

McKINNEY AIRPORT DEVELOPMENT

CORPORATION MARCH 20, 2015

The McKinney Airport Development Corporation met in regular session in the Dowdy Board Room, 5900 S. Lake Forest Drive, McKinney, Texas, on March 20, 2015 at 8:00 a.m.

Board members Present: John Wroten, Steve McCarter, Keith Clifton, Kenneth Sipiora, Tom Ferraro, Terry Johnson, and David Vaughan.

Other Liaisons/City/Staff/Guests present: Board Alternate Doc Vranici, Mayor Brian Loughmiller, Councilman Roger Harris, City Manager Tom Muehlenbeck, Deputy City Manager Jose Madrigal, Trevor Minyard, John Sullivan, Dave Roesch, Adam Wilbourn, and Airport staff Ken Wiegand, Mark Jaraczewski, Eric Pratt, and Cindy Rowe.

Chairman Wroten called the meeting to order at 8:00 a.m. noting a quorum was present.

- 15-279** Minutes of the McKinney Airport Development Corporation Meeting of January 15, 2015. Board members unanimously approved (5-0) the motion by Board member Terry Johnson, seconded by Board member Tom Ferraro, to approved and refer the January 15, 2015 minutes to City Council. Note: Members McCarter and Clifton arrived after the vote.
- 15-280** Financial Reports – Trevor Minyard reviewed the December 2014 and the January 2015 financial reports.

15-281 Airport Director's Report – Written update reports from the FBO, Operations, and Administration were included in the board packet. Ken Wiegand reported on the Pavement reconstruction and expansion project which began March 16, 2015. Last month, Ken and Eric Pratt along with representatives of LeTourneau University and MISD attended an Air Transport Technical Advisory committee. Ken reviewed City Council's goals and strategies' highlighting the airport's assigned goal "Maximize the Development Potential of the McKinney National Airport." The FBO continues to remain on a strong upward trend for fuel volumes. First quarter volume increased 17% over last year. The new hangar is currently in the design phase. We anticipate breaking ground in April 2015.

15-282 Consider/Discuss/Act on the Airport Strategic Plan – Ken Wiegand reviewed the strategic plan with the Board members. Mayor Loughmiller updated members on the upcoming bond election which will be held in November 2015. He urged members to talk to the community and educate them on how the money will be invested and how TxDOT Aviation/FAA reimburses the City for approved projects. Councilman Roger Harris inquired about a TxDOT study that shows how airports benefit the community. The Mayor suggested a marketing piece on the facts and benefits – "Did you know:" Member Vaughan suggested contacting NATA for information. Board members unanimously approved the motion by Board member Terry Johnson, seconded by Board member Steve McCarter, to recommend the Airport Strategic Plan for adoption (7-0).

John Sullivan, Chairman of the Security Committee, advised that a security assessment template for the FBO Security Plan was given to

staff. He asked that the results from this assessment be added to the board's May agenda for review in executive session.

There were no citizen comments. Member Clifton announced that he was a new granddad. Member Sipiora suggested that staff track various statistics (i.e. nature of the operations – corporate, tenants or itinerates). Ken reported that the Control Tower (Dave Roesch, Manager) reports certain stats to his company (RVA) on a monthly basis.

The next board meeting will be held on May 21, 2015. Chairman Wroten adjourned the meeting at 8:50 a.m.

JOHN WROTEN, Chairman or
STEVE MCCARTER, Vice Chairman