



McKinney Community Development Corporation Agenda

Thursday, September 22, 2016

8:00 AM

Council Chambers
222 N. Tennessee Street
McKinney, Texas 75069

**PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.002, A QUORUM
OF THE CITY COUNCIL MAY BE PRESENT. NO CITY COUNCIL ACTION WILL
BE TAKEN.**

CALL TO ORDER

CONSENT ITEMS

This portion of the agenda consists of non-controversial or housekeeping items required by law. Items may be considered individually by the Board or Commission member making such request prior to a motion and vote on the Consent Items.

16-949 [Minutes of the McKinney Community Development Corporation
Meeting of August 25, 2016](#)

Attachments: [Minutes](#)

16-950 [Minutes of the McKinney Community Development Corporation
Promotional and Community Event Grant Subcommittee
Meeting of August 10, 2016](#)

Attachments: [Minutes](#)

REPORTS

16-951 [August Financial Report](#)

Attachments: [August Transmittal Letter](#)
 [August Financials](#)
 [August Checks Issued](#)

16-952 [Board and Liaison Updates](#)
 [Board Chair](#)
 [City of McKinney](#)
 [McKinney Economic Development Corporation](#)

[Parks and Recreation](#)
[McKinney Chamber](#)
[McKinney Convention and Visitors Bureau](#)

Attachments: [MCVB Report](#)
[MPAC/Main Street Report](#)

16-953 [President's Report](#)

Attachments: [Grants Awarded](#)
[Prospective Projects](#)
[Manhattan Construction Monthly Report](#)

REGULAR AGENDA

16-954 [Consider/Discuss/Act on Project #16-09, a Request Submitted by Heard Craig Women's Club Trust \(dba: Heard-Craig Center for the Arts\) in the Amount of Forty Three Thousand Five Hundred Dollars and no/100 \(\\$43,500\) for Replacement of Four HVAC Units in Heard Craig House. Amount Requested Represents 75% of Total Estimated Project Cost](#)

Attachments: [Grant Application and Supporting Materials](#)

16-955 [Consider/Discuss/Act on Project #16-10, Submitted by Heritage Guild of Collin County in the Amount of One Hundred Seventy Five Thousand Dollars \(\\$175,000\) for Improvements to the Dulaney House to Facilitate Use as a Multi-Purpose Community Facility. Amount Requested Represents 65% of Total Estimated Project Cost](#)

Attachments: [Grant Application and Supporting Materials](#)

16-956 [Consider/Discuss/Act on Project #16-11, Submitted by Collin County Historical Society in the Amount of Six Thousand Nine Hundred Sixty-Eight Dollars and 20/100 \(\\$6,968.20\) for Purchase of iPads, Cases, Headphones and Related Equipment to Facilitate Self-Guided Tours for Visitors to the Texas and Collin County World War I Centennial Commemoration. Amount Requested Represents 100% of Total Estimated Equipment Costs](#)

Attachments: [Grant Application and Supporting Materials](#)

- 16-957** [Consider/Discuss/Act on Project #16-12, Submitted by North Collin County Habitat for Humanity in the Amount of Two Hundred Fifty One Thousand Dollars and No/100 \(\\$251,000\) for Purchase, Survey and Preparation of Six Lots for the Construction of Affordable Housing; and Completion of Fifteen Exterior Home Repair Projects. Amount Requested Represents 27% of Total Estimated Project Costs](#)

Attachments: [Grant Application and Supporting Materials](#)

CITIZEN COMMENTS

BOARD OR COMMISSIONER COMMENTS

Board or Commission Comments relating to items of public interest: Announcements regarding local or regional civic and charitable events, staff recognition, commendation of citizens, upcoming meetings, informational update on projects, awards, acknowledgement of meeting attendees, birthdays, requests for items to be placed on upcoming agendas, and condolences.

EXECUTIVE SESSION

In Accordance with the Texas Government Code:

Section 551.087. Deliberation Regarding Economic Development Matters

- #14-09 McKinney Aquatic and Fitness Center
- #16-09 Heard Craig Center for the Arts
- #16-10 Heritage Guild of Collin County
- #16-11 Collin County Historical Society
- #16-12 North Collin County Habitat for Humanity

ACTION ON EXECUTIVE SESSION

ADJOURN

Posted in accordance with the Texas Government Code, Chapter 551, on the 16th day of September, 2016 at or before 5:00 p.m.

Cindy Schneible
President

Accommodations and modifications for people with disabilities are available upon request. Requests should be made as far in advance as possible, but no less than 48 hours prior to the meeting. Call 972-547-2694 or email contact-adacompliance@mckinneytexas.org with questions or for accommodations.

16-949



TITLE: Minutes of the McKinney Community Development Corporation Meeting of August 25, 2016

SUPPORTING MATERIALS:

[Minutes](#)

MCKINNEY COMMUNITY DEVELOPMENT CORPORATION

AUGUST 25, 2016

The McKinney Community Development Corporation met in regular session in the Council Chambers, 222 N. Tennessee Street, McKinney, Texas, on August 25, 2016 at 8:00 a.m.

Board members Present: Chairman Scott Elliott, Vice Chairman Kurt Kuehn, Secretary David Clarke, Treasurer David Myers, Michelle Gamble, Hamilton Doak and Rick Glew.

Staff Present: President Cindy Schneible

City Staff Present: Director of Strategic Services Chandler Merritt, Senior Financial Analyst Trevor Minyard, Director of Parks and Recreation Rhoda Savage, Assistant Director of Parks and Recreation Ryan Mullins, Aquatics and Fitness Manager Teresa Thompson, Main Street/MPAC Program Director Amy Rosenthal, MCVB Administrative Assistant Vanesa Rhodes, Assistant Airport Director Mark Jaraczewski, Airport Operations Manager Eric Pratt and MEDC Executive Assistant Sheri Van Slycke.

There were 11 guests present.

Chairman Elliott called the meeting to order at 8:00 a.m. after determining a quorum was present.

16-864 Minutes of the McKinney Community Development Corporation Meeting of July 28, 2016. Board members unanimously approved the motion by Vice Chairman Kuehn, seconded by Board member Gamble, to approve the July 28, 2016 meeting minutes.

16-865 Chairman Elliott called for the July Financial Report. Senior Financial Analyst Trevor Minyard reported the revenue is above budget YTD by 10.16%. Sales tax figures came in 6.54% above last year's collection through July. Expenditures are below budget in total, with personnel expenses coming in approximately 15.5% under budget through July. The fund's expenditures continue to be related to construction costs for the Apex Centre. As of July, MCDC has expended more than \$19.8 million on that project. Mr. Minyard reminded the Board that the

interactive monthly financial report is available online on the City of McKinney website.

16-866 Chairman Elliott called for the Board and Liaison Updates.

City of McKinney – Director of Strategic Services Chandler Merritt reported that Council Chambers is in line for an audio/visual equipment renovation scheduled to begin on or about December 1st and will take approximately 90 to 120 days to complete. The MCDC Board meetings, along with many other meetings that take place in the Council Chambers will likely be moved to the John and Judy Gay Library during the renovation period. The Human Resources Department was scheduled to be moved out of Annex B on the nine acre site by November 1st in preparation for construction on the Nine Acre development. However as a result of community feedback there may be some amendments to the design plan which may delay groundbreaking on that site. City staff continues to work on the grants program for public transit, and staff sent a letter to the Federal Transit Administration requesting that the City of McKinney become designated as a Direct Recipient of transit funds. Once that and other designations have been received, City staff will be able to plan for public transit in McKinney. The upgraded performance management system is planned for roll out on October 1st. It is a much more customized system which allows staff to select key performance indicators that can be more closely aligned with the Council's Strategic Goals and allow for more transparency in government.

Main Street & MPAC – Main Street/MPAC Program Director Amy Rosenthal reported that the recent events showcased at MPAC are bringing in many out-of-state visitors, especially from Colorado. Jake Rowley and the Payola Kings will be playing on September 8th, and The Greatest Pirate Story Never Told will be presented on September 30th.

McKinney Convention and Visitors Bureau - Administrative Assistant Vanesa Rhodes reported the MCVB helped secure 369 hotel room nights

with a value of over \$45,000. MCVB received RFP's for the Kansas City Railroad Association, and one for Popular Ink. There were four site visits which included The Sports Source, Southwest Bank and two weddings. Ad materials were created and submitted for TripInfo, Oktoberfest and the New Orleans Magazine. The Texas Highways Magazine feature totaled 11 pages and included a three page article on Patina Green valued at \$82,236.

Parks and Recreation - Director of Parks and Recreation Rhoda Savage reported the name for the McKinney Aquatics and Fitness Center is officially The Apex Centre. Ms. Savage acknowledged Ryan Mullins' exemplary service in a five city regional sports study where he is representing the City of McKinney and has taken on a lead role. In addition, Ms. Savage acknowledged Teresa Thompson and shared how impressed she is with her work during her short six months as a member of McKinney staff.

Board Chair – Chairman Elliott expressed his frustration with the 2016 election coverage. The extreme vitriol that filters down from the candidates and news media is disheartening. Mr. Elliott shared that we will not agree on everything, but it is not necessary to be hostile. Mr. Elliott shared a few quotes that emphasized his hope for change and to agree to disagree should be our goal on the local level.

16-867 Chairman Elliott called for the President's Report. President Cindy Schneible referred the Board to the reports attached to the agenda. Ms. Schneible mentioned there is \$50,000 still available to award under the Promotional and Community Events Grants for this fiscal year. Project Grants awarded to date is \$684,698, so that leaves \$487,000 to award as the Board chooses for the remaining of FY16.

16-868 Chairman Elliott called for the Consideration/Discussion/Action on Promotional and Community Event Grant Application Submitted by 3e McKinney (PC#16-11) in the Amount of \$2,200 for Advertising and

Promotion of the 2016 Par 3e Golf Tournament. Due to the short time available for advertising and promotion of the event, the MCDC subcommittee recommended no funding for this grant. However, in support of the Par 3e Golf Tournament, MCDC has purchased a sponsorship out of the advertising budget. Board members unanimously approved the motion by Chairman Kuehn, seconded by Secretary Clarke, to approve \$0 for the Advertising and Promotion Grant of the 2016 Par 3e Golf Tournament.

16-869 Chairman Elliott called for the Consideration/Discussion/Action on Promotional and Community Event Grant Application Submitted by Holy Family School (PC#16-12) in the Amount of \$10,000 for Advertising and Promotion of the 2016 Believe! Run. The MCDC subcommittee recommended funding in the amount of \$5,500. Board members unanimously approved the motion by Vice Chairman Kuehn, seconded by Board member Doak, to approve \$5,500 for the Advertising and Promotion Grant of the 2016 Believe! Run.

16-870 Chairman Elliott called for the Consideration/Discussion/Action on Promotional and Community Event Grant Application Submitted by St. Peter's Episcopal (PC#16-13) in the Amount of \$7,500 for Advertising and Promotion of the 2017 Empty Bowls Event. Board members unanimously approved the motion by Vice Chairman Kuehn, seconded by Board member Gamble, to approve \$7,500 for advertising and promotion of the 2017 Empty Bowls Event.

16-871 Chairman Elliott called for the Consideration/Discussion/Action on Promotional and Community Event Grant Application Submitted by Especially Needed (PC#16-14) in the Amount of \$9,000 for Advertising and Promotion of the 2016 Especially Needed Fall Carnival. Due to the funds requested that are designated for advertising and promotion, instead of T-shirts and giveaways, the subcommittee recommends a grant in the amount of \$7,000. Board members unanimously approved

the motion by Vice Chairman Kuehn, seconded by Secretary Clarke, to approve \$7,000 for advertising and promotion of the 2016 Especially Needed Fall Carnival.

16-872 Chairman Elliott called for the Consideration/Discussion/Action on Promotional and Community Event Grant Application Submitted by McKinney Main Street (PC#16-15) in the Amount of \$15,000 for the Advertising and Promotion of the 2016 McKinney Oktoberfest Event. Board members unanimously approved the motion by Vice Chairman Kuehn, seconded by Board member Glew, to approve the grant in the amount of \$15,000 for the advertising and promotion of the 2016 McKinney Oktoberfest Event.

16-873 Chairman Elliott called for the Consideration/Discussion/Action on Promotional and Community Event Grant Application Submitted by the Arts and Music Guild (PC#16-16) in the Amount of \$5,000 for the Advertising and Promotion of the 2016 McKinney Artists Studio Tour. Board members unanimously approved the motion by Vice Chairman Kuehn, seconded by Board member Gamble, to approve the grant in the amount of \$5,000 for the advertising and promotion of the 2016 McKinney Artists Studio Tour.

16-874 Chairman Elliott called for the Consideration/Discussion/Action on Promotional and Community Event Grant Application Submitted by North Collin County Habitat for Humanity (PC#16-17) in the Amount of \$4,500 for Advertising and Promotion of the 2016 Monster Mash Birthday Bash. The MCDC subcommittee recommended a grant in the amount of \$4,000. Board members unanimously approved the motion by Board member Doak, seconded by Vice Chairman Kuehn, to approve the grant in the amount of \$4,000 for advertising and promotion of the 2016 Monster Mash Birthday Bash.

16-875 Chairman Elliott called for the Consideration/Discussion/Action on Promotional and Community Event Grant Application Submitted by

McKinney Rotary Club Foundation (PC #16-18) in the Amount of \$6,000 for Advertising and Promotion of the 2016 Rotary Parade of Lights Event. Board members unanimously approved the motion by Secretary Clarke, seconded by Board member Glew, to approve the grant in the amount of \$6,000 for advertising and promotion of the 2016 Rotary Parade of Lights Event.

16-876 Chairman Elliott called for a Public Hearing and Consideration/Discussion/Action on Project #16-09, a Request Submitted by Heard Craig Women's Club Trust (dba: Heard-Craig Center for the Arts) in the Amount of Forty Three Thousand Five Hundred Dollars and no/100 (\$43,500) for Replacement of Four HVAC Units in Heard Craig House. The amount requested represents 75% of total estimated project cost. Mr. Nate Pike, Heard-Craig Center for the Arts Board member provided the presentation expressing the need for three museum quality HVAC systems in the Heard-Craig house. In presenting the request, Mr. Pike indicated that as the value of the collectibles in Heard Craig House has increased, it's become more important to ensure that a museum quality HVAC system is in place. Replacement of the units will help preserve collectibles, reduce maintenance and conserve energy. Mr. Pike addressed the current financial situation for Heard Craig and pointed out the loss that was incurred in 2015, primarily as a result of a change in personnel and limited fundraising activities. The current year's plan calls for a more aggressive approach to fundraising within the McKinney community and there is a gala scheduled for early October. He encouraged Board members to support the event. Mr. Pike also shared that as a result of the sale of Heard Craig Auditorium, they were able to set aside close to \$1 million in reserve to address emergency needs of Heard Craig House. When asked about using that source of funds for the replacement of the HVAC units, Mr. Pike indicated the preference would be to retain those for large emergency needs that

could be on the horizon, with a 100 year old house. Mr. Pike was asked if those reserve funds would be used to cover the cost for replacement of the HVAC units if MCDC funds were not available. He indicated they would. An additional source of funding discussed related to an annual distribution from the Heard trust. The distribution amount is outside of control of the Board. In 2015 the distribution totaled \$100,000. Annual operational costs for Heard Craig House run about \$100,000. Chairman Elliott requested public input on the public hearing item and there was none. Board members unanimously approved the motion by Board member Doak, seconded by Secretary Clarke, to close the public hearing.

16-877 Chairman Elliott called for a Public Hearing and Consideration/Discussion/Action on Project #16-10, Submitted by Heritage Guild of Collin County in the Amount of One Hundred Seventy Five Thousand Dollars (\$175,000) for Improvements to the Dulaney House to Facilitate Use as a Multi-Purpose Community Facility. The amount requested represents 65% of total estimated project cost. Board members Glew and Doak recused themselves from the Board discussion. Heritage Guild of Collin County Board member Kathy Moore provided the background on the history of Chestnut Square. On an annual basis, Chestnut Square draws 50,000+ visitors. The basis for this application and funding request is to restore the house to be used as a multi-purpose community facility. The previous grant funding provided by MCDC was to facilitate conversion of the house to a bed and breakfast, and a portion of the work was completed. The leadership of the Heritage Guild believes that restoration to a multi-purpose facility would better serve the community and Chestnut Square. During the period from December to June of 2015, meetings were conducted with 13 contractors/builders for potential engagement on the project. Based on the scoped of work defined and the bids received, the contractor

selected was Hoegger and Associates. The bid provided was a fixed bid. Estimated construction time is 90-120 days once the project is begun. Ms. Moore was asked about the funds invested by MCDC in the former project. She assured Board members that none of the funds were wasted and that the work that was initiated was essential for use of the house as a multi-purpose facility. Funds provided by MCDC for the previous work done on the Dulaney House totaled \$113,150. Mr. Kuehn commented the total project funding that would be provided by MCDC when taking into consideration the previous funding and the current request would be \$288,000. Chestnut Square representatives were asked about efforts to secure grant funding from alternate sources. In response, they indicated other applications had been submitted. Notification regarding success in securing additional grant funds was not expected until later in the year. Chestnut Square representatives were asked about staging the work that needed to be done within the house rather than completing both the first and second floors prior to re-opening as a multi-use facility. They indicated that while it might be possible, it would not be desirable because of the limitations to useable space and accommodating the area that would need to be restricted as a construction zone. Chairman Elliott requested public input on the public hearing item and there was none. Board members unanimously approved the motion by Vice Chairman Kuehn, seconded by Secretary Clarke, to close the public hearing. Board members Glew and Doak returned to the meeting.

16-878 Chairman Elliot called for a Public Hearing and Consideration/Discussion/Action on Project #16-11, Submitted by Collin County Historical Society in the Amount of Six Thousand Nine Hundred Sixty-Eight Dollars and 20/100 (\$6,968.20) for Purchase of iPads, Cases, Headphones and Related Equipment to Facilitate Self-Guided Tours for Visitors to the Texas and Collin County World War I Centennial

Commemoration. The amount requested represents 100% of total estimated equipment costs. Historical Society Executive Director Mary Carole Strother provided the presentation for the grant request of equipment to facilitate self-guided interactive tours to visitors of the WWI Centennial Commemoration and Collin County History Museum. The Board asked about the possibility of the guests downloading the apps and using their own iPads for the tours. Ms. Strother explained the difficulties arising from not having iPads ready upon arrival. Ms. Strother further emphasized that the iPads would not be used for administrative purposes. Mr. Glew informed the Board that a similar iPad and application process is being used at the Perot Museum. In addition, the visitors will be provided with a list of apps and QR codes to be utilized at home. March of 2017 is the planned live roll out with the iPads. Once the WWI Centennial Commemoration is complete, the iPads will continue to be used for future interactive tours. Chairman Elliott requested public input on the public hearing item and there was none. Board members unanimously approved the motion by Treasurer Myers, seconded by Board member Doak to close the public hearing.

16-879 Chairman Elliott called for a Public Hearing and Consideration/Discussion/Action on Project #16-12, Submitted by North Collin County Habitat for Humanity in the Amount of Two Hundred Fifty One Thousand Dollars and No/100 (\$251,000) for Purchase, Survey and Preparation of Six Lots for the Construction of Affordable Housing; and Completion of Fifteen Exterior Home Repair Projects. The amount requested represents 27% of total estimated project costs. Ms. Elizabeth Johnston of the North Collin County Habitat for Humanity provided the presentation for the grant request. There are currently seven McKinney families that have put in their required sweat equity and are waiting for the completion of their Habitat for Humanity home. Mr. Elliott mentioned his concern on the negotiations of the pricing for the six lots. Ms.

Johnston expressed her hope and confidence in obtaining the lots at the preferred price, and explained that should the pricing be more than expected, then further fundraising would be in order. NCC Habitat for Humanity is also building homes in Celina and Princeton, as well as McKinney. Chairman Elliott requested public input on the public hearing item and there was none. Board members unanimously approved the motion by Secretary Clarke, seconded by Treasurer Myers to close the public hearing.

Chairman Elliott acknowledged Assistant Airport Director Mark Jaraczewski and Airport Operations Manager Eric Pratt and welcomed them to the podium. Mr. Jaraczewski thanked the Board for funding the transient hangar grant at McKinney National Airport, and to inform the Board that the hangar is now being used to capacity.

Chairman Elliott called for citizen comments. Mr. Barry Brown, Chairman of the McKinney Armed Services Memorial Board offered an update on the monument project to Gold Star families funded by a CDC project grant. The fundraising efforts have begun and they have raised about \$15,000 in cash and several thousand dollars in in-kind contributions. Mr. Brown was happy to announce the full funding approved by the CDC board will not be required due to the success of fundraising efforts to date. Mr. Brown provided a rendering of how the finished monument will look. There will be a ground breaking in October that the CDC Board will be invited to as well as provided with a gold MCDC shovel.

16-880 Chairman Elliott called for the Consideration/Discussion/Action on Fiscal Year 2017 Budget. Senior Financial Analyst Trevor Minyard presented the recommended budget and gave an overview. Mr. Trevor asked the Board to formally adopt the presented budget. Total expenditures will be set at \$10.7 million which will leave \$22-\$23 million in the unallocated fund balance at the end of FY17. Final recommended budget of the MCDC FY17 budget will be presented to City Council on September 20th.

Board members unanimously approved the motion by Board member Doak, seconded by Secretary Clarke, to approve Fiscal Year 2017 Budget.

16-881 Chairman Elliott called for the Consideration/Discussion/Action to Rescind Approval of Project #15-03 for Financial Incentives for Lincoln Property Company Commercial, Inc. in an Amount up to One Million Five Hundred Thousand Dollars and no/100 (\$1,500,000) for Construction of a Privately-owned, Public-access Park in the Gateway Office and Retail Development. President Schneible explained that Lincoln Properties submitted notification stating they would not be moving forward with the development on the Gateway property. Staff is requesting the Board to take action on rescinding this item to allow the funds (\$1,500,000) to be made available for use in other endeavors. Board members unanimously approved the motion by Vice Chairman Kuehn, seconded by Secretary Clarke, to approve rescinding approval of Project #15-03.

16-882 Chairman Elliott called for the Consideration/Discussion/Action to Rescind Approval of Project #14-01, a Grant in the Amount of Two Million Dollars and no/100 (\$2,000,000) for Costs Related to Establishment of a Facility and Commencement of Business Operations in McKinney, Texas. President Schneible explained that Barclay's provided notification that they would be moving their McKinney business unit elsewhere and entered into a Mutual Rescission Agreement with MCDC, City of McKinney and MEDC. Therefore, staff is requesting the Board to take action on rescinding this item as it will allow the funds (\$2,000,000) to become available for use in other endeavors. Board members unanimously approved the motion by Secretary Clarke, seconded by Vice Chairman Kuehn, to approve rescinding approval of Project #14-01.

16-883 Chairman Elliott called for the Consideration/Discussion/Action on Draft FY16-17 Strategic Plan. President Schneible incorporated the discussion and recommendations from last month's strategic planning

meeting into the FY16-17 Strategic Plan document that was provided.

Staff is requesting the Board take action to approve the final Strategic Plan as presented. Board member Doak suggested the possibility of adding the accomplishment of MCDC providing options for low income housing through Habitat for Humanity. Board members unanimously approved the motion by Treasurer Myers, seconded by Secretary Clarke, to approve the FY16-17 Strategic Plan.

Chairman Elliott called for citizen comments and there were none. Chairman Elliott called for Board and Commissioner comments. Vice Chairman Kuehn stated he would like to see an outside multiuse venue or pavilion to bring in bands and other artists to McKinney.

Board members unanimously approved the motion by Board member Doak, seconded by Board member Gamble to adjourn. Chairman Elliott adjourned the meeting at 9:55 a.m.

SCOTT ELLIOTT
Chairman

16-950



TITLE: Minutes of the McKinney Community Development Corporation Promotional and Community Event Grant Subcommittee Meeting of August 10, 2016

SUPPORTING MATERIALS:

[Minutes](#)

McKinney Community Development Corporation
Promotional and Community Event Grant Subcommittee Meeting
August 10, 2016

The McKinney Community Development Corporation Promotional and Community Event Grant Committee met at noon on August 10, 2016 in the MCDC offices at 5900 S. Lake Forest Blvd., Ste. 110, McKinney, Texas.

Board members present were David Myers, Michelle Gamble and Rick Glew. President Cindy Schneible was also present.

The subcommittee reviewed eight applications seeking grant funds for promotional and community events, totaling \$59,200. A maximum of \$50,000 is allocated for funding promotional grants during the current cycle.

Following discussion, the subcommittee made the following recommendations for funding advertising, marketing and promotional activities for the following applicants:

- | | |
|---|----------|
| • 3e McKinney/Par 3e Golf | \$ 0 |
| • Holy Family School/Believe 2016! Run | \$ 5,500 |
| • St. Peters/Empty Bowls Event | \$ 7,500 |
| • Especially Needed Fall Carnival | \$ 7,000 |
| • Main Street/Oktoberfest | \$15,000 |
| • McKinney Artists Studio Tour | \$ 5,000 |
| • North Collin County Habitat for Humanity/Monster Mash | \$ 4,000 |
| • McKinney Rotary Foundation/Parade of Lights | \$ 6,000 |

The committee recommendations will be presented to the full board for action at the meeting on August 25, 2016 with a request for approval.

David Myers, Treasurer



16-951

TITLE: August Financial Report

SUPPORTING MATERIALS:

[August Transmittal Letter](#)

[August Financials](#)

[August Checks Issued](#)

August Monthly Financial Report

September 22, 2016

Each month, city staff provides a financial report to the McKinney Community Development Corporation's board to apprise them of the financial status of the corporation. In an effort to continue providing meaningful financial updates, this transmittal letter includes links to the interactive online financial tool for the month of August. The following is a brief analysis of each section of the corporation's financials.

August Analysis

MCDC Revenue-

Revenue of the McKinney Community Development Corporation is above budget YTD by 13.12%. Sales tax figures came in 7.4% above last year's collection through August. Below is a link to the current year-to-date revenue of the MCDC:

[MCDC Revenues – YTD through August](#)

MCDC Expenditures-

Expenditures of the McKinney Community Development Corporation are below budget in total, with personnel expenses coming in approximately 16.7% under budget through August. The fund's expenses continue to be concentrated for the MAFC. As of August, the MCDC has made over \$23.3 million in expenditures related to MAFC construction. Below is a link to the current year-to-date expenses of the MCDC:

[MCDC Expenditures – YTD through August](#)

Sales Tax Analysis-

Below are three links that show some unique analysis for the sales tax of the McKinney Community Development Corporation and the City of McKinney at large. The first two links relate directly to the sales tax performance, and the third is a picture of the city's collection by industry:

[FY2016 Monthly Sales Tax Comparison](#)

[MCDC – Historic Monthly Sales Tax Comparison](#)

[City of McKinney – Sales Tax by Industry](#)

Project Details-

Project details for the McKinney Community Development Corporation are provided as an attachment.

Checks Issued-

Below is a link to the checks that were issued by the McKinney Community Development Corporation during the month of August:

[MCDC August Checks Issued](#)

Conclusion-

The information included in the interactive monthly financial report is intended to provide a status update on the operations of the McKinney Community Development Corporation. Staff is available to answer any additional questions you may have.

