

McKINNEY PUBLIC LIBRARY SYSTEM ADVISORY BOARD

MAY 21, 2015

The McKinney Public Library System Advisory Board met in regular session in the Dulaney Room of the Roy and Helen Hall Library, 101 East Hunt Street, McKinney, Texas on May 21, 2015 at 5:00 p.m.

Board members Present: Coretta Lule, Jonathan Perera, Lisa Huang, Janet Farr, Nancy Montgomery-Warren, Amanda Frady

Absent: None

15-477 Minutes of the Library Advisory Board Meeting of April 16, 2015

Board members unanimously approved the motion by Board member Lisa Huang, seconded by Board member Janet Farr, to approve the minutes as presented.

15-478 Discuss JJGL and Summer Reading Program Report

The John and Judy Gay Library (JJGL) has continued to experience growing numbers of happy patrons visiting the library and applying for new library cards. This growth can be seen with the number of people visiting the library on a daily basis, the full capacity of the building, the increase in usage of the computer lab, and the circulation of the Library's various collections. In addition, this location hit a programming attendance high of 2,096 program participants attending 54 different programs during the month of April.

To accommodate this growth, the JJGL library team has welcomed two additional part time library assistants to provide customer service, staff public desks, and check in and check out items. JJGL also continues to receive staffing assistance from the Hall Library during peak busy times. This extra help has strengthened the service to patrons as well as encouraged a positive atmosphere and working relationships throughout the library system. We will have three PT assistants leaving off to college by the end of summer and will need to look into hiring additional team members.

Space and seating concerns have been addressed by adding additional tables and chairs on the public floor as well as additional seating in the Quiet Study Area. We are working on providing outlets for all areas within the Quiet Study Area. The library has added twenty four additional seats to accommodate visitors. In an effort to provide quiet space, the magazines and newspapers have been relocated from the Quiet Study Area to areas on the public floor. This change was prompted for not only the need of more quiet study space, but also based from patron feedback regarding the noise within the room. This change has been appreciated by both patrons and staff.

This season, JJGL participated in a pilot program offering use of technology (a screen, projector, speaker system, and sound system) to city departments and community groups renting the meeting room space. This program resulted in a large increase in use of the space. The room is full almost every evening and sometimes houses four different groups on one day. As a result of this program and positive feedback from the community, the Friend's group graciously purchased brand new equipment for both library locations. The equipment is available for the community to use when renting the space at both Hall and JJGL. The new equipment is more user friendly for the community to use.

Both library locations were able to receive a new document station that acts as a scanner and fax machine for patrons. The equipment was funded through an Edge Initiative Grant through the Texas State Library and Archives Commission. The station at JJGL is really busy and to date patrons have scanned 120 documents to USBs, 275 documents to email, 10 documents to smart devices, printed 8 scans, and faxed 268 pages.

As JJGL prepares for a busy summer, we will host City Elections on May 9, 2015 and runoff elections on June 13. JJGL was the busiest election location last year in McKinney. We will begin another pilot program here at JJGL. The meeting room will be open starting June 1-August 29 at

specific days and times to make space for tutors and their students on a regular basis. The space will be available for use five days a week. This pilot program was created due to the high demand for meeting place for tutors and students; JJGL currently only has one study room for use at this time. The program is in place for the summer to alleviate some of the frustration and growing pains for both tutors and staff and this alternative will remove them from sitting on the floor throughout the library.

The Summer Reading program will have a kickoff party on Friday, June 5 with a truck rodeo, games, and lots of fun. Youth will be able to pick up their reading logs on that day to begin reading for prizes, coupons, and books. The summer reading programs will be at both locations and are sponsored by the Friends of the Library Group. We are offering back to back programming this year to make sure we stay within fire code. Our hope is with additional storytime and preschool programming younger children will attend these more and the school age children will attend the family programming geared for children four and older. Teens' summer reading programs will include: Rockin' Paint and Pizza, Wii Just Dance, Zen Gardens, Giant Games, and a Self Defense Class.

The John and Judy Gay Library was designed with future expansion in mind; with an area dedicated for the children's department and more individual and group study rooms. The usage of the library attests to the need for this expansion but until that time, our team will continue to work diligently addressing the needs of all patrons who visit this library on a daily basis.

15-479 Discuss Director's Report

Staff Development Day was held on May 18. We had a special day planned, eleven teams meet at JJGL and ventured off to select libraries were each group meet with the director who was pre-scheduled to participate in providing a team with an extensive tour of their library. The

libraries toured were: Allen, Haggard, Parr, Davis, Harrington, Wylie, Lewisville, Collin County Law Library, Carrollton, Flower Mound, and Coppell. Each group returned to JJGL and gave a presentation on the library they toured. Staff came back fully energized and ready to collaborate and implement all the new ideas they gained from touring other locations. Each director was also sent a questionnaire of fifty questions prior to meeting with each group; these questionnaires will allow us the ability to review our processes and see where we may need to improve. Other Libraries have learned from us as well and we will continue to open our doors and partnership with other libraries by hosting RefNet and RefNet management meetings here at Hall inviting others to participate. We also have invited other libraries to come and take a look at our new document stations; we currently are the only ones to have this technology.

The Friends of the Library have asked the board for recruitment ideas. Please pass any thoughts forward you may have; the Friends of the Library will be present with a booth at the library on June 5 for the Summer Reading Program kickoff event. The book mark contest sponsored by the Friends of the Library was a great success, we had 400 entries. First, second, and third place winners were chosen, full size posters have been created and will be hung within the library honoring the winners. The winners will be announced on June 3 and come to the library for pictures. The additional entries will be posted throughout the libraries showing all entry submissions. The first place winner in each category will have their bookmark printed and distributed by the library for the summer.

The Board was taken on a tour of the JJGL and shown all of the new improvised changes that have taken place within the last couple of months. The next board meeting will be held on Thursday, June 18, 2015.

Board members unanimously approved the motion by Board member Lisa Huang, seconded by Board member Coretta Lule, to Adjourn at 5:45 p.m.

JONATHAN PERERA
Chair

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