

COMMUNITY GRANTS ADVISORY COMMISSION

NOVEMBER 11, 2021

The Community Grants Advisory Commission of the City of McKinney, Texas met in regular session on the 2nd Floor Conference Room, City Hall, 222 N. Tennessee Street, McKinney, Texas on November 11, 2021, at 6:30 p.m.

Commissioners Present: Commissioners Donna Loughmiller, Dwan Marshall, Todd Burton, Lent Keeler, DeAndre Hinton, Alternate Chris Thornton

Absent: Chairperson Jennifer Mott, Commissioner Aaron Schmitz

Staff Present: Community Services Administrator Shirletta Best, Administrative Assistant Lupe Armijo

Guest: Tammy Chu, NAACP of Collin County

- 21-1012** Minutes of the Community Grants Advisory Commission Meeting of October 28, 2021. Commissioners unanimously approved the motion by Commissioner Dwan Marshall, seconded by Commissioner DeAndre Hinton, to approve and refer the Minutes of the Community Grants Advisory Commission Meeting of October 28, 2021.
- 21-1013** Election of Vice-Chair, Commissioners unanimously approved the motion by Commissioner Donna Loughmiller, seconded by Commissioner Todd Burton, to approve the election of Dwan Marshall as Vice-Chair.
- 21-1014** Commissioner Loughmiller called for Grant Reviewer Training - Introduction to using ZoomGrants Software. Commissioners listened as Administrator Best explained briefly how the process works and they would get a training over it all at the next meeting in April.
- 21-1015** Commissioner Loughmiller called for Conflict-of-Interest Training. Administrator Best presented a PowerPoint. Explained to them all the importance of understanding when there may be a potential conflict.
- 21-1016** Commissioner Loughmiller called for Consider / Discuss the Community Development Block Grant (CDBG) Consolidated Annual Performance

Evaluation Report (CAPER). Administrator Best reviewed the parts of the CAPER Report including a summary of 2020-2021 activities and performance, the Program Year goals and outcomes, the Annual Consolidated Plan, beneficiaries by race and ethnicity, percent of low-to-moderate income individuals served, and allocation of expenditures. She also presented information on the Community Services Grants (CSG).

Commissioners unanimously approved the motion by Commissioner Lent Keeler, seconded by Commissioner Dwan Marshall, to adjourn the meeting. The meeting adjourned at 7:53 p.m.

Jennifer Mott
Chairperson