Sincerely,

Mark Holloway

Acting Chief Financial Officer

City of McKinney

McKinney Community Development Corporation
Summary Operating Statement
August 2016 (92% of FY Complete)

						Monthly Comparison		YTD Comparison	
Revenues	FY16 Adopted Budget	Monthly Actual	YTD Actual	Remaining Budget	Budget Received	Monthly Budget	Monthly Variance	YTD Budget	YTD Variance
Sales Tax Receipts	\$ 10,250,000	\$ 1,207,558	\$ 10,529,266	\$ (279,266)	102.7%	\$ 854,167	\$ 353,391	\$ 9,395,833	\$ 1,133,432
Interest Income	95,000	22,851	197,878	(102,878)	208.3%	7,917	14,934	87,083	110,795
Total Revenues	\$ 10,345,000	\$ 1,230,409	\$ 10,727,144	\$ (382,144)	103.7%	\$ 862,083	\$ 368,326	\$ 9,482,917	\$ 1,244,227
Expenses	FY16 Adopted Budget	Monthly Actual	YTD Actual	Remaining Budget	Budget Spent	Monthly Budget	Monthly Variance	YTD Budget	YTD Variance
MCDC Operations									
Personnel Expense	\$ 213,565	\$ 12,755	\$ 163,143	\$ 50,422	76.4%	\$ 17,797	\$ 5,042	\$ 195,768	\$ 32,624
Supplies Expense	18,050	699	3,789	14,261	21.0%	1,504	806	16,546	12,756
Maintenance Expense	3,000	-	-	3,000	0.0%	250	250	2,750	2,750
Services/Sundry	353,454	14,865	141,418	212,036	40.0%	29,455	14,589	324,000	182,581
Total Administrative	\$ 588,069	\$ 28,319	\$ 308,351	\$ 279,718	52.4%	\$ 49,006	\$ 20,687	\$ 539,063	\$ 230,712
Projects									
Economic Development & Capital	\$ 7,335,345	\$ -	\$ 1,365,728	\$ 5,969,617	18.6%	\$ 611,279	\$ 611,279	\$ 6,724,066	\$ 5,358,339
Community Grants & Projects	1,822,712	56,993	674,215	1,148,497	37.0%	151,893	94,900	1,670,819	\$ 996,604
Other Project Expenses	28,000	587	1,499	26,501	5.4%	2,333	1,746	25,667	24,168
Total Projects	\$ 9,186,057	\$ 57,580	\$ 2,041,442	\$ 7,144,615	22.2%	\$ 765,505	\$ 707,925	\$ 8,420,552	\$ 6,379,111
Non-Departmental									
Administrative Fee to GF	\$ 170,000	14,167	\$ 155,833	\$ 14,167	91.7%	\$ 14,167	\$ -	\$ 141,667	\$ (14,167)
General Fund	-	-	-	-	-	-	-	-	-
Park Construction Fund	6,494,444	1,884,215	2,326,933	4,167,511	35.8%	541,204	(1,343,011)	5,953,240	3,626,308
MPAC	375,000	31,250	343,750	31,250	91.7%	31,250	-	343,750	-
MCDC Debt Service Payments	955,000	955,000	955,000	-	100.0%	79,583	(875,417)	875,417	(79,583)
MCDC Debt Service I & S	764,078	382,039	764,078	-	100.0%	63,673	(318,366)	700,405	(63,673)
Paying Agent	1,000	200	400	600	40.0%	83	(117)	917	517
Capital Equip/Construction-Aquatic Center	30,784,691	3,496,394	23,350,174	7,434,517	75.8%	2,565,391	(931,003)	28,219,300	4,869,126
Total Non-Departmental	\$ 39,544,213	\$ 6,763,264	\$ 27,896,168	\$ 11,648,045	70.5%	\$ 3,295,351	\$ (3,467,913)	\$ 36,234,695	\$ 8,338,527
Total Expenses	\$ 49,318,339	\$ 6,849,163	\$ 30,245,961	\$ 19,072,378	61.3%	\$ 4,109,862	\$ (2,739,301)	\$ 45,194,311	\$ 14,948,350
Net	\$ (38,973,339)	\$ (5,618,754)	\$ (19,518,817)			\$ (3,247,778)	\$ (2,370,975)	\$ (35,711,394)	\$ 16,192,577
FY16 Beginning Fund Balance	\$ 61,366,331								
Add FY16 Budgeted Revenue	10,345,000								
Less FY16 Budgeted Expenses	(49,318,339)								
FY16 Projected Ending Fund Balance	\$ 22,392,992								

McKinney Community Development Corporation

Project Details - August 2016

Economic Development Projects	FY Board Approved	Project Code	Budget FY16	Monthly Actual	YTD Actual	Budget Balance
Airport Transient Hangar *	2013-2014	4B1408	\$ 1,365,728	\$ -	\$ 1,365,728	\$ -
Texoma Area Paratransit Systems (TAPS)	2013-2014	4B1412	172,642	-	-	172,642
Project Heat			2,000,000	-	-	2,000,000
Lincoln Property	2014-2015	4B1503	1,500,000	-	-	1,500,000
Undesignated FY 2015 Budget			2,296,976	-	-	2,296,976
Total Economic Development and Capital Projects			\$ 7,335,345	\$ -	\$ 1,365,728	\$ 5,969,618
Community Projects	FY Board Approved	Project Code	Budget FY16	Monthly Actual	YTD Actual	Budget Balance
Samaritan Inn	2013-2014	4B1406	\$ 164,892	\$ -	\$ 164,892	\$ -
MHA for Newsome Homes	2013-2014	4B1407	104,574	-	87,773	16,802
Heard Wildlife Museum	2013-2014	4B1415	1,187	-	1,171	16
Habitat for Humanity	2014-2015	4B1506	220,000	-	125,006	94,994
Pecan Grove Memorial Park	2015-2016	4B1601	127,698	-	127,698	-
Heard Natural Science Museum	2015-2016	4B1602	50,000	-	-	50,000
Armed Services Memorial Board	2015-2016	4B1603	145,000	-	-	145,000
Heritage Guild of Collin County	2015-2016	4B1604	62,000	20,430	42,745	19,255
Heard Natural Science Museum and Wildlife Sanctuary	2015-2016	4B1605	50,000	36,563	36,563	13,437
McKinney Rotary Foundation (Special Abilities Playground)	2015-2016	4B1606	200,000	-	-	200,000
Heritage Guild of Collin County	2015-2016	4B1607	50,000	-	-	50,000
Undesignated FY 2016 Budget			487,198	-	-	487,198
Total Community Projects			\$ 1,662,549	\$ 56,993	\$ 585,847	\$ 1,076,702
Discretionary Promotional and Community Grant	FY Board Approved	Project Code	Budget FY16	Monthly Actual	YTD Actual	Budget Balance
Vietnam Syndrome Exhibit	2013-2014	PC1410	\$ 4,500	\$ -	\$ 4,500	\$ -
Heard Museum	2014-2015	PC1502	3,000	-	-	3,000
Crape Myrtle Trails	2014-2015	PC1503	4,000	-	3,570	430
Smiles Charity	2014-2015	PC1505	800	-	800	-
Heritage Guild	2014-2015	PC1507	863	-	863	-
Holiday Home Tour / Tour de Coop	2014-2015	PC1512	11,000	-	10,990	10
Empty Bowls	2014-2015	PC1513	7,000	-	7,000	-
Monster Mash Birthday Bash	2014-2015	PC1514	4,000	-	3,870	130
Home for the Holidays	2014-2015	PC1515	15,000	-	15,000	-
Parade of Lights	2014-2015	PC1516	5,500	-	5,500	-
2015 Believe! Run	2014-2015	PC1517	4,500	-	3,042	1,458
3e McKinney - Run for Cover	2015-2016	PC1601	3,000	-	3,000	-
Heritage Guild of Collin County	2015-2016	PC1602	6,500	-	6,500	-
Crape Myrtle Trails Foundation	2015-2016	PC1603	3,000	-	-	3,000
Embrace Waiting Children	2015-2016	PC1604	2,000	-	1,962	38
Heard Wildlife Museum	2015-2016	PC1605	2,500	-	-	2,500
Kiwanis of McKinney	2015-2016	PC1606	3,000	-	3,000	-
McKinney Main Street	2015-2016	PC1607	12,000	-	11,472	528
ManeGait Therapeutic Horsemanship	2015-2016	PC1608	4,000	-	-	4,000
Smiles Charity	2015-2016	PC1609	5,000	-	4,000	1,000
The Werx	2015-2016	PC1610	9,000	-	3,299	5,701
Believe! 2016	2015-2016	PC1612	5,500	-	-	5,500
Empty Bowls 2017	2015-2016	PC1613	7,500	-	-	7,500
Especially Needed Fall Carnival	2015-2016	PC1614	7,000	-	-	7,000
Oktoberfest	2015-2016	PC1615	15,000	-	-	15,000
McKinney Artists Studio Tour	2015-2016	PC1616	5,000	-	-	5,000
NCCFHF Monster Mash	2015-2016	PC1617	4,000	-	-	4,000
Rotary Parade of Lights	2015-2016	PC1618	6,000	-	-	6,000
Undesignated FY 2016 Budget			-	-	-	-
Total Promotional Grants			\$ 160,163	\$ -	\$ 88,368	\$ 71,795
City of McKinney Projects	FY Board Approved	Project Code	Budget FY16	Monthly Actual	YTD Actual	Budget Balance
Land Acquisition 2012-16	2010-2012	PK2262	\$ 1,891,494	\$ 1,861,328	\$ 1,861,328	\$ 30,166
Aquatic Center - City Design & Pre-const.	2013-2014	PK7102	602,950	22,887	299,123	303,827
Frisco ISD Neighborhood Park (Westridge 3)	2015-2016	PK3224	500,000	-	-	500,000
Gabe Nesbitt Tennis CTR Expansion	2015-2016	PK4396	3,000,000	-	166,482	2,833,518
Community Ctr Patio & Playground	2015-2016	PK4252	470,000	-	-	470,000
FY 15 PROS Master Plan	2015-2016	PK4324	30,000	-	-	30,000
Total Parks Construction Projects			\$ 6,494,444	\$ 1,884,215	\$ 2,326,933	\$ 4,167,511
Aquatic Center Construction	2014-2015	4B1409	\$ 30,784,691	\$ 3,496,394	\$ 23,350,174	\$ 7,434,517

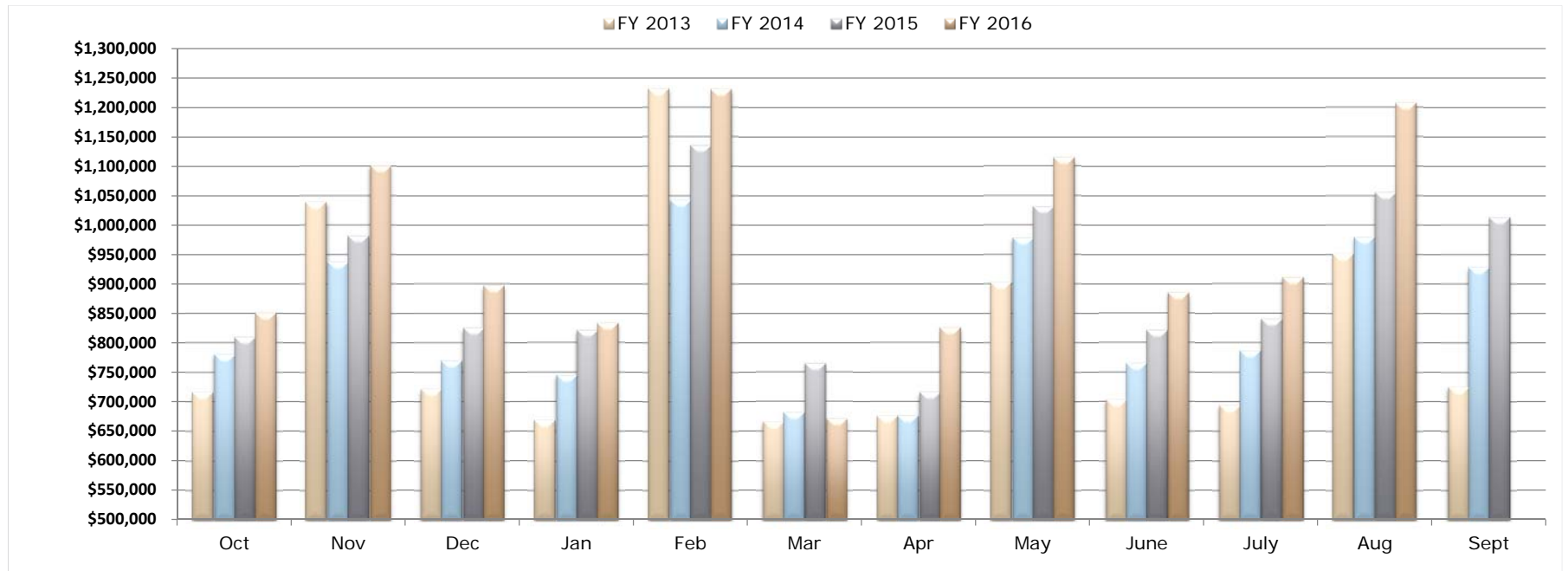
* Other City of McKinney Projects in Eco/Comm Project Allocations

McKinney Community Development Corporation

Sales Tax Revenue

August 2016

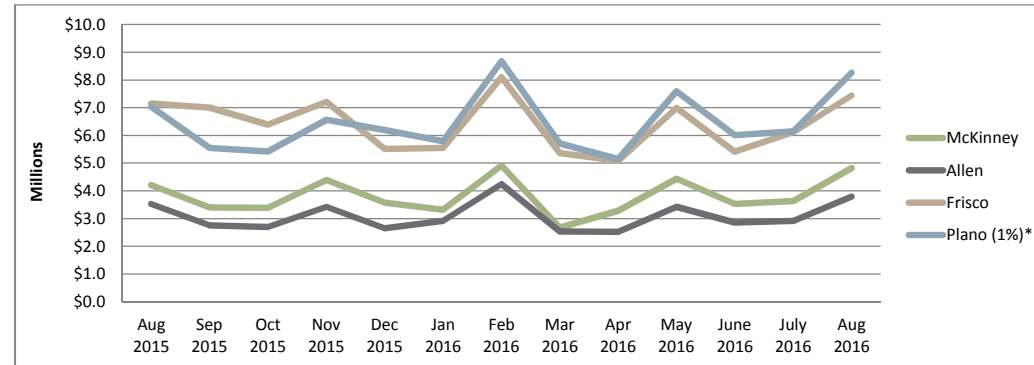
Month Received	FY 2011 Received	FY 2012 Received	FY 2013 Received	FY 2014 Received	FY 2015 Received	FY 2016 Received	Difference to FY 2015	Variance to FY 2015	% of Budget
October	\$618,027	\$677,019	\$716,718	\$780,694	\$809,613	\$851,178	\$41,564	5.1%	8.3%
November	782,350	788,763	1,039,163	938,090	982,351	1,101,106	\$118,755	12.1%	19.0%
December	596,953	590,569	722,045	770,221	826,009	897,304	\$71,295	8.6%	27.8%
January	635,746	652,773	669,397	744,988	821,731	833,503	\$11,773	1.4%	35.9%
February	913,054	900,507	1,231,993	1,043,205	1,136,044	1,231,183	\$95,139	8.4%	47.9%
March	551,228	582,592	666,620	681,914	764,445	671,518	(\$92,927)	-12.2%	54.5%
April	564,781	563,639	676,334	677,086	716,258	825,953	\$109,695	15.3%	62.6%
May	802,920	837,767	903,002	978,399	1,031,572	1,114,575	\$83,003	8.0%	73.4%
June	607,652	646,007	703,897	765,309	820,908	884,501	\$63,594	7.7%	82.1%
July	625,389	678,542	694,500	787,000	840,355	910,886	\$70,531	8.4%	90.9%
August	767,331	845,911	951,437	980,251	1,055,774	1,207,558	\$151,784	14.4%	102.7%
September	635,984	995,666	725,552	928,323	1,013,186				
Total	\$8,101,418	\$8,759,753	\$9,700,659	\$10,075,479	\$10,818,246	\$10,529,266	\$724,206	7.4%	102.7%



TOTAL SALES TAX COLLECTED

Sister City Comparison

August 2016	McKinney	Allen	Frisco	Plano (1%)*
Diff to LY	\$606,645	\$264,886	\$291,733	\$1,222,966
Var to LY	14.4%	7.5%	4.1%	17.4%
Year To Date	McKinney	Allen	Frisco	Plano (1%)*
Diff to LY	\$2,891,565	\$1,700,247	-\$1,388,067	-\$1,318,093
Var to LY	7.4%	5.3%	-2.0%	-1.8%



Year-to-Date Collections

FY 2015	McKinney	Allen	Frisco	Plano 1% *
Oct 2014	\$3,224,215	\$2,609,274	\$5,904,836	\$6,191,498
Nov 2014	3,915,144	3,135,352	6,820,782	7,062,280
Dec 2014	3,289,692	2,602,597	5,877,112	5,713,086
Jan 2015	3,272,569	2,952,971	6,059,107	5,997,871
Feb 2015	4,529,724	3,958,728	8,487,636	9,696,211
Mar 2015	3,043,330	2,405,289	5,675,812	5,514,098
Apr 2015	2,850,523	2,258,329	5,137,766	5,525,585
May 2015	4,111,728	3,605,740	7,090,777	8,164,578
June 2015	3,269,101	2,667,427	6,350,732	6,027,506
July 2015	3,346,734	2,572,825	6,010,506	5,873,094
Aug 2015	4,208,443	3,522,837	7,147,729	7,037,004
FY 2015 Total	\$39,061,203	\$32,291,369	\$70,562,795	\$72,802,811

FY 2016	McKinney	Allen	Frisco	Plano 1% *
Oct 2015	\$3,389,959	\$2,697,390	\$6,390,476	\$5,419,975
Nov 2015	4,389,632	3,428,833	7,212,966	6,559,191
Dec 2015	3,574,431	2,655,217	5,508,523	6,194,708
Jan 2016	3,319,142	2,920,196	5,550,315	5,785,538
Feb 2016	4,909,813	4,240,249	8,100,618	8,671,921
Mar 2016	2,671,190	2,530,504	5,368,411	5,706,034
Apr 2016	3,288,815	2,522,420	5,082,521	5,141,742
May 2016	4,443,548	3,427,481	6,995,779	7,595,316
June 2016	3,522,696	2,861,306	5,408,488	6,004,470
July 2016	3,628,455	2,920,296	6,117,169	6,145,855
Aug 2016	4,815,087	3,787,724	7,439,461	8,259,970
FY 2016 Total	\$41,952,769	\$33,991,616	\$69,174,728	\$71,484,718

* State Comptroller reports 1% sales tax for City of Plano and 1% for DART. All other Sister Cities represent 2% sales tax.

McKinney Community Development Corporation

Balance Sheet

August 2016

	MCDC Operations	MCDC Long Term Debt	General Fixed Assets	Consolidated
Assets				
Cash and Cash Equivalents	\$ 1,273,518	\$ -	\$ -	\$ 1,273,518
Investments	41,686,337	-	-	41,686,337
Interest Receivable - Investments	16,193	-	-	16,193
Accounts Receivable	1,948,586	-	-	1,948,586
Security Deposits	4,852	-	-	4,852
Deferred Charges - Prepaid Items	1,000	-	-	1,000
Discounts on Investments	(1,706)	-	-	(1,706)
Capital/Land	-	-	4,970,062	4,970,062
Capital/Land Improvements (Net of Depreciation)	-	-	2,149,546	2,149,546
Capital/Construction in Progress	-	-	2,318,116	2,318,116
GASB 68 TMRS/Investment	-	4,617	-	4,617
GASB 68 TMRS/Contributions	-	20,028	-	20,028
General Long Term Debt	-	24,461,092	-	24,461,092
Total Assets	\$ 44,928,780	\$ 24,485,737	\$ 9,437,724	\$ 78,852,241
Liabilities				
Vouchers Payable	\$ 1,921,059	\$ -	\$ -	\$ 1,921,059
Compensated Absences	-	25,851	-	25,851
Retainage Payable	1,160,207	-	-	1,160,207
Bonds Payable Interest	-	95,510	-	95,510
Bonds Payable Current	-	955,000	-	955,000
Bonds Payable	-	23,315,000	-	23,315,000
TMRS Pension Liability	-	89,911	-	89,911
TMRS Actuarial Experience	-	4,465	-	4,465
Total Liabilities	\$ 3,081,266	\$ 24,485,737	\$ -	\$ 27,567,003
Fund Equity				
Unreserved Fund Balance *	\$ 34,783,856		\$ -	\$ 34,783,856
Reserved for Encumbrances	7,063,658	-	-	7,063,658
Investment in Capital Assets	-	-	9,437,724	9,437,724
Total Fund Equity	\$ 41,847,514	\$ -	\$ 9,437,724	\$ 51,285,238
Total Liabilities and Equity	\$ 44,928,780	\$ 24,485,737	\$ 9,437,724	\$ 78,852,241
Unreserved Fund Balance *	\$ 34,783,856			
Committed Projects Reserve:				
Economic Development & Capital Projects	\$ 3,672,642			
Community Projects	589,504			
Discretionary Prom & Comm Grants	71,795			
Parks Construction Projects	4,167,511			
Aquatic Center Construction (unencumbered project balance)	376,729			
Total Committed Projects	\$ 8,878,181			
Unreserved Fund Balance after Project Commit.	\$ 25,905,675			
Undesignated Reserve:				
Eco Develop & Capital Projects (FY16)	\$ 2,296,976			
Community Projects (FY16)	487,198			
Discretionary Prom & Comm Grants (FY16)	-			
Total Undesignated Allocations	\$ 2,784,174			
Remaining Unreserved Fund Balance	\$ 23,121,501			
Less Contingency	-			
Final Unreserved Fund Balance	\$ 23,121,501			

McKINNEY COMMUNITY DEVELOPMENT CORPORATION

Check Issued: August 2016

DATE	NUMBER	DESCRIPTION	AMOUNT	FPO #	PO #
8/1/2016	425	MCDC Sales Tax Revenue Bonds 2015 Debt Service Payment	\$1,337,239.00	Wired	
8/1/2016	426	Community Impact Newsletter (June Issue-Half Page)	\$1,675.00	F31127	
8/1/2016	427	C. Schneible Reimbursements (Food/Recognition/Postage/Supplies)	\$396.48	F31130	
8/5/2016	428	Chestnut Square (Project 4B16-04) Grant Reimbursement	\$20,430.00	F31177	
8/5/2016	429	Community Lifeline Center (Awards Celebration Tickets)	\$900.00	F31173	
8/5/2016	430	City of McKinney (Historic Home Calendar Ads)	\$700.00	F31174	
8/10/2016	431	Star Local Media (Legal Notices)	\$81.99	F31231	
8/10/2016	432	Ricoh USA (Color print overages) Final	\$294.94	F31227	
8/10/2016	433	Brown & Hofmeister (Legal fees - MCDC: \$96; Project: \$747)	\$843.00	F31230	
8/15/2016	434	Standard Coffee Service	\$20.21		160268
8/22/2016	435	3e McKinney (Golf Tournament Sponsorship)	\$1,000.00	F31304	
8/22/2016	436	void	\$0.00		
8/22/2016	437	Manhattan Construction (MAFC)	\$1,447,231.59		151668
		Manhattan Construction (MAFC-Retainage)	\$65,690.32		151668
8/22/2016	438	Lake Forest McKinney Investors			
		Rent	\$3,402.00		160232
		Electric	\$381.58		160232
8/25/2016	439	Heard Museum (Project# 4B16-05) Grant Reimbursement	\$36,562.65	F31335	
8/25/2016	440	The Retail Coach (Quarterly payment)	\$6,250.00		160653
8/25/2016	441	Sullivan Perkins (CMS License)	\$100.00	F31334	
8/25/2016	442	Star Local Media (Legal Notices)	\$126.15	F31332	
8/26/2016	443	Farm Aid (Home Grown Village Sponsorship)	\$1,000.00	F31341	

16-952



TITLE: Board and Liaison Updates
Board Chair
City of McKinney
McKinney Economic Development Corporation
Parks and Recreation
McKinney Chamber
McKinney Convention and Visitors Bureau

SUPPORTING MATERIALS:

[MCVB Report](#)

[MPAC/Main Street Report](#)

Talking Points September 2016 for August 2016

MCVB Updates:

Accolades:

From: Barbara Williamson [<mailto:willibj1@att.net>]

Sent: Monday, August 22, 2016 8:42 AM

To: Paul Grimes <pgrimes@mckinneytexas.org>

Cc: Vanesa Rhodes <vrhodes@visitmckinney.com>; Beth Shumate <bshumate@visitmckinney.com>

Subject: Commendations for the McKinney Convention and Visitors Bureau

Mr. Grimes,

I am writing to enthusiastically endorse the staff at the McKinney Convention and Visitors Bureau. My husband and I were hosts to a long weekend convention of the Miniature Book Society, Inc. This international society meets only once a year in different cities around the world. McKinney, Texas was chosen for the 2016 venue. We live in McKinney and the first step to begin the planning process was in the McKinney Convention and Visitors Bureau. The actual convention was held in the Sheraton McKinney Hotel. We hosted folks from 4 countries and 17 US States.

We worked with Vanesa Rhodes and all her staff members. From the beginning, we received such solid support and resources from this office. When we signed up to host the Conclave, GoTaps was still in place and we were so happy to have simple transportation for our conference attendees. When GoTaps folded, transportation around McKinney became a huge issue. Vanesa worked with us tirelessly to find solutions for moving attendees around the city. They put together wonderful welcome bags for our attendees. When a Thursday night VIP dinner venue fell through, they helped us find another wonderful place to host our VIPs.

I can't say how important their generous support was to us as we are not event planners. This office is so critical to visitors. I'd like to leave you with a moment that our guests are STILL talking about. On Saturday, August 5, we bussed our guests to the Historic Square for free time to shop and dine. While we had a bus circulating, some folks were still downtown past the bus service deadline. They assumed they could just get a taxi. (Note: please please help with the lack of taxi service in McKinney. It is brutal and with economic growth, it is so essential). Some folks ended up in the Visitor's Center. They got back to the hotel when a staff member getting off duty, brought them in her own car. In another case, a shopkeeper from the Square brought others back to the Hotel.

Our guests were full of gratitude and amazement at the radical hospitality so evident in McKinney. Our deep thanks and sincere appreciation goes out to every member of the McKinney Convention and Visitors Bureau. Because of them, our feedback from attendees proclaimed McKinney Texas the best venue in 34 years of this conference. With the state of our world being often chaotic, we were so proud of our little city McKinney, Texas!

With gratitude and admiration,

Barbara J. Williamson
Miniature Book Society, Inc.
2016nd Conclave Host

Events: 4

- Dee-dee Guerra attended the Leadership McKinney Retreat on 8/11-12/16.
- Vanesa Rhodes attended the Heritage Springs Bridal Show in Anna TX on 8/21/16.

MEDC-MCDC-MAIN ST.

- Beth Shumate & Vanesa Rhodes attended the Texas Association of Convention and Visitors Bureau annual conference on 8/15-19/16. Vanesa Rhodes was certified and awarded as a TDM (Texas Destination Marketer) at the conference.
- Sports- City Manager Grimes MCVB Staff, Dana Riley & MISD Superintendent Dr. Rick McDaniel, & the MISD Athletic Staff met with the NAIA (National Athletic Intercollegiate Association) about possibly bring a Football Championship Play-off game in December 16, 2017 to the new MISD Football Stadium. Consensus was that it was too soon to the delivery date of the stadium. City Manager Grimes asked to see if they could wait until 2018, so that we would have a year under our belt and all the kinks were worked out with the stadium. We want to produce a memorable experience for these athletes and their families and fans. Still waiting to hear from Coach Pratt on the discussion he had with the NAIA on the response we gave to their proposal.

Hot Tax Collections: August 2016 – Sales Report TTL Room Nights: 299; TTL Rev: \$38,837

SMERF: TTL Room Nights: 299 TL Rev: \$38,837

(7 Weddings- & 1 Social Group2 weddings had no pick up)

Weddings: 124 Rooms, TTL Rev \$15,187

- Elliott Wedding – Sheraton Hotel: TTL Room Nights: 31, TTL Rev: \$4309
- Roll Wedding – Towne Place Suites: TTL Room Nights: 25, TTL Rev: \$ 2725
- Sterling/Conky Wedding – Holiday Inn: TTL Room Nights: 2, TTL Rev; \$ 218
- Samantha Sands Wedding – Sheraton Hotel: TTL Room Nights: 39, TTL Rev: \$4992
- Aidan Dyal Wedding – no pick up
- Di Domenico/Landers Wedding – no pick up
- Stefanie Caldwell Wedding – Holiday Inn: TTL Room Nights: 27, TTL Rev: \$2943

Social Groups:

- Miniature Book Society Conclave – Sheraton Hotel: TTL Room Nights: 175, TTL Rev: \$20,650

Associations/Corporate: 0 TTL Room nights: ; TTL Revenue: \$ 0& F&B: \$948.89

- Visage – Dru Reiss (popular Ink) Meeting at Ricks 101 no room nights. F&B \$948.89

Visitors:

- **FYTD Total (October '15 –September '16): 2023 YTD:4019**
 - August Total: 281
 - Out of State: 96
 - Out of Country: 44
 - Texas Residents: 50
 - McKinney Residents: 91

- **Note: Out of Country visitors that stopped in the visitors center the month of August, 2016: Scotland, Australia, Russia, England, Italy, Puerto Rico, Taiwan, Germany, South Africa, Malta – Europe, Chile, and China.**

RFP Rec'd- RFP's: 13 (1- Association, 1-Corporate, 9- Weddings, 2- Reunions)

- RFP'S sent: 2
 - TCDLA-Texas Criminal Defense Lawyers Association. One day Seminar in McKinney. January 20, 2017 and need assistance finding a hotel to host the seminar. 60 people classroom, a sleeping rooms for the night of the 19th (govt. rate). Continental breakfast, and maybe boxed lunch.
 - First Service Mortgage Strategic Planning Session (lead from MEDC- Abby Liu), 10/20-21/16, 6 attendees.
- RFP Bid Won: 2
 - TCDLA-Texas Criminal Defense Lawyers Association. One day Seminar in McKinney. January 20, 2017 and need assistance finding a hotel to host the seminar. 60 people classroom, a sleeping rooms for the night of the 19th (govt. rate). Continental breakfast, and maybe boxed lunch.
 - First Service Mortgage Strategic Planning Session (lead from MEDC- Abby Liu), 10/20-21/16, 6 attendees.
 - Barnard/McCoy Wedding – September 2016
 - Overman/Gartley Wedding – October 2016
 - Dunn/Adair Wedding – October 2016
 - Sepeda/Beene Wedding – December 2016
 - Rachael Blanchard Wedding – February 2017
 - Hensley/Wilson Wedding – March 2017
 - McCauley/Little Wedding – March 2017
 - Caitlyln Gilliam Wedding – May 2017
 - Neena/Vay Wedding – July 2017
 - Swanson Meetings & Event Planning Family Reunion –June 2017
 - Wylie High School 10 Year Class Reunion – May 2017

Advertising:

- **Ads/materials created and submitted:**
 - Created Tea in Texas co-op piece (partnership with Heard-Craig House/Chestnut Square)
 - Home & Away web banner ad
 - Daytripper materials
 - TSAE Banner ads
 - Oxford American ad

- TourTexas.com Sept newsletter materials – Oktoberfest
- Wrote/delivered proclamation for Sport Source tourney
- Oktoberfest landing page and home page News Flash button for our website

• **AUGUST 2016 Media Coverage:**

<i>AUGUST 2016 - MCVB Publicity/Free Media Coverage Values</i>					
Publication	Article/Topic	Print Value	Web Value	PR Value	Impressions
Courier-Gazette	Weekend Update	\$0.00	\$1,600.00	\$4,800.00	49384
BubbleLife (by Rita Cook)	Local Performance Training Facility	0.00	2000.00	6,000.00	837,343
TOTALS		0.00	\$3,600.00	\$10,800.00	886,727

Historic Downtown McKinney celebrates the 9th annual McKinney Oktoberfest. The festival opens at 4pm on Friday, September 23 and runs through Sunday, September 25. This is a free event with coupons for food, drink and carnival rides. Coupons may be purchased in advance at Pat Lobb Toyota of McKinney, Sheraton McKinney, Market Street McKinney and MPAC. Shuttle service is available from First Baptist. For more information, please visit www.mckinneyoktoberfest.com.

Amy Rosenthal, Executive Director @ MPAC/Main Street



16-953

TITLE: President's Report

SUPPORTING MATERIALS:

[Grants Awarded](#)

[Prospective Projects](#)

[Manhattan Construction Monthly Report](#)

<p align="center">McKinney Community Development Corporation Grants and Transfers - FY 15-16</p>

Category	Grant/Transfer	Amount
Promotional & Community Events	MCDC Discretionary	\$ 100,000.00
	Run for Cover/3e McKinney	\$ (3,000.00)
	Crape Myrtle Trails Run and Festival	\$ (3,000.00)
	Embrace Waiting Children-Fairways for Families	\$ (2,000.00)
	Heard Wildlife Museum - Texas Heritage Festival	\$ (2,500.00)
	Heritage Guild of Collin County - Farmers Market and Ice Cream Crank-off	\$ (6,500.00)
	Kiwanis Historic McKinney Triathlon	\$ (3,000.00)
	ManeGait - Gaitapalooza	\$ (4,000.00)
	McKinney Main Street - Arts in Bloom	\$ (12,000.00)
	Smiles Charity - 2016 Event	\$ (5,000.00)
	The WERX - multiple 2016 events	\$ (9,000.00)
	Holy Family School - Believe! 2016	\$ (5,500.00)
	St. Peters - Empty Bowls 2017	\$ (7,500.00)
	Especially Needed Fall Carnival	\$ (7,000.00)
	McKinney Main Street - Oktoberfest	\$ (15,000.00)
	McKinney Artists Studio Tour	\$ (5,000.00)
	NCCHFH - Monster Mash	\$ (4,000.00)
	Rotary Parade of Lights	\$ (6,000.00)
	Balance	\$ -
Community Projects	MCDC Discretionary	\$ 1,171,896.00
	#16-01 Pecan Grove Cemetary - Road resurfacing and construction	\$ (127,698.00)
	#16-02 Heard Natural Science Museum - Buidling modifications, electrical and equipment requirements for Magic Planet exhibit	\$ (50,000.00)
	#16-03 Armed Services Memorial Board - Site work and installation of monument to Gold Star Families	\$ (145,000.00)
	#16-04 Heritage Guild of Collin County - Paint and upgrades to Bevel House, Chapel and Pavilion	\$ (62,000.00)
	#16-05 Heard Natural Science Museum - equipment purchase, infrastructure improvements and construction required for Dinosaurs Live exhibit	\$ (50,000.00)
	#16-06 McKinney Rotary Foundation - construction of an all-abilities program in Bonnie Wenk Park	\$ (200,000.00)
	#16-07 Heritage Guild of Collin County - improvements to the Dulaney Cottage	\$ (50,000.00)
	Balance	\$ 487,198.00
Projects - Parks & Recreation	Project #15-04	\$ 5,500,000.00
	Scott Elementary Neighborhood Park	\$ (500,000.00)
	Community Center ADA Compliance	\$ (470,000.00)
	Gabe Nesbitt Park - Park Road, Parking (Phase II Aquatic Center) <i>Added to MAFC (4B 1409) as a result of Board action on 11/19/15.</i>	\$ (1,500,000.00)
	Gabe Nesbitt Tennis Court Expansion	\$ (3,000,000.00)
	Parks Master Plan Update - add section re: Streetscape	\$ (30,000.00)
	Balance	\$ -
MPAC Operations		\$ 375,000.00
		\$ (375,000.00)
	Balance	\$ -
MAFC Operations		\$ 200,000.00
	Reallocation of \$150,000 to Project #14-09 for tools, equipment and supplies necessary for aquatic and fitness center opening	\$ (150,000.00)
	Reallocation of \$50,000 to MCDC Special Events line item to be used for marketing/opening events	\$ (50,000.00)
	Balance	\$ -

Loan to PSA in an amount up to \$3,200,000; approved in FY13 is reflected on MCDC books as a note repayable within 5 years.

