

AGENDA ITEM

TO: Planning and Zoning Commission

THROUGH: Jennifer Arnold, Planning Manager

FROM: Arrie Mitchell, Planner II

SUBJECT: Conduct a Public Hearing to Consider/Discuss/Act on the Semiannual Report with Respect to the Progress of the Capital Improvements Plan for Roadway and Utility Impact Fees.

APPROVAL PROCESS: The recommendation of the Planning and Zoning Commission will be forwarded to the City Council on June 18, 2013.

STAFF RECOMMENDATION: Staff recommends filing of the semiannual report with respect to the progress of the Capital Improvements Plan for roadway and utility impact fees.

ITEM SUMMARY: Staff is presenting the semiannual report on the progress of the Capital Improvements Plan for roadway and utility impact fees as required by Chapter 395 of the Texas Local Government Code. Staff has established a schedule of presenting the semiannual report at the mid-point of the fiscal year as well as at the end of the fiscal year (the fiscal year being October to September). The end of year report for the 2011-2012 fiscal year was presented at the Planning and Zoning Commission meeting on November 13, 2012 and accepted by City Council on December 4, 2012.

The Planning and Zoning Commission has been appointed as the Capital Improvements Advisory Committee for the City of McKinney. Per state law, the advisory committee serves in an advisory capacity and is established to:

- (1) Advise and assist the political subdivision in adopting land use assumptions;
- (2) Review the capital improvements plan and file written comments;
- (3) Monitor and evaluate implementation of the capital improvements plan;
- (4) **File semiannual reports with respect to the progress of the capital improvements plan and report to the political subdivision any perceived inequities in implementing the plan or imposing the impact fee; and**
- (5) Advise the political subdivision of the need to update or revise the land use assumptions, capital improvements plan and impact fee.

Semiannual Report

The Capital Improvements Plan used for this semiannual report was adopted on October 21, 2008 as part of the 2007-2008 Impact Fee Update. The semiannual report is required to report the progress of the Capital Improvements Plan and report any perceived inequities in the implementation of the CIP. **The Planning & Zoning Commission meeting report from the public hearing, its attachments and meeting minutes will be filed by City Council as the semiannual report.**

The City of McKinney's semiannual report includes a summary of the total roadway and utility impact fee funds collected, transferred, and available for capital improvement projects. It also lists ongoing capital improvement projects partially funded by impact fee revenue.

Construction Costs and Inflation Rates

During the 2007-2008 Impact Fee update, it was recommended that a review of construction cost indices and/or inflationary rates become a standard part of McKinney's semiannual reporting process for impact fees. As such, Staff has included a review of regional construction costs and national inflation rates.

From March 2012 to March 2013, the Construction Cost Index in the Dallas area increased 0.4% as compared to the National Average, which increased 2.3% during the same period (Source: Construction Cost Index at www.enr.com).

From March 2012 to March 2013, the Consumer Price Index (CPI) shows that annual inflation increased 1.5%. During the same period, the core CPI, which excludes volatile food and energy prices, also rose 1.5% (Source: US Department of Labor, Bureau of Labor Statistics).

It is Staff's professional opinion that the impact fee levels are currently commensurate with trends in construction costs and inflation rates. However, Staff will be taking a closer look at impact fee levels as they relate to construction costs, inflation rates and neighboring municipalities as part of the 2012-2013 Impact Fee Update.

2013-2013 Impact Fee Update

- In late 2012, Staff began the process of updating the Roadway Impact Fee Ordinance and the Utility Fee Impact Ordinance (state law requires an update every 5 years). This process includes updates to the land use assumptions as well as updates to the Capital Improvements Plans.

- The Capital Improvements Advisory Committee reviewed and commented on the updated Land Use Assumptions on April 23, 2013 and will be presented to City Council on June 18, 2013.
- As the process continues to move forward, Staff will coordinate with the Capital Improvements Advisory Committee and City Council to review updates to the Impact Fee Capital Improvement Plans (roadway and utility) at a Joint Session in July 2013. Following this, Staff will also coordinate with the Capital Improvements Advisory Committee and City Council on impact fee policy direction and ordinance adoption in late 2013.

