

PARKS, RECREATION AND OPEN SPACE ADVISORY BOARD

OCTOBER 10, 2013

The Parks, Recreation, and Open Space Board met in regular session at the Parks, Recreation, and Open Space Conference Room, 1611 North Stonebridge Drive, McKinney, Texas on October 10, 2013 at 4:35 p.m.

Board members Present: Mike Arnold, Jay Ray, Matt McGuire, Bryan Perkins, Jackie Brewer, Melanie Butler and Kip Dixon.

Absent: None

Staff Present: City Secretary Sandy Hart, Parks Superintendent Tim White, Senior Parks Planner Jenny Baker, Facilities Construction Manager Patricia Jackson, Old Settlers Recreation Center Supervisor Empress Drane, Recreation Aide Jarvis Boyd and Administrative Assistant Sharon Lewis.

Also in attendance were: The Courts Manager Matt Hanlin and Oak Hollow Golf Course General Manager/Head Golf Pro Mike Watson.

Chairman Ray called the meeting to order at 4:35 p.m.

13-1043 Oath of Office

City Secretary Sandy Hart issued the Oath of Office to Mike Arnold, Melanie Butler and Kip Dixon.

Board and staff members stated their name, title and a little about themselves at Chairman Ray's request.

13-1044 Election of Officers

An election was held for the Parks, Recreation and Open Space Advisory Board Chairman.

Board members unanimously approved the motion by Board member Mike Arnold, seconded by Board member Matt McGuire, to elect Jay Ray as Chairman.

An election was held for the Parks, Recreation and Open Space Advisory Board Vice Chairman.

Board members unanimously approved the motion by Chairman Jay Ray, seconded by Board member Jackie Brewer, to elect Mike Arnold as Vice Chairman.

13-1045 Minutes of the Parks, Recreation and Open Space Advisory Board
Meeting of September 12, 2013

Board members unanimously approved the motion by Board member Matt McGuire, seconded by Board member Mike Arnold, to approve the Minutes of the Parks, Recreation and Open Space Advisory Board Meeting of September 12, 2013.

DISCUSSION ITEMS

13-1046 Information/Discuss on Updating the Council Guidelines and Procedures
for Naming Municipal Facilities

Upon discussion of the *Council Guidelines and Procedures for Naming Municipal Facilities*, the Board proposed the following provisions be presented for action at the November 14, 2013 meeting.

- Person may be either deceased or living;
- It not be mandatory that facilities be named to honor donors of land or funds;
- Limit person currently in an elected or appointed capacity; and,
- Not a current city or county employee.

Ms. Baker stated the above recommended ordinance changes would be presented as an action item to the Board at the November 14, 2013 meeting.

REPORTS

13-1047 Division Reports

Mr. Watson presented the golf report stating total revenue for fiscal year 2013 was \$1,062,729.

Mr. White explained that engineered wood fiber is a little more expensive as it is shredded more times and allows for easier access for wheelchairs.

Board member Butler stated that ants are a real problem in the parks and fields.

Mr. White stated that it is cost prohibitive to treat all park areas for ants; that the play structure areas and soccer and league fields are treated.

Construction Facilities Manager Jackson stated that the McKinney Community Development Corporation has requested an RFQ (Request for Qualifications) for a

design team for the proposed aquatic facility as it has been 5 years since the last one. Once the RFQ is prepared, it will go out for bids.

Chairman Ray inquired on the status of the Bonnie Wenk Park safety items. Ms. Jackson stated the city currently has a punch list for JC Commercial to complete. A meeting is being scheduled with them one day in the week of October 14 to go over the punch list and safety issues.

Board member Perkins requested that a BMX facility still be considered in the next phase of the Bonnie Wenk Park.

Senior Parks Planner Baker stated that the McKinney Community Development Corporation recommended that the Plano Sports Association's October 15, 2013 grant application for a \$3.32 million loan be approved by City Council. She stated that the loan is to be paid back within three years. The Plano Sports Association's facility will include indoor basketball and volleyball.

Mr. Hanlin presented The Courts tennis report responding to questions from the Board.

13-1049 Consider/Discuss/Act on a Recommendation to City Council to Formally Reject All Bids Received and Related to Bid Number 13-27CC for the Construction of Sonntag Neighborhood Park

Board members unanimously approved the motion by Board member Mike Arnold, seconded by Board member Matt McGuire, to approve a recommendation to City Council to formally reject all bids received and related to Bid Number 13-27CC for the construction of Sonntag Neighborhood Park.

Ms. Jackson stated that this item will be on the November 5, 2013 City Council agenda for their action.

CITIZEN COMMENTS

None.

BOARD OR COMMISSIONER COMMENTS

Discussion was held on the update of limiting neighborhood park use during school hours. Chairman Ray briefed the Board on the request by the McKinney Independent School District to limit public use of neighborhood parks during school

hours. The Board requested an update be presented at the November 14, 2013 meeting.

Chairman Ray adjourned the meeting at 5:26 p.m.

JAY RAY
Chairman