Total amount loaned: **\$2,721,965.38**

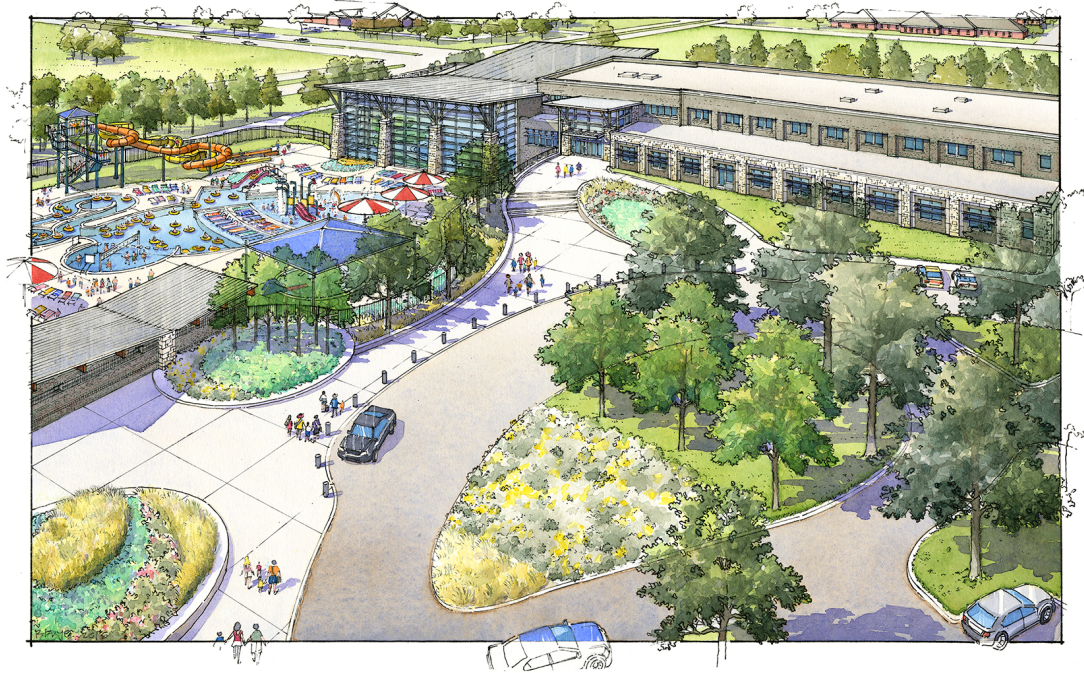
First loan repayment made 6/23/15 in the amount of **\$1,000,000**

Final loan repayment made 7/28/16 in the amount of **\$1,721,965.38**

Balance: 0

Prospective Projects for MCDC Funding

Prospective Project	Description	Cost	Timeframe
McKinney Garden Club	Median beautification projects	\$7,500	?
Heritage Guild of Collin County	Improvements to Dulaney House	\$175,000	Q3 2016
Heard Craig Center for the Arts	HVAC Units for Heard Craig House	\$43,500	Q3 2016
Collin County Historical Society	iPads to facilitate self-guided tours of museum exhibits	\$6,968	Q3 2016
North Collin County Habitat for Humanity	Lot acquisition for affordable housing construction; exterior home renovation projects	\$251,000	Q3 2016
Independent Bank	Infrastructure for "low-pay" medical clinic	?	Q1 2016
City of McKinney	Elements of Downtown Parking Plan	?	?
Craig Ranch	Resort Hotel & Conf Center	?	?



Monthly Report

McKinney Aquatics & Fitness Center

McKinney, Texas

Issued Date: 09/15/2016



The only thing better than recognizing a quality product is building one.

Monthly Report

McKinney Aquatics & Fitness Center

Table of Contents

- **Construction Status**
- **Design and Owner Coordination Items**
- **Subcontractor Status Log**
- **Schedule Summary**
- **Budget and Cash Flow**
- **Weather**
- **Photographs**



CONSTRUCTION STATUS

September 15, 2016 – Construction Status

Site Work & Utilities

- Removal of the stock pile of soil material at the southernmost area of the site is complete. Some stockpiled material does remain on site including the top soil material and the spoils pile left over from the PSA construction project.

Landscape & Hardscape

- Sidewalk concrete is ongoing in multiple locations
- Outdoor pool area paving is in process.
- Construction of landscaping and site retaining wall work is ongoing

Concrete & CMU

- Interior CMU walls are complete including the construction of the walls at the elevator openings

Steel Erection

- Miscellaneous steel construction is complete

Building Envelope

- Masonry punch list work is ongoing throughout the site

Doors/Frames/Hardware

- Hollow metal doors have been delivered and are being installed

Drywall Partitions and Ceilings

- All interior walls and gypsum ceilings have been framed and sheathed. Acoustical ceilings are in process. The installation of ceiling tile will follow completion of all MEP work including PRs 20 and 25.

Interior Finishes

- Tile installation work is ongoing at Levels 1 and 2. Wood floor and millwork material has been installed in multiple locations. Outstanding items include the entry desk and group fitness floor.
- Interior glazing work is ongoing with the installation of glazed doors and window wall at CL 5 between the Natatorium and the fitness space.
- The first coat of finish paint has been applied at all areas.

Elevators

- Elevator installation is complete. Operation of the elevator is pending final payment and state inspection.

Pools

- Erection of Slides A and B is complete. Wall tile installation is ongoing at the all pools. Erection of Slides C and D is scheduled to start the week of 9/19/16.

Mechanical / Plumbing / Fire Protection

- Overhead mechanical equipment and ductwork is being installed, tested and startup of equipment is ongoing. Conditioned areas became available on July 18th.

Electrical / Lighting Control / Fire Alarm

- Final connection of electrical power and light fixture installation is ongoing at all areas.

Audio Visual / Tele/Data / Security

- Installation of the Proposal Request 25RR scope is ongoing.



DESIGN & OWNER COORDINATION ITEMS

September 15, 2016 - Design & Owner Coordination Items

Site Work & Utilities

- NA

Landscape & Hardscape

- Removal of the remaining excess soil including the soil from the construction of the adjacent PSA project remains on the site.

Concrete & CMU

- NA

Steel Erection

- NA

Building Envelope

- NA

Doors/Frames/Hardware

- NA

Drywall Partitions and Ceilings

- Final coordination and approval of PR 25RR AV Design Development – Installation of overhead and in wall conduit to support AV changes has impacted the completion of the drywall and ceiling scope of work. MCC will continue with all work as scheduled and will rework areas as needed once the AV Design is confirmed.

Interior Finishes

- Final coordination and approval of PR 25RR AV Design Development – Installation of overhead and in wall conduit to support AV changes has impacted the completion of the drywall and ceiling scope of work. MCC will continue with all work as scheduled and will rework areas as needed once the AV Design is confirmed.

Elevators

- NA

Pools

- NA

Mechanical / Plumbing / Fire Protection

- NA

Electrical / Lighting Control / Fire Alarm

- PR 25RR AV design changes have been released and are being implemented now
- PR 24R Additional Fitness Equipment design changes have been released and are being implemented now

Audio Visual / Tele/Data / Security

- PR 25RR AV design changes have been released and are being implemented now
- PR 24R Additional Fitness Equipment design changes have been released and are being implemented now



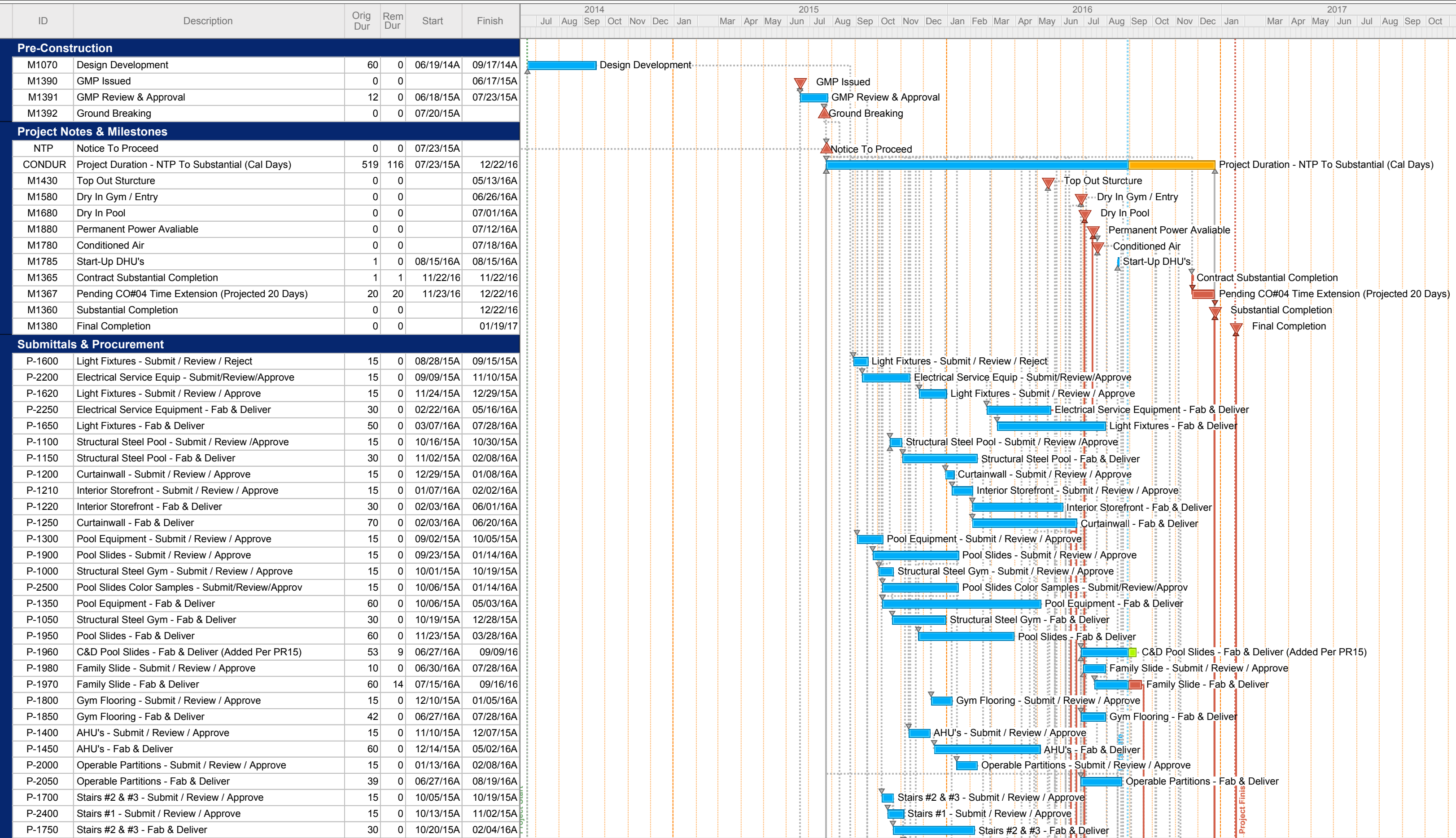
SUBCONTRACTOR STATUS LOG


McKinney Aquatics & Fitness Center - Contractor Award Log


Bid Package:	Scope of Work:	Awarded Contractor:	Award Notice:
2	Concrete	Kent Companies	1
3	Masonry	Skinner Masonry	3
4	Steel	Basden Steel	2
5	Specialty Metals	Viva Railings, LLC	3
6	Structural Carpentry	RM Rodgers, Inc.	4
7	Finish Carpentry	Lundy Services, LLC	2
8	Waterproofing	Chamberlin Waterproofing	3
9	Metal Louvers	OGI Architectural Metal	3
10	Roofing	Paragon Roofing	3
11	Spray Fireproofing	NA	NA
12	Doors & Hardware	Performance Door and Hardware	3
13	Overhead Doors	Overhead Door Co. of Dallas	3
14	Glass	DGB Glass, Inc.	2
15	Plaster & Stucco	NA	NA
16	Drywall	Drywall Interiors, LP	2
17	Tile	Alamo Tile & Stone	3
18	Wood Floor	Ponder Company, Inc.	3
19	Carpet & Resilient Flooring	Fabulous Floors, Inc.	3
20	Painting	Carrco Painting	3
21	Misc. Specialties	Spectrum Resources, LTD	4
22	Signs	ASI Signage Inovations	4
23	Lockers	Hollman, Inc.	4
24	Site Furnishings	InPro Fabrications	4
25	Folding Operable Partitions	Modernfold, Inc.	3
26	Appliances	PIRCH, Inc.	4
27	Athletic Equipment	John F. Clark Company	3
28	Window Treatments	AEC Corporation	3
29	Aquatic Pools, Slides & Equipment	Sunbelt Pools	1
30	Elevators	Thyssen Krupp Elevator Systems	2
31	Fire Sprinkler	Fire-Tech Protection Systems	2
32	Mechanical Plumbing & HVAC	Humphrey & Associates	1
33	Electrical	Petri Electric	1
34	Tele Data Comm	Lantek Communications	4
35	Security / CCTV	Securadyne Systems	3
36	Audio Visual	AVI/SPL	4
37	Earthwork	RPMx Construction, LLC	1
38	Pavement Markings	Stripe A Zone, Inc.	4
39	Fences & Gates	The Anchor Group, Inc.	4
40	Modular Retaining Wall	Texas - ERW Site Solutions	4
41	Landscape & Irrigation	SOI Group, Inc.	5
43	Site Utilities	Maverick Utility Construction, Inc.	1




SCHEDULE SUMMARY

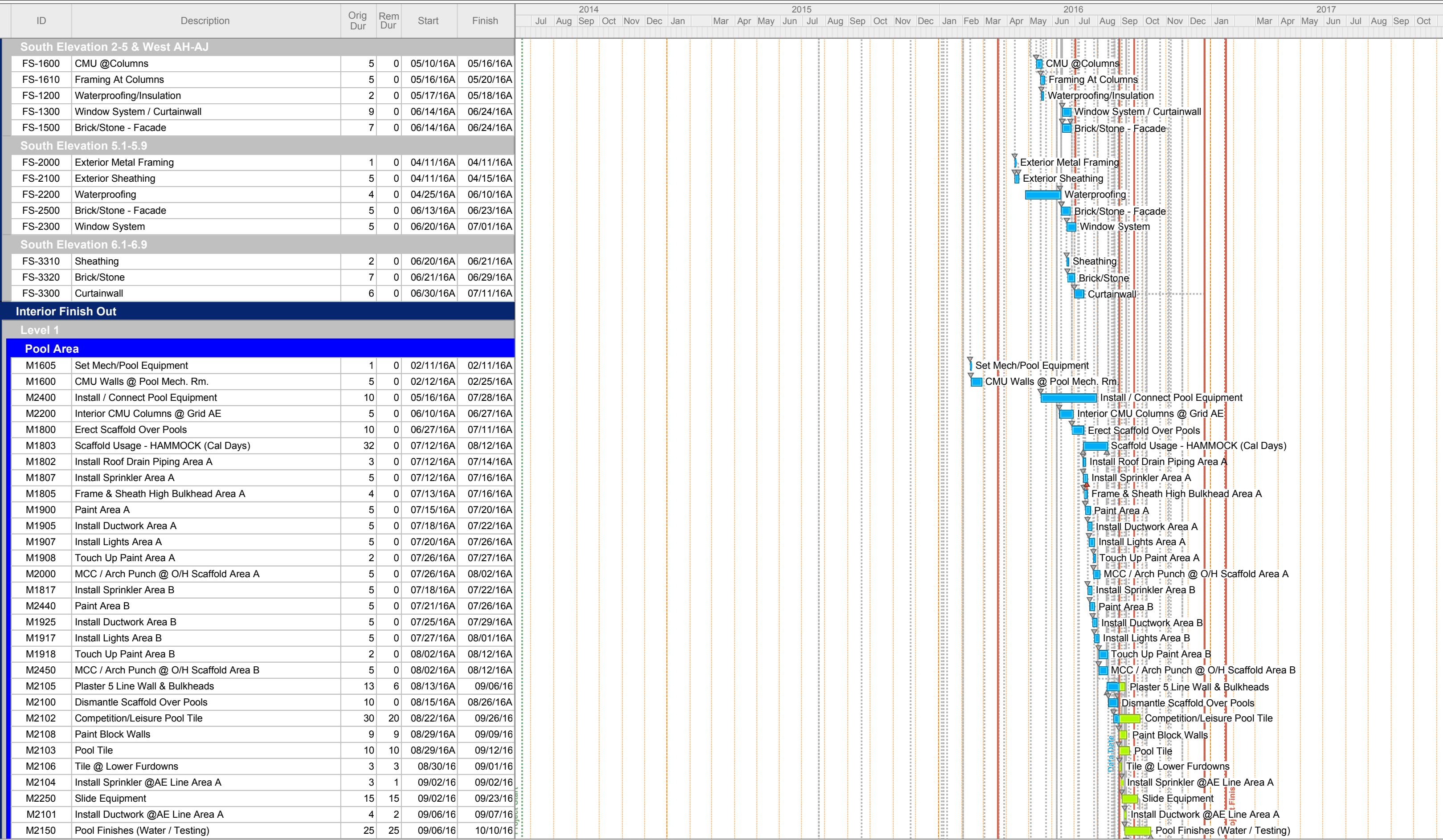


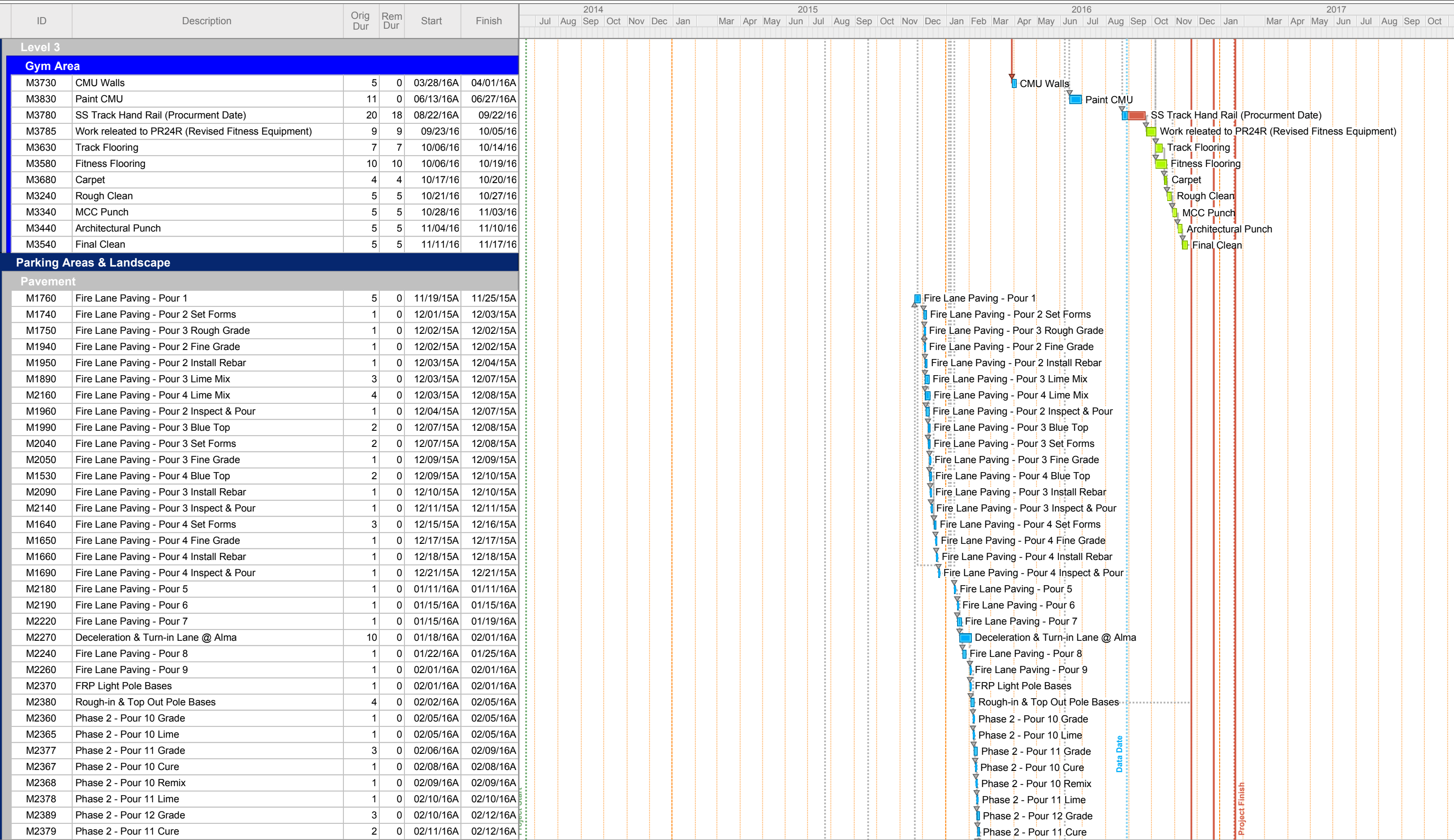
<p>Start Date: 06/19/14 Finish Date: 01/19/17 Data Date: 08/29/16 Run Date: 09/08/16</p>	<p>McKinney Aquatics & Fitness Center McKinney, TX MCC Project #3666</p>	
<p>3666-MAF 12.ppx</p>	<p>Page 3A</p>	


<p>Start Date: 06/19/14 Finish Date: 01/19/17 Data Date: 08/29/16 Run Date: 09/08/16</p>	<p>McKinney Aquatics & Fitness Center McKinney, TX MCC Project #3666</p>	
<p>3666-MAF 12.ppx</p>	<p>Page 4A</p>	

<p>Start Date: 06/19/14 Finish Date: 01/19/17 Data Date: 08/29/16 Run Date: 09/08/16</p>	<p>McKinney Aquatics & Fitness Center McKinney, TX MCC Project #3666</p>	
<p>3666-MAF 12.ppx</p>	<p>Page 6A</p>	

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<p>Start Date: 06/19/14 Finish Date: 01/19/17 Data Date: 08/29/16 Run Date: 09/08/16</p>	<p>McKinney Aquatics & Fitness Center McKinney, TX MCC Project #3666</p>	
<p>3666-MAF 12.ppx</p>	<p>Page 15A</p>	



BUDGET & CASH FLOW



WEATHER

McKinney Aquatics and Fitness Center

3003 Alma Road
McKinney, TX 75070

Tel: Fax:

Manhattan Construction Company

Project # 3666

Date	Low	Temperature Median	High	Precip	Cumulative Precipitation	Lost Workday	Conditions
8/14/2016	71		91	0.00	65.74		Partly Cloudy, Windy(21 mph)
8/15/2016	69		78	0.12	65.86		Partly Cloudy
8/16/2016	69		83	0.00	65.86		Cloudy
8/17/2016	74		81	0.00	65.86		Cloudy, Windy(23 mph)
8/18/2016	73		89	0.03	65.89		Cloudy, Windy(21 mph), Fog, Thunder
8/19/2016	71		81	1.72	67.61	Y	Partly Cloudy, Windy(29 mph), Fog, Thunder
8/20/2016	71		82	0.63	68.24	Y	Partly Cloudy, Windy(22 mph), Fog, Thunder, Smoke
8/21/2016	69		88	0.00	68.24		Clear, Fog
8/22/2016	70		88	0.11	68.35		Partly Cloudy, Fog, Thunder, Windy(29 mph)
8/23/2016	76		92	0.00	68.35		Partly Cloudy, Windy(29 mph)
8/24/2016	72		92	0.00	68.35		Clear, Windy(29 mph)
8/25/2016	73		93	0.00	68.35		Clear
8/26/2016	72		91	0.01	68.36		Clear, Thunder, Windy(29 mph)
8/27/2016	70		90	0.00	68.36		Clear, Windy(29 mph)
8/28/2016	71		90	0.15	68.51		Clear, Fog, Thunder, Windy(35 mph)
8/29/2016	71		91	0.24	68.75		Clear, Fog, Thunder, Smoke, Windy(36 mph)
8/30/2016	72		90	0.09	68.84		Clear, Thunder, Windy(26 mph)
8/31/2016	73		94	0.00	68.84		Clear
9/1/2016	71		90	0.86	69.70	Y	Clear, Fog, Thunder, Windy(33 mph)
9/2/2016	70		86	0.00	69.70		Clear
9/3/2016	67		87	0.00	69.70		Clear
9/4/2016	67		89	0.00	69.70		Clear
9/5/2016	74		90	0.00	69.70		Clear, Windy(23 mph)
9/6/2016	74		92	0.00	69.70		Clear, Windy(21 mph)
9/7/2016	74		93	0.00	69.70		Clear, Windy(24 mph)
9/8/2016	77		94	0.00	69.70		Clear, Windy(26 mph)
9/9/2016	74		93	0.00	69.70		Clear, Windy(26 mph)
9/10/2016	63		83	0.32	70.02		Partly Cloudy, Fog, Thunder, Windy(39 mph)
9/11/2016	56		86	0.00	70.02		Clear
9/12/2016	62		89	0.00	70.02		Clear, Windy(20 mph)
9/13/2016	69		91	0.00	70.02		Clear, Fog
9/14/2016	71		92	0.05	70.07		Clear, Fog, Smoke



PHOTOGRAPHS





Manhattan
Building excellence.



Aquatic & Fitness Center

Print #160829693

Date: 08/29/16

Lat/Lon: 33.172764 -96.714439

Order No. 59827



Aerial Photography, Inc. 954-568-0484





16-954

TITLE: Consider/Discuss/Act on Project #16-09, a Request Submitted by Heard Craig Women's Club Trust (dba: Heard-Craig Center for the Arts) in the Amount of Forty Three Thousand Five Hundred Dollars and no/100 (\$43,500) for Replacement of Four HVAC Units in Heard Craig House. Amount Requested Represents 75% of Total Estimated Project Cost

COUNCIL GOAL: Enhance Quality of Life in McKinney

MEETING DATE: September 22, 2016

DEPARTMENT: McKinney Community Development Corporation

CONTACT: Cindy Schneible, President

ITEM SUMMARY:

- Heard Craig Women's Club, dba Heard-Craig Center for the Arts, is requesting \$43,500 to cover 75% of the cost for replacing four HVAC units in Heard Craig House that are between 10-20 years old.
- Replacement of the units will facilitate upgrade to a museum-quality, auto-adjustable system to control temperature, humidity, light, and pollution and create a maximum preservation environment for the collections housed at Heard Craig.

BACKGROUND INFORMATION:

- Heard Craig Center for the Arts became a nonprofit organization on August 24, 1971.
- The mission of the organization is to: preserve Heard-Craig properties and collections; promote the arts through exhibits and educational programs; and extend meeting privileges to historic/educational funds.
- Celebrating its 45th year, the organization provides facilities and programming to the McKinney community (public organizations, private organizations, clubs and the general public).

FINANCIAL SUMMARY:

- MCDC's allocation for discretionary project grants for the current fiscal year is \$1,171,896.

- The balance remaining in the discretionary project grant allocation is \$487,198 for the current year.
- The request is eligible for MCDC board consideration under Sections 501 to 505 of the Texas Local Government Code.

SUPPORTING MATERIALS:

[Grant Application and Supporting Materials](#)



HEARD-CRAIG

CENTER *for the* ARTS

Grant Application
Fiscal Year 2016

MCKINNEY COMMUNITY DEVELOPMENT CORPORATION



Heard-Craig Center for the Arts
205 W Hunt Street
McKinney, TX 75069
972-569-6909
www.heardcraig.org
heard-craig.ticketleap.com

Follow us on FACEBOOK!

Please indicate the type of funding you are requesting:

XX Project Grant

Quality of Life projects that are eligible for funding in accordance with the Type B sales tax statute (refer to examples in Grant Guidelines) and that advance the mission of MCDC.

☐ **Promotional or Community Event Grant (maximum \$15,000)**

Initiatives, activities and events that promote the City of McKinney for the purpose of developing new or expanded business opportunities and/or tourism – and enhance quality of life for McKinney residents.

Promotional and Community Event Grants:

Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification
Cycle I: January 4, 2016	January 2016	February 2016
Cycle II: June 30 2016	July 2016	August 2016

Project Grants:

Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification
Cycle I: January 29, 2016	February 2016	March 2016
Cycle II: April 29, 2016	May 2016	June 2016
Cycle III: July 29, 2016	August 2016	September 2016

APPLICATION

ORGANIZATION INFORMATION

Name: Heard-Craig Women's Club Trust (dba: Heard-Craig Center for the Arts)

Federal Tax I.D.: 75-136-2043

Incorporation Date: August 24, 1971

Mailing Address: 205 W. Hunt Street

City McKinney

ST: TX

Zip: 75069

Phone: 972-569-6909

Fax: 972-542-5092

Email: executivedirector@heardcraig.org

Website: www.heardcraig.org

Check One:

- XX ☒ Nonprofit – 501(c) Attached is a copy of IRS Determination Letter
☐ Governmental entity
☐ For profit corporation
☐ Other

Professional affiliations and organizations to which your organization belongs: McKinney Chamber of Commerce; Center for Non-Profit Management; Texas Association of Museums; American Association for State and Local History; Center for the Advancement of the Study of Early Texas Art; Texas Art Collectors Organization; Texas Lakes Trail; Society for Human Resource Management; Collin County Historical Commission, McKinney Artists Studio Tour, and also affiliated with over 15 other Clubs that meet in the Heard-Craig regularly (e.g. the OWL Club, The McKinney Art Club, etc.)

REPRESENTATIVE COMPLETING APPLICATION:

Name: Jody Lauden, Karen Zupanic, and Nate Pike

Title: Board Officers and Executive Staff

Mailing Address: 205 W Hunt Street

City: McKinney

ST: TX

Zip: 75069

Phone: 972-569-6909

Fax: 972-542-5092

Email: executivedirector@heardcraig.org

CONTACT FOR COMMUNICATIONS BETWEEN MCDC AND ORGANIZATION:

Name: Mr. Nate Pike

Title: Treasurer, Heard-Craig Board of Trustees

Mailing Address: 205 W Hunt Street

City: McKinney

ST: TX

Zip: 75069

Phone: 972-742-7668

Fax: 972-542-5092

Email: npiketx@gmail.com

FUNDING

Total amount requested: \$43,500 (75%)

Matching Funds Available: \$14,500 (25%)

Project:

Start Date: October 1, 2016

Completion Date: December 30, 2016

BOARD OF DIRECTORS *(may be included as an attachment)***J. Lauden, President****M. Davis, Vice President****N. Pike, Treasurer****D. Sorrells, Secretary****J. Taylor, Board Member****S. Tyson, Board Member****M. Williams, Board Member****LEADERSHIP STAFF** *(may be included as an attachment)***K. Zupanic, Executive (full-time)****H. Leshowitz, Events (part-time)****D. Janssen, Bookkeeper (part-time)****Event, Maintenance and Garden staff are contract and/or volunteer.****I. Applying Organization**

The **Heard-Craig Center for the Arts** (Heard-Craig Women's Club Trust) became a non-profit organization on August 24, 1971. In 2016, the organization will celebrate its 45th year of providing facilities and programming to the McKinney community (public organizations, private organizations, clubs, and the general public).

The Heard-Craig Center's mission is threefold: to preserve the Heard-Craig properties and collections, to promote the arts through exhibits and educational programs, and to extend meeting privileges to historic/educational clubs. By following the mission and being a good steward of the properties, the Heard-Craig Board and Staff have been instrumental in creating an organization that has sustained its vibrancy through good and bad economic times. For 45 years, it has successfully branded itself as a downtown anchor with whom other organizations want to partner.

Currently, there are 18 groups that meet regularly at one of the Heard-Craig facilities. The groups are comprised of approximately 1000 members including both men and women. **The club groups are not charged a rental fee (per the Will and Trust of Kathryn Heard-Craig)**. Because the clubs are not charged rental fees, most of the groups provide a nominal thank-you contribution (annually) to the Heard-Craig in May (the thank you contributions ranges from \$200-\$600, bringing the total annual club contributions between \$3000 and \$4000). The Clubs are long-standing McKinney organizations

such as The Art Club of McKinney, the McKinney Garden Club, the Porcelain Guild of North Texas, The Owl Club, and the Mockingbird Poetry Society, etc.

