

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding entered into on _____, by and between the McKinney Urban Transit District hereinafter referred to as the "MUTD", and _____ hereinafter referred to as the "Nonprofit Agency," and collectively known as the "Parties" for the purpose of establishing and achieving various goals and objectives relating to the Collin County Transit Hardship Program.

PURPOSE AND SCOPE

This Memorandum of Understanding is intended to define rights and responsibilities of the parties as it relates to assisting residents of Collin County who qualify for the Transit Hardship Program.

RESPONSIBILITIES AND OBLIGATIONS OF THE PARTIES

This document is intended to establish an agreement between the Parties to work together in the support of an effective and efficient partnership meant to maintain the Transit Hardship Program for the benefit of qualifying residents.

The Nonprofit Agency will be responsible for intake, eligibility checks, case management and trip verification. The Nonprofit Agency will also be responsible for funding fare of the applicable transit service. After an agency has identified the clients they would like placed on the program, the Nonprofit Agency will send the client names to Dallas Area Rapid Transit (DART). DART and City staff will keep track of all clients enrolled in the program and under which agency. Each Nonprofit Agency will be responsible for providing funds to DART and City Staff. When an individual is removed from the program, the Nonprofit Agency will notify DART and the remaining funds returned to the Nonprofit Agency.

There is a potential that the maximum number of riders or maximum available to each rider could be increased or decreased based on Nonprofit Agency resources. User participation will be measured after six months and vouchers may then be redistributed based on utilization.

TIMELINE

This MOU will commence on _____ and will dissolve at the end of the grant funding period on _____.

MOU SUMMARIZATION

FURTHERMORE, the Parties to this MOU have mutually acknowledged and agreed to the following:

- The Parties to this MOU shall work together in a cooperative and coordinated effort, and in such a manner and fashion to bring about the achievement and fulfillment of the goals and objectives of this Transit Hardship Program.
- It is not the intent of this MOU to restrict the Parties to this Agreement from their involvement or participation with any other public or private individuals, agencies or organizations.

- The Parties to this MOU shall mutually contribute and take part in any and all phases of the planning and development of this Transit Hardship Program to the fullest extent possible.

AUTHORIZATION AND EXECUTION

All parties to the MOU agree to adhere to the confidentiality expectations as outlined in the Grant Agreement. All parties will comply with the Grant Policies and Procedures where applicable.

This Agreement shall be signed by _____ and _____ and may be amended only by written agreement signed by each of the parties involved.

(First Party Signature)

(Date)

(Second Party Signature)

(Date)