Roadway Impact Fees Fund Activity (FY 12-13)

Service Area	Beginning LTD Balance	Fees Collected YTD	Transfers Out to/In from Projects/ Refunds YTD	Balance (including interest) LTD	Allocated to Future Projects	Available Funds LTD
A	\$0	\$0	\$0	\$0	\$0	\$0
B	\$0	\$0	\$0	\$0	\$0	\$0
C	\$511,016	\$10,710	(\$25,000)	\$497,002	\$0	\$497,002
D	\$784,214	\$102,613	(\$25,000)	\$862,306	\$191,587	\$1,053,893
E	\$85,229	\$64,049	(\$25,000)	\$124,347	\$0	\$124,347
F	\$0	\$0	\$0	\$0	\$0	\$0
G	\$168,403	\$103,291	\$0	\$271,846	(\$250,000)	\$21,846
H	\$155,834	\$71,394	(\$150,000)	\$77,267	(\$250,000)	(\$172,733)
I	\$1,812,501	\$1,645,467	(\$196,000)	\$3,263,780	(\$2,100,000)	\$1,163,780
J	\$710,292	\$82,629	(\$25,000)	\$768,349	(\$600,000)	\$168,349
K	\$354,289	\$99,741	(\$196,600)	\$257,573	(\$253,625)	\$3,948
L	\$1	\$0	\$0	\$1	\$0	\$1
M	\$0	\$0	\$0	\$0	\$0	\$0
Unknown	\$0	\$0	\$0	\$0	(\$150,000)	(\$150,000)
TOTAL	\$4,581,778	\$2,179,894	(\$642,600)	\$6,122,470	(\$3,362,038)	\$2,760,432

- YTD – Year to Date (includes funds for the fiscal year which is October 2012 to September 2013)
- LTD – Live to Date (includes balance funds from previous years)
- Allocated funds may exceed balance funds in cases where future fee revenue will fund a specific project
- “Unknown” is allocated to future projects whose specific locations and specific service areas have not yet been determined (such as signalization improvements)
- Totals as of 3/31/2013

Utility Impact Fees Fund Activity (FY 12-13)

Utility Impact Fee Account	Beginning LTD Balance	Fees Collected YTD	Transfers Out to/In from Projects/ Refunds YTD	Interest YTD	Allocated to Future Projects	Available Funds LTD
Water	\$3,830,382	\$1,271,731	(\$33,453)	\$3,534	(\$1,375,000)	\$3,697,193
Wastewater	\$1,193,253	\$159,320	(\$3,679)	\$940	\$0	\$1,349,835
Total	\$5,023,634	\$1,431,052	(\$37,132)	\$4,474	(\$1,375,000)	\$5,047,028

- YTD – Year to Date (includes funds for the fiscal year which is October 2012 to September 2013)
- LTD – Live to Date (includes balance funds from previous years)
- As of February 2009, Water and Wastewater Impact Fees are received into separate accounts
- Totals as of 3/31/2013

CIP PROJECT STATUS (FY 2011-2012)

The CIP Roadway and Utility Projects List is included as an attachment to this report and lists Capital Improvement Program roadway and utility projects for which impact fee funds have been allocated and/or spent during this fiscal year.

SUMMARY OF PREVIOUS FISCAL YEARS

Roadway Impact Fees Fund Activity (FY 11-12)