The Heard-Craig Center is comprised of three venues - - The Main House, the Gardens, and the Carriage House. Prior to February, 2015, the Heard-Craig Auditorium was also part of the organization. In February 2015, the Board of Trustees completed the sale of the Auditorium to neighboring First United Methodist Church. This allowed the Church to expand its presence and allowed the Heard-Craig to focus on the historical portions of the 7,000 square foot Main property (built in 1900) as well as the Gardens and the Carriage House. The home was designated as a Recorded Texas Historic Landmark in 1975 and was listed on the National Register of Historic Places in 1985.

All three of the current venues (the historic home, the garden, and the carriage house) host a regular variety of productions, concerts, weddings, receptions, dance programs, meetings, art shows, and exhibits. Each month, the house and garden provide the backdrop for approximately 2-4 photo shoots, including the recent *Sound of Music* photo shoot done by the McKinney Youth Theater. Although there are signs on the property requesting payment for photo shoots, many people assume that the Gardens are public, so payment is irregular.

We operate the Heard-Craig facilities with the ideals of honesty, integrity, transparency, and generosity. We run an extremely lean organization with minimal salaries, no health care, no short or long term disability, no 401K, or other benefits. We depend on volunteers to help with the organization, to help with events and to help maintain the beautiful gardens which are used by the general public daily (walks, reading, picnics, photos, etc.)

The Board consists of seven (7) Trustees, and, per the trust agreement, the Board is responsible for oversight of the club trust and its provisions. In November, 2015, the Board of Trustees brought on a new chief executive to manage the operations of the House, the Gardens, and the Carriage House so that the Heard-Craig can remain competitive in the ever-expanding McKinney marketplace. The Board meets monthly and in August, the Board, Executive Leadership, and all of the approved clubs come together for a joint meeting to clarify preservation and management expectations. Acting together, as a community of organizations, to preserve the properties has always been the brand, the character, and the hallmark of the Heard-Craig Center.

II. PROJECT GRANT:

- **MCDC and Heard-Craig partnership background:** The Heard-Craig Center for the Arts has approached the MCDC every two years to assist with funding for major projects that either 1) preserve the historically significant McKinney property or 2) provide an upgrade or value to the property so that it can be shared with the ever-increasing McKinney public. Twenty thirteen (2013) was the last time that the Heard-Craig approached the MCDC for funding. In 2013, the MCDC granted funds to the Heard-Craig for a Fire Suppression System which met the criteria set above, namely, helping to preserve the property and its contents. The grant provided \$119,582 towards a total project cost of \$124,981.14, and we sincerely thank the MCDC for its trust in our organization to be a good steward of the awarded funds. Per the MCDC agreement, the post-implementation document was provided and we sincerely hope that this 2016 grant will be treated with the same trust and consideration.
- **2016 Request:** We have assessed the goals and objectives of the McKinney Community Development Corporation and have decided to approach the MCDC for partnership assistance in our current preservation strategy so that the Heard-Craig Center remains "unique" to the City, so that it

continues to contribute as a showpiece, and so that it continues to draw visitors and revenue to the downtown area (over 30,000 people visit the Heard-Craig annually for a variety of events, listed below*).

- Preserving collections is the number one challenge for any museum (security systems, fire suppression, air quality, temperature, humidity, dust, odors, pests, etc.). HVAC units for museums are highly complex but are important to keeping sensitive artifacts in pristine condition. High concentrations of CO2 and other gases can be harmful to collections. Since the Heard-Craig experienced a CO2 leak in February of this year which resulted in the shutdown of the southeast furnace (which has remained shut off and not repaired), the Board and organization believed it was time to visit the climate conditions of the historic facilities. The Main House has 4 HVAC units and the Carriage House has 2 HVAC units. Our 2016 grant request applies to the 4 Main House units and not to the 2 Carriage House units.
- **Overview of Historical funding practices:** In the past, the Heard-Craig organization has voted on incremental preservation expenditures (e.g. one replacement part for an air conditioner). However, since many of the current HVAC units are between 10-20 years old, the Board re-evaluated its past incremental approach and voted on a more holistic approach that replaces all of the main house systems at once (replacement-focused) while simultaneously upgrading to a museum-quality, auto-adjustable system (for temperature as well as for humidity, light, and pollution control) (upgrade-focused).
- The benefits of 4 museum-quality Main House systems will be in overall preservation value, lowered energy costs (due to auto-adjusting), and most importantly, objectively monitored HVAC performance. Since the Heard-Craig's goal is for reliable, museum-quality systems, the time between failures will be lengthened. Research has identified HVAC as having the single most significant potential to create a maximum preservation environment because those type of units have the bandwidth to modify humidity, temperature, and keep the environment conducive to all of the collections currently in the house (our own Kathryn Heard-Craig collection plus, on loan here in the house: clothing and items from the Bessie Heard family (Heard Sanctuary and Wildlife Center), the Collin County Historical Society (roll top desk), the Brazos Heritage Center (40 articles of Nina Heard Astin clothing), and other collections that are under Heard-Craig stewardship and protection.
- National Air Filtration Association research states that "properly designed HVAC systems tailored specifically to the special challenges that museums and libraries face push most HVAC engineers beyond the envelop of their normal experience". This would occur for the Heard-Craig because of the broad scope of its collections (e.g. art, furniture, clothing, artifact, paper, porcelain, paintings, etc.) This is why the Heritage Preservation Services group of the U.S. Department of the Interior recommends focusing on HVAC installation processes over the specific carrier/brand. The installation team, their experience, and their ability to work with preservation guidelines, historic buildings, mechanical equipment, building codes, and maximum cost factors are all important considerations that are taken into account for the acquisition of new units.
- Under normal circumstances, the Heard-Craig would request the full amount of the 4 museum-quality HVAC units (\$58,000). However, with the sale of the Heard-Craig Auditorium last year, we have a short-term window in which we can provide some funds to off-set the preservation replacement costs. That said, the Board is requesting to partner with the MCDC so that the MCDC approves \$43,500 to cover three museum quality HVAC units and the Heard-Craig Board will approve \$14,500 to cover the fourth museum quality HVAC unit. The Heard-Craig will fund it

through some reserves (from the auditorium), from its Heard-Craig memberships, from event and exhibit revenue, from its Donor and Patron campaigns, and through its fundraisers.

- The Table below provides a snapshot of the planned HVAC preservation units and costs:

Main House Units (Heating & A/C)	Est.Age	First half 2016 Challenges			MCDC /H-C Partnership Preservation Cost
HVAC UNIT-DOWNSTAIRS NW	18 yrs				14,500
HVAC UNIT-DOWNSTAIRS SE	18 yrs	Shut down for CO2 (02/16)	A/C Frozen - Broken Motor (6/16)	Blower Motor replaced 7/16	14,500
HVAC UNIT-UPSTAIRS NW	10 years				14,500
HVAC UNIT-UPSTAIRS SE	18 yrs				14,500
TOTAL:					\$58,000*

*\$58,000 includes 4, 5-ton pieces of furnace equipment, 4 Evaporators, 4 Thermostats, 4 Condensers, 2 humidifiers, and labor. Equipment will be high efficiency heating/cooling with the humidifiers in place to preserve the wood floors. Filtering systems are included and the thermostats will be wifi capable. State 5 equipment is the most energy efficient which allows the outdoor unit to operate at only 20% of its designed capacity. Units will make their own adjustments (inside and outside) as conditions change. The units are rated for 16.5 SEER when running at maximum capacity and around 20 at the lowest. There is a 20 year heat exchanger part warranty and a 5 year warranty on all other parts. One year warranty on labor.

NOTE: Residential HVAC units come with 15-20 year warranties but not Commercial. Commercial units come with a 1-5 year warranty.

- As noted in the Table, all of the current preservation units have been in place for more than 10 years. HVAC Experts will confirm that although residential warranties may cover 15-20 years, a commercial warranty only covers about 5 years. That said, The Heard-Craig Center for the Arts has lovingly maintained the current units for as long as possible. During the first half of 2016, there were 2 significant HVAC issues (CO2 hazard and frozen A/C) which were addressed individually due to weather conditions at the time of the issue. The goal of this project grant proposal is to treat preservation holistically so that the time between issues is minimized, so that preservation of all collections is seamless, and so that the Heard-Craig can continue to serve the public and visitors who come to McKinney.
- Because the units in the Main House are older units, there is not a digital control for temperature and humidity. The thermostats on the wall are manual and do not adjust for humidity. The new units (planned for in this grant) will have digital controls that indicate the humidity ratings (which should be in the 40-60% range) and adjust for a constant 68-70 degree internal temperature.
- In order to prepare for this grant, several bids were secured from local HVAC companies. Both companies were provided with line item needs so that there would be an apples-to-apples comparison of units, costs, warranties, and labor. The information shown in the table, above, reflects a bid amount for new museum-quality units. Both companies have been very gracious about holding their bids static until we receive information on the result of this grant. For that we are very grateful.

- ***Events (sampling of events at the Heard-Craig Center for the Arts)**

- i. Texas Regional Art Symposium
- ii. Art History Brown Bag series (partnership with Arts and Music Guild)
- iii. Music in the Garden
- iv. Tea & Conversation and Granddaughters Tea
- v. Colling County Historical Commission venue
- vi. Weddings and Receptions (numerous)
- vii. McKinney Visitors and Convention Bureau venue
- viii. FRESH LOOK: Woodworking Extravaganza (Partnership with local woodworkers)
- ix. Patterns – Teacup Exhibit (partnership with local painters and community citizens)
- x. Art Meets Floral (partnership with local florists)
- xi. Victorian Secrets (partnership with Chestnut Square)
- xii. Forever Stylish Exhibit (partnership with downtown Bay Willow Designs)
- xiii. Carolyn Skei Collage workshop (partnership with Dallas Fiber Arts contact)
- xiv. Artistry on Porcelain, upcoming conference (partnership with Porcelain Guild of North Texas)

Project Grants – please complete the section below:

- | | | |
|-----------------------------|---|--|
| • An expansion/improvement? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| • A replacement/repair? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| • A multi-phase project? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| • A new project? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

Has a feasibility study or market analysis been completed for this proposed project?

The feasibility of this project was conducted by D. Burnside and staff in March, 2016, concluding that 4 museum-quality units can be secured, installed, monitored, and operated with no issues or challenges. Mr. Burnside (and others from whom we've received project quotes) can be available for comment or to provide in-depth information if needed.

Provide specific information to illustrate how this Project aligns with one or more of the goals and strategies adopted by McKinney City Council and McKinney Community Development:

- The Heard-Craig Center for the Arts attracts resident and visitor participation because of its location, its beautiful gardens, and its wedding/reception venue capabilities (all important from the Visitor's Bureau's perspective).
- We annually purchase a FULL-PAGE advertisement in Texas Tea and Travel magazine. The advertisement showcases the Heard-Craig Main House photograph and invites people from all over the State to register for a private Tea in our Main House. This highlights McKinney as a place to enjoy a day trip (via bus). We do tours for busloads of visitors – several per Quarter. Many of our visitors ask for recommendations for lunch and we routinely provide downtown McKinney recommendations of places to go (to keep revenue local).
- This particular project is aligned with sustainable growth, particularly for the Heard-Craig and the downtown area since the MCDL funds will impact its ability to hold regular events for 18 groups and to hold events (e.g. weddings, receptions, exhibits) for the public. The benefits are also for downtown revenue generation (lunches and shopping that occur after private tours of the house and from private group tours).

Indicate which goal(s) listed above will be supported by the proposed Project:

All of the above will be supported by the project, but most specifically, the revenue goal.

- **Contribute to quality of life**, business development and growth of McKinney sales tax revenue
- Highlight and promote McKinney as a unique destination for residents and visitors alike

Has a request for funding, for this Project/Promotion/Community Event, been submitted to MCDC in the past?

☐ Yes XX ☐ No

III. Financial

- The Heard-Craig's financial status changed markedly during 2015 – the organization lost 2 Executive Directors and sold its Auditorium to the First United Methodist Church. Both of these activities caused volatility in revenue and expenses. Prior to 2015, the Kathryn Heard-Craig trust income comprised under 50% of the total revenue stream. Last year, the trust income comprised over 80% of the total revenue stream. That shift, along with recent market losses (reserves) have required the new staff to accelerate its fundraising, events, exhibits, and marketing efforts. That said, a \$58,000 HVAC cost would take a considerable amount out of the organization's reserves. The Heard-Craig Board is very agreeable to partnering on the costs so that 4 new units can be purchased all at once.
- The Heard-Craig's 2016 budget is attached along with 2 years of audited financial statements.

What is the estimated total cost for this Project?

The total QUOTED cost of the project (units, labor and warranties) is \$58,000 (EQUIPMENT AND LABOR INCLUDED).

(Include a budget for the proposed Project/Promotion/Community Event.)

What percentage of Project funding will be provided by the Applicant? 25%

Are Matching Funds available? xxx ☐ Yes ☐ No

Cash \$14,500	Source Reserves	% of Total 25%
In-Kind \$	Source	% of Total

Are other sources of funding available?

There are several alternatives for the Heard-Craig should MCDC funding not be awarded. The Heard-Craig is partnering with the Arts and Music Guild to produce a major Gala fundraiser for October. The proceeds from the fundraiser are slated for preservation (HVAC). The organization conducts an annual

Membership Drive (January-February) and a Donor Drive (March-April). The Heard-Craig is also amenable to using some of the proceeds from the sale of the Auditorium (February, 2015) to provide for long-term preservation efforts.

Have any other federal, state, or municipal entities or foundations been approached for funding? Several other organizations have been approached for Heard-Craig funding but not for this project. Other organizations that have been approached for other types of funding have been: the Texas Historical Commission, the Collin County Historical Commission, the Nina Heard Astin Foundation, the City's Parks and Open Spaces, McKinney Garden Club, corporations (e.g. Encore Wire for in-kind contributions), GOFUNDME, and the North Texas Giving Day.

IV. Marketing and Outreach

The Heard-Craig Center employs multiple strategies to provide assistance for this project:

In addition to the MCDC request, the Heard-Craig Center for the Arts is partnering with the Arts and Music Guild for a large fundraising gala slated to provide additional money toward preservation. The gala, entitled "Passionate Hearts for McKinney Arts" has a large financial target so that both McKinney arts organizations benefit. Additionally, the Heard-Craig Center posts event information regularly on social media (Facebook, Twitter, Ticketleap, Bubblelife), creates a Quarterly Newsletter with event listings, sends event messages monthly to over 600 customers/visitors, provides free Tour tickets to our McKinney partner businesses (e.g. florists), provides discounts for early registrations in events, buys local artisan's work for our gift shop, and helps the local art organizations increase their traffic (as well as ours) by promoting both of our efforts jointly.

We have just confirmed some joint advertising (between the Heard-Craig, Chestnut Square, and the McKinney Visitors and Convention Bureau) in one of the Texas magazines, and we've written several articles for Texas Image, AAA magazine, McKinney Image, and the Chamber's on-line magazine. The Heard-Craig is a proud Chamber member (it's Director is a former Chamber Board Member) and the Heard-Craig staff participates in the LINKS meetings and other community events (Farmer's Market attendance, the MPAC downtown, enjoying local restaurants, etc.). The Heard-Craig participated in the Collin McKinney celebration (providing tours) and for the second year, will provide (at no cost) both facilities to the art community for the McKinney Artist's Studio Tour silent auction. The Heard-Craig posts volunteer positions on Volunteer McKinney website, has been the recipient of several volunteers from the postings, and has been lucky enough to receive in-kind services from the LOWES HOME IMPROVEMENT corporation (power washing, painting, and repairs). The Heard-Craig reaches large groups in surrounding Collin County areas and the results have been seen in the booking of private events.

In the last six months, we have received regular feedback that our Heard-Craig partnership and relationship efforts (with other museums, with other wedding venues, and with other McKinney organizations) are very refreshing and very visible in the community. We have worked well with the McKinney Community Development Corporation for over 10 years and look forward to a continuing relationship.

V. Metrics to Evaluate Success

We will evaluate the success of the installations in several ways:

- The auto-adjustment feature will be able to create a constant temperature (70 degrees) and humidity level (between 40-60%).
- The HVAC will have at least, at minimum, no failures for five years (excluding labor which only has a one-year warranty).

- The Heard-Craig will be able to increase its exhibit events by 20% with no interruptions (from equipment issues or equipment/electrical downtime).
- The continuous working nature of the equipment will allow us to continue events in the Main House without any (zero) Main House HVAC closings for at least 5 years (warranty).
- As requested, a post-event project report will be provided by the report submission date to the MCDC Board, summarizing the installation and the metrics.

Acknowledgements

If funding is approved by the MCDC board of directors, Applicant will assure:

- The Project for which financial assistance is sought will be administered by or under the supervision of the applying organization; **YES**
- All funds awarded will be used exclusively for the purpose described in this application; **YES**
- MCDC will be recognized in all marketing, outreach, advertising and public relations as a funder of the Project. Specifics to be agreed upon by applicant and MCDC and included in an executed performance agreement; **YES**
- Organization's officials who have signed the application are authorized by the organization to submit the application; **YES**
- Applicant will comply with the MCDC Grant Guidelines in executing the Project for which funds were received. **YES**
- A final report detailing the success of the Project, as measured against identified short-term metrics (excluding the 5-year year metrics because those metrics fall outside of the MCDC 30 day submission window), will be provided to MCDC no later than 30 days following the completion of the Project. **YES**
- Up to 80% of the approved grant may be provided, on a reimbursement basis, prior to conclusion of the Project with submission of invoices/receipts to MCDC. The final 20% may be paid following MCDC's receipt of unpaid invoices/receipts; documentation of fulfillment of obligations to MCDC; and final report on the Project **YES**.
- The required performance agreement will contain a provision certifying that the applicant does not and will not knowingly employ an undocumented worker in accordance with Chapter 2264 of the Texas Government Code, as amended. Further, should the applicant be convicted of a violation under 8 U.S.C. § 1324a(f), the applicant will be required to repay the amount of the public subsidy provided under the agreement plus interest, at an agreed to interest rate, not later than the 120th day after the date the MCDC notifies the applicant of the violation. **YES**

We certify that all figures, facts and representations made in this application, including attachments, are true and correct to the best of our knowledge.

Heard-Craig Board President



Signature

J. Lauden

Printed Name

July 27, 2016

Heard-Craig Board Treasurer



Signature

N. Pike

Printed Name

July 27, 2016



HEARD-CRAIG

CENTER *for the* ARTS

Attachments

- 1) IRS Letter of Determination
- 2) Project Timeline
- 3) Fundraising Events photos
- 4) 2014 P&L
- 5) 2015 P&L
- 6) 2016 Budget

Thank you for your consideration

Address any reply to: 1600 Paterson St., Dallas, Tex. 75201

Department of the Treasury

District Director

Internal Revenue Service

Date:

AUG 24 1971

In reply refer to:

A:EO:RT:309

DAL-EO-71-341

- ▷ **The Heard-Craig Women's Club Trust**
205 West Hunt
McKinney, Texas 75069



Accounting Period: December 31

Gentlemen:

Based on information supplied, we have concluded that your organization is exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. This determination assumes the organization's operations will be as stated in the exemption application.

We have further concluded that the organization is a private foundation as defined in section 509(a) of the Code. In this letter we are not determining whether the organization is a private operating foundation as defined in section 4942(j)(3).

Any changes in your character or purposes must be reported immediately to us for consideration of their effect upon your exempt status. You must also report any change in your name or address.

You are required to file an annual information return, Form 990, by the fifteenth day of the fifth month after the end of your annual accounting period.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T. In this letter we are not determining whether any of your present or proposed activities is unrelated trade or business as defined in section 513 of the Code.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of section 2055, 2106 and 2522 of the Code.

You are not liable for Federal Unemployment Taxes. You are liable for social security taxes only if you have filed waiver of exemption certificates as provided in the Federal Insurance Contributions Act.

Sincerely yours,

Ellis Campbell, Jr. (TSE)

Ellis Campbell, Jr.
District Director

John L. McCraw, Jr.
211 North Tennessee Street
McKinney, Texas 75069

cc: **Robert L. Triable**
2030 Republic Bank Tower
Dallas, Texas 75201

Heard-Craig

MONTH

7

⌵

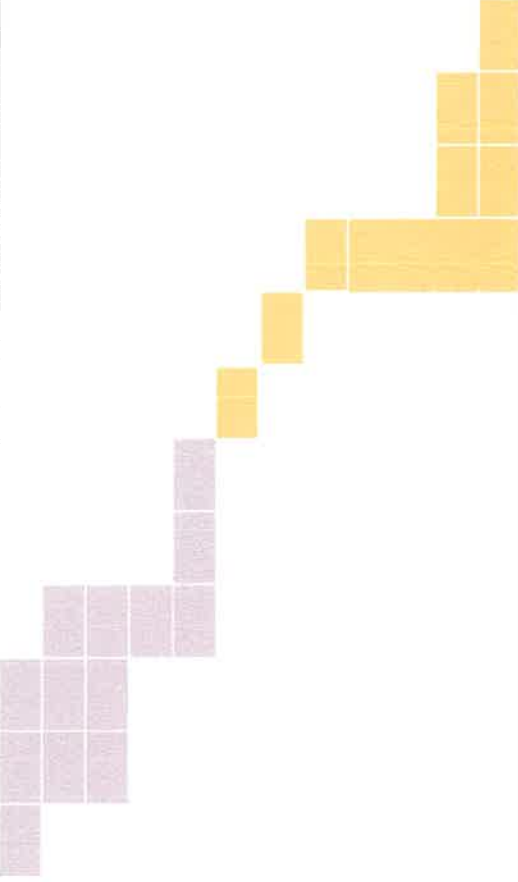
Plan

Actual

ACTIVITY PLAN START

Jan Feb Mar Apr May June July Aug Sept Oct Nov Dec

Define replacement needs
 Conduct feasib discussion with carriers
 Request and receive quotes
 Board discussion of options
 Complete & submit MCDC grant
 Oral summary at MCDC meeting
 Receive MCDC decision
 Contact carrier to begin process
 Schedule equipment orders
 Schedule installation
 Ensure collections parameters are met
 Complete MCDC final report and metrics



P+L 2015

	A	B	C	D	E	F	G
1						Heard-Craig Center for the Arts	12:34 PM
2						Profit & Loss	01/15/2016
3						December 2015	Cash Basis
4							
5							Jan - Dec 15
6						Ordinary Income/Expense	
7						Income	
8						2091 • Trust Distribution (Intra Fund Transfer)	136,956.13
9						3060 • Grants	2,046.00
10						4000 • Contributions (Contributions)	
11						4025 • Club donations	3,065.00
12						4000 • Contributions (Contributions) - Other	4,663.25
13						Total 4000 • Contributions (Contributions)	7,728.25
14						4012 • Tea & Conversation	
15						4012.1 • Tea & Conversation - Member	670.00
16						4012.2 • Tea & Conversation - Nonmember	1,279.00
17						4012 • Tea & Conversation - Other	1,863.57
18						Total 4012 • Tea & Conversation	3,812.57
19						4014 • Heard Craig Membership (Museum Memberships)	2,560.00
20						4015 • Garden	1,109.00
21						4059 • Exhibit Revenue	160.00
22						4060 • Tour Income (Tour of House)	471.00
23						4061 • Canasta (rental fee for carriage house)	962.32
24						4062 • Gift Shop	1,372.65
25						4065 • Misc. Revenue (Miscellaneous)	1,060.74
26						4067 • CH-Garden Rentals	5,117.00
27						4068 • House Rentals	150.00
28						4070 • Hall Rentals	7,640.00
29						4201 • Interest Income	3,387.96
30						4202 • Div Inc - UBS Financial	6,382.44
31						4203 • Div Inc - UBS Perm Endow	6,401.82
32						4205 • Unrealized Investment gains los	-30,368.91
33						Total Income	156,948.97
34						Cost of Goods Sold	
35						4500 • Gift Shop Items	546.84
36						Total COGS	546.84
37						Gross Profit	156,402.13
38						Expense	
39						02 • Auditorium Rental	1,022.00
40						2000 • Inter Account Transfer (Transfer to Operating Account)	0.00
41						5010 • Aud. Contract Labor (Auditorium/Salaries Gross)	3,170.50
42						5020 • Aud. Electricity (Auditorium/Electricity)	3,078.96
43						5021 • Aud. Gas (Auditorium/Gas)	1,335.58
44						5022 • Auditorium Telephone (Telephone Lines)	203.25
45						5023 • Aud. Water-Sewer (Aud./Water & Sewer)	410.93
46						5045 • Auditorium Plumbing/Electrical (Aud/Maint/Plumb/Electric)	140.00
47						5054 • Aud. Cleaning (Aud/Cleaning/Extra Activ.)	720.00
48						5057 • Aud. Club Expenses (Auditorium/Laundry)	42.08
49						5078 • Auditorium Trash Pick-Up (Trash Pick-Up)	97.46
50						5100 • Community Relations (Expenses related to building community partners)	
51						5101 • Stakeholder Relations (Expenses related to building relations within the Heard-Craig commun	275.29
52						5100 • Community Relations (Expenses related to building community partners) - Other	259.48
53						Total 5100 • Community Relations (Expenses related to building community partners)	534.77
54						5200 • Carriage House Expense	
55						5220 • CH Electricity (C. H./Electricity)	1,065.71
56						5221 • CH Gas (Carriage House/Gas)	583.48
57						5223 • CH Water-Sewer (C. H./Water & Sewer)	357.59
58						5240 • CH FFE (C.H./Maintenance/Bldg.)	287.93
59						5243 • CH Maintenance (C.H./Maint/Heat & Air)	5,243.17
60						5245 • CH Plumbing/Electrical (Maint/Plumbing/Elect/C.H.)	145.00
61						5262 • CH Misc.Expense (Carriage House/Miscellan.)	722.50
62						5280 • CH Security	427.60
63						5200 • Carriage House Expense - Other	280.00
64						Total 5200 • Carriage House Expense	9,092.96

	A	B	C	D	E	F	G
4							
5							Jan - Dec 15
65						5300 · Education (expenses related to creating educational programing)	
66						5301 · Research	176.14
67						5374 · Programs/Lectures (General Overhead/Programs)	47.10
68						5300 · Education (expenses related to creating educational programing) - Other	49.98
69						Total 5300 · Education (expenses related to creating educational programing)	273.22
70						5400 · House Expenses	
71						5420 · House Electricity (H. C. House/Electricity)	5,479.43
72						5421 · House Gas (H. C. House/Gas)	970.44
73						5423 · House Water-Sewer (H. C. House/Water & Sewer)	1,308.40
74						5424 · House Trash	166.09
75						5430 · House Landscape/Maint. (House/Landscape Mainten.)	9,525.40
76						5431 · House Sprinkler Maint. (House/Land.SprinklerMaint)	767.68
77						5432 · House Watering (Hse/Land.Sprink.WaterCost)	3,879.82
78						5442 · House FFE (House/Maint/Equip/Furnish)	13,664.00
79						5443 · House Heat/Air Maint. (House/Maint/Heat & Air)	2,273.83
80						5445 · House Plumbing/Electric (Hse/Maint/Plumb/Electric)	311.78
81						5453 · House Cleaning (H. C. House/Cleaning)	3,549.71
82						5456 · House Decorations (H. C. House/Decoration)	72.88
83						5465 · House Supplies	259.75
84						5468 · House Pest Control (H. C. House/Pest Control)	1,595.00
85						5475 · House Preservation Account	400.00
86						5480 · House Security (H. C. House/Security)	2,330.28
87						5400 · House Expenses - Other	2,247.83
88						Total 5400 · House Expenses	48,802.28
89						5500 · Garden Expenses	434.21
90						5510 · Property Decorations	296.75
91						5520 · Refunds	250.00
92						5600 · Administrative Expenses	
93						Contract Labor (contract labor)	1,183.50
94						5622 · Telephone (Gen/Telephone)	2,753.01
95						5655 · Technology (computers, projectors, wifi and any technology expense or repair)	1,274.43
96						5665 · Office Supplies (Gen/Office Supply/Expense)	1,518.48
97						5600 · Administrative Expenses - Other	174.76
98						Total 5600 · Administrative Expenses	6,904.18
99						5630 · Grounds Improvements (Gardens/Yard)	68.30
100						5642 · General Maint. (Gen/Maint/Equip/Furnish)	676.17
101						5662 · Gen.Misc. (GenOverhead/Miscellaneous)	2,735.23
102						5663 · Professional Training/Ed (professional development for staff)	500.00
103						5664 · Professional Dues	70.00
104						5676 · Tea & Conversation Supplies	3,918.74
105						5677 · Internet	295.30
106						5680 · Event Expense	
107						5680.01 · Music	100.00
108						5680 · Event Expense - Other	200.00
109						Total 5680 · Event Expense	300.00
110						5681 · Exhibit Expenses	134.00
111						5685 · Marketing	
112						5685.01 · Printing	369.05
113						5685 · Marketing - Other	7,411.50
114						Total 5685 · Marketing	7,780.55
115						5688 · Recognition	560.00
116						5690 · Tax/Legal (General Overhead/Audit)	2,899.40
117						5692 · Insurance (General Overhead) (GeneralOverhead/Insurance)	25,367.35
118						5698 · Sales Tax	706.20
119						5800 · Investment Fees	-225.00
120						5801 · Bank Charges	241.50
121						5802 · Paypal Fees	98.66
122						6550 · Salaries and Wages	
123						6555 · Management (Wage Account - Employee Gross Pay)	36,807.67
124						6560 · Support Staff (Wage Account - Employee Gross Pay)	21,524.20
125						6565 · Payroll Taxes (Tax Account - Employer Taxes)	4,685.58
126						Total 6550 · Salaries and Wages	63,017.45
127						66900 · Reconciliation Discrepancies (Discrepancies between bank statements and company records)	3.94

	A	B	C	D	E	F	G
4							
5							Jan - Dec 15
128					6999 - 6999		0.00
129					7800 - Collection Management		45.00
130					Total Expense		186,001.92
131					Net Ordinary Income		-29,599.79
132					Net Income		-29,599.79

1:09 PM

07/26/16

Accrual Basis

Heard-Craig Center for the Arts
Profit & Loss
 January through December 2014

	Jan - Dec 14
Ordinary Income/Expense	
Income	
Capital Gain Distributions UBS	10,109.63
Div Inc UBS Financial	5,628.66
Div Inc UBS Perm Endowment	3,407.94
2091 - Trust Distribution (Intra Fund Transfer)	119,477.72
3050 - Grants	46,570.60
3300 - Interest Earned	22.46
4000 - Contributions (Contributions)	2,325.00
4012 - Tea & Conversation	5,729.89
4014 - Heard Craig Membership (Museum Memberships)	815.00
4015 - Garden	100.00
4056 - Ladies Night Out Fundraiser	10,192.23
4060 - Tour Income (Tour of House)	1,175.00
4062 - Gift Shop	520.07
4065 - Misc. Revenue (Miscellaneous)	8,958.07
4067 - CH-Garden Rentals	5,559.30
4070 - Hall Rentals	74,180.38
4205 - Unrealized Investment gains los	-7,875.02
Total Income	286,896.93
Gross Profit	286,896.93
Expense	
02 - Auditorium Rental	5,914.00
03 - CH/Garden Deposit Refunds	550.00
2000 - Inter Account Transfer (Transfer to Operating Account)	0.00
5010 - Aud. Contract Labor (Auditorium/Salaries Gross)	6,432.38
5020 - Aud. Electricity (Auditorium/Electricity)	14,145.57
5021 - Aud. Gas (Auditorium/Gas)	983.84
5022 - Auditorium Telephone (Telephone Lines)	2,374.75
5023 - Aud. Water-Sewer (Aud./Water & Sewer)	2,476.49
5041 - Auditorium Elevator (Aud/Maint) (Aud/Maintenance/Elevator)	2,116.36
5043 - Auditorium Heat/Air (Aud/Maint/Heat & Air)	1,217.84
5045 - Auditorium Plumbing/Electrical (Aud/Maint/Plumb/Electric)	470.00
5054 - Aud. Cleaning (Aud/Cleaning/Extra Activ.)	6,580.00
5057 - Aud. Club Expenses (Auditorium/Laundry)	1,087.52
5062 - Aud. Misc. Expense (Auditorium/Miscellaneous)	1,182.12
5068 - Aud. Pest Control (Auditorium/Pest Control)	955.00
5077 - Auditorium (FFE) (Aud/Purch/Equip/Furnishes)	2,805.46
5078 - Auditorium Trash Pick-Up (Trash Pick-Up)	1,092.82
5080 - Auditorium Security (Auditorium/Security)	1,039.00
5083 - Aud. Supplies (Auditorium/Supplies)	858.01

