

**CITY OF MCKINNEY, TEXAS
PARKS, RECREATION AND OPEN SPACE ADVISORY BOARD
Thursday, October 14, 2010, 4:30 p.m.
Parks, Recreation and Open Space Administration Office
Carey Cox Memorial Park**

The Parks, Recreation and Open Space Advisory Board of the City of McKinney, Texas, met in regular session at the Parks, Recreation and Open Space Administration Office at Carey Cox Memorial Park on Thursday, October 14, 2010 at 4:32 p.m.

Board members present were: Vice Chair Manson (Sonny) Fee, Peter Bailey, John McCaskill, David Clarke, Chris McHale and Jay Ray. Board Member absent was Leslie Warren. Staff members present were Parks, Recreation and Open Space Director Lemuel Randolph, Parks Maintenance Superintendent Tim White, Recreation Superintendent Charlie Bryant, Parks Development Superintendent Stephen Brainerd, Senior Parks Planner Jenny Baker and Administrative Assistant Charlene Craft. Also attending was Golf Pro Mike Watson of Oak Hollow Golf Course.

Vice Chair Fee presided.

Vice Chair Fee began the agenda with the following Consent Item:

On a motion by Board Member Bailey, seconded by Board Member McCaskill, the Board unanimously approved the following Consent Item.

Minutes of the Regular Parks, Recreation and Open Space Advisory Board Meeting of September 9, 2010.	10-50
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Vice Chair Fee continued the agenda with the Regular Items.

Information/Discuss on Division Reports.	10-51
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Division Reports for Golf, Parks Maintenance, Recreation and Parks Development were reviewed by the Board.

Golf Pro Watson stated that the golf course is seeding all of their Winter Rye at the same time so that they have better control over it. He announced that Oak Hollow Golf Course has entered into a marketing partnership with the City of Allen's "American's Hockey Team" and with Brookshire's grocery stores. They will be distributing customer loyalty cards that will provide discounts at the golf course.

Board Member McCaskill asked for an update on the irrigation of the course at Oak Hollow. Parks, Recreation and Open Space Director Lemuel Randolph responded saying that, hopefully within the next 6 weeks, a master plan will be in place to identify the funding for the materials and construction costs of \$15,000.

Board Member Clarke remarked that the greens at the golf course look really good; Vice Chair Fee added that yes, things are looking good at the golf course. Mr. Watson responded to questions from the Board.

Parks Maintenance Superintendent White responded to a question from Vice Chair Fee regarding the new landscaping at the Al Ruschhaupt Phase 1 Soccer Complex, saying that the old overgrown shrubs were removed and quickly replaced with new plants. Mr. White responded to questions from the Board.

Parks, Recreation and Open Space Director Lemuel Randolph added that staff is evaluating the medians and landscaping needs specific to Lake Forest as there have been some concerns from citizens. Mr. Randolph stated that we planted what we had and they will grow in time but these medians will eventually be reduced in size and we didn't want to have to tear out any trees.

Recreation Superintendent Charlie Bryant announced that we are excited to be expanding our programming to the "tween-agers" (11 to 14 years of age). He stated that two programs had been combined and well received. The first is a spin-off of the TV game show "Minute to Win It" and will be held at Dowell Middle School on October 15, 2010. We have also put together a curriculum with the math teachers at this school for the students to design a skate park using their math skills. The Principal at Evans Middle School has been challenged by Dowell to present their final design plans for a skate park to the PROS Advisory Board. Mr. Bryant responded to questions from the Board.

Parks Development Superintendent Brainerd responded to questions from the Board. Vice Chair Fee inquired about the progress of the tennis complex. Mr. Brainerd answered saying that a meeting will be held Thursday, October 21, 2010 to review the construction costs of the tennis complex.

Board Member Bailey inquired about the progress of the aquatics facility. Parks, Recreation and Open Space Director Lemuel Randolph responded saying that the City Council requested a cost estimate at today's dollars in comparison to other surrounding cities; the conclusion being that the Council needs to identify a specific budget. They want the aquatics facility to pay for itself and this is a big challenge.

**Consider/Discuss/Act on Quarterly Board and
Commission Report.**

10-52

On a motion by Board Member McCaskill, seconded by Board Member Bailey, the Board unanimously approved the Parks, Recreation and Open Space Advisory Board's Quarterly Board and Commission Report for the months of July-September as presented.

Consider/Discuss/Act on a Contract Award Recommendation for the Construction of the Gabe Nesbitt Baseball Shade Structures. 10-53

Parks Development Superintendent Brainerd stated that bids were opened October 14, 2010 at 2 p.m. with a total of nine bids received to build shade structures at Gabe Nesbitt.

On a motion by Board Member Clarke, seconded by Board Member Bailey, the Board unanimously approved the recommendation that Council approve the City Manager to enter into a to forward to City Council a recommendation to award a contract to SFCC, Inc. for the construction of the Gabe Nesbitt Baseball Shade Structures in an amount not to exceed \$274,900.

Consider/Discuss/Act on a Contract Award Recommendation for the Construction of Mouzon Ball Fields Spectator Shade Structures. 10-54

Parks Development Superintendent Brainerd stated that he wanted to combine Action Item 10-54 and Action Item 10-55 regarding the Mouzon Ball Fields Spectator and Dugout Shade Structures. He stated that the apparent low bidder is Norman Construction, Inc. They have not worked in the City previously. LanArc Design is checking Norman Construction's references. If the references are unsatisfactory, staff requests the Board's support to recommend a construction contract award to SFCC, Inc. to replace Norman Construction.

On a motion by Board Member McCaskill, seconded by Board Member Bailey, the Board unanimously approved to support the recommendation to forward to City Council a contract award recommendation for the construction of the Mouzon Ball Fields Spectator and Dugout Shade Structures in an amount not to exceed \$284,551.74 to Norman Construction, Inc. or to SFCC, Inc. in an amount not to exceed \$308,600.

Consider/Discuss/Act on a Contract Award Recommendation for the Construction of Mouzon Ball Fields Dugout Shade Structures. 10-55

This Action Item was combined with Action Item 10-54 above.

Consider/Discuss/Act on a Contract Award Recommendation for the Construction of the McKinney Soccer Complex Tournament Pavilion. 10-56

Parks Development Superintendent Brainerd stated that bids were opened October 14, 2010 with eight bidders, and SFCC, Inc. submitted the lowest bid.

On a motion by Board Member Clarke, seconded by Board Member Ray, the Board unanimously approved to support the recommendation to forward to City Council a contract award Recommendation for the Construction of the McKinney Soccer Complex Tournament Pavilion to SFCC, Inc. in an amount not to exceed \$239,300.

Consider/Discuss/Act on a Contract Award Recommendation for the Design of Bonnie Wenk Park Phase I. 10-57

Parks Development Superintendent Brainerd stated that this has been a long exercise but Bonnie Wenk Park will be the signature park of that area of McKinney. Once it is completed, it will have 5 miles of trails from McKinney Boyd High School to the Towne Lake Recreation Area. Mr. Brainerd added that we will try to place the restroom in an area that will be visible from Virginia Parkway to cut down on vandalism.

On a motion by Board Member McCaskill, seconded by Board Member Bailey, the Board unanimously approved to support the recommendation to forward to City Council a Contract Award Recommendation for the Design of Bonnie Wenk Park-Phase I to Clark Condon Associates of Houston, Texas in an amount not to exceed \$363,070.

Parks, Recreation and Open Space Director Lemuel Randolph welcomed new PROS Advisory Board Member Jay Ray. Mr. Randolph reminded everyone of the upcoming dedication ceremony on Saturday, October 16, for the Al Ruschhaupt-Phase I concession stand and playground stating that this is our first 100% ADA acceptable playing surface.

Board Member Clarke inquired about the progress of the Veteran's Memorial in Craig Ranch. Mr. Brainerd responded saying we are on track for a February/March groundbreaking and our fundraising goal of \$1.2 million has been met. Kudos to R. D. Foster and Kay Clifton for the hours they have invested documenting the names for the wall.

Citizen Comments. 10-58

There were no citizen comments.

Since there was no further business, the meeting was adjourned at 5:40 p.m.
The next meeting will be Thursday, November 11, 2010 at 4:30 p.m.

MANSON (SONNY) FEE, VICE CHAIR