

MINUTES

MCKINNEY AIRPORT DEVELOPMENT CORPORATION

February 14, 2011

The McKinney Airport Development Corporation (MADC) Board met February 14, 2011, 9:00 a.m., in the MEDC Dowdy Board Room, 321 N. Central Expressway, McKinney, Texas 75070

Board Members present were: Chairman John Wroten, Vice Chair/Treasurer Andy Cowan, Harry McKillop, Mark David, Glynn Raymer, Fritz Mowery and Daniel Jones.

Officials/Consultants/Staff present were: MEDC President David Pitstick, Cutter Aviation Manager Mike Livezey, and Airport staff Executive Director Kenneth Wiegand, Airport Operations Manager Steve Gould and Coordinator Cindy Rowe.

CALL TO ORDER

Chairman Wroten called the meeting to order at 9:00 a.m. after determining that a quorum was present.

Minutes: Board minutes from the January 13, 2011 meeting were approved on a motion by Member Mowery and seconded by Member McKillop. The motion was unanimously approved, 6-0. Note: Member Raymer was out of the room during the vote.

REPORTS

City Council: Councilman Don Day updated members on several items of City Council business. He stated that a new City Manager should be hired soon.

MEDC: David Pitstick discussed economic development and new prospects.

Business Development: Member Mark David asked Ken to update members on the NBAA Schedulers and Dispatchers Conference held in Savannah, GA on February 9-11, 2011. Members discussed the overall marketing of the airport. Mark stated that due to MEDC's Marketing Director Sherie Ellington's resignation, the airport's marketing plan would have to be re-evaluated.

FBO update: Manager Mike Livezey with Cutter Aviation reported on Super Bowl activity at the airport and the NBAA conference held last week.

Airport Executive Director: Ken updated members on the new Control Tower project. Phase one of the Runway project is 75% complete and Phase two bid documents go to TxDOT Aviation this week. This second phase will complete the runway.

Ken met with Kimley-Horn to discuss scoping guidelines on the Airport Layout Plan Update. After TxDOT Aviation signs the contract, representatives from Kimley-Horn will meet with the board's executive committee to talk about the process.

Ken will schedule with the City Secretary to get the revised Minimum Standards on City Council's agenda for approval.

The Security Committee met on January 28, 2011 with airport stakeholders to discuss several security issues including the remote access at certain gate intercoms. The Chairman stated that the committee could only make recommendations to the board for final approval. It was also suggested that staff send out communication to tenants regarding the rules and their responsibilities regarding gate access onto the airport. Ken stated that John Sullivan would attend the March 10, 2011 board meeting.

Chairman Wroten stated that the airport facility appraisal report would be due next week.

Citizen Comments: None.

EXECUTIVE SESSION: It was determined by Chairman Wroten that an executive session was not necessary today.

The regular meeting was adjourned at 11:11 a.m. on a motion by Member McKillop and seconded by Member Cowan.

MARK DAVID, SECRETARY OR ANDY COWAN, VICE CHAIRMAN/TREASURER