

# MINUTES

## MCKINNEY ARTS COMMISSION QUARTERLY MEETING

August 26, 2011

The McKinney Arts Commission held its quarterly meeting on Friday, August 26, 2011, at 12:00 p.m. in the Council Chambers of the Municipal Building, 222 N. Tennessee, McKinney, Texas.

Commissioners present: Linda Spina, Vice-Chair; Janet Farr; Terry Prescott; Nina Ringley; Beth McGuire; and Hamilton Doak.

Staff present: City Liaison Aretha Harvey and Arts Commission Secretary Mona Robinson were present.

Vice-Chair Spina called the meeting to order at 12:07 p.m. after determining a quorum was present.

1. Consider/Discuss/Act Election of Chair, and Vice-Chair, if required. 11-36

Nichole Belford submitted her resignation as Chair of the McKinney Arts Commission on June 23, 2011, and Vice-Chair Spina opened the floor for nominations of a new Chair. Commissioners unanimously approved the motion by Commissioner Farr, seconded by Commissioner Ringley, to elect Linda Spina as the new Chair. With the election of Linda Spina as Chair of the Arts Commission, a new Vice-Chair would need to be elected. Commissioners unanimously approved the motion by Commissioner Farr, seconded by Commissioner McGuire, to elect Hamilton Doak as the new Vice-Chair.

2. Consider/Discuss/Act on Minutes from the Quarterly Meeting on April 21, 2011. 11-37

After a review of the Minutes of the April 21, 2011 Quarterly Meeting, Commissioners unanimously approved the motion by Commissioner Prescott, seconded by Commissioner Doak, to approve the Minutes of the April 21, 2011 Work Session.

3. Consider/Discuss/Act on Minutes from the Work Session on June 16, 2011. 11-38

After a review of the Minutes of the June 16, 2011 Work Session, Commissioners unanimously approved the motion by Commissioner Farr, seconded by Commissioner Prescott, to approve the Minutes of the June 16, 2011 Work Session.

4. Consider/Discuss/Act on Minutes from the Special Meeting on June 27, 2011. 11-39

After a review of the Minutes of the June 27, 2011 Special Meeting, Commissioners unanimously approved the motion by Commissioner Farr, seconded by Commissioner Ringley, to approve the Minutes of the June 27, 2011 Special Meeting.

5. Consider/Discuss/Act on Final Reports. 11-40

Chair Spina opened the discussion on the Final Reports submitted by Southwest Celtic Music Association; McKinney Musical Arts Society; McKinney Area Christian Homeschoolers; PEN Texas; Word of Mouth Production; Art Club of McKinney; Young Actors Guild; McKinney Summer Musicals; Junior Players; and Ollimpaxqui Ballet. Secretary Mona Robinson presented a summary of each group's Final Report, and Arts Commissioners asked questions regarding the documents presented as well as the lack of requested documentation in some cases. Commissioners discussed the financial documentation provided by Southwest Celtic Music Association. Commissioners unanimously approved the motion by Commissioner Doak, seconded by Commissioner Ringley, to not fund the final 20% grant amount for Southwest Celtic Music Association. Arts Commissioners voiced concerns related to the Final Report process. City Staff Liaison Harvey informed Commissioners that staff is reviewing the grant process, and they will be making recommendations for major modifications to the process at the October 20, 2011 Arts Commission meeting. Commissioners discussed the Final Report and supporting documentation from McKinney Musical Arts Society. Commissioners unanimously approved the motion by Commissioner Doak, seconded by Commissioner Ringley, to fund the final 20% grant amount for McKinney Musical Arts Society. Commissioners discussed the Final Report and supporting documentation from McKinney Area Christian Homeschoolers. Commissioners unanimously approved the motion by Commissioner Prescott, seconded by Commissioner Ringley, to fund the final 20% grant amount for McKinney Area Christian Homeschoolers. Commissioners discussed the Final Report and supporting documentation from PEN Texas. Commissioners unanimously approved the motion by Commissioner Farr, seconded by Commissioner Doak, to not fund the final 20% grant amount for PEN Texas. Commissioners discussed the Final Report and supporting