1:09 PM

07/26/16

Accrual Basis

Heard-Craig Center for the Arts
Profit & Loss
 January through December 2014

	Jan - Dec 14
5200 · Carriage House Expense	
5220 · CH Electricity (C. H./Electricity)	1,102.77
5221 · CH Gas (Carriage House/Gas)	1,202.36
5223 · CH Water-Sewer (C. H./Water & Sewer)	400.24
5240 · CH FFE (C.H./Maintenance/Bldg.)	480.00
5253 · CH Cleaning (Carriage House/Cleaning)	335.00
5262 · CH Misc.Expense (Carriage House/Miscellan.)	245.00
5268 · CH Pest Control (CarriageHouse/PestControl)	250.00
5280 · CH Security	9,235.20
Total 5200 · Carriage House Expense	13,250.57
5400 · House Expenses	
5420 · House Electricity (H. C. House/Electricity)	4,720.33
5421 · House Gas (H. C. House/Gas)	2,442.62
5423 · House Water-Sewer (H. C. House/Water & Sewer)	1,161.36
5424 · House Trash	205.92
5430 · House Landscape/Maint. (House/Landscape Mainten.)	10,849.00
5431 · House Sprinkler Maint. (House/Land.SprinklerMaint)	845.99
5432 · House Watering (Hse/Land.Sprink.WaterCost)	4,524.31
5442 · House FFE (House/Maint/Equip/Furnish)	270.00
5443 · House Heat/Air Maint. (House/Maint/Heat & Air)	1,510.19
5444 · House Parking/Walkway Maint. (House/Maint/Parking/Walks)	915.00
5453 · House Cleaning (H. C. House/Cleaning)	1,320.00
5456 · House Decorations (H. C. House/Decoration)	287.88
5468 · House Pest Control (H. C. House/Pest Control)	1,145.00
5476 · House Preservation Supplies	286.93
5480 · House Security (H. C. House/Security)	2,846.40
Total 5400 · House Expenses	33,330.93
5600 · Administrative Expenses	
5622 · Telephone (Gen./Telephone)	2,173.51
5665 · Office Supplies (Gen/Office Supply/Expense)	1,687.19
Total 5600 · Administrative Expenses	3,860.70
5613 · Taxes Paid (Bank One Deposits, Etc.)	70.00
5642 · General Maint. (Gen/Maint/Equip/Furnishs)	144.00
5662 · Gen.Misc. (GenOverhead/Miscellaneous)	1,818.94
5663 · Professional Training/Ed (professional development for staff)	100.00
5664 · Professional Dues	75.00
5671 · Ladies Night Out	1,494.73
5676 · Tea & Conversation Supplies	3,947.84
5677 · Internet	957.55
5685 · Marketing	1,485.75

1:08 PM

07/26/16

Accrual Basis

Heard-Craig Center for the Arts
Profit & Loss
 January through December 2014

	Jan - Dec 14
5690 · Tax/Legal (General Overhead/Audit)	2,039.12
5692 · Insurance (General Overhead) (General Overhead/Insurance)	16,309.44
5698 · Sales Tax	230.42
5800 · Investment Fees	275.00
6550 · Salaries and Wages	
6555 · Management (Wage Account - Employee Gross Pay)	60,846.11
6560 · Support Staff (Wage Account - Employee Gross Pay)	20,602.25
6565 · Payroll Taxes (Tax Account - Employer Taxes)	6,763.08
6550 · Salaries and Wages - Other	6,065.99
Total 6550 · Salaries and Wages	94,277.43
7800 · Collection Management	
5601 · Art Expense	2,200.00
Total 7800 · Collection Management	2,200.00
9301 · M.C.D.C. Grant (2013)	47,897.27
Total Expense	276,045.85
Net Ordinary Income	10,851.08
Net Income	10,851.08

A	B	C	D	E	F	G
1					Heard-Craig Center for the Arts	
2					2016 Budget	
3						2016
4						BUDGET
5					Income	
6					2091 - Trust Distribution (Intra Fund Transfer)	108,000
7					3050 - Grants	20,000
8					4000 - Contributions (Contributions)	4,800
9					4025 - Club donations	2,000
10					4000 - Contributions (Contributions) - Other	3,000
11					Total 4000 - Contributions (Contributions)	9,800
12					4012 - Tea & Conversation	
13					4012.1 - Tea & Conversation - Member	6300
14					4012.2 - Tea & Conversation - Nonmember	14,700
15					4012 - Tea & Conversation - Other	0
16					Total 4012 - Tea & Conversation	21000
17						
18					4014 - Heard Craig Membership (Museum Memberships)	3,800
19					4015 - Garden	4,000
20					4059 - Exhibit Revenue (This is the money we will get when we charge	2,000
21					4060 - Tour Income (Tour of House)	160
22					4061 - Canasta (rental fee for carriage house)	840
23					4062 - Gift Shop	1600
24					4065 - Misc. Revenue (Miscellaneous)	40
25					4067 - CH-Garden Rentals	7,000
26					4068 - House Rentals	2,000
27					4201 - Interest Income	7,000
28					4202 - Div Inc - UBS Financial	3,000
29					4203 - Div Inc - UBS Perm Endow	6,000
30					4205 - Unrealized investment gains los	6,000
31						43,440
32						
33					Total Income	202,240
34						
35					Cost of Goods Sold	
36					4500 - Gift Shop Items	800
37					Total COGS	
38					Gross Profit	\$201,440
39					Expense	
40					02 - Auditorium Rental	N/A
41					2000 - Inter Account Transfer (Transfer to Operating Account)	N/A
42					5010 - Aud. Contract Labor (Auditorium/Salaries Gross)	N/A
43					5020 - Aud. Electricity (Auditorium/Electricity)	N/A
44					5021 - Aud. Gas (Auditorium/Gas)	N/A
45					5022 - Auditorium Telephone (Telephone Lines)	N/A
46					5023 - Aud. Water-Sewer (Aud./Water & Sewer)	N/A
47					5045 - Auditorium Plumbing/Electrical (Aud/Maint/Plumb/Electric)	N/A
48					5054 - Aud. Cleaning (Aud/Cleaning/Extra Activ.)	N/A
49					5057 - Aud. Club Expenses (Auditorium/Laundry)	N/A
50					5078 - Auditorium Trash Pick-Up (Trash Pick-Up)	N/A
51					5100 - Community Relations	
52					5101 - Stakeholder Relations	270
53					5100 - Community Relations	260
54					5200 - Carriage House Expense	
55					5220 - CH Electricity (C. H./Electricity)	1,100
56					5221 - CH Gas (Carriage House/Gas)	580
57					5223 - CH Water-Sewer (C. H./Water & Sewer)	360
58					5240 - CH FFE (C.H./Maintenance/Bldg.)	200
59					5243 - CH Maintenance (C.H./Maint/Heat & Air)	200
60					5245 - CH Plumbing/Electrical (Maint/Plumbing/Elect/C.H.)	200
61					5262 - CH Misc.Expense (Carriage House/Miscellan.)	100
62					5280 - CH Security	440
63					5200 - Carriage House Expense - Other	260
64					Total 5200 - Carriage House Expense	3,970
65					5300 - Education	
66					5301 - Research	
67					5374 - Programs/Lectures	1,400
68					5300 - Education	
69					Total 5300	
70					5400 - House Expenses	
71					5420 - House Electricity (H. C. House/Electricity)	5,500
72					5421 - House Gas (H. C. House/Gas)	970

If you haven't had the chance to swing by the Heard-Craig lately, you might want to grab a friend and stop by. Here's what you've missed in the first 6 months of 2016.....



Patterns-Teacup Exhibit



Holiday Tea & Conversation



Victorian Secrets



Art Meets Floral



Granddaughters Tea



FRESH LOOK: Woodworking Extravaganza



Forever Stylish Exhibit



Art History Brown Bags



Collage Workshops

Heard-Craig Center for the Arts

205 W Hunt Street
McKinney, TX 75069
972-569-6909

Website: www.heardcraig.org

Email: info@heardcraig.org Register: heard-craig.ticketleap.com

LIKE US ON FACEBOOK! Follow us on Twitter @HeardCraig1

Dear Valued Heard-Craig Center Supporter,

Thank you for referring the Heard-Craig for garden weddings, wedding showers, baby showers, retirement parties, and family events. Because of your referrals, we welcome **a new Wedding and Events Coordinator, Haley Leshowitz**. Please give her a warm welcome! Our best, The Heard-Craig Staff

ART HISTORY BROWN BAG LUNCH

July 6, 2016

August 3, 2016

September 7, 2016



Anne Royer hosts this informative session the first Wednesday of each month. 12:30 – 1:30 p.m. in the Carriage House at 205 W Hunt Street. No reservations required. Free. All are welcome.



HEARD-CRAIG
CENTER *for the* ARTS

Upcoming Events

June 8

FOREVER STYLISH EXHIBIT and
Tea & Conversation

June 22

Collage Workshop with Carolyn
Skei 9-12:00 AM **SOLD OUT**

June 6, 20 July 11, 25 and August 8

The Art of the Card Series
Sessions held in the Carriage
House. To register, call 972-569-
6909 or register at
www.ticketleap.com

August 13

Granddaughter's Tea 2:00PM

September 23 – October 5

Artistry on Porcelain –
Workshops, lectures, and
exhibits in partnership with the
Porcelain Guild of North Texas

If you haven't had the chance to swing by the Heard-Craig lately, you might want to grab a friend and stop by. Here's what you've missed.....

Six Months in Review:



Patterns-Teacup Exhibit



Holiday Tea & Conversation



Victorian Secrets



Art Meets Floral



Granddaughters Tea



FRESH LOOK: Woodworking



Forever Stylish Exhibit

HOLD THE DATE

4th Quarter HOLIDAY TEA AND CONVERSATION: December 7, 2016

PROGRAM: **THE FINEST OF FURS** (assembled by the TEXAS FASHION COLLECTION at UNT)



ARTISTRY on PORCELAIN -

A partnership between the Heard-Craig and the Porcelain Guild of North Texas

10:00 – 3:00 p.m.

Friday, September 23 through Wednesday, October 5, 2016

Opening Reception in the Heard-Craig Main House, September 23, 2016 6:00 – 7:30 p.m.

Artistry on Porcelain brings together a carefully selected group of painted objects, on-site speakers, and the sales of small items representative of the artistry. Demonstrations throughout the event.



Individual Tickets for Exhibit and Reception \$25 per person



All Inclusive Event Packages for Exhibit, Reception, Demonstrations, and all workshops \$100 per person

Small items will be sold during the event,



16-955

TITLE: Consider/Discuss/Act on Project #16-10, Submitted by Heritage Guild of Collin County in the Amount of One Hundred Seventy Five Thousand Dollars (\$175,000) for Improvements to the Dulaney House to Facilitate Use as a Multi-Purpose Community Facility. Amount Requested Represents 65% of Total Estimated Project Cost

COUNCIL GOAL: Enhance Quality of Life in McKinney

MEETING DATE: September 22, 2016

DEPARTMENT: McKinney Community Development Corporation

CONTACT: Cindy Schneible, President

ITEM SUMMARY:

- Heritage Guild of Collin County is requesting a grant in the amount of \$175,000 for improvements and repairs to be made to the Dulaney House.
- Restoration of the house will allow it to be used as a multi-purpose community facility.
- First floor restoration and improvements will impact: serving kitchen; back door entry; historical kitchen; lounge; parlor; music room; dining room; restroom; office and hall.
- Second floor restoration and improvements will impact: stairs and banisters; landing and attic; three bedrooms; two bathrooms; lounge/mudroom; and office.

BACKGROUND INFORMATION:

- The Heritage Guild was organized in 1973 and is home to Chestnut Square Historic Village.
- The mission of Chestnut Square is to celebrate community, preserve history, and inspire the future.
- The Heritage Guild hosts a variety of programming and events throughout the year and hosts more than 50,000 visitors annually.
- The renovation proposed for the Dulaney House will restore the home in a way that will allow it to be shared with the city and enhance community and visitor experiences.

- Restoration of the Dulaney House will facilitate an opportunity for the Heritage Guild to develop incremental revenue streams to contribute to long-term sustainability that include: private events; educational opportunities and partnerships; corporate retreats and offsite meetings; and special interest exhibits.

FINANCIAL SUMMARY:

- MCDC's allocation for discretionary project grants for the current fiscal year is \$1,171,896.
- The balance remaining in the discretionary project grant allocation is \$487,198 for the current year.
- The request is eligible for MCDC board consideration under Sections 501 to 505 of the Texas Local Government Code.
- MCDC has approved project grants to the Heritage Guild of Collin County, during the current fiscal year, in the amount of \$112,000.

SUPPORTING MATERIALS:

[Grant Application and Supporting Materials](#)

CHESTNUT SQUARE

HISTORIC VILLAGE

315 South Chestnut Street, McKinney, Texas 75069 972-562-8790

April 29, 2016

Ms. Cindy Schneible
McKinney Community Development Corporation
5900 S. Lake Forest Blvd, #110
McKinney, TX 75070

Cindy –

Thank you for all of your help during the previous grant cycle. Although the work has not begun yet, as we are in our peak wedding season (and rain, unfortunately), we are so excited to have these improvements made and a fresh look for the wedding venue.

I want to point out the effort we have made to strengthen our financial position and our development efforts. As you know, we have engaged Melanie Perkins, a proven professional in the area of development, who has already made great progress in our infrastructure. I'm attaching both our sponsorship plan and overall development plan for you to share with your board. We have also participated in the Communities Foundation Letter of Inquiry process, which as you know will allow us to submit grants to their donor advised funds, as well as participate in North Texas Giving Day.

I am pleased to share that 100% of our board members have committed to support Chestnut Square financially. Additionally, we have outlined a strategy to engage board members in fundraising for the Dulaney House, which we will share with you later. We plan to roll out a campaign to our supporters in the next month.

I am also attaching a report that I have shared with the board, the Summerlee Commission on the Financial Sustainability of History Organizations. We are using it to adopt Best Practices and implement some of the strategies outlined. I am sharing it with you because of the information on page 11, and other places throughout, which discusses the vital role of government funding to historic organizations.

As you consider our proposal, I encourage you to look carefully at our financials, and I will point out the positive difference between March 2015 and March 2016. What you cannot see is that we have also paid down our line of credit by \$5000; we are only \$1200 away from paying it off, which I believe can happen in the next 2 months.

I've also attached a financial report showing that we have spent over twice as much on repair and maintenance the first quarter of this year vs. the first quarter of last year. Last year, we spent a total of \$6297 on structures and equipment; this year we've already spent \$2591, and we project that we will have \$20,000 available.

Additionally, over 250 volunteer hours have been spent on repair projects. I think you will see that we are making great progress in taking care of the property; it is with the major projects that we require help from outside sources like MCDC.

This application covers extensive repairs to the 1875 Dulaney Cottage. As you know, the Dulaney's are an important part of McKinney history; Dr. Dulaney and Lucy Field Dulaney's son Joseph was quite wealthy and a great philanthropist in McKinney and north Texas.

The story behind the relocation of the cottage, to position the larger house on the corner, fascinates our guests. The cottage walls are repurposed wood from packing crates that moved the family from Tennessee to Texas, and the Dulaney's stories of childhood death and other struggles are prime examples of the hardships of that era.

I hope you can all see the value of maintaining this property. It is my understanding that for years it has had structural problems, including multiple entry points for rain and wildlife. Although we have made some progress, there is much work yet to be done to preserve the integrity of the building, and at some point, refurbish the interior as well.

Thank you for your consideration,

A handwritten signature in blue ink that reads "Jaymie Pedigo". The script is cursive and fluid.

Jaymie Pedigo
Executive Director

MCKINNEY COMMUNITY DEVELOPMENT CORPORATION

Grant Application

Fiscal Year 2016

IMPORTANT:

- Please read the McKinney Community Development Corporation Grant Guidelines prior to completing this application.
- The Grant Guidelines and Application are available at www.mckinneycdc.org; by calling 214.544.0296 or by emailing cschneible@mckinneycdc.org
- Please call to discuss your plans for submitting an application **in advance** of completing the form. Completed application and all supporting documents are required to be submitted electronically or on a CD for consideration by the MCDC board. Please submit the application to:

McKinney Community Development Corporation
5900 S. Lake Forest Blvd., Suite 110
McKinney, TX 75070

- *If you are interested in a preliminary review of your project proposal or idea, please complete and submit the **Letter of Inquiry** form, available at www.mckinneycdc.org, by calling 214.544.0296 or emailing cschneible@mckinneycdc.org.*

Applications must be completed in full, using this form, and received by MCDC, electronically or on a CD, by 5:00 p.m. on the date indicated in schedule below.

Please indicate the type of funding you are requesting:

XProject Grant

Quality of Life projects that are eligible for funding in accordance with the Type B sales tax statute (refer to examples in Grant Guidelines) and that advance the mission of MCDC.

Promotional or Community Event Grant (maximum \$15,000)

Initiatives, activities and events that promote the City of McKinney for the purpose of developing new or expanded business opportunities and/or tourism – and enhance quality of life for McKinney residents.

Promotional and Community Event Grants:

Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification
Cycle I: January 4, 2016	January 2016	February 2016
Cycle II: June 30 2016	July 2016	August 2016

Project Grants:

Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification
Cycle I: January 29, 2016	February 2016	March 2016
Cycle II: April 29, 2016	May 2016	June 2016
Cycle III: July 29, 2016	August 2016	September 2016

APPLICATION

ORGANIZATION INFORMATION

Name: The Heritage Guild of Collin County

Federal Tax I.D.: 75-1602150

Incorporation Date: 1973

Mailing Address: P.O. Box 583

City McKinney

ST: TX

Zip: 75070

Phone: 972-562-8790

Fax: 972-562-8790

Email: director@chestnutsquare.org

Website: www.chestnutsquare.org

Check One:

☒ X Nonprofit – 501(c) Attach a copy of IRS Determination Letter

☐ Governmental entity

☐ For profit corporation

☐ Other

Professional affiliations and organizations to which your organization belongs: Go Texan (Tx Dept of Ag), Association of Living History, Center for Non-Profit Management, Texas Assoc of Museums, Collin County Historical Commission, McKinney Chamber of Commerce

REPRESENTATIVE COMPLETING APPLICATION:

Name: Jaymie Pedigo

Title: Executive Director

Mailing Address: PO Box 583

City: McKinney

ST: TX

Zip: 75069

Phone: 972-562-8790

Fax:

Email: director@chestnutsquare.org

CONTACT FOR COMMUNICATIONS BETWEEN MCDC AND ORGANIZATION:

Name: Jaymie Pedigo

Title: Executive Director

Mailing Address: PO Box 583

City: McKinney

ST: TX

Zip: 75069

Phone: 972-562-8790

Fax:

Email: director@chestnutsquare.org

FUNDING

Total amount requested: \$175,000

PROJECT/PROMOTION/COMMUNITY EVENT

Start Date: 10/2016

Completion Date: 02/2017

BOARD OF DIRECTORS *(may be included as an attachment)*

Hamilton Doak, Chair

Stella Stevens, Vice Chair

Rick Scauzillo, Treasurer

Kathy Moore

Carol Ownby

Harvey Oaxaca

Rick Glew

Wayne Hill

LEADERSHIP STAFF *(may be included as an attachment)*

Jaymie Pedigo, E.D.

Alice Yeager, Bookkeeping, Membership & Data Manager

Leisha Phipps, Curation

LaDonna Doyle, Education

Sherri Murphy, Education Marketing Coordinator

Kim Ducote, Facilities Sales & Coordinator

Mary Lee Homan, Farmers Market Manager

Melanie Perkins, Development Director

Using the outline below, provide a written narrative no longer than 7 pages in length:

I. Applying Organization

Describe the mission, strategic goals and objectives, scope of services, day to day operations and number of paid staff and volunteers.

Disclose and summarize any significant, planned organizational changes and describe their potential impact on the Project/Promotion/Community Event for which funds are requested.

The Heritage Guild was organized in 1973 and is home to Chestnut Square Historic Village. Chestnut Square has grown from two houses to six houses, including the oldest house in McKinney, a general store, an historic chapel, a replica school house, and a Visitors Center. The nine historic buildings span the time period from 1854-1930, and encompass 2.5 acres on two city blocks just southeast of downtown. Our mission, revised in 2013, is to celebrate community, preserve history, and inspire the future.

Chestnut Square Historic Village is open to the public five days a week, with guided tours of the homes provided on Thursdays at 11:00 a.m. and Saturdays at 9:00 a.m. & 11:00 a.m. Group tours may be scheduled by reservation. Trolley tours of McKinney's Historic District area available once a month, beginning and ending at Chestnut Square, showcasing the history of McKinney and the architecture in the Historic District. In 2015, a Munzee audio option was added. Developed with and donated by the staff at Munzee, it allows visitors to Chestnut Square a fun learning experience any day, any time!

Events such as the Historic McKinney Farmers Market, the Killis Melton Ice Cream Crank-Off, The Legends of McKinney Ghost Walk and the Holiday Tour of Homes bring people to McKinney to shop, eat and stay at our local hotels and bed and breakfasts. The Historic McKinney Farmers Market at Chestnut Square was voted the #2 farmers market in Texas in 2015. The Heritage Guild of Collin County is the proud home of Doc & Clyde's Ice Cream Freezer Museum, part of McKinney's heritage, and recognized as the largest ice cream freezer exhibit in the world. Chestnut Square is a significant ingredient in the quality of life for the citizens of Collin County and a tremendous draw for tourists.

Chestnut Square brings "Collin County history to life" through school tours, onsite and off. All structures are open to the public and educational programs are held around an historic theme. Members of the Living History Group, an organization created to support education at Chestnut Square, dress up and provide demonstrations throughout the village. Offsite presentations help reach groups who are unable to visit the property.

During the summer, Prairie Adventure Camp is offered for children ages 6-12. The camp has drawn children from Oklahoma, Louisiana, Houston and Austin. This year, the education department also offers "Farm Days" in April and will continue with "Pumpkin Patch" in October, for Pre-K groups.

Every Saturday morning, April through November, Chestnut Square hosts the Historic McKinney Farmers Market, now in its eighth year. More than 50 vendors participate each week offering locally grown and raised produce, meat, eggs & specialty foods. The market often hosts 1,500 people. In 2009, The Heritage Guild of Collin County opened a satellite Farmers Market at Adriatica on Thursdays from 3:00 – 7:00 p.m. This market is smaller with 10-12 vendors and 300+ visitors each week. In 2015, HGCC joined forces with the McKinney Art Studio Tour, to offer Art in the Garden, proving to be a successful venue for local artists. In April 2016, the Tour de Coop, McKinney's Chicken Coop Tour, became a special offering of the Farmers Market, as an official program of Chestnut Square

The 1908 Foote Baptist Church, now the Chapel at Chestnut Square, can accommodate up to 200 guests for an intimate, historically charming wedding service. The grounds and the Bevel Reception House (circa: 1930) can host over 150 for wedding receptions. In 2015, 190 weddings or special events (private teas, showers, etc) were held at Chestnut Square,

an increase of 12% over the prior year. Wedding and event rental fees are the single largest source of revenues, making up nearly ½ of HHCC's income.

The programs of the Heritage Guild of Collin County and the attractions of Chestnut Square host over 50,000 visitors annually, where "we bring history to life!"

Currently, the staff consists of an Executive Director; Bookkeeper & Membership Manager; Wedding and Events Sales Manager; part-time curator; 2 part-time education staff; and part time Development Officer, and part-time Farmers Market manager. All programs are supported by volunteers, who contribute nearly 10,000 hours each year.

II. Project or Promotion/Community Event (whichever is applicable)

- Outline details of the Project/Promotion/Community Event for which funds are requested. Include information regarding scope, goals, objectives, target audience.
- Please also include planned activities, time frame/schedule, and estimated attendance and admission fees if applicable.
- Include the venue/location for Project/Promotion/Community Event?
- Provide a timeline for the Project/Promotion/Community Event.

Detail goals for growth/expansion in future years.

Chestnut Square Dulaney House Project

Brief Project History

In 2013, The Heritage Guild of Collin County submitted a grant request to MCDC for the renovation of the historic Dulaney House and its conversion into a Bed and Breakfast venue, primarily to serve the families and participants of weddings being held at Chestnut Square. Estimated costs for the project were \$232,500. Chestnut Square was awarded a grant from MCDC of \$150,000 for the conversion.

The project developed complications when it was re-classified as an Inn; a commercial operation equivalent to a hotel. This added over \$100,000 in additions to the project cost. In mid - 2015, The HGCC Board reviewed the project, and ultimately determined that the use of the Dulaney House as an Inn was not in the best interest of the organization or the citizens. The scope was then adjusted to support the vision of giving the house back to McKinney as a multi-purpose centerpiece in the community, rather than as a limited use Inn. At that time, Chestnut Square halted the work and forfeited a balance of \$48,500 as the unused portion of the project grant.

As of August 2015, expenditures of \$159,661 had been paid on Dulaney planning and construction, including the following:

Project Work reimbursed by the Grant included costs relating to:

1. Asbestos Abatement
2. HVAC
3. Electrical
4. Foundation
5. Demolition
6. Fire and Sprinkler Systems Planning

7. First Floor Office Conversion
8. Plumbing in Bathrooms
9. Catering Kitchen Work
10. Removal and storage of items, including antique artifacts

NOTE: All reimbursements from the MCDC Grant were for necessary expenditures, although some not anticipated, to the Dulaney House conversion, regardless of future use of the converted property.

Project Work not included in the original estimate:

Completed work, not anticipated in the original estimate, but which was deemed necessary included the following items. HGCC paid \$58,511 toward this work from other resources.

1. Roofing and guttering repair
2. Asbestos Abatement
3. Fire and Sprinkler Systems
4. Electrical

NOTE: The only 'lost expense' tied specifically to the Bed and Breakfast initiative was \$3,250 for plans for a Commercial Sprinkler System needed to meet City Code for an (overnight) Inn and for a consultant to review the plans before the City Fire Marshall. All other unexpected costs were necessary work to the Dulaney structure regardless of future use.

Current Project Status

During the 7-month time frame of December 2015 through July 2016, there have been 13 contractors/construction companies vetted for work on the Dulaney House and invited to participate in the bid process for this project. Estimates and bids have been in the low range of \$100,000 upwards to \$400,000+.

The Chestnut Square Board met and voted on a bid totaling \$201,950 from Steve Hoegger and Associates. Aside from the fiscal responsibility of this bid and its assurances, Hoegger & Associates is a good fit for the following reasons:

Passion for the Chestnut Square Mission

Hoegger aided in the restoration of the chapel and the Bevel House in the past. This company champions the mission and vision of Chestnut Square.

Shared Project Vision

Hoegger's team spent approximately 40 hours in the Dulaney House, walking the home, communicating with our team, taking pictures, and confirming project direction in order to craft their bid. This was the company that understood and embraced this project for what it is and what it can be for the community. All parameters of this project as defined by Chestnut Square have been met through the bid process.

Respect for Preservation

Hoegger would aid in the maintenance and preservation of as much historical property as possible in the home. In addition, materials determined for disposal in the previous project will be restored and replaced as much as possible. All new materials will be integrated in a way that mimics the historical components.

Interest in Building Strong Community

Hoegger has expressed great interest and pride in a project that would be significant to the McKinney's past and future, as well as a commitment to partnership, collaboration, responsibility and sustainability in the stewardship of this project.

Significant Note

There have been several meetings and conversations with representatives of Columbus Realty Partners (developer of the 9 acre adjacent property), their green space designers and prospective tenants of the office space. The mission and

vision of Chestnut Square has been held in high regard by these future neighbors and likewise we have been included in much of the process.

Recent discussions include but have not been limited to: 1) how the families of Chestnut Square buildings can be honored by the development 2) how the Chestnut Square grounds can be enhanced by the development, and 3) how Chestnut Square can be used by Columbus Realty Partners' residential and commercial tenants through innovative & complementary partnerships.

Description of Work to be Done

Generally speaking, this project aims to put the house back together for use as a multi-purpose community facility. Appropriate and responsible renovation will continue as will sustainable restoration. Highlights of the project are as follows (but not limited to):

The first floor will see the addition of a catering kitchen complete with working appliances and prep space able to service gatherings up to 150 people at a time. The floors will be cleaned and preserved, and as much original plaster as possible will be repaired and painted. Doors will be replaced and the original pocket doors will be restored to functioning order. All hardware, glass, and lighting, original to the home, will be repaired, restored and preserved.

The stairs will stay intact as will the treads, baluster, railings and landing, and will receive cleaning and polishing. An additional rail will be added for safety. Restrooms on both floors will be restored. Both the first and second floor fireplaces are intact and are being preserved. Moldings, woodwork, doors, windows, cabinetry and a small amount of tile work will either remain in place as found or restored and replaced to the respectful location.

The second floor is where the abatement was necessary: most plaster has been removed and drywall will be installed. The exceptions to this is where were areas of historic interest were uncovered during demolition. These designated areas tell a story of when electricity, building methods and craftsmanship were much different. These areas will be preserved and exposed for educational purposes.

Other second floor changes are the renovation of space to accommodate small group gatherings or meetings, costume storage and built-in display, as well as a volunteer docent changing room.

See attached:

- A. Bid for first floor at \$99,889.00
- B. Bid for second floor at \$102,061.00
- C. Project Pictures and notes issued to contractors specifying work to be accomplished in each space of the house. Contractors were asked to use this document along with walk-throughs to craft bids.

Description of the Proposed Use of the Building

The Dulaney House belongs to the neighbors who call McKinney home, their children, the many families who live elsewhere yet share this place, and those who have yet to discover their place in our city's history.

This renovation is a responsible action to restore the home in a way that can be shared with the city and enhance community and visitor experiences. Furthermore, it will offer a significant opportunity for the Heritage Guild to develop incremental revenue streams across a range of existing and new business ventures to strengthen the sustainability of the organization. Examples of opportunities:

Existing Ventures

- **Private Events**

Private events would be defined as community and tourism dollars generated from Weddings, Receptions, Bridal Showers, Baby Showers, and Rehearsal Dinners. In previous years, the Dulaney House was offered as additional space during the sales presentation. Records indicate that approximately 25% of weddings purchased this add-on option.

Chestnut Square has been in the position to decline 21 events year-to-date due to lack of space to host said events, and it is not being offered to brides as an option. At an average loss of \$400 per event, unrecognized revenue of those 21 events alone, January – June 2016 is \$8,400.

Prospective Incremental Revenue = \$20,000

- **Educational Opportunities & Partnerships**

During the three years that the house has been off limits to tour groups, we have seen a decline in tour activity. Additionally, we have lost multiple chances to host scout workshops and other events due to space limitations as mentioned above. Scouting represents the values of the Chestnut Square mission, and we have had to forego host opportunities for higher revenue events.

New Ventures

- **Innovative Partnerships & Programming**

As McKinney is gaining a reputation as a hub of Farm To Table venues which partners so well with Chestnut Square's Farmer's Market, having the Dulaney House available creates new opportunities such as but not limited to:

Special hosted meals could be offered intermittently and also paired to complement Main Street Events such as Art Walk or Oktoberfest.

A Farmers Market Breakfast where local and guest chefs offer a reserved breakfast/brunch sourced from the concurrent Farmers Market. A Farmers Market Breakfast would run \$35-\$50 per person with 2 seatings. Offered once a month for 7 months, serving 25-50 each seating this would provide a prospective revenue stream of \$20,000 to \$35,000.