Service Area	Beginning LTD Balance	Fees Collected YTD	Transfers Out to/In from Projects/ Refunds YTD	Balance (including interest) LTD	Allocated to Future Projects	Available Funds LTD
A	\$0	\$0	\$0	\$0	\$0	\$0
B	\$0	\$0	\$0	\$0	\$0	\$0
C	\$998,082	\$119,979	(\$609,393)	\$511,016	(\$715,000)	(\$203,984)
D	\$902,872	\$63,148	(\$184,860)	\$784,214	(\$715,000)	\$69,214
E	\$42,265	\$27,033	\$15,639	\$85,229	(\$25,000)	\$60,229
F	\$0	\$0	\$0	\$0	\$0	\$0
G	\$560,861	\$260,382	(\$653,823)	\$168,403	\$0	\$168,403
H	\$69,710	\$765,756	(\$686,237)	\$155,834	(\$150,000)	\$5,834
I	\$783,117	\$1,034,052	(\$10,800)	\$1,812,501	(\$1,000,000)	\$812,501
J	\$531,074	\$216,339	(\$39,724)	\$710,292	(\$615,000)	\$95,292
K	\$130,002	\$247,874	(\$24,764)	\$354,289	(\$190,000)	\$164,289
L	\$50,727	\$0	(\$50,726)	\$1	\$0	\$1
M	\$0	\$0	\$0	\$0	\$0	\$0
Unknown	\$0	\$0	\$0	\$0	(\$600,000)	(\$600,000)
TOTAL	\$4,074,410	\$2,734,563	(\$2,244,688)	\$4,581,778	(\$4,010,000)	\$571,778

Utility Impact Fees Fund Activity (FY 11-12)

Utility Impact Fee Account	Beginning LTD Balance	Fees Collected YTD	Transfers Out to/In from Projects/ Refunds YTD	Interest YTD	Allocated to Future Projects	Available Funds LTD
Water	\$1,767,328	\$2,103,531	(\$53,672)	\$13,194	(\$1,375,000)	\$2,455,382
Wastewater	\$936,797	\$264,236	(\$12,173)	\$4,393	\$0	\$1,193,253
Total	\$2,704,125	\$2,367,766	(\$65,844)	\$17,587	(\$1,375,000)	\$3,648,634

Roadway Impact Fees Fund Activity (FY 10-11)

Service Area	Beginning LTD Balance	Fees Collected YTD	Transfers Out to/In from Projects/ Refunds YTD	Balance (including interest) LTD	Allocated to Future Projects	Available Funds LTD
A	\$0	\$0	\$0	\$0	\$0	\$0
B	\$0	\$0	\$0	\$0	\$0	\$0
C	\$239,903	\$754,953	\$0	\$998,082	\$0	\$998,082
D	\$898,915	\$89,621	(\$92,540)	\$902,871	\$0	\$902,871
E	\$24,024	\$17,988	\$0	\$42,265	\$0	\$42,265
F	\$0	\$0	\$0	\$0	\$0	\$0
G	\$209,975	\$348,276	\$0	\$560,861	\$0	\$560,861
H	(\$6,245)	\$81,421	\$0	\$75,409	\$0	\$75,409
I	\$216,692	\$459,172	\$104,200	\$783,117	\$0	\$783,117
J	\$378,208	\$149,639	\$0	\$531,073	\$0	\$531,073
K	\$37,362	\$105,865	(\$13,810)	\$130,002	\$0	\$130,002
L	\$53,039	(\$2,700)	\$0	\$50,727	\$0	\$50,727
M	\$0	\$0	\$0	\$0	\$0	\$0
Unknown	\$0	\$0	\$0	\$0	(\$600,000)	(\$600,000)
TOTAL	\$2,051,873	\$2,004,235	(\$2,150)	\$4,074,407	(\$600,000)	\$3,474,407

Utility Impact Fees Fund Activity (FY 10-11)

Utility Impact Fee Account	Beginning LTD Balance	Fees Collected YTD	Transfers Out to/In from Projects/ Refunds YTD	Interest YTD	Available Funds LTD
Water	\$2,271,248	\$1,389,227	(\$1,911,101)	\$17,954	\$1,767,328
Wastewater	\$263,857	\$189,123	\$481,037	\$2,780	\$936,797
Total	\$2,535,105	\$1,578,350	(\$1,430,064)	\$20,734	\$2,704,125

Roadway Impact Fees Fund Activity (FY 09-10)

Service Area	Beginning LTD Balance	Fees Collected YTD	Transfers Out to/In from Projects/ Refunds YTD	Balance (including interest) LTD	Allocated to Future Projects	Available Funds LTD
A	\$0	\$0	\$0	\$0	\$0	\$0
B	\$0	\$0	\$0	\$0	\$0	\$0
C	\$135,203	\$225,964	(\$123,070)	\$239,903	\$0	\$239,903
D	\$979,370	\$24,300	(\$109,179)	\$898,915	\$0	\$898,915
E	\$143,746	\$0	(\$120,000)	\$24,024	\$0	\$24,024
F	\$0	\$0	\$0	\$0	\$0	\$0
G	\$205,632	\$178,049	(\$175,416)	\$209,975	\$0	\$209,975
H	\$16,833	\$9,192	(\$32,298)	(\$6,245)	\$0	(\$6,245)
I	\$981,127	\$374,313	(\$1,139,600)	\$216,692	\$0	\$216,692
J	\$1,779,163	\$324,191	(\$1,727,819)	\$378,208	\$0	\$378,208
K	\$752,999	\$33,116	(\$749,127)	\$37,362	\$0	\$37,362
L	\$49,743	\$2,700	\$0	\$53,039	\$0	\$53,039
M	\$0	\$0	\$0	\$0	\$0	\$0
Unknown	\$0	\$0	\$0	\$0	(\$600,000)	(\$600,000)
TOTAL	\$5,043,816	\$1,171,825	(\$4,176,509)	\$2,051,873	(\$600,000)	\$1,451,873

Utility Impact Fees Fund Activity (FY 09-10)

Utility Impact Fee Account	Beginning LTD Balance	Fees Collected YTD	Transfers Out to/In from Projects/ Refunds YTD	Interest YTD	Available Funds LTD
Water	\$1,600,798	\$1,487,019	(\$825,740)	\$9,172	\$2,271,249
Wastewater	\$482,330	\$189,493	(\$409,127)	\$1,161	\$263,857
Total	\$2,083,128	\$1,676,512	(\$1,234,867)	\$10,333	\$2,535,106

Roadway Impact Fees Fund Activity (FY 08-09)

Service Area	Beginning LTD Balance	Fees Collected YTD	Transfers Out to/In from Projects/ Refunds YTD	Balance (including interest) LTD	Allocated to Future Projects	Available Funds LTD
A	\$0	\$0	\$0	\$0	\$0	\$0
B	\$0	\$0	\$0	\$0	\$0	\$0
C	\$100,107	\$33,827	\$0	\$135,203	(\$115,000)	\$20,203
D	\$838,283	\$162,585	(\$31,500)	\$979,370	(\$920,000)	\$59,370
E	\$419,339	\$30,010	(\$307,000)	\$143,746	(\$920,000)	(\$776,254)
F	\$0	\$0	\$0	\$0	\$0	\$0
G	\$58,121	\$145,726	\$0	\$205,632	(\$165,000)	\$40,632
H	\$1,552,510	\$763,721	(\$1,580,700)	\$740,525	\$0	\$740,525
I	\$1,126,973	\$347,425	(\$385,500)	\$1,100,835	(\$1,130,000)	(\$29,165)
J	\$1,464,616	\$796,256	(\$500,000)	\$1,779,163	(\$1,700,000)	\$79,163
K	\$706,614	\$39,650	(\$1,307)	\$752,999	\$0	\$752,999
L	\$49,205	\$0	\$0	\$49,743	\$0	\$49,743
M	\$0	\$0	\$0	\$0	\$0	\$0
Unknown	\$0	\$0	\$0	\$0	(\$900,000)	(\$900,000)
TOTAL	\$6,315,770	\$2,319,200	(\$2,806,007)	\$5,887,217	(\$5,850,000)	\$37,217

Utility Impact Fees Fund Activity (FY 08-09)

Utility Impact Fee Account	Beginning LTD Balance	Fees Collected YTD	Transfers Out to/In from Projects/ Refunds YTD	Interest YTD	Available Funds LTD
Water	\$1,381,873	\$1,155,842	(\$945,000)	\$8,081	\$1,600,797
Wastewater	\$592,231	\$293,656	(\$406,606)	\$3,049	\$482,330
Total	\$1,974,104	\$1,449,498	(\$1,351,606)	\$11,130	\$2,083,127

Roadway Impact Fees Fund Activity (FY 07-08)

Service Area	Beginning LTD Balance	Fees Collected YTD	Transfers Out to/In from Projects/ Refunds YTD	Balance (including interest) LTD	Allocated to Future Projects	Available Funds LTD
A	\$0	\$0	\$0	\$0	\$0	\$0
B	\$0	\$0	\$0	\$0	\$0	\$0
C	\$33,333	\$64,400	\$0	\$100,246	\$0	\$100,246
D	\$772,107	\$49,813	(\$400,000)	\$436,223	\$0	\$436,223
E	\$621,917	\$74,106	(\$570,000)	\$134,487	(\$1,012,828)	(\$878,341)
F	\$0	\$0	\$0	\$0	\$0	\$0
G	\$875,025	\$99,636	(\$930,000)	\$58,201	\$0	\$58,201
H	\$1,072,460	\$1,490,664	(\$1,051,231)	\$1,554,656	(\$1,400,000)	\$154,656
I	\$817,067	\$509,030	(\$222,641)	\$1,128,531	\$0	\$1,128,531
J	\$1,071,226	\$337,962	(\$375,000)	\$1,061,565	(\$500,000)	\$561,565
K	\$645,440	\$66,174	(\$25,000)	\$707,591	\$0	\$707,591
L	\$43,901	\$3,886	\$0	\$49,273	\$0	\$49,273
M	\$0	\$0	\$0	\$0	\$0	\$0
Unknown	\$0	\$0	\$0	\$0	(\$900,000)	(\$900,000)
TOTAL	\$5,952,477	\$2,695,671	(\$3,573,872)	\$5,230,774	(\$3,812,828)	\$1,417,946

Utility Impact Fees Fund Activity (FY 07-08)

Beginning LTD Balance	Fees Collected YTD	Transfers Out to/In from Projects/ Refunds YTD	Interest YTD	Available Funds LTD
\$1,860,234	\$1,458,638	(\$1,358,800)	\$14,033	\$1,974,105

Roadway Impact Fees Fund Activity (FY 06-07)

Service Area	Beginning LTD Balance	Fees Collected YTD	Transfers Out to/In from Projects/ Refunds YTD	Balance (including interest) LTD	Allocated to Future Projects	Available Funds LTD
A	\$0	\$0	\$0	\$0	\$0	\$0
B	\$0	\$0	\$0	\$0	\$0	\$0
C	\$409,144	\$26,420	(\$403,800)	\$33,333	\$0	\$33,333
D	\$632,677	\$685,665	(\$568,688)	\$772,107	(\$400,000)	\$372,107
E	\$482,817	\$110,071	\$0	\$621,917	(\$570,000)	\$51,917
F	\$0	\$0	\$0	\$0	\$0	\$0
G	\$454,800	\$734,713	(\$340,048)	\$875,026	(\$265,000)	\$610,026
H	\$554,729	\$687,023	(\$211,619)	\$1,072,460	(\$242,500)	\$829,960
I	\$1,891,967	\$229,834	(\$1,362,627)	\$817,067	(\$490,000)	\$327,067
J	\$1,137,460	\$535,253	(\$658,600)	\$1,071,226	(\$365,000)	\$706,226
K	\$478,657	\$139,140	(\$4,600)	\$645,440	(\$15,000)	\$630,440
L	\$14,514	\$28,049	\$0	\$43,901	\$0	\$43,901
M	\$0	\$0	\$0	\$0	\$0	\$0
Unknown	\$0	\$0	\$0	\$0	(\$600,000)	(\$600,000)
TOTAL	\$6,056,765	\$3,176,170	(\$3,549,982)	\$5,952,477	(\$2,947,500)	\$3,004,977

Utility Impact Fees Fund Activity (FY 06-07)

Beginning LTD Balance	Fees Collected YTD	Transfers Out to/In from Projects/ Refunds YTD	Interest YTD	Available Funds LTD
\$3,853,405	\$2,473,975	(\$4,535,690)	\$68,544	\$1,860,234

Roadway Impact Fees Fund Activity (FY 05-06)

Service Area	Beginning LTD Balance	Fees Collected YTD	Transfers Out to/In from Projects/ Refunds YTD	Balance (including interest) LTD	Allocated to Future Projects	Available Funds LTD
A	\$0	\$0	\$0	\$0	\$0	\$0
B	\$0	\$0	\$0	\$0	\$0	\$0
C	\$383,394	\$5,662	\$0	\$409,144	(\$390,000)	\$19,144
D	\$329,416	\$276,553	\$0	\$632,677	(\$256,230)	\$376,447
E	\$459,030	\$195,006	(\$193,360)	\$482,817	\$0	\$482,817
F	\$0	\$0	\$0	\$0	\$0	\$0
G	\$199,409	\$412,760	(\$175,000)	\$454,800	\$0	\$454,800
H	\$247,392	\$821,002	(\$534,000)	\$554,729	\$0	\$554,729
I	\$2,740,127	\$1,732,133	(\$2,679,000)	\$1,891,967	(\$44,694)	\$1,847,273
J	\$1,367,436	\$844,813	(\$1,168,000)	\$1,137,460	(\$328,600)	\$808,860
K	\$308,996	\$144,638	\$0	\$478,657	\$0	\$478,657
L	\$9,224	\$4,684	\$0	\$14,514	\$0	\$14,514
M	\$0	\$0	\$0	\$0	\$0	\$0
Unknown	\$0	\$0	\$0	\$0	(\$1,200,000)	(\$1,200,000)
Total	\$6,044,423	\$4,437,250	(\$4,749,360)	\$6,056,765	(\$2,219,524)	\$3,837,241

Utility Impact Fees Fund Activity (FY 05-06)

Beginning LTD Balance	Fees Collected YTD	Transfers Out to/In from Projects/ Refunds YTD	Interest YTD	Available Funds LTD
\$2,550,363	\$3,997,630	(\$2,790,000)	\$95,412	\$3,853,405

Roadway Impact Fees Fund Activity (FY 04-05)

Service Area	Beginning LTD Balance	Fees Collected YTD	Transfers Out to/In from Projects/ Refunds YTD	Balance (including interest) LTD	Allocated to Future Projects	Available Funds LTD
A	\$0	\$0	\$0	\$0	\$0	\$0
B	\$0	\$0	\$0	\$0	\$0	\$0
C	\$384,774	\$4,303	\$0	\$383,394	(\$256,231)	\$127,163
D	\$330,328	\$204,864	\$0	\$329,416	(\$256,232)	\$73,184
E	\$460,341	\$156,921	\$0	\$459,030	(\$149,040)	\$309,990
F	\$0	\$0	\$0	\$0	\$0	\$0
G	\$201,988	\$215,378	(\$15,285)	\$199,409	\$0	\$199,409
H	\$248,136	\$299,990	(\$70,141)	\$247,392	\$0	\$247,392
I	\$2,751,342	\$1,552,400	\$0	\$2,740,127	(\$733,794)	\$2,006,333
J	\$1,412,967	\$643,601	\$0	\$1,367,436	(\$628,600)	\$738,836
K	\$313,695	\$231,280	(\$207,870)	\$308,996	\$0	\$308,996
L	\$9,257	\$0	\$0	\$9,224	\$0	\$9,224
M	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$6,112,828	\$3,308,736	(\$293,296)	\$6,044,423	(\$2,023,896)	\$4,020,527

Utility Impact Fees Fund Activity (FY 04-05)

Beginning LTD Balance	Fees Collected YTD	Transfers Out to/In from Projects/ Refunds YTD	Interest YTD	Available Funds LTD
\$5,634,164	\$2,410,708	(\$5,557,689)	\$63,180	\$2,550,363