROVED AS TO FORM:

MARK S. HOUSER City Attorney