Prospective Incremental Revenue = \$15,000 - \$25,000

- **Corporate Retreats & Offsite Meetings**

A restored Dulaney House could serve up to 40-50 people for small corporate meeting or retreat at a rental fee in the range of \$500 - \$1500 per Retreat/Meeting.

This concept has been discussed with Columbus Realty Partners (developer of the adjacent 9 acres) and their prospective corporate tenants, who have expressed great interest in this opportunity.

Other potential users of this space might be local universities, Raytheon, Emerson, Torchmark, Baylor, local banks, churches, etc.

Prospective Incremental Revenue = \$5,000 - \$10,000

- **Reciprocal Community Partnerships**

Meeting Space for entities and organizations identified & established as Community Partners such as: MCDC, The Historic District, Main Street Association, City Council, etc.

- **Exhibit Space**

In 2015, we began discussions with the three other museums on how we can partner and leverage a relationship to bring in visitors. This early work has resulted in:

- one collaborative exhibit with the Heard-Craig Center for the Arts,
- a joint effort with the Collin County Historical Society Museum on the occasion of the Collin McKinney Sestercentennial,
- and we are spearheading an activity for the Smithsonian's Museum Day, (Sept 24), including MPAC/Main Street and the Collin County Historical Society Museum.

As we continue to partner with the other downtown exhibit halls, we anticipate that we all share in increased revenues.

Currently there is no space for special interest exhibits, which are key to selling memberships and keeping members: a revenue opportunity that is currently a shortcoming. Whether displaying pieces from our own collection, or bringing in a traveling exhibit, the large rooms and wonderful flow of the house are perfect for this purpose. Additional exhibit space will allow increased participation in partnership presentations, which will maximize exposure and enhance member benefits, resulting in more membership revenues.

Prospective Incremental Revenue = \$2500

NOTE –As soon as the house is prepared to be furnished, we will net \$526 monthly that we are currently paying for storage.

Annual Recouped Revenue = \$6312

Revenue Stream Summary

In short, this request is for \$175,000, approximately 65% of the total project cost of \$250,000 - \$275,000. Completion of the project will afford the possibility of \$25,000 - \$50,000 in annual additional revenue opportunities. A very conservative estimate of \$30,000 assures ROI in six years.

A budget including an additional \$25,000+ would allow HGCC to become more self-sufficient. While no historic organization, particularly one with eight buildings over 100 years old, is likely to ever be self-sustainable, increased revenue-generating options allow for funds for better maintenance, thereby decreasing the large amounts needed to fully repair and restore a building.

"A healthy organization has government support, attendance revenues, membership revenue, proceeds from special events, local business support, and grant funds from local foundations." – Gary N. Smith/Summerlee Commission October 2015

Project Grants – please complete the section below:

- An expansion/improvement? ☒ Yes ☐ No

- | | | |
|----------------------------------|---|--|
| • A replacement/repair? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| • A multi-phase project? Perhaps | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| • A new project? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

Has a feasibility study or market analysis been completed for this proposed project? *If so, please attach a copy of the Executive Summary.*

Provide specific information to illustrate how this Project/Promotion/Event aligns with one or more of the goals and strategies adopted by McKinney City Council and McKinney Community Development:

- Eligible for MCDC consideration under Sections 501 to 505 of the Texas Local Government Code (refer to MCDC Grant Guidelines)
- Support cultural, sports, fitness, entertainment, community projects and events that attract resident and visitor participation and contribute to quality of life, business development and growth of McKinney sales tax revenue
- Highlight and promote McKinney as a unique destination for residents and visitors alike
- Meet citizen needs for quality of life improvements, business development and sustainable economic growth for residents in the City of McKinney
- Demonstrate informed financial planning – addressing long-term costs, budget consequences and sustainability of projects for which funding is requested
- Educate the community about the impact local dining and shopping has on investment in quality of life improvements in McKinney

Indicate which goal(s) listed above will be supported by the proposed Project/Promotion/Event:

Several of MCDC's goals are supported by Chestnut Square as a tourist attraction, and as a wedding venue, bringing visitors to McKinney as well as business to our partners in the wedding industry, and to downtown McKinney. The restoration of the Dulaney house will only enhance our ability to bring tourists to Chestnut square and McKinney, as well as added business to our partners.

Has a request for funding, for this Project/Promotion/Community Event, been submitted to MCDC in the past?

☒ Yes ☐ No

III. Financial

- Provide an overview of the organization's financial status including the impact of this grant request on organization mission and goals.
- HGCC has made significant progress in our financial position. At this time last year, we were \$6000 in debt to a Line of Credit, and our reserve account was at a zero balance. Today, our line of credit is paid off, and we have \$37,877 in reserves. Additionally, we spent only \$5000 all of last year on maintenance and repairs, relying on volunteers to keep our lawns and gardens, and fixing only what was urgent. YTD, we have spent over \$12,000 on repair items from our operating funds, as well as \$3000 on lawn care and upkeep. We have partnered with 2 groups of skilled volunteers, The Hands N Hammers of the First United Methodist Church, and North Texas Job Corps. Combined they have spent over 600 hours at Chestnut Square YTD, a cash equivalent of \$12,600, and repaired, built, painted, beautified or enhanced the property far beyond what we could have afforded otherwise.

- Please attach your budget for the current year and audited financial statements for the preceding two years. If audited financials are not available, please indicate why.

What is the estimated total cost for this Project/Promotion/Community Event?

\$250,000 - \$275,000 The bid of \$201,950 includes a verbal assurance that we are being quoted a figure at 25-30% below a "for profit" job. This is believable as we compared some of the other estimates we received.

(Include a budget for the proposed Project/Promotion/Community Event.)

What percentage of Project/Promotion/Community Event funding will be provided by the Applicant? 30-35%

Are Matching Funds available? ☐ Yes

☒ No

Cash \$

Source

% of Total

In-Kind \$

Source

% of Total

Are other sources of funding available? *If so, please list source and amount.*

We have procured a pledge for an opening gift of \$25,000, and currently have \$25,000 cash on hand allocated to this project. We have pledged 10% of each fundraising event this year to the project. We have crafted a comprehensive fundraising plan through which we anticipate raising an additional \$25,000+ in the next 6 – 12 months. In addition, we are applying to several private foundations interested in historic preservation.

Have any other federal, state, or municipal entities or foundations been approached for funding? *If so, please list entity, date of request and amount requested.*

IV. Marketing and Outreach

Describe marketing plans and outreach strategies for your organization, for the Project/Promotion/Community Event for which you are requesting funding – and how they are designed to help you achieve current and future goals.

The restoration of the Dulaney House is vital because we are currently losing revenue opportunities. As mentioned, \$8400 in rental income has been declined YTD. If we can have the house ready for December, we are likely to book 4-6 holiday parties at \$400-\$500 each, plus recoup over \$526 in funds going to pay for storage, for a net gain of \$2126 in one month, with little to no marketing.

We have spoken to our friends in the food service industry who are most excited about the Farmers Market breakfast idea. While it may take some months to execute, the feedback has been very positive.

Much like our wedding and rental structure, we will design a corporate meeting schedule of availability and pricing. A conversation with a potential user provided a positive reaction. We would market this opportunity through the Chamber, and to local corporations as mentioned.

V. Metrics to Evaluate Success

Outline the metrics that will be used to evaluate success of the proposed Project/Promotion/Community Event. If funding is awarded, a final report will be required summarizing success in achieving objectives outlined for the event.

Acknowledgements

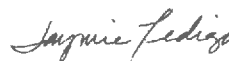
If funding is approved by the MCDC board of directors, Applicant will assure:

- The Project/Promotion/Community Event for which financial assistance is sought will be administered by or under the supervision of the applying organization;
- All funds awarded will be used exclusively for the purpose described in this application;
- MCDC will be recognized in all marketing, outreach, advertising and public relations as a funder of the Project/Promotion/Community Event. Specifics to be agreed upon by applicant and MCDC and included in an executed performance agreement;
- Organization's officials who have signed the application are authorized by the organization to submit the application;
- Applicant will comply with the MCDC Grant Guidelines in executing the Project/Promotion/Community Event for which funds were received.
- A final report detailing the success of the Project/Promotion/Community Event, as measured against identified metrics, will be provided to MCDC no later than 30 days following the completion of the Project/Promotion/Community Event.
- Up to 80% of the approved grant may be provided, on a reimbursement basis, prior to conclusion of the Project/Promotion/Community Event with submission of invoices/receipts to MCDC. The final 20% may be paid following MCDC's receipt of unpaid invoices/receipts; documentation of fulfillment of obligations to MCDC; and final report on the Project/Promotion/Community Event.
- The required performance agreement will contain a provision certifying that the applicant does not and will not knowingly employ an undocumented worker in accordance with Chapter 2264 of the Texas Government Code, as amended. Further, should the applicant be convicted of a violation under 8 U.S.C. § 1324a(f), the applicant will be required to repay the amount of the public subsidy provided under the agreement plus interest, at an agreed to interest rate, not later than the 120th day after the date the MCDC notifies the applicant of the violation.

We certify that all figures, facts and representations made in this application, including attachments, are true and correct to the best of our knowledge.

Chief Executive Officer

Representative Completing Application



Signature

Signature

Jaymie Pedigo
Printed Name

Jaymie Pedigo
Printed Name

Date 7/28/2017

Date 7/28/2017

INCOMPLETE APPLICATIONS, OR THOSE RECEIVED AFTER THE DEADLINE, WILL NOT BE CONSIDERED.

CHECKLIST:

Completed Application:

- ☒ Use the form/format provided
- ☒ Organization Description
- ☒ Outline of Project/Promotion/Community Event; description, goals and objectives
- ☒ Indicate the MCDC goal(s) that will be supported by this Project/Promotion/Community Event
- ☒ Project/Promotion/Community Event timeline and venue
- ☒ Plans for marketing and outreach
- ☒ Evaluation metrics
- ☒ List of board of directors and staff

Attachments:

- ☒ Financials: organization's budget for current fiscal year; Project/Promotion/Community Event budget; audited financial statements
- ☒ Feasibility Study or Market Analysis if completed (Executive Summary)
- ☒ IRS Determination Letter (if applicable)

A FINAL REPORT IS TO BE PROVIDED TO MCDC WITHIN 30 DAYS OF THE EVENT/COMPLETION OF THE PROJECT/PROMOTION/COMMUNITY EVENT.

FINAL PAYMENT OF FUNDING AWARDED WILL BE MADE UPON RECEIPT OF FINAL REPORT.

PLEASE USE THE FORM/FORMAT OUTLINED ON THE NEXT PAGE.



McKINNEY COMMUNITY DEVELOPMENT CORPORATION

Final Report

Organization:

Funding Amount:

Project/Promotion/Community Event:

Start Date:

Completion Date:

Location of Project/Promotion/Community Event:

Please include the following in your report:

- Narrative report on the Project/Promotion/Community Event
- Identify goals and objectives achieved
- Financial report – budget as proposed and actual expenditures, with explanations for any variance
- Samples of printed marketing and outreach materials
- Screen shots of online promotions
- Photographs, slides, videotapes, etc.
- Performance against metrics outlined in application

Please submit Final Report no later than 30 days following the completion of the Project/Promotion/Community Event to:

McKinney Community Development Corporation
5900 S. Lake Forest Blvd., Suite 110
McKinney, TX 75070

Attn: Cindy Schneible
cschneible@mckinneycdc.org



Project:

The Dulaney House
Restoration

315 Chestnut Street
McKinney, TX 75069

Submitted by
Steve Hoegger & Associates, Inc.
June 23, 2016

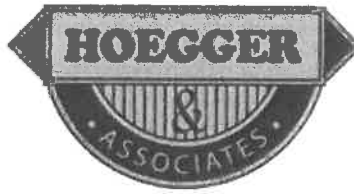


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- I. Cover Letter
- II. Construction Schedule
- III. Bid Documents
- IV. Cost Proposal
- V. Proposed Project Team
- VI. Relevant Experience
- VII. Litigation
- VIII. Licensing
- IX. Qualifications



Steve Hoegger & Associates, Inc.
2630 North Highway 78
Wylie, Texas 75098
June 23, 2016

Kathy Moore
Dulaney House on Chestnut Square
315 Chestnut Street
McKinney, TX 75069
Email: kathy@jkmooore.org

Dear Ms. Moore:

Please find and accept our Proposal for consideration on the below listed project:

The Dulaney House on Chestnut Square McKinney, TX – Restoration

This bid assumes that if it is granted, all parties will work together to develop a mutually agreeable construction schedule. This bid also based on information provided at this time. Any revisions required at later date will be subject to price review at that time. We reserve the right to withdraw this bid if it not accepted within 46 days.

We at Steve Hoegger & Associates appreciate the confidence in our company's ability to provide professional quality construction services. We would like to continue being part of your successful projects. We look forward to working with you to make this project a success.

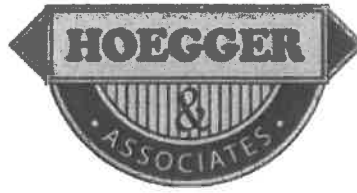
Thank you for giving us this opportunity. We look forward to hearing from you.

Sincerely,

Dale Hawkins

Dale Hawkins
Project Engineer

June 23, 2016



Construction Schedule

The proposed **60**-day construction development plan summarized as follows:

First floor Construction

- a. Proposed Starting Date: **TBD**
- b. Proposed Date of Substantial Completion: **TBD**

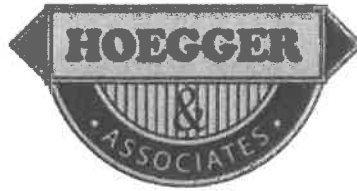
A detailed schedule will be provided upon award of project:



Bid Documents

By submitting this Bid Form, Steve Hoegger & Associates, Inc. is, aware of all existing conditions affecting the work, and has reviewed the Bid Documents outline, and the limited As-Built Drawings available, including the following addenda to provide a turn-key proposal:

- a. Bid Documents
 - Invitation to Bid – Dated Jan 5, 2016
- b. Pre-Bid Meeting
 - Pre-Bid Meeting – Jan 7, 2016
 - Pre-Bid Meeting – March 18, 2016
 - Pre-Bid Meeting – April 22, 2016
- c. Addendum(s) Posted documents
 - None to Date – June 21, 2016
- d. RFI – Request For Information
 - RFI #1 - Jan 27, 2016
- e. RFI – RFI Log
 - None To Date - June 21, 2016



Cost Proposal:

Steve Hoegger & Associates

Estimating

Project Name: Dulaney House – Restoration
Date: June 21, 2016

Prepared By: Dale Hawkins

Project No. #16005

The following is a feasibility estimate for the above-referenced project. Please see following pages for project breakdown of pricing with qualifications and exclusions.

First Floor Construction	Total \$
Serving Kitchen	\$25,334.00
Back Door Entrance	\$2,543.00
Historical Kitchen	\$14,011.00
Lounge	\$3,016.00
Parlor	\$13,912.00
Music Room	\$6,929.00
Dining Room	\$8,842.00
First Floor Restroom	\$5,060.00
Office	\$17,429.00
Hall/Pass Through	\$2,810.00
Total Estimated Project Value	\$99,889.00

June 23, 2016



Proposed Project Team:

Project Manager:	<u>TBD</u>
Superintendent	<u>TBD</u>
Forman	<u>TBD</u>



Relevant Experience:

Experience The Hoegger Difference.

With more than 30 years of acclaimed experience, Steve Hoegger & Associates is the Industry standard in hospitality renovations for such esteemed brands as Marriott International, Hotel InterContinental, Hilton and ClubCorp. We bring our signature superior service, quality workmanship and attention to detail to all phases of our projects. From state-of-the-art project management to age-old principals of hard work and integrity, we pledge on-time completion with minimal impact. Dedicated to surpassing your expectations, Steve Hoegger & Associates is your five-star partner for worry-free hospitality renovation.

Litigation:

None at This Time

Licensing:

Texas General Contractor

Registered Texas General Contractor

Legal Business Name & Address

Steve Hoegger & Associates, Inc

26 N. Hwy 78

Wylie, Texas 75098

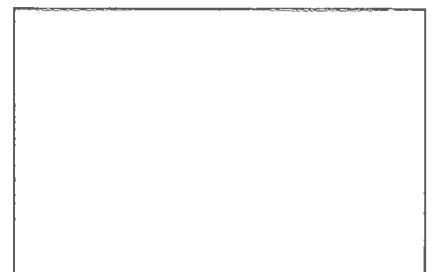
Signature of Authorized Agent:

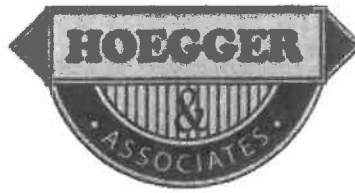
Date:

June 23, 2016

Legal Business Raised Seal:

June 23, 2016





QUALIFICATIONS:

This proposal follows the below issued Documents;

- a. Field walk and evaluation, along with discussions will be used as primary design & directional scope of work (See Exhibit Attached)

Standard Qualifications

1. Exclude all environmental (Asbestos & Lead reports), Accessibility Reports & Structural Design.
2. Approving party is responsible for all materials and any associated cost if project is cancelled after executed contract
3. Additional labor or material costs due to unknown or unforeseen conditions and/or obstructions will be addressed per occurrence as a change to the project and pricing
4. Additional labor cost due to delays, work stoppage or job actions caused by others, or breaking the project up into multiple phases
5. Permits are the responsibility of the Owner and will be picked up and billed to the owner as a no mark-up change order. – None are expected
6. Temporary protection & partitions will be utilized to insure separation of construction areas.
7. Excludes all structural footings and foundation conditions not shown or considered in scope.

Project Specific Qualification

8. Estimated engineering, architectural & design fees have been excluded from this proposal.
9. Temporary water penetration prevention measures will be applied to all exposed exterior areas or damaged exterior façade to reduce and control water seepage into construction areas. All other conditions unforeseen will be brought to owner's attention prior to continuing work. All exterior work has been excluded.
10. All Owners Provided kitchen equipment proposed for this project electrical and or gas requirements are an allowance for budgetary purposes until final equipment selection and specifications are provided.
11. Scope provides for new Owner Provided period plumbing and electrical fixtures for project.
12. All HVAC systems in its entirety has been Excluded serving all spaces on main & upper floors.
13. Main electrical supply and associated transformers and main distribution panels are excluded.
14. All furnishings for the property whether furniture, décor or art work will be Owner provided and all work has been excluded from this proposal.

End of Document

June 23, 2016



Project:

The Dulaney House
2nd Floor Restoration

315 Chestnut Street
McKinney, TX 75069

Submitted by
Steve Hoegger & Associates, Inc.
July 1, 2016

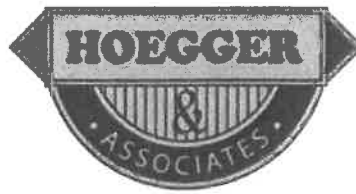


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Steve Hoegger & Associates, Inc.
2630 North Highway 78
Wylie, Texas 75098
July 1, 2016

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Dulaney House on Chestnut Square
315 Chestnut Street
McKinney, TX 75069
Email: kathy@jkmooore.org

Dear Ms. Moore:

Please find and accept our Proposal for consideration on the below listed project:

The Dulaney House on Chestnut Square McKinney, TX – 2nd Floor Restoration

This bid assumes that if it is granted, all parties will work together to develop a mutually agreeable construction schedule. This bid also based on information provided at this time. Any revisions required at later date will be subject to price review at that time. We reserve the right to withdraw this bid if it not accepted within 46 days.

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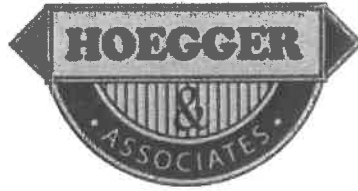
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Dale Hawkins
Project Engineer

July 1, 2016



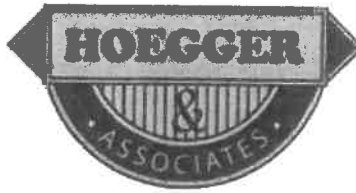
Construction Schedule

The proposed 60-day construction development plan summarized as follows:

First floor Construction

- a. Proposed Starting Date: **TBD**
- b. Proposed Date of Substantial Completion: **TBD**

A detailed schedule will be provided upon award of project:



Bid Documents

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 - RFI #1 - Jan 27, 2016
- e. RFI – RFI Log
 - None To Date - July 1, 2016



Cost Proposal:

Steve Hoegger & Associates

Estimating

Project Name: Dulaney House – 2nd Fl. Restoration **Prepared By:** Dale Hawkins
Date: July 1, 2016

Project No. #16005

The following is a feasibility estimate for the above-referenced project. Please see following pages for project breakdown of pricing with qualifications and exclusions.

First Floor Construction	Total \$
Stairs & Banisters	\$14,706.00
Landing/Attic	\$5,114.00
Bedroom #1/Bathroom	\$27,273.00
Bedroom #2	\$22,023.00
Bedroom #3	\$19,766.00
Lounge/Mud Room	\$19,733.00
Bathroom #3	\$10,487.00
Office	\$4,982.00
Total Estimated Project Value	<u>\$102,061.00</u>

July 1, 2016



Proposed Project Team:

Project Manager:

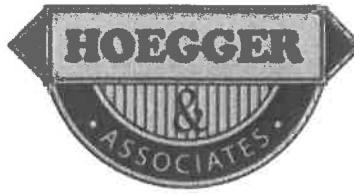
TBD

Superintendent

TBD

Forman

TBD



Relevant Experience:

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Litigation:

None at This Time

Licensing:

Texas General Contractor

Registered Texas General Contractor

Legal Business Name & Address

Steve Hoegger & Associates, Inc

26 N. Hwy 78

Wylie, Texas 75098

Signature of Authorized Agent:

Date:

July 1, 2016

Legal Business Raised Seal:



July 1, 2016



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Standard Qualifications

1. Exclude all environmental (Asbestos & Lead reports), Accessibility Reports & Structural Design.
2. Approving party is responsible for all materials and any associated cost if project is cancelled after executed contract
3. Additional labor or material costs due to unknown or unforeseen conditions and/or obstructions will be addressed per occurrence as a change to the project and pricing
4. Additional labor cost due to delays, work stoppage or job actions caused by others, or breaking the project up into multiple phases
5. Permits are the responsibility of the **Owner** and will be picked up and billed to the owner as a no mark-up change order. – **None are expected**
6. Temporary protection & partitions will be utilized to insure separation of construction areas.
7. Excludes all structural footings and foundation conditions not shown or considered in scope.

Project Specific Qualification

8. Estimated engineering, architectural & design fees have been excluded from this proposal.
9. Temporary water penetration prevention measures will be applied to all exposed exterior areas or damaged exterior façade to reduce and control water seepage into construction areas. All other conditions unforeseen will be brought to owner's attention prior to continuing work. All exterior work has been **excluded**.
10. Scope provides for new **Owner provided** period plumbing and electrical fixtures for project.
11. All HVAC systems in its entirety has been **Excluded** serving all spaces on main & upper floors.
12. Main electrical supply and associated transformers and main distribution panels are excluded.
13. All furnishings for the property whether furniture, décor or art work will be **Owner provided** and all work has been excluded from this proposal.
14. New decorative glass window for stairwell is to be **Owner Furnished** and contractor installed
15. All Ceilings and outer walls will receive new batt insulation where none exists.

End of Document

July 1, 2016

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Accrual Basis

The Heritage Guild of Collin County

Account QuickReport

January 1 through July 27, 2016

Type	Date	Num	Name	Memo	Split	Amount
62000 · Facilities and Equipment						
62010 · Building and Equip Maintenance						
62011 · Yard						
Bill	01/13/2016	1/14/16	Tagg Stone	500lbs-35ft w...	20000 · Accou...	122.89
Bill	02/03/2016	209716	Luis Sereno	Lawn Care N...	20000 · Accou...	500.00
Bill	03/02/2016	209743	Luis Sereno	Lawn Care - ...	20000 · Accou...	400.00
Bill	03/09/2016	Ck R...	Alice Yeager	Gas for Mower	20000 · Accou...	2.78
Bill	03/22/2016	4yds ...	Texas Pure Products	4yds FM Mulch	20000 · Accou...	96.00
Bill	04/05/2016	010630	Luis Sereno	Lawn Care - ...	20000 · Accou...	200.00
Bill	04/05/2016	010630	Luis Sereno	Lawn Care - ...	20000 · Accou...	200.00
Bill	04/23/2016	Ck R...	Alice Yeager	Sand	20000 · Accou...	3.59
Bill	04/27/2016	Ck R...	Jim Pedigo	Hoses	20000 · Accou...	107.28
Bill	05/21/2016	166528	Luis Sereno	Lawn Care - ...	20000 · Accou...	400.00
Bill	05/26/2016	May ...	GROOM & SONS'	F2T Mulch	20000 · Accou...	80.70
Bill	06/03/2016	1735...	SAM'S CLUB	Vinegar&Rou...	20000 · Accou...	51.72
Bill	06/24/2016	Mulch	City of Plano (1)	3yds Mulch f...	20000 · Accou...	82.00
Bill	06/29/2016	Ck R...	Bob Hutchings	Granite for V...	20000 · Accou...	23.40
Bill	07/10/2016	584926	Luis Sereno	Lawn Care - ...	20000 · Accou...	800.00
Total 62011 · Yard						3,070.36
62012 · Structures & Equipment						
Bill	01/06/2016	1/6/15	McKinney Lumber ...	Lumber for J...	20000 · Accou...	199.80
Bill	01/21/2016	6395-5	SHERWIN WILLIA...	1Qrt JH Paint...	20000 · Accou...	18.49
Bill	01/22/2016	6499-5	SHERWIN WILLIA...	2GallonsPorc...	20000 · Accou...	95.94
Bill	01/26/2016	12619	Excel Pest Control	Monthly Pest ...	20000 · Accou...	175.00
Bill	01/27/2016	1832	Integrity Plumbing	1st Qrtly Serv...	20000 · Accou...	200.00
Bill	02/01/2016	154761	Joplin's Compresso...	Annual Maint...	20000 · Accou...	850.00
Bill	02/01/2016	4850-6	SHERWIN WILLIA...	1Qrt Paint Vi...	20000 · Accou...	19.39
Bill	02/01/2016	0137...	HOME DEPOT	Shelves/Woo...	20000 · Accou...	33.54
Bill	02/02/2016	CkRei...	Bob Hutchings	Concrete & D...	20000 · Accou...	43.82
Bill	02/10/2016	Ck R...	Bob Hutchings	SH Spicket	20000 · Accou...	16.93
Bill	02/10/2016	Ck R...	Bob Hutchings	Fencing Mate...	20000 · Accou...	85.05
Bill	02/11/2016	12819	Excel Pest Control	Monthly Pest ...	20000 · Accou...	175.00
Bill	02/12/2016	Ck R...	Bob Hutchings	CH Door Sup...	20000 · Accou...	31.97
Bill	02/18/2016	5862-0	SHERWIN WILLIA...	Paint for Dula...	20000 · Accou...	40.78
Bill	02/28/2016	0137...	HOME DEPOT	Sckt Extndrs ...	20000 · Accou...	77.81
Bill	03/01/2016	Ck R...	Bob Hutchings	Supplies for ...	20000 · Accou...	26.49
Bill	03/01/2016	Ck R...	Cash (1)	Paint Brushes	20000 · Accou...	16.21
Bill	03/01/2016	1023...	McKinney Lumber ...	CH Doors X2	20000 · Accou...	486.17
Bill	03/02/2016	12979	Excel Pest Control	Monthly Pest ...	20000 · Accou...	175.00
Bill	03/04/2016	Flower	Chris Economon	Flower Boxes	20000 · Accou...	120.00
Bill	03/16/2016	Ck R...	Bob Hutchings	Concrete for ...	20000 · Accou...	102.60
Bill	03/22/2016	Ck R...	Bob Hutchings	Concrete for ...	20000 · Accou...	20.16
Bill	03/22/2016	Ck R...	Wendel Seaman	Rebar for Fe...	20000 · Accou...	19.44
Bill	03/28/2016	0137...	HOME DEPOT	Bulbs/Extend...	20000 · Accou...	189.76
Bill	04/03/2016	Ck R...	Bob Hutchings	Nails/Screws ...	20000 · Accou...	21.97
Bill	04/07/2016	Reim...	Bob Hutchings	JH Plumbing ...	20000 · Accou...	49.12
Bill	04/07/2016	Reim...	Bob Hutchings	DC/DH ceme...	20000 · Accou...	7.60
Bill	04/14/2016	2333-0	SHERWIN WILLIA...	Paint for Sout...	20000 · Accou...	180.34
Bill	04/16/2016	Ck R...	Leisha Phipps (1)	Supplies for ...	20000 · Accou...	15.10
Bill	04/19/2016	Ck R...	Wendel Seaman	DC&DH Fenc...	20000 · Accou...	45.23
Bill	04/25/2016	328333	Leonard Terrell	DC Outside ...	20000 · Accou...	700.00
Bill	04/25/2016	335	GROOM & SONS'	Zipties/Flag/...	20000 · Accou...	38.51
Bill	04/27/2016	1854	Integrity Plumbing	2nd Qrtly Ser...	20000 · Accou...	200.00
Bill	04/27/2016	Ck R...	Bob Hutchings	JH Spicket S...	20000 · Accou...	6.94
Bill	04/28/2016	1735...	SAM'S CLUB	Supplies&Ta...	20000 · Accou...	100.43
Bill	05/02/2016	1023...	McKinney Lumber ...	DC Lumber S...	20000 · Accou...	317.14
Bill	05/03/2016	328334	Leonard Terrell	Repairs DC ...	20000 · Accou...	770.00
Bill	05/09/2016	328377	Leonard Terrell	DC Repairs t...	20000 · Accou...	700.00
Bill	05/16/2016	SSB ...	Sportsman's Glass	DC 12X14 Gl...	20000 · Accou...	21.65
Bill	05/20/2016	328338	Leonard Terrell	DC&JH Wind...	20000 · Accou...	630.00
Bill	06/01/2016	13165	Excel Pest Control	Monthly Pest ...	20000 · Accou...	175.00
Bill	06/01/2016	1023...	McKinney Lumber ...	DC Supplies ...	20000 · Accou...	59.01
Bill	06/03/2016	0601...	Andy Marrufo	SH Roof Lea...	20000 · Accou...	175.00
Bill	06/07/2016	Ck Req	Celina Custom Cabi...	BH Improve...	20000 · Accou...	0.00
Bill	06/14/2016	Ck R...	Wendel Seaman	DH/DC Fenc...	20000 · Accou...	19.00
Bill	06/17/2016	Ck R...	Bob Hutchings	Shed Door W...	20000 · Accou...	60.46
Bill	06/21/2016	Ck Req	Leonard Terrell	BH Improve...	20000 · Accou...	850.00