documentation from Word of Mouth Productions. Commissioners unanimously approved the motion by Commissioner Farr, seconded by Commissioner Doak, to fund the final 20% grant amount for Word of Mouth Productions. Commissioners extensively discussed the Final Report and supporting financial documentation from Art Club of McKinney. Secretary Robinson detailed the steps she had taken with the Art Club of McKinney which entailed three versions of their Final Report and financial data being submitted until the financial data and in-kind services were consistent and met the City's final percentage grant guidelines. City Staff Liaison Harvey explained to the Commissioners one of the recommended changes to the grant process that will be presented is organizations' in-kind volunteer services must be reflected in their tax return. Commissioner Doak asked if the Art Club of McKinney could be funded less than 20%. Commissioners unanimously approved the motion by Commissioner Ringley, seconded by Commissioner Doak, to fund the final 20% grant amount for Art Club of McKinney. Commissioners discussed the Final Report and supporting documentation from Young Actors Guild. Commissioners unanimously approved the motion by Commissioner Farr, seconded by Commissioner Ringley, to fund the final 20% grant amount for Young Actors Guild. Commissioners discussed the Final Report and supporting documentation from McKinney Summer Musicals. Commissioners unanimously approved the motion by Commissioner Ringley, seconded by Commissioner Prescott, to fund the final 20% grant amount for McKinney Summer Musicals. Commissioners discussed the Final Report and supporting documentation from Junior Players. Commissioners Spina, Ringley, Farr, McGuire, and Doak approved the motion by Commissioner Doak, seconded by Commissioner Ringley, to fund the final 20% grant amount for Junior Players. Commissioner Prescott opposed the motion. Secretary Robinson provided Commissioners extensive information related to the lack of receipt of a Final Report and supporting documentation from Ollimpaxqui Ballet. Commissioner Ringley commented on the poor attendance at this year's funded Ollimpaxqui performance in McKinney. Commissioners unanimously approved the motion by Commissioner Ringley, seconded by Commissioner Prescott, to not fund the final 20% grant amount for Ollimpaxqui Ballet. Chair Spina discussed the necessity to

send the grant groups notification that all Final Report requirements will be strictly enforced beginning with FY2011-12.

6. Consider/Discuss/Act on Meeting Times.

11-41

Chair Spina stated she was concerned about times the various Art Commission meetings are held, and she would like to consider having the work sessions and special meetings at times that are accommodating to Arts Commissioners who have daytime jobs. City Liaison Harvey stated she felt the quarterly meetings should be held at 9:00 a.m., but there are options available for holding meetings after normal work hours. Chair Spina felt it would be best if a final determination of meeting times was delayed until the new Arts Commissioners are appointed. This item was tabled until the next quarterly meeting.

7. Consider/Discuss/Act on Public Art Program.

11-42

City Liaison Harvey discussed the only change to the Public Art Program was the generic language that was added after meeting with Attorney Meredith Ladd which stated the Public Art Program Master Plan will be developed after the passage of the Public Arts Program. City Liaison Harvey recommended the Arts Commissioners accept these as the final changes to the draft Public Art Program and prepare to present it to City Council for their review. Chair Spina reported on a July 15, 2011 meeting she and City Liaison Harvey had with Patricia Jackson, City of McKinney Facilities Construction Manager. This meeting discussed where the first pieces of public art might be placed within the City of McKinney as well as other relevant matters. Commissioners unanimously approved the motion by Commissioner Ringley, seconded by Commissioner Farr, to recommend the adoption of the City of McKinney Public Art Program as defined and presented today. City Liaison Harvey stated Attorney Ladd could be asked to be present when the Public Art Program is presented to the City Council, and City Liaison Harvey recommended this Program be taken to the City Council at the October 24, 2011 work session. Arts Commissioner Farr recommended Chair Spina make the presentation with the other Arts Commissioners also being present.

11-43

8. Discuss State of the Arts in McKinney and Presentation to Council.

City Liaison Harvey explained the State of the Arts presentation to the City Council is an opportunity for the Arts Commission to update the City Council on what the Arts Commission has been addressing, to give details on the Arts Commissions' goals for the next year, and to also set out accomplishments of organizations receiving art grant money. Chair Spina asked all commissioners to provide their perspective to her on the State of the Arts presentation to the City Council. City Liaison Harvey suggested the State of the Arts presentation should last 15-20 minutes and be presented in November.

9. Update on Arts & Economic Prosperity Survey.

11-44

City Liaison Harvey informed the Arts Commissioners the Arts & Economic Prosperity survey is on target with no issues, and McKinney Performing Arts Center has done an outstanding job in handing out and obtaining completed surveys. City Liaison Harvey reminded the Arts Commissioners that any assistance requests/issues with the Arts & Economic Prosperity Survey should be directed to Secretary Mona Robinson. City Liaison Harvey reminded the Arts Commissioners they have to set aside \$2,500 out of FY2011-12 funds to pay for the second of three installments of the Arts & Economic Prosperity Survey.

Chair Spina adjourned the meeting at 1:35 p.m.

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Linda Spina  
Chair

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Mona Robinson  
Secretary