

# McKinney Public Library System

## MINUTES

### LIBRARY ADVISORY BOARD MEETING

January 19, 2012

The MPLS Advisory Board met in regular session in the Dulaney Room of the Roy and Helen Hall Library on January 19, 2012. Board Members present were: Kevin Magavern, David Patterson, Brandi Price, Andrew Hudson, Jo Dell'Antonia and Amanda Frady. Absent was Judy Gay. Also in attendance were Beth Scudder, Library Director, Amy Albrecht, Public Services Librarian and Linda Long, Library Administrative Assistant as transcriber.

Kevin called the meeting to order at 5 p.m.

#### **APPROVAL OF MINUTES**

Brandi Price moved that the December 15, 2011 minutes be approved and Jo Dell'Antonia seconded the motion. Motion carried and approved.

1-12

#### **INFORMATION SHARING**

##### **Discussion on Public Services Library Report**

Amy Albrecht, Public Services Librarian, updated the Board on the Public Services Department.

The Public Service department has been fully staff up until recently. We had two resignations since the last report. We welcomed a new Circulation Supervisor, Chris Okonski, for the Roy and Helen Hall Library. Chris trained at John and Judy Gay Library for a few weeks before coming here. He is responsible for handling patron's concerns about overdue items, fees, and other questions regarding their account.

Kereen Griffith and Patricia Newland are leaving. Millicent Macharia and Beth Capretta are our new library assistants. Each team member has completed their training and is able to staff public desks in the library.

Our focus is providing excellent customer service to our patrons. Our goal is to make visiting the library a positive experience. We focus on teamwork behind the scenes to ensure materials are checked in and out accurately. Staff are cross-trained on an ongoing basis at public desks. This has been a good team building exercise for us.

We are offering a variety of programs for the teens. Programs at the John and Judy Gay Library include a book club (book-o-rama), a craft program (craft-o-rama), a gaming program (game-o-rama), and a Teen Advisory Panel (advise-o-rama). The purpose of the Teen Advisory Panel (TAP) is to provide input and leadership in the development and implementation of teen programs at both libraries. We recruit applicants in student council and the National Honor Society

Staff has developed a program for school age children K-5<sup>th</sup> grade and home schoolers. This program is held at 3:30 p.m. Our Passport to Adventure program will allow these children to travel throughout the world to China, Australia, United Nations, Italy, and India. They will learn about each country, the customs, and people. We had 30 participants at the John and Judy Gay Library recently.

We are in the planning stages for our annual Summer Reading Program. We are booking performers and are discussing reading logs, directions, and promoting this program. Our theme will be "8 Weeks of Summer Fun."

Ms. Albrecht was proud of staff's teamwork and flexibility during the recarpeting of the library. Everyone worked together. Staff was doubled at public desks in order to assist our patrons with their selections.

##### **Library System Update**

The recarpeting of the library was an interesting process. Staff responded well. The company we used has done libraries before. They have great equipment with which to move the stacks efficiently. They

are very professional. We closed down areas for a couple of days by roping off sections, double staffing, and having runners.

Friday, January 13<sup>th</sup>, the Library was closed for Staff Development Day at John and Judy Gay Library. We were closed on Saturday and Sunday and Monday for Martin Luther King Day. The John and Judy Gay Library was open on Saturday.

The chairs will be reupholstered in the next month or so. There was some painting done as well.

The American Library Association's Mid-Winter Conference is being held in Dallas this year beginning Friday, January 20<sup>th</sup>. Beth and IT staff will go down on Monday and talk to vendors regarding RFID equipment. Our equipment is now five years old and becoming obsolete. New RFID equipment will make self-check stations easier to use.

The computers in the computer lab and staff computers will all be upgraded this year with a rotating replacement schedule in the future.

### **ANNOUNCEMENTS**

Thursday, February 16, 2012 – Library Advisory Board Meeting

### **ADJOURNMENT**

There being no further business relating to the agenda, David Patterson moved and Jo Dell'Antonia seconded the motion to adjourn at 5:17 p.m.

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Kevin Magavern, Chair