

CITY OF MCKINNEY
MCKINNEY ARMED SERVICES MEMORIAL BOARD, INC.
Monday, October 17, 2011
6:00 p.m., Conference Room, 1611 Stonebridge Drive, McKinney, Texas

The McKinney Armed Services Memorial Board met at the Parks, Recreation and Open Space Conference Room, 1611 North Stonebridge Drive, at 6:00 p.m.

Board members present were David Allevato, R. D. Foster, Ralph French, Brad Donovan, and Charles Royko. Also in attendance were Parks Development Superintendent Steve Brainerd and Administrative Assistant Shalonda Hill. Absent from the meeting were Ronald Poynter and Curtis Rath.

Chairman Dave Allevato called the meeting to order at 6:00 p.m.

11-65 – Oaths of Office

City Secretary Sandy Hart delivered Oaths of Office to the newest board members, Brad Donovan and Chuck Royko.

Chairman Dave Allevato presented plaques to Kay Clifton, David Shipp, and Steve Brainerd to show the Board's appreciation of each person's time, effort, and contribution toward the Armed Services Memorial.

11-66 – Election of Officers

David Allevato nominated Ralph French to be the new chairman of the Board. R. D. Foster seconded the motion. By a unanimous vote of 4-0-0, the Board elected Ralph French as its new Board Chairman.

R. D. Foster nominated Dave Allevato to be Vice-chairman of the Board. Dave Allevato declined the nomination; instead, Dave Allevato nominated Chuck Royko to be Vice-chairman. Brad Donovan seconded the motion to nominate. By a unanimous vote of 4-0-0, the Board elected Chuck Royko as its new Vice-chairman.

Dave Allevato nominated Ron Poynter to be the Board Secretary. R. D. Foster seconded the motion to nominate. By a unanimous vote of 4-0-0, the Board elected Ron Poynter as its new Board Secretary.

R. D. Foster nominated Curtis Rath to be Board Treasurer. Dave Allevato seconded the motion to nominate. By a unanimous vote of 4-0-0, the Board elected Curtis Rath as its new Board Treasurer.

11-67 – Appointment of Committees

Ralph French appointed the Chairman, the Vice-Chairman, and the Treasurer of the Armed Services Memorial Board to be members of the Finance Committee.

11-68 – Approval of August 10, 2011 Minutes

Former Board Secretary Kay Clifton presented minutes for approval. R. D. Foster made a motion to approve the minutes of the August 10, 2011 meeting and Dave Allevalo seconded the motion. The motion passed by a unanimous vote of 4-0-0.

11-69 – Approval of September 14, 2011 Minutes

Dave Allevalo made a motion to approve the minutes of the September 14, 2011 meeting and R. D. Foster seconded the motion. The motion passed by a unanimous vote of 4-0-0.

11-70 – Approval of Quarterly Report

R. D. Foster made a motion to approve the quarterly report. Dave Allevalo seconded the motion. The motion passed by a unanimous vote of 4-0-0.

11-71 – MASMB Policies and Guidelines Presentation

Steve Brainerd presented binders to each Board member that contained information specific to Board membership. The Board orientation required by the City Manager was conducted.

11-72 – Discuss 2011 Veterans Day/Park Dedication Ceremony

Dave Allevalo presented the cover of the program for this event and described the inside content. Ralph French discussed a change of a particular color graphic on the back cover.

11-75 – Approve Expenses for Park Dedication/Sundown Ceremony

R. D. Foster made a motion to approve a \$1,600 expenditure for 4 plane AT-6 flyover. Dave Allevalo seconded and the Board voted. The motion passed by a unanimous vote of 4-0-0.

Dave Allevalo made a motion to approve a \$2,900 expenditure for programs. The program will be reimbursed by Independent Bank, the program sponsor. R. D. Foster seconded and the Board voted. The motion passed by a unanimous vote of 4-0-0.

Dave Allevato made a motion to approve a \$280 expenditure for EMT/firemen. Brad Donovan seconded and the Board voted. The motion passed by a unanimous vote of 4-0-0.

R. D. Foster made a motion to approve a \$200 expenditure for 100 invitations. Dave Allevato seconded and the Board voted. The motion passed by a unanimous vote of 4-0-0.

Dave Allevato made a motion to approve \$560 for food vendor tent requirements on a contingency basis. R. D. Foster seconded and the Board voted. The motion passed by a unanimous vote of 4-0-0.

R. D. Foster made a motion to approve a \$75 expenditure for audio support. Charles Royko seconded and the Board voted. The motion passed by a unanimous vote of 4-0-0.

Dave Allevato spoke about a safety contingency plan, the military honor guard, and tv/radio/newspaper advertising spots.

Two Craig Ranch trolleys were confirmed to be available for the Veterans Day Memorial event.

Steve Brainerd discussed underground parking. Charles Royko suggested Job Corps handle the directing of parking.

R. D. Foster authored an article on the Veterans Day Memorial event that was published in the McKinney magazine.

Ralph French inquired about the flag-raising. Ribbon cutting was also discussed.

11-73 – Approve Legacy Texas Bank Request for November 12, 2011

Celebration

Dave Allevato made a motion supporting an annual Legacy Texas Bank “Lone Star Salute” event which will provide food and beverages to attendees following the annual Veterans Day celebration. R. D. Foster seconded the motion, the Board voted, and the motion passed by a unanimous vote of 4-0-0.

11-74 – Discuss 2011 Sundown Ceremony

R. D. Foster stated that everything was set for this event. Dave Allevato confirmed the choir was set as well.

11-76 – Discuss Fundraising

No new business concerning this issue was discussed.

11-77 – Citizen Comments

A spokesperson for Habitat for Humanity, Laurie Boyer, presented leaflets to the Board concerning a new Habitat for Humanity housing programs for Veterans.

Chairman Ralph French presented Challenge Coins to give to donors and supporters of the Memorial Project. He developed a list of recipients and discussed with the Board how the remaining coins should be distributed.

New board members, Charles Royko and Brad Donovan were each given time to introduce themselves to the Board.

R. D. Foster made a motion to adjourn. Brad Donovan seconded the motion and the motion passed by a unanimous vote of 4-0-0.

The meeting was adjourned at 7:35 p.m.

The next meeting of the McKinney Armed Services Memorial Board will be Wednesday, November 9, 2011 at 6 p.m. in the Conference Room of the Parks, Recreation and Open Space Administration Building at 1611 N. Stonebridge Drive, McKinney, Texas.

ATTEST:

Ralph French
Chairman
Armed Services Memorial Board