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Accrual Basis

The Heritage Guild of Collin County

Account QuickReport

January 1 through July 27, 2016

Type	Date	Num	Name	Memo	Split	Amount
Bill	06/22/2016	Ck R...	Cash (1)	Screws for R...	20000 · Accou...	5.52
Bill	06/23/2016	Ck R...	Bob Hutchings	Supplies for ...	20000 · Accou...	65.89
Bill	06/23/2016	62316	SunShade Awning ...	Pergola Curt...	20000 · Accou...	1,725.00
Bill	06/23/2016	Bevel...	Certa Pro Painters	Repairs & Pa...	20000 · Accou...	15,915.16
Bill	06/27/2016	2016...	Glenn Tracy, P.E.	Consulting E...	20000 · Accou...	1,050.00
Bill	06/28/2016	47797	Marco Coronilla	Replaced Plu...	20000 · Accou...	435.00
Bill	06/30/2016	477015	Joplin's Compresso...	6/15 AC Serv...	20000 · Accou...	138.00
Bill	07/05/2016	Ck R...	Bob Hutchings	Supplies for ...	20000 · Accou...	49.40
Bill	07/07/2016	Ck R...	Bob Hutchings	Supplies for ...	20000 · Accou...	61.88
Bill	07/13/2016	1887	Integrity Plumbing	3rd Qrtly Ser...	20000 · Accou...	260.00
Bill	07/14/2016	Ck R...	Bob Hutchings	Reimb Safety...	20000 · Accou...	49.63
Bill	07/14/2016	13379	Excel Pest Control	Monthly Pest ...	20000 · Accou...	175.00
Bill	07/15/2016	Chap...	Certa Pro Painters	Painting to C...	20000 · Accou...	10,000.00
Bill	07/18/2016	1888	Integrity Plumbing	Water Line R...	20000 · Accou...	326.00
Bill	07/18/2016	154	Shade Shelter Secl...	Rework&Upd...	20000 · Accou...	8,230.00
Bill	07/22/2016	CkRe...	Bob Hutchings	Materials to ...	20000 · Accou...	123.41
Bill	07/26/2016	Ck R...	Bob Hutchings	Water Pump ...	20000 · Accou...	18.92
Bill	07/26/2016	47797	Marco Coronilla	Pergola; light...	20000 · Accou...	1,500.00
Bill	07/26/2016	47797	Marco Coronilla	BH Hand Dry...	20000 · Accou...	500.00

Total 62012 · Structures & Equipment

48,990.66

62013 · Cleaning & Maintenance Supplies

Bill	01/02/2016	1775...	LOWES BUSINES...	Paint for Fence	20000 · Accou...	125.97
Bill	01/06/2016	12/31...	D/M Pondell Enterp...	12/31-01/06/...	20000 · Accou...	50.00
Bill	01/07/2016	1/14-...	D/M Pondell Enterp...	1/14-1/20/16 ...	20000 · Accou...	50.00
Bill	01/13/2016	1/7-1/...	D/M Pondell Enterp...	1/7-1/13/16 C...	20000 · Accou...	50.00
Bill	01/15/2016	Jan C...	SAM'S CLUB	Cleaning Sup...	20000 · Accou...	16.40
Bill	01/18/2016	Ck R...	Alice Yeager	Cleaning Sup...	20000 · Accou...	3.77
Bill	01/27/2016	1/21-...	D/M Pondell Enterp...	1/21-1/27/16 ...	20000 · Accou...	50.00
Bill	02/03/2016	1/28-...	D/M Pondell Enterp...	1/28-2/3/16 C...	20000 · Accou...	50.00
Bill	02/08/2016	2/4-2/...	D/M Pondell Enterp...	2/4-2/10/16 C...	20000 · Accou...	50.00
Bill	02/17/2016	2/11-...	D/M Pondell Enterp...	2/11-2/17/16 ...	20000 · Accou...	50.00
Bill	02/24/2016	2/18-...	D/M Pondell Enterp...	2/18-2/24/16 ...	20000 · Accou...	50.00
Bill	02/26/2016	156782	GROOM & SONS'	Grounds Sup...	20000 · Accou...	56.30
Bill	03/02/2016	2/25-...	D/M Pondell Enterp...	2/25-3/2/16 C...	20000 · Accou...	50.00
Bill	03/09/2016	3/3-3/...	D/M Pondell Enterp...	3/3-3/9/16 Cl...	20000 · Accou...	50.00
Bill	03/16/2016	3/10-...	D/M Pondell Enterp...	3/10-3/16/16 ...	20000 · Accou...	50.00
Bill	03/23/2016	3/17-...	D/M Pondell Enterp...	3/17-3/23/16 ...	20000 · Accou...	50.00
Bill	03/23/2016	1735 ...	SAM'S CLUB	Supplies	20000 · Accou...	29.50
Bill	03/26/2016	335	GROOM & SONS'	Sonar Roden...	20000 · Accou...	29.98
Bill	03/26/2016	3/24-...	D/M Pondell Enterp...	3/24-3/30/16 ...	20000 · Accou...	50.00
Bill	04/01/2016	Ck R...	Alice Yeager	Draino for BH	20000 · Accou...	5.27
Bill	04/05/2016	3/31-...	D/M Pondell Enterp...	3/31-4/6/16 C...	20000 · Accou...	50.00
Bill	04/13/2016	4/7-4/...	D/M Pondell Enterp...	4/7-4/13/16 C...	20000 · Accou...	50.00
Bill	04/20/2016	4/14-...	D/M Pondell Enterp...	4/14-4/20/16 ...	20000 · Accou...	50.00
Bill	04/27/2016	4/21-...	D/M Pondell Enterp...	4/21-4/27/16 ...	20000 · Accou...	50.00
Bill	05/02/2016	4/28-...	D/M Pondell Enterp...	4/28-5/4/16 C...	20000 · Accou...	50.00
Bill	05/10/2016	5/5-5/...	D/M Pondell Enterp...	5/5-5/11/16 C...	20000 · Accou...	50.00
Bill	05/18/2016	5/12-...	D/M Pondell Enterp...	5/12-5/18/16 ...	20000 · Accou...	50.00
Bill	05/25/2016	5/19-...	D/M Pondell Enterp...	5/19-5/25/16 ...	20000 · Accou...	50.00
Bill	06/01/2016	5/26-...	D/M Pondell Enterp...	5/26-6/1/16 C...	20000 · Accou...	50.00
Bill	06/03/2016	1735...	SAM'S CLUB	Mat&Cleanin...	20000 · Accou...	47.16
Bill	06/08/2016	6/2-6/...	D/M Pondell Enterp...	6/2-6/8/16 Cl...	20000 · Accou...	50.00
Bill	06/15/2016	6/9-6/...	D/M Pondell Enterp...	6/9-6/15/16 C...	20000 · Accou...	50.00
Bill	06/17/2016	Ck R...	Alice Yeager	Light Bulbs	20000 · Accou...	7.94
Bill	06/22/2016	6/16-...	D/M Pondell Enterp...	6/16-6/22/16 ...	20000 · Accou...	50.00
Bill	06/23/2016	1735 ...	SAM'S CLUB	Bathroom Su...	20000 · Accou...	22.48
Bill	06/28/2016	Ck R...	Robert Starr	Supplies to Fi...	20000 · Accou...	97.73
Bill	06/29/2016	6/23-...	D/M Pondell Enterp...	6/23-6/29/16 ...	20000 · Accou...	50.00
Bill	07/07/2016	6/30-...	D/M Pondell Enterp...	6/30-7/06/16 ...	20000 · Accou...	50.00
Bill	07/12/2016	Ck R...	Alice Yeager	Cleaning Sup...	20000 · Accou...	23.56
Bill	07/13/2016	7/07-...	D/M Pondell Enterp...	7/07-7/13/16 ...	20000 · Accou...	50.00
Bill	07/20/2016	7/14-...	D/M Pondell Enterp...	7/14-7/20/16 ...	20000 · Accou...	50.00
Bill	07/27/2016	7/21-...	D/M Pondell Enterp...	7/21-7/27/16 ...	20000 · Accou...	50.00

Total 62013 · Cleaning & Maintenance Supplies

1,966.06

62010 · Building and Equip Maintenance - Other

Bill	06/24/2016	0137...	HOME DEPOT	Lightbulbs&O...	20000 · Accou...	43.86
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Accrual Basis

The Heritage Guild of Collin County

Account QuickReport

January 1 through July 27, 2016

Type	Date	Num	Name	Memo	Split	Amount
Bill	07/06/2016	328341	Leonard Terrell	BH-Cabinet ...	20000 · Accou...	(850.00)
Bill	07/06/2016	328341	Leonard Terrell	BH-Kitchen C...	20000 · Accou...	950.00
Bill	07/06/2016	328341	Leonard Terrell	BH-Bathroom...	20000 · Accou...	300.00
Bill	07/06/2016	328341	Leonard Terrell	BH-Bathroom...	20000 · Accou...	375.00
Bill	07/06/2016	328341	Leonard Terrell	BH-New Trim...	20000 · Accou...	50.00
Bill	07/06/2016	328341	Leonard Terrell	BH-New Bath...	20000 · Accou...	200.00
Bill	07/06/2016	328341	Leonard Terrell	Labor for BH ...	20000 · Accou...	2,888.00
Bill	07/22/2016	CkRe...	Bob Hutchings	Materials to ...	20000 · Accou...	62.21
Bill	07/22/2016	CkRe...	Bob Hutchings	Supplies for ...	20000 · Accou...	14.93
Total 62010 · Building and Equip Maintenance - Other						4,034.00
Total 62010 · Building and Equip Maintenance						58,061.08
62020 · Curation						
Bill	03/30/2016	Ck R...	Leisha Phipps (1)	Sign for Sickl...	20000 · Accou...	37.95
Total 62020 · Curation						37.95
62060 · Utilities						
Bill	01/01/2016	2002...	Progressive Wast S...	1/1-1/31/16 T...	20000 · Accou...	55.36
Bill	01/13/2016	12/10...	ATMOS ENERGY	302 Anthony St	20000 · Accou...	57.01
Bill	01/13/2016	12/10...	ATMOS ENERGY	315 S. Chest...	20000 · Accou...	42.91
Bill	01/13/2016	12/10...	ATMOS ENERGY	405 S. Chest...	20000 · Accou...	59.40
Bill	01/13/2016	12/10...	ATMOS ENERGY	311 S. Chest...	20000 · Accou...	144.74
Bill	01/13/2016	12/10...	ATMOS ENERGY	304 Anthony St	20000 · Accou...	85.82
Bill	01/20/2016	12/02...	CITY OF MCKINNE...	302 Anthony	20000 · Accou...	69.38
Bill	01/20/2016	12/02...	CITY OF MCKINNE...	306 Anthony	20000 · Accou...	16.74
Bill	01/20/2016	12/02...	CITY OF MCKINNE...	304 S McDon...	20000 · Accou...	51.19
Bill	01/20/2016	12/02...	CITY OF MCKINNE...	317 S Chestnut	20000 · Accou...	50.01
Bill	01/20/2016	12/02...	CITY OF MCKINNE...	405 S Chesnut	20000 · Accou...	69.57
Bill	01/20/2016	12/02...	CITY OF MCKINNE...	307 S Chestnut	20000 · Accou...	42.23
Bill	01/21/2016	2047...	Gexa Energy	313 S Chestnut	20000 · Accou...	19.62
Bill	01/21/2016	2047...	Gexa Energy	405 S Chestnut	20000 · Accou...	58.35
Bill	01/21/2016	2047...	Gexa Energy	315 S Chestnut	20000 · Accou...	10.94
Bill	01/21/2016	2047...	Gexa Energy	311 S Chestnut	20000 · Accou...	31.12
Bill	01/21/2016	2047...	Gexa Energy	304 Anthony	20000 · Accou...	101.65
Bill	01/21/2016	2047...	Gexa Energy	304 S McDon...	20000 · Accou...	228.60
Bill	01/21/2016	2047...	Gexa Energy	302 Anthony	20000 · Accou...	221.84
Bill	01/21/2016	2047...	Gexa Energy	317 S Chestnut	20000 · Accou...	11.97
Bill	01/21/2016	2047...	Gexa Energy	315 S Chestn...	20000 · Accou...	12.56
Bill	02/01/2016	2002...	Progressive Wast S...	2/1-2/29/16 T...	20000 · Accou...	55.36
Bill	02/09/2016	1/12-...	ATMOS ENERGY	311 S Chestnut	20000 · Accou...	166.80
Bill	02/09/2016	1/12-...	ATMOS ENERGY	405 S Chestnut	20000 · Accou...	83.60
Bill	02/09/2016	1/12-...	ATMOS ENERGY	315 S Chesnut	20000 · Accou...	42.91
Bill	02/09/2016	1/12-...	ATMOS ENERGY	304 Anthony	20000 · Accou...	42.91
Bill	02/12/2016	1/5-2/...	CITY OF MCKINNE...	302 Anthony St	20000 · Accou...	100.30
Bill	02/12/2016	1/5-2/...	CITY OF MCKINNE...	307 S Chestnut	20000 · Accou...	30.86
Bill	02/12/2016	1/5-2/...	CITY OF MCKINNE...	405 S Chestnut	20000 · Accou...	35.46
Bill	02/12/2016	1/5-2/...	CITY OF MCKINNE...	317 S Chestnut	20000 · Accou...	50.01
Bill	02/12/2016	1/5-2/...	CITY OF MCKINNE...	304 S McDon...	20000 · Accou...	43.46
Bill	02/12/2016	1/5-2/...	CITY OF MCKINNE...	306 Anthony	20000 · Accou...	16.74
Bill	02/12/2016	3027...	ATMOS ENERGY	1/12-2/9/16 ...	20000 · Accou...	68.73
Bill	02/19/2016	2065...	Gexa Energy	313 S Chestn...	20000 · Accou...	17.69
Bill	02/19/2016	2065...	Gexa Energy	304 S McDon...	20000 · Accou...	194.27
Bill	02/19/2016	2065...	Gexa Energy	405 S Chestnut	20000 · Accou...	56.15
Bill	02/19/2016	2065...	Gexa Energy	302 Anthony	20000 · Accou...	196.12
Bill	02/19/2016	2065...	Gexa Energy	315 S Chestnut	20000 · Accou...	10.50
Bill	02/19/2016	2065...	Gexa Energy	317 S Chestnut	20000 · Accou...	10.23
Bill	02/19/2016	2065...	Gexa Energy	311 S Chestnut	20000 · Accou...	27.97
Bill	02/19/2016	2065...	Gexa Energy	315 S Chestn...	20000 · Accou...	11.48
Bill	02/19/2016	2065...	Gexa Energy	304 Anthony St	20000 · Accou...	123.93
Bill	03/01/2016	2002...	Progressive Wast S...	3/1-3/31/16 T...	20000 · Accou...	55.36
Bill	03/11/2016	2/1-3/...	CITY OF MCKINNE...	302 Anthony	20000 · Accou...	38.46
Bill	03/11/2016	2/1-3/...	CITY OF MCKINNE...	306 Anthony	20000 · Accou...	16.74
Bill	03/11/2016	2/1-3/...	CITY OF MCKINNE...	304 S McDon...	20000 · Accou...	43.46
Bill	03/11/2016	2/1-3/...	CITY OF MCKINNE...	317 S Chestnut	20000 · Accou...	50.01
Bill	03/11/2016	2/1-3/...	CITY OF MCKINNE...	405 S Chestnut	20000 · Accou...	31.67
Bill	03/11/2016	2/1-3/...	CITY OF MCKINNE...	307 S Chestnut	20000 · Accou...	27.07
Bill	03/12/2016	02/10...	ATMOS ENERGY	405 S Chesnut	20000 · Accou...	50.13

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07/27/16

Accrual Basis

The Heritage Guild of Collin County
Account QuickReport
January 1 through July 27, 2016

Type	Date	Num	Name	Memo	Split	Amount
Bill	03/12/2016	02/10...	ATMOS ENERGY	311 S Chestnut	20000 · Accou...	83.16
Bill	03/12/2016	02/10...	ATMOS ENERGY	302 Anthony ...	20000 · Accou...	49.78
Bill	03/14/2016	2/10...	ATMOS ENERGY	315 S Chestn...	20000 · Accou...	42.91
Bill	03/14/2016	2/10...	ATMOS ENERGY	304 Anthony ...	20000 · Accou...	102.03
Bill	03/19/2016	2083...	Gexa Energy	313 S Chestn...	20000 · Accou...	13.44
Bill	03/19/2016	2083...	Gexa Energy	304 S McDon...	20000 · Accou...	87.76
Bill	03/19/2016	2083...	Gexa Energy	405 S Chestn...	20000 · Accou...	39.91
Bill	03/19/2016	2083...	Gexa Energy	302 Anthony ...	20000 · Accou...	122.72
Bill	03/19/2016	2083...	Gexa Energy	315 S Chestn...	20000 · Accou...	11.15
Bill	03/19/2016	2083...	Gexa Energy	317 S Chestn...	20000 · Accou...	10.96
Bill	03/19/2016	2083...	Gexa Energy	311 S Chestn...	20000 · Accou...	15.21
Bill	03/19/2016	2083...	Gexa Energy	315 S Chestn...	20000 · Accou...	11.51
Bill	03/19/2016	2083...	Gexa Energy	304 Anthony ...	20000 · Accou...	124.01
Bill	04/01/2016	3013...	Progressive Wast S...	4/1-4/30/16 T...	20000 · Accou...	55.36
Bill	04/13/2016	3027...	ATMOS ENERGY	315 S Chestn...	20000 · Accou...	43.82
Bill	04/13/2016	3027...	ATMOS ENERGY	304 Anthony ...	20000 · Accou...	46.54
Bill	04/13/2016	3027...	ATMOS ENERGY	302 Anthony ...	20000 · Accou...	47.45
Bill	04/13/2016	3027...	ATMOS ENERGY	311 S Chestn...	20000 · Accou...	51.99
Bill	04/13/2016	3027...	ATMOS ENERGY	405 S Chestn...	20000 · Accou...	34.88
Bill	04/18/2016	3/2-4/...	CITY OF MCKINNE...	302 Anthony ...	20000 · Accou...	69.38
Bill	04/18/2016	3/2-4/...	CITY OF MCKINNE...	307 S Chestn...	20000 · Accou...	27.07
Bill	04/18/2016	3/2-4/...	CITY OF MCKINNE...	405 S Chestn...	20000 · Accou...	166.59
Bill	04/18/2016	3/2-4/...	CITY OF MCKINNE...	317 S Chestn...	20000 · Accou...	50.01
Bill	04/18/2016	3/2-4/...	CITY OF MCKINNE...	304 S McDon...	20000 · Accou...	58.92
Bill	04/18/2016	3/2-4/...	CITY OF MCKINNE...	306 Anthony ...	20000 · Accou...	24.32
Bill	04/20/2016	2101...	Gexa Energy	313 S Chestnut	20000 · Accou...	13.27
Bill	04/20/2016	2101...	Gexa Energy	405 S Chestnut	20000 · Accou...	56.46
Bill	04/20/2016	2101...	Gexa Energy	315 S Chestnut	20000 · Accou...	13.36
Bill	04/20/2016	2101...	Gexa Energy	311 S Chestnut	20000 · Accou...	14.47
Bill	04/20/2016	2101...	Gexa Energy	304 Anthony ...	20000 · Accou...	131.58
Bill	04/20/2016	2101...	Gexa Energy	315 S Chestnut	20000 · Accou...	11.61
Bill	04/20/2016	2101...	Gexa Energy	317 S Chestnut	20000 · Accou...	11.51
Bill	04/20/2016	2101...	Gexa Energy	302 Anthony ...	20000 · Accou...	115.67
Bill	04/20/2016	2101...	Gexa Energy	304 S McDon...	20000 · Accou...	70.53
Bill	05/07/2016	2002...	Progressive Wast S...	5/1-5/31/16 T...	20000 · Accou...	55.36
Bill	05/10/2016	3027...	ATMOS ENERGY	304 Anthony ...	20000 · Accou...	42.91
Bill	05/10/2016	3027...	ATMOS ENERGY	315 S. Chest...	20000 · Accou...	42.91
Bill	05/10/2016	3027...	ATMOS ENERGY	302 Anthony ...	20000 · Accou...	42.91
Bill	05/10/2016	3027...	ATMOS ENERGY	311 S. Chest...	20000 · Accou...	43.40
Bill	05/10/2016	3027...	ATMOS ENERGY	405 S Chestnut	20000 · Accou...	24.86
Bill	05/16/2016	4/7-5/...	CITY OF MCKINNE...	302 Anthony ...	20000 · Accou...	46.19
Bill	05/16/2016	4/7-5/...	CITY OF MCKINNE...	306 Anthony ...	20000 · Accou...	39.48
Bill	05/16/2016	4/7-5/...	CITY OF MCKINNE...	304 S McDon...	20000 · Accou...	58.92
Bill	05/16/2016	4/7-5/...	CITY OF MCKINNE...	317 S Chestnut	20000 · Accou...	50.01
Bill	05/16/2016	4/7-5/...	CITY OF MCKINNE...	405 S Chestnut	20000 · Accou...	204.43
Bill	05/16/2016	4/7-5/...	CITY OF MCKINNE...	307 S Chestnut	20000 · Accou...	42.23
Bill	05/18/2016	2118...	Gexa Energy	313 S Chestn...	20000 · Accou...	12.50
Bill	05/18/2016	2118...	Gexa Energy	304 S McDon...	20000 · Accou...	85.54
Bill	05/18/2016	2118...	Gexa Energy	405 S Chestn...	20000 · Accou...	77.68
Bill	05/18/2016	2118...	Gexa Energy	302 Anthony St	20000 · Accou...	167.54
Bill	05/18/2016	2118...	Gexa Energy	315 S Chestn...	20000 · Accou...	13.71
Bill	05/18/2016	2118...	Gexa Energy	317 S Chestn...	20000 · Accou...	15.64
Bill	05/18/2016	2118...	Gexa Energy	311 S Chestn...	20000 · Accou...	25.14
Bill	05/18/2016	2118...	Gexa Energy	315 S Chestn...	20000 · Accou...	11.32
Bill	05/18/2016	2118...	Gexa Energy	304 Anthony St	20000 · Accou...	169.27
Bill	06/01/2016	591723	Progressive Wast S...	6/1-6/30/16 T...	20000 · Accou...	55.36
Bill	06/09/2016	3027...	ATMOS ENERGY	302 Anthony St	20000 · Accou...	44.78
Bill	06/09/2016	3027...	ATMOS ENERGY	304 Anthony St	20000 · Accou...	44.78
Bill	06/09/2016	3027...	ATMOS ENERGY	405 S Chestn...	20000 · Accou...	24.85
Bill	06/09/2016	3027...	ATMOS ENERGY	311 S Chestn...	20000 · Accou...	44.78
Bill	06/10/2016	3027...	ATMOS ENERGY	5/11-6/9/16 ...	20000 · Accou...	44.78
Bill	06/18/2016	2137...	Gexa Energy	313 S Chestn...	20000 · Accou...	21.66
Bill	06/18/2016	2137...	Gexa Energy	304 S McDon...	20000 · Accou...	128.05
Bill	06/18/2016	2137...	Gexa Energy	405 S Chestn...	20000 · Accou...	139.63
Bill	06/18/2016	2137...	Gexa Energy	302 Anthony St	20000 · Accou...	251.67
Bill	06/18/2016	2137...	Gexa Energy	315 S Chestn...	20000 · Accou...	14.72
Bill	06/18/2016	2137...	Gexa Energy	317 S Chestn...	20000 · Accou...	12.14
Bill	06/18/2016	2137...	Gexa Energy	311 S Chestn...	20000 · Accou...	41.80

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Accrual Basis

The Heritage Guild of Collin County
Account QuickReport
 January 1 through July 27, 2016

Type	Date	Num	Name	Memo	Split	Amount
Bill	06/18/2016	2137...	Gexa Energy	315 S Chestn...	20000 · Accou...	11.32
Bill	06/18/2016	2137...	Gexa Energy	304 Anthony St	20000 · Accou...	232.98
Bill	06/20/2016	5/4-6/...	CITY OF MCKINNE...	304 S McDon...	20000 · Accou...	58.92
Bill	06/20/2016	5/4-6/...	CITY OF MCKINNE...	306 Anthony St	20000 · Accou...	66.01
Bill	06/20/2016	5/4-6/...	CITY OF MCKINNE...	302 Anthony St	20000 · Accou...	38.46
Bill	06/20/2016	5/4-6/...	CITY OF MCKINNE...	307 S Chestn...	20000 · Accou...	27.07
Bill	06/20/2016	5/4-6/...	CITY OF MCKINNE...	405 S Chestn...	20000 · Accou...	199.70
Bill	06/20/2016	5/4-6/...	CITY OF MCKINNE...	317 S Chestn...	20000 · Accou...	50.01
Bill	07/01/2016	2002...	Progressive Wast S...	7/1-7/31/16 T...	20000 · Accou...	55.36
Bill	07/11/2016	6/10-...	ATMOS ENERGY	304 Anthony St	20000 · Accou...	44.85
Bill	07/11/2016	6/10-...	ATMOS ENERGY	315 S. Chest...	20000 · Accou...	44.85
Bill	07/11/2016	6/10-...	ATMOS ENERGY	302 Anthony St	20000 · Accou...	44.85
Bill	07/11/2016	6/10-...	ATMOS ENERGY	311 S Chestn...	20000 · Accou...	44.85
Bill	07/11/2016	6/10-...	ATMOS ENERGY	405 S Chestn...	20000 · Accou...	28.04
Bill	07/18/2016	6/6-7/...	CITY OF MCKINNE...	304 S McDon...	20000 · Accou...	51.19
Bill	07/18/2016	6/6-7/...	CITY OF MCKINNE...	306 Anthony St	20000 · Accou...	39.48
Bill	07/18/2016	6/6-7/...	CITY OF MCKINNE...	302 Anthony St	20000 · Accou...	77.11
Bill	07/18/2016	6/6-7/...	CITY OF MCKINNE...	307 S Chestn...	20000 · Accou...	34.65
Bill	07/18/2016	6/6-7/...	CITY OF MCKINNE...	405 S Chestn...	20000 · Accou...	259.33
Bill	07/18/2016	6/6-7/...	CITY OF MCKINNE...	317 S Chestn...	20000 · Accou...	50.01
Bill	07/20/2016	2155...	Gexa Energy	313 S Chestn...	20000 · Accou...	54.97
Bill	07/20/2016	2155...	Gexa Energy	304 S McDon...	20000 · Accou...	226.76
Bill	07/20/2016	2155...	Gexa Energy	405 S Chestn...	20000 · Accou...	233.99
Bill	07/20/2016	2155...	Gexa Energy	302 Anthony St	20000 · Accou...	388.29
Bill	07/20/2016	2155...	Gexa Energy	315 S Chestn...	20000 · Accou...	14.89
Bill	07/20/2016	2155...	Gexa Energy	317 S Chestn...	20000 · Accou...	14.89
Bill	07/20/2016	2155...	Gexa Energy	311 S Chestn...	20000 · Accou...	205.07
Bill	07/20/2016	2155...	Gexa Energy	315 S Chestn...	20000 · Accou...	11.40
Bill	07/20/2016	2155...	Gexa Energy	304 Anthony St	20000 · Accou...	321.72
Total 62060 · Utilities						10,040.70
Total 62000 · Facilities and Equipment						68,139.73
TOTAL						68,139.73

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Accrual Basis

The Heritage Guild of Collin County

Profit & Loss

January 1 through July 27, 2016

	Jan 1 - Jul 27, 16
Ordinary Income/Expense	
Income	
41000 · Direct Public Support	
41010 · Membership Dues	1,171.00
41020 · Donations, General Public	612.11
41030 · Corporate Contributions	4,892.49
41050 · Special Purpose Gifts	7,330.00
Total 41000 · Direct Public Support	14,005.60
42000 · Program Revenues	
42030 · Dixie Store	2,699.05
42040 · Education Programs	3,299.75
42050 · Ghostly Haunting	920.00
42070 · Prairie Camps	10,740.00
42080 · Public Village Tour	2,433.87
42090 · Tea & Tour	1,430.00
42100 · Trolley Tour	317.94
42199 · Other Program Revenues	72.50
Total 42000 · Program Revenues	21,913.11
42500 · Event & Fundraising Revenues	
42520 · Farm to Table Dinner	29,985.00
42530 · Farmers' Market	37,852.52
42535 · Fun Run	7,155.00
42540 · Fashion Show	1,929.50
42560 · Holiday Home Tour	481.40
42570 · Ice Cream Crank Off	8,598.75
42580 · Murder Mystery	2,374.00
42699 · Other Event/Fund Raising Income	12,859.15
Total 42500 · Event & Fundraising Revenues	101,235.32
43000 · Facility Rentals	
43010 · Weddings	87,930.00
43020 · Rentals	1,475.00
Total 43000 · Facility Rentals	89,405.00
44000 · Other Operating Income	
44020 · Background Check Fees	59.40
Total 44000 · Other Operating Income	59.40
45000 · Investments	
45030 · Interest-Savings, Short-term CD	14.99
Total 45000 · Investments	14.99
Total Income	226,633.42
Expense	
61100 · Wedding Expenses	
61110 · Wedding Costs	10,847.20
Total 61100 · Wedding Expenses	10,847.20
61200 · Programming Expenses	
61230 · Dixie Store Costs	638.80
61240 · Educational Programs Costs	981.80
61270 · Tour & Tea Costs	1,474.18
Total 61200 · Programming Expenses	3,094.78
61400 · Events & Fundraising Expenses	
61420 · Farm to Table Dinner Costs	12,498.17
61430 · Farmers' Market Costs	4,831.79
61435 · Fun Run Expenses & Promo	6,274.82
61440 · Fashion Show Costs	1,284.00
61460 · Holiday Home Tour Costs	57.63
61470 · Ice Cream Crank Off Costs	8,496.28
61480 · Murder Mystery Costs	1,156.05
61599 · Other Event Costs	5,659.87

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Accrual Basis

The Heritage Guild of Collin County
Profit & Loss
January 1 through July 27, 2016

	Jan 1 - Jul 27, 16
Total 61400 · Events & Fundraising Expenses	40,258.61
61600 · Business Expenses	
61610 · Advertising, PR & Marketing	19,641.18
61630 · Board Meeting Expenses	56.90
61660 · Rentals (Administrative)	6,004.00
61670 · Volunteer Relations	673.62
Total 61600 · Business Expenses	26,375.70
61700 · Outside Services	
61730 · Fundraising Expenses	77.12
Total 61700 · Outside Services	77.12
62000 · Facilities and Equipment	
62010 · Building and Equip Maintenance	
62011 · Yard	3,070.36
62012 · Structures & Equipment	48,990.66
62013 · Cleaning & Maintenance Supplies	1,966.06
62010 · Building and Equip Maintenance - Other	4,034.00
Total 62010 · Building and Equip Maintenance	58,061.08
62020 · Curation	37.95
62060 · Utilities	10,040.70
Total 62000 · Facilities and Equipment	68,139.73
63000 · Office Operations	
63010 · Books, Subscriptions, Reference	110.90
63020 · Postage, Mailing Service	388.42
63025 · Printing and Copying	7,248.97
63030 · Supplies	902.96
63035 · Telephone, Telecommunications	1,316.16
63040 · IT Expense	3,352.26
Total 63000 · Office Operations	13,319.67
64000 · Other Administrative Expenses	
64020 · Credit Card Fees	4,787.43
64035 · Insurance, Liability, D & O	15,467.00
64040 · Interest Expense, Loans	129.80
64055 · Memberships & Dues	115.00
Total 64000 · Other Administrative Expenses	20,499.23
65000 · Payroll Expenses	
65010 · Salaries, Staff	47,363.37
65020 · Salaries, Contract Employees	12,207.50
65030 · Salaries, Wedding Coordinator	27,289.68
65040 · Payroll Taxes	9,521.73
65050 · Payroll Processing Costs	1,578.70
Total 65000 · Payroll Expenses	97,960.98
Total Expense	280,573.02
Net Ordinary Income	(53,939.60)
Other Income/Expense	
Other Income	
70000 · Grants (Restricted), Net	
70010 · Restricted Grants Received	5,589.72
70020 · Grant Expenses (Advert & Mktg)	5,400.00
Total 70000 · Grants (Restricted), Net	10,989.72
Total Other Income	10,989.72
Net Other Income	10,989.72
Net Income	(42,949.88)

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Accrual Basis

The Heritage Guild of Collin County

Balance Sheet

As of July 27, 2016

	Jul 27, 16
ASSETS	
Current Assets	
Checking/Savings	
10000 · Petty Cash	(200.00)
10020 · Independent Bank - Operations	(20,572.14)
10030 · Independent Bank - Endowment	37,877.54
10060 · PayPal	(45.89)
Total Checking/Savings	17,059.51
Accounts Receivable	
11000 · Accounts Receivable	4,355.00
Total Accounts Receivable	4,355.00
Other Current Assets	
12000 · Undeposited Funds	1,950.00
Total Other Current Assets	1,950.00
Total Current Assets	23,364.51
Fixed Assets	
15000 · Buildings, Furniture and Equip	
15001 · Buildings, general	1,162,090.05
15010 · Dulaney House	19,353.66
15012 · Johnson House	12,469.90
15013 · Chapel	12,692.55
15014 · Faires House	312.16
15015 · Dixie's Store	7,783.78
15016 · Taylor Inn	36,723.53
15017 · Wilmeth Schoolhouse	89,754.93
15018 · 405 Reception Hall	152,493.94
15019 · Blacksmith Shop	3,931.90
15021 · Landscape/Storage Buildings	15,433.39
15022 · Visitors Center	150,000.00
15030 · Antiques, Furnishings, Artifact	209,208.50
15040 · Assets for Rental Business	1,497.00
Total 15000 · Buildings, Furniture and Equip	1,873,745.29
Total Fixed Assets	1,873,745.29
TOTAL ASSETS	1,897,109.80
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	13,718.09
Total Accounts Payable	13,718.09
Other Current Liabilities	
24400 · Deferred Revenue, Dulaney House	1,500.00
24450 · Wedding Damage Deposit	18,250.00
24500 · Deferred Income Billings	
24510 · Weddings	77,505.00
Total 24500 · Deferred Income Billings	77,505.00
25500 · Sales Tax Payable	1.12
26000 · Security Deposits, Other	200.00
27000 · Notes Payable, IB Credit Line	(150.07)
Total Other Current Liabilities	97,306.05
Total Current Liabilities	111,024.14
Total Liabilities	111,024.14
Equity	
30000 · Unrestricted Fund Balance	1,829,035.54

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Accrual Basis

The Heritage Guild of Collin County
Balance Sheet
As of July 27, 2016

	Jul 27, 16
Net Income	(42,949.88)
Total Equity	1,786,085.66
TOTAL LIABILITIES & EQUITY	1,897,109.80

Internal Revenue Service

Department of the Treasury

District
Director

Heritage Guild of Collin County Texas
509 West Howell
McKinney, TX 75069

Person to Contact.
EGMF Tax Examiner
Telephone Number

214-767-1766
Refer Reply to
RM:CSB:1200 DAL
Date NOV 20 1985
EIN: 75-1602150

Gentlemen:

Our records show that Heritage Guild of Collin County Texas is exempt from Federal Income Tax under Section 501(c)(3) of the Internal Revenue Code. This exemption was granted September, 1979, and remains in full force and effect. Contributions to your organization are deductible in the manner and to the extent provided by Section 170 of the Code.

We have classified your organization as one that is not a private foundation within the meaning of Section 509(a) of the Internal Revenue Code because you are an organization as described in Section 170(b)(1)(A)(vi).

If we may be of further assistance, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Tax Examiner



16-956

TITLE: Consider/Discuss/Act on Project #16-11, Submitted by Collin County Historical Society in the Amount of Six Thousand Nine Hundred Sixty-Eight Dollars and 20/100 (\$6,968.20) for Purchase of iPads, Cases, Headphones and Related Equipment to Facilitate Self-Guided Tours for Visitors to the Texas and Collin County World War I Centennial Commemoration. Amount Requested Represents 100% of Total Estimated Equipment Costs

COUNCIL GOAL: Enhance Quality of Life in McKinney

MEETING DATE: September 22, 2016

DEPARTMENT: McKinney Community Development Corporation

CONTACT: Cindy Schneible, President

ITEM SUMMARY:

- Collin County Historical Society is requesting \$6,968.20 for the purchase of iPads, cases, headphones and related equipment to facilitate self-guided, interactive tours to visitors to the WWI Centennial Commemoration and Collin County History Museum.

BACKGROUND INFORMATION:

- Collin County Historical Society and Museum is an archival museum with historical artifacts, photographs, documents, diaries, manuscripts, historical maps, archival newspapers and land records that are important to the history of McKinney and Collin County.
- The mission of the Collin County Historical Society and Museum is to preserve and honor the past, connect with the present and embrace the future.
- Texans will observe the 100th anniversary of America's entry into WWI on April 6, 2017.
- In observance of the centennial commemoration, CCHSM will create an exhibit "Texas and Collin County World War I Centennial Commemoration" to honor the role that Collin County soldiers and Texas played in the Great War.

FINANCIAL SUMMARY:

- MCDC's allocation for discretionary project grants for the current fiscal year is \$1,171,896.
- The balance remaining in the discretionary project grant allocation is \$487,198 for the current year.
- The request is eligible for MCDC board consideration under Sections 501 to 505 of the Texas Local Government Code.

SUPPORTING MATERIALS:

[Grant Application and Supporting Materials](#)

July 27, 2016

Collin County Historical Society and Museum
300 East Virginia
McKinney, TX 75069

Dear MCDC Grant Committee,

Thank you for the opportunity to be considered for support through the McKinney Community Development Corporation grant-funding program. We believe that the Collin County Historical Society and Museum project grant, *Texas and Collin County World War I Centennial Commemoration*, is consistent with your mission to attract visitors to McKinney and add to the growth of the McKinney sales tax revenue.

We believe that our mission statement "Preserve and Honor the Past, Connect with the Present and Embrace the Future" aligns with your MCDC guiding principle to "Honor the Past – Provide innovative Leadership for the Future." Both organizations can work in partnership to enhance the quality of life in McKinney.

In his speech at the 25th Anniversary of the Signing of the Social Security Act, President John F. Kennedy said, "We celebrate the past to awaken the future". Thank you for the opportunity to work collaboratively with MCDC to celebrate our past and awaken the future through this innovative project.

Sincerely,

Mary Carole Strother

Mary Carole Strother
Collin County Historical Society and Museum
Executive Director

Attachments: Grant Funding Application, Grant Essay, Project Timeline, Grant Budget, Attendance Statistics, CCHSM Financials, and IRS Determination Letter

MCKINNEY COMMUNITY DEVELOPMENT CORPORATION
Grant Application
Fiscal Year 2016

X Project Grant

Quality of Life projects that are eligible for funding in accordance with the Type B sales tax statute (refer to examples in Grant Guidelines) and that advance the mission of MCDC.



Promotional or Community Event Grant (maximum \$15,000)

Initiatives, activities and events that promote the City of McKinney for the purpose of developing new or expanded business opportunities and/or tourism – and enhance quality of life for McKinney residents.

APPLICATION

ORGANIZATION INFORMATION

Name: Collin County Historical Society and Museum

Federal Tax I.D.: 52-1093455

Incorporation Date: 10.24.1984

Mailing Address: 300 East Virginia

City McKinney

ST: TX

Zip: 75069

Phone: 972-542-9457 ext 100

Email: director@collincountyhistoricalsociety.org

Website: <http://www.collincountyhistoricalsociety.org>

Check One:

☒ Nonprofit – 501(c) Attach a copy of IRS Determination Letter

☐ Governmental entity

☐ For profit corporation

☐ Other

Professional affiliations and organizations to which your organization belongs: McKinney Chamber of Commerce, Main Street McKinney, Texas Association of Museums, Preservation Texas, Collin County Historical Coalition, Volunteer McKinney, and Grant Station

REPRESENTATIVE COMPLETING APPLICATION:

Name: Mary Carole Strother

Title: Executive Director

Mailing Address: 300 East Virginia

City: McKinney

ST: TX

Zip: 75069

Phone: 972-542-9457 ext 100

Email: director@collincountyhistoricalsociety.org

CONTACT FOR COMMUNICATIONS BETWEEN MCDC AND ORGANIZATION:

Name: Mary Carole Strother

Title: Executive Director

Mailing Address: 300 East Virginia

City: McKinney

ST: TX

Zip: 75069

Phone: 972-542-9457 ext 100

Email: director@collincountyhistoricalsociety.org

FUNDING

Total amount requested from MCDC: \$6968.20

CCHSM Matching Funds and In Kind Services Available: \$8,490

PROJECT/PROMOTION/COMMUNITY EVENT

Texas and Collin County World War I Centennial Commemoration

Start Date: March 2, 2017

Completion Date: November 11, 2017

BOARD OF DIRECTORS

Executive Director: Mary Carole Strother

Profession: Retired, Library Media Specialist, McKinney ISD

Area of Expertise: Educational Programming, exhibit management, event planning, instructional technology

Home City: McKinney, TX

President: Jennifer Davis McCarley Wilson

Profession: Lawyer, Federal Deposit Insurance Corporation, Dallas

Area of Expertise: Legal Consultation

Home City: McKinney, TX

Vice Chairman of Collections: Deborah Kilgore

Profession: Retired teacher Plano and Richardson ISD

Area of Expertise: Archivist, Tour Guide, Historical Speaker, Grant writing

Home City: McKinney, TX

Vice Chairman of Community Relations: Edward "Ted" Wright

Profession: Retired, Contractor and Residential Construction

Area of Expertise: Liaison to Collin County Historical Organizations

Home City: Dallas, TX

Vice Chairman of Programming and Events: Mary Carole Strother

Profession: Retired, Library Media Specialist, McKinney ISD

Area of Expertise: Educational Programming, exhibit management, event planning, instructional technology

Home City: McKinney, TX

Secretary: Pat Rodgers

Profession: Retired, Special Education Director, McKinney ISD

Area of Expertise: Event planning, community outreach, historian

Home City: McKinney, TX

Treasurer: Brandon Fulenchek

Profession: Vice President, Senior Private Banker, Wells Fargo Private Bank / Legal Specialty Group

Area of Expertise: Financial planning and budgeting

Home City: McKinney, TX

Membership Chairman: Nina Dowell Ringley

Lawrence Ringley & Associates, Inc.

Area of Expertise: Exhibit management, creative design, fundraising, event planning

Home City: McKinney, TX

Board Member: Betty Webb Petkovsek

Profession: Pharmacist

Area of Expertise: Social Media, exhibit management

Home City: McKinney, TX

Board Member: Jim Bundy

Profession: Retired from Bundy Nursery

Area of Expertise: Historical Assets and Landmarks

Home City: McKinney, TX

Board Member: Page Thomas

Profession: Retired Archivist Librarian South Methodist University

Area of Expertise: Historical Assets, Archivist

Home City: McKinney, TX

LEADERSHIP STAFF / Advisory Board

Chuck Schuelke
Retired, Vice President of Marketing
Schradd and Associates

Charles Rodgers
Retired, Electrical Engineer
Raytheon Company
Pecan Grove Cemetery Association

Jim Doyle
Texas Instruments
Web Design Consultant

Billy Boone
Retired, Senior Engineer Technician
Varo Incorporated

John Rattan
The Body Shop
Chief Executive Officer

Wayne Nabors
Nabors CPA Services
Certified Public Accountant

Bill Haynes
Retired, English Teacher
Collin County Historian

Bill Hays
Past President
Collin County Historical Society

We certify that all figures, facts and representations made in this application, including attachments, are true and correct to the best of our knowledge.

Executive Director

Mary Carole Strother
Signature

Mary Carole Strother
Printed Name

July 27, 2016
Date

Representative Completing Application

Mary Carole Strother
Signature

Mary Carole Strother
Printed Name

July 27, 2016
Date

I. Applying Organization:
Collin County Historical Society and Museum

A. Mission

The mission of the Collin County Historical Society and Museum (CCHSM) is to preserve and honor the past, connect with the present and embrace the future. We are committed to the collection and preservation of the rich heritage and history of the people and events that helped shape the place we proudly call home, McKinney and Collin County.

B. Strategic Goals and Objectives

We fulfill the mission of the organization through the following goals:

- 1) To preserve and protect our cultural history for future generations
- 2) To disseminate historical information through our museum collections, archives, research library, and publications
- 3) To promote resources and educational programs that highlight the history of Collin County and Texas and their contributions to our nation
- 4) To improve intellectual and physical access to our information and museum collections
- 5) To leverage new technology resources to engage visitors in a meaningful way

C. Scope of Services

CCHSM is an archival museum with historical artifacts, photographs, documents, diaries, manuscripts, historical maps, archival newspapers, and land records that provide valuable research information for genealogists, historians, authors, teachers and students. The museum has a library collection of books dedicated to Collin County and Texas History. Docents also provide interactive educational programming for students across Collin County.

D. Day to Day Operations

The museum is open to the public on Thursday, Friday, and Saturday from 10am-4pm. Interactive school tours can be scheduled Monday through Friday from 8am-3pm.

E. Paid Staff and Volunteers

Currently the museum has only one paid staff member that works 21 hours a week and serves as the Museum Manager of daily operations. This position is funded through a program called Experience Works by the State of Texas. Through contracted services, the museum pays a curator to help archive and catalog historical artifacts, documents and photographs. The Museum Director, Events and Educational Program Coordinator, Exhibit Manager, Membership and Volunteer Coordinator are all volunteer staff.

F. Organizational Structure

The organization currently has an Executive Director and a 10 member Board of Directors.

II. Project Grant Overview

On April 6, 2017, the United States and Texas will observe the 100th anniversary of America's entry into World War I. In observance of the upcoming centennial commemoration, the Collin County Historical Society and Museum will create an exhibit to honor the role that Collin County soldiers and Texas played in the Great War. The exhibit will be called *Texas and Collin County World War I Centennial Commemoration*. We are seeking grant funding from MCDC to purchase iPads that will be used to guide visitors on an interactive tour of the museum exhibit.

Scope of Project

The museum exhibit will provide an overview of World War I, with special focus on different aspects and outcomes encountered by the United States during its involvement in the Great War. Visitors to the museum exhibit will be provided an iPad with apps preloaded on the device. As visitors tour the exhibit, they will scan QR codes linked to videos, podcasts, documentaries, photographs, documents, songs and websites to learn about WWI. The use of the iPad and QR codes will allow the museum visitors a unique opportunity to independently tour the exhibit as they interact with a variety of primary source documents, artifacts and resources about the war. The videos for this interactive tour will be uploaded to the museum webpage so they may be accessed easily.

The exhibit will emphasize the following components or aspects of WWI: Interactive WWI Timeline, Homefront Happenings, Memoirs, Diaries and Manuscripts, WWI Maps and Battles, War in the Air, War in the Trenches, Toll of War, Images of War, WWI Posters and Propaganda, Weapons of War, Women and the War, Tomb of the Unknown Soldier, WWI videos, American Red Cross, Important Declarations and Treaties, Collin County and Texas Connections to WWI.

The iPads will be a integral component of the museum exhibit experience. The museum will take the following measures to ensure the safe keeping and protection of the iPads. The iPads will be protected from breakage by purchasing drop proof protective cases. The museum will prevent theft of the device by setting up an iTunes account that will allow the device to be tracked through the app *Find My iPad*. Serial numbers from the devices will be recorded on a spreadsheet to aid in tracking the devices. Headphones will also be provided to visitors along with the use of the iPad.

After the WWI exhibit is concluded in November 2017, the iPads will continue to be used with upcoming exhibits in the same manner. We will also

seek to expand the use of the iPads at the museum in other engaging and interactive ways. We will use the iPads to create an after school program called iHistorians. The students in this program will use the iPad to access digital historical photographs and documents to create videos with various iPad apps. The target audience for this young historians group will be economically disadvantaged students from Title 1 campuses within a five-mile radius of the museum.

Project Goals

- Promote thoughtful and meaningful dialogue about World War I
- Leverage new technologies to create an engaging and interactive experience for museum visitors
- Honor the contributions and legacy of Collin County and Texas soldiers during WWI
- Host events and create activities to commemorate important events and battles during the war

Project Objectives

Describe how the proposed project fulfills the strategic goals for your organization.

- Create at least fifteen QR scan codes that are linked to videos, podcasts, documentaries, photographs, documents, songs and websites about WWI
 - Goal 1)** To preserve and protect our cultural history for future generations
 - Goal 5)** To leverage new technology resources to engage visitors in a meaningful way
- Utilize the CCHSM archival collection in the creation of the museum exhibit
 - Goal 2)** To disseminate historical information through our museum collections, archives, research library and publications
- Collaborate with historical organizations across Collin County and Texas to provide WWI resources and artifacts to incorporate into the museum exhibit
 - Goal 3)** To promote resources and educational programs that highlight the history of Collin County and Texas and their contributions to our nation
- Connect with veteran organizations across the county, state and nation to set up tours and special events to honor their legacy
 - Goal 4)** To improve intellectual and physical access to our information and museum collections
- Establish a schedule and timeline of museum events related to WWI exhibit
 - Goal 2 and 3)**

Target Audience

This public exhibit will be open to all age groups and organizations.

Attendance

The museum will host special events to attract different groups and organizations to attend the exhibit. We are hoping to attract over 3,000 people across our community, state and nation to tour this engaging and interactive exhibit.

Currently, we track museum attendance by having our visitors sign a log that provides their name, hometown information, how they heard about the museum, and their reason for visiting. This information has proved invaluable for follow up to let visitors know about other museum events. We have also been able to build a network of volunteers and invite visitors to become museum members. The greatest benefit from this information has been to compile the data and track the number of visitors that are residents of McKinney, from surrounding cities in Collin County, and from states across the United States as well as other countries.

See Attendance Attachment for March 2016-June 2016

Admission Fees

A nominal admission fee will be charged for the exhibit. Donations will also be accepted with donation boxes displayed throughout the exhibit. Grants and donations from businesses and corporations will help underwrite the cost of the construction of the exhibit.

Detail goals for growth/expansion in future years

The museum exhibit will launch in March of 2017. The Texas Historical Commission's *Texas First World War Centennial Commemoration* will officially be observed from April 6, 2017 (date of the U.S. Declaration of War on Germany) through June 28, 2019 (signing of the Treaty of Versailles). In 2018, CCHSM will collaborate and partner with other historical organizations across Collin County interested in hosting a World War I commemoration event at their museum.

Project Grants

- A new project? ☒ Yes ☐ No

Has a feasibility study or market analysis been completed for this proposed project?

At the writing of this grant, currently no other Collin County Historical Organization or Museum will be creating a World War I exhibit for 2017. So this will be one of the only exhibits in Collin County commemorating the 100th anniversary of the entry of the United States into World War I. We will collaborate with the *Texas World War I Centennial Commemoration* organization and be one of the featured events in the State of Texas.

McKinney City Council and McKinney Community Development Goals supported by the proposed Project:

- Eligible for MCDC consideration under Sections 501 to 505 of the Texas Local Government Code (refer to MCDC Grant Guidelines)
- Support cultural, sports, fitness, entertainment, community projects and events that attract resident and visitor participation and contribute to quality of life, business development and growth of McKinney sales tax revenue
- Highlight and promote McKinney as a unique destination for residents and visitors alike

Overview of Alignment with goals and strategies adopted by McKinney City Council and McKinney Community Development by the proposed Project:

The CCHSM is a 501(c) 3 and is eligible for MCDC consideration for grant funding.

The *Texas and Collin County World War I Centennial Commemoration* exhibit meets the goal and strategies adopted by the McKinney City Council and MCDC in the following ways:

- Through collaboration with the United States World War One Centennial Commission the *Texas and Collin County World War I Centennial Commemoration* exhibit has the potential to attract residents of McKinney, Collin County, and states surrounding Texas, as well as veterans and historians from across the United States. We will be one of the featured WWI commemoration events on their Centennial Commission webpage and the Texas WWI webpage as well.
- Because the museum is located just one block east of the historic downtown square, hundreds of visitors attending the exhibit will contribute to the growth of the McKinney sales tax revenue by shopping and eating in the downtown square.
- The museum is a Texas Historic Landmark and offers a unique destination not only for the enjoyment of the museum exhibit but visitors also enjoy the unique architecture and historical features of the building.

Has a request for funding, for this Project/Promotion/Community Event, been submitted to MCDC in the past?

☐ Yes ☒ No

III. Financial

Overview of CCHSM Financial Status

The CCHSM has been able to continue to increase our financial resources for our monthly budget expenditures. We have also set up a reserve account from our monthly positive cash flow. Over this past year the CCHSM went through a restructuring of the Board of Directors and museum leadership. This restructuring has provided new focus and placed an emphasis on creating collaborative relationships and partnerships with historical organizations,

McKinney organizations and businesses and the Collin County Historical Commission. Through these collaborative relationships and partnerships we have seen an increase in donations, memberships and financial support for the museum. We have organized a committee to seek grant funding through various community and historical organizations to continue to fund projects that keep us connected to and involved in the community. (See Financial Attachments)

Impact of Grant Request on CCHSM Mission and Goals:

The funding of this grant request fulfills the mission of the organization through the following goals:

- To preserve and protect our cultural history for future generations
- To disseminate historical information through our museum collections, archives, research library, and publications
- To promote resources and educational programs that highlight the history of Collin County and Texas and their contributions to our nation
- To leverage new technology resources to engage visitors in a meaningful way

The financials are not audited, but are professionally prepared and reviewed by:
Nabors CPA Services,
Wayne Nabors, Certified Public Accountant

What is the estimated total cost for this Project? Funding provided by the Applicant through In-Kind services?

**Projected Total Expenditures for Texas and Collin County
WWI Centennial Commemoration Exhibit**

Project Grant Total Request from MCDC	\$6,968.20
Project Total for In Kind Services by CCHSM	\$8,490.00
Total Project Expenditures	\$15,458.20

See Itemized Project Budget Attachment

Have any other federal, state, or municipal entities or foundations been approached for funding?

In June, the CCHSM received a \$2,446 grant from the Collin County Historical Commission (CCHC) funding a project proposal for the development of *Interactive History Classrooms*. The grant provided funding for a MacBook computer that will utilize a computer software program called iBooks Author for creation of ebooks for classroom instruction. The grant also funded the purchase of one iPad Pro that will be used by a museum docent to talk with the students and take them on a digital tour of a museum exhibits by using the camera on the iPad. We will utilize these technology resources provided by the CCHC grant to create educational materials for the World War I Centennial Commemoration.

The CCHSM will also seek grant funding from World War I and the National Endowment for the Humanities for *A Library of America Project* grant. This grant offers \$1,200 and \$1,800 grants to libraries, museums, and nonprofit cultural institutions to host public programs about WWI.

IV. Marketing and Outreach

The CCHSM will utilize the following market plans and outreach strategies:

- Post project events on the Texas World War I Centennial Commemoration events calendar available through their website
- Distribute email communication to schools and colleges in Collin County
- Utilize social media by postings on CCHSM Facebook page
- Post dates on the McKinney Convention and Visitors Bureau events calendar

The museum is also a member of the following organizations that provide promotional opportunities.

Main Street McKinney

- Promotion on the Downtown McKinney website
- Directional signs
- Inclusion on the Historic Downtown Shopping Guide and Map
- Social media exposure on the Historic Downtown McKinney social media platforms

McKinney Chamber of Commerce

- Listing of Events on McKinneyonline.com Community Calendar
- Share products and services at LINKS (Learn Inform Network Know Share)

Collin County Historical Commission Coalition

- Networking with Collin County Historical Organizations through monthly meetings and email communication

Achievement of CCHSM Goals Through Marketing and Outreach:

Partnering with these organizations helps us achieve our museum goal 3.

Goal 3) To promote resources and educational programs that highlight the history of Collin County and Texas and their contributions to our nation

V. Metrics to Evaluate Success

After touring the World War I museum exhibit, the visitors will complete an online evaluation survey that can be accessed through the iPad. The survey questions will allow visitors to rate their museum experience giving feedback about the interactive use of the iPad while touring the exhibit. The survey results will be compiled on a Google spreadsheet. The final evaluation survey data will be shared with MCDC in the final report summarizing the achievement of the goals and objectives for the project.

The museum will also continue to track attendance data during the WWI exhibit, which will also be included in the final report.

**Project Schedule and Timeline of Activities for
Texas and Collin County World War I Centennial Commemoration**

- January 2017
 - Compose press releases for news organizations, post events on the webpage of community and organizational calendars
 - Begin construction and setup of museum exhibit
- February 2017
 - Launch Press releases and post upcoming events on social media sites
 - Load iPads with apps and links to WWI exhibit resources
- March 2017
 - Launch *Texas and Collin County World War I Centennial Commemoration*
 - Invite American Legion and Veteran Organizations around Collin County to tour the exhibit
 - Host events for cemetery organizations to learn about the 54 men from Collin County who died in the war and the establishment of Tomb of the Unknown Soldier
- April 2017
 - Host a special event commemorating U.S. Declaration of War against Germany
 - Partner with Collin College and McKinney ISD High School history students to serve as docents for the exhibit
 - Schedule interactive class tour for schools through use of FaceTime utilizing the iPad
- May 2017
 - Schedule interactive class tour for schools through use of FaceTime utilizing the iPad
 - Invite American Legion and veteran organizations around Collin County to tour the exhibit
 - Host a special tribute for Memorial Day
- June 2017
 - Host a special event commemorating the 1919 signing of the Treaty of Versailles and the arrival of Texas Units in France in 1918
- July 2017
 - Host a July 4th commemoration event to honor veterans
- September-October 2017
 - Schedule interactive class tour for schools through use of FaceTime utilizing the iPad
 - Invite American Legion and veteran organizations around Collin County to tour the exhibit
 - Honor the death of the first Collin County soldier, Jimmy Giegas, killed in battle, September 15, 1918
- November 11, 2017
 - Host an event to celebrate 1919 Armistice Day and the end of WWI
 - Last day of WWI museum exhibit

**Collin County Historical Society and Museum
Itemized Budget for MCDC Grant Project
July 2016**

***Texas and Collin County World War I
Centennial Commemoration***

Proposed Budget for WWI Exhibit Grant from MCDC				
Itemized Budget Request for MCDC Grant				Totals
Item	Cost per unit	Number purchased		
iPad Air 2 Wi-Fi 64 GB silver	\$499	10		\$4999.00
Apple Care for iPad	\$99	10		\$990.00
Drop Tech Case for iPad Air 2	\$59.95	10		\$599.50
Skull Candy Uproar On Ear Headphones	\$16.99	20		\$339.80
Audio Headphone Splitter	\$3.99	10		\$39.90
Project Grant Total Request from MCDC				\$6968.20

Proposed Budget for WWI Exhibit Provided By Collin County Historical Society and Museum Itemized Budget Request for In-Kind Services				
Service Provided		Donor of Services		Totals
Webpage Design Services		Doyle Web Design		\$1,000
Exhibit Construction and Materials		CCHSM Volunteers		\$1,990
Museum Exhibit Signage Design and Printing		Denton County Office of History and Culture		\$1,300
Rack Cards Posters and Flyers		Collin County Historical Commission		\$400
Outside Signage Banners and Displays		Collin County Historical Commission		\$800
Museum Docents		CCHSM Volunteers		\$3,000
Project Total for In-Kind Services				\$8,490

Projected Total Expenditures for Texas and Collin County WWI Centennial Commemoration Exhibit	
Project Grant Total Request from MCDC	\$6,968.20
Project Total for In-Kind Services by CCHSM	\$8,490.00
Total Project Expenditures	\$15,458.20

**Collin County Historical Society and Museum
Attendance Statistics
March 2016 - June 2016**

***Collin McKinney 250th Exhibit
Collin McKinney: Texas Patriot and Statesman***

Attendance Statistics for CCHSM					
March 2016 - June 2016					
*Numbers represent number of families					
Month	McKinney	Collin County	Texas Cities	United States	Other Countries
March	117	9	9	9	0
April	145	61	25	16	1
May	39	22	16	16	5
June	22	7	8	10	5
Totals	323*	99*	58*	51*	11*
Texas Cities	Burleson, Ft. Worth, Denton, Lewisville, Houston, Grand Prairie, Waxahachie, Rockwall, Rowlett, Granbury, Spring, Fredericksburg, Flower Mound, Cleveland, Haslet, San Antonio, Gainesville, Edgewood, Ft. Davis, Waco, Richardson, Athens, Decatur, Plainview, Bryan, Midland, Bullard, Paris, Arlington, Dallas, Temple, Carrollton, Balch Springs, Lakeway, Friendswood, Cypress, Garland				
United States	Washington, Colorado, California, Iowa, Massachusetts, Arizona, Arkansas, Maryland, Oklahoma, Wyoming, Wisconsin, New Jersey, Missouri, New York, Virginia, North Carolina, Kentucky, Connecticut, Nebraska, Illinois, Indiana, New Mexico, Ohio, Utah, Georgia				
Other Countries	Dublane Scotland, Beijing of China, Caracas Venezuela, Metung Australia, Leek Staffordshire England, Germany, Switzerland, Hong Kong, Northern Ireland				

Collin County Historical Society
2016 Financials

P&L YTD Thru June 2016		
Beginning Balance	\$	20,906
Inflows	\$	21,195
Outflows	\$	10,964
Ending Balance	\$	31,137
Net Change	\$	10,231

2016 Budget P&L		
Beginning Balance	\$	20,906
Inflows	\$	42,389
Outflows	\$	20,745
Ending Balance	\$	42,550
Net Change	\$	21,644

P&L Summary		
Income		
Bingo	\$	9,600
Donations/Board Dues	\$	10,336
Admissions/Book Sales	\$	1,259
Total Income	\$	21,195
Expenses		
Insurance	\$	3,439
Utilities	\$	2,417
Storage	\$	453
Internet/Phones/Fax	\$	1,434
Credit Card Fees	\$	121
Security System	\$	520
Independent Contractor	\$	900
Other Operating	\$	1,680
Total Expenses	\$	10,964
Net Income	\$	10,231

Summary of Budgeted P&L		
Income		
Bingo	\$	19,200
Donations/Board Dues	\$	20,672
Admissions/Book Sales	\$	2,517
Total Income	\$	42,389
Expenses		
Insurance	\$	4,970
Utilities	\$	4,835
Storage	\$	453
Internet/Phones/Fax	\$	2,868
Credit Card Fees	\$	121
Security System	\$	1,040
Independent Contractor	\$	3,100
Other Operating	\$	3,359
Total Expenses	\$	20,745
Net Income	\$	21,644

Collin County Historical Society
2015 Stmt of Income

STATEMENT OF INCOME		
2015		
Beginning Balance	\$	23,244
Inflows	\$	59,837
Outflows	\$	62,175
Ending Balance	\$	20,906
Net Change	\$	(2,338)

Summary of Net Change		
Income		
Bingo	\$	14,111
Donations/Board Dues	\$	39,204
Admissions/Book Sales	\$	6,521
Total Income	\$	59,837
Expenses		
Insurance	\$	1,095
Utilities	\$	2,144
Storage	\$	1,728
Internet/Phones/Fax	\$	896
Credit Card Fees	\$	787
Security System	\$	500
Independent Contractor	\$	-
Payroll	\$	12,019
Taxes	\$	3,439
Other Operating	\$	39,566
Total Expenses	\$	62,175
Net Income	\$	(2,338)

I. Applying Organization:
Collin County Historical Society and Museum

A. Mission

The mission of the Collin County Historical Society and Museum (CCHSM) is to preserve and honor the past, connect with the present and embrace the future. We are committed to the collection and preservation of the rich heritage and history of the people and events that helped shape the place we proudly call home, McKinney and Collin County.

B. Strategic Goals and Objectives

We fulfill the mission of the organization through the following goals:

- 1) To preserve and protect our cultural history for future generations
- 2) To disseminate historical information through our museum collections, archives, research library, and publications
- 3) To promote resources and educational programs that highlight the history of Collin County and Texas and their contributions to our nation
- 4) To improve intellectual and physical access to our information and museum collections
- 5) To leverage new technology resources to engage visitors in a meaningful way
- 6) To maintain a strong community by connecting its people with the past

C. Scope of Services

CCHSM is an archival museum with historical artifacts, photographs, documents, diaries, manuscripts, historical maps, archival newspapers, and land records that provide valuable research information for genealogists, historians, authors, teachers and students. The museum has a library collection of books dedicated to Collin County and Texas History. Docents provide interactive educational programming for students across Collin County.

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The museum is open to the public on Thursday, Friday, and Saturday from 10am-4pm. Interactive school tours can be scheduled Monday through Friday from 8am-3pm.

E. Paid Staff and Volunteers

Currently the museum has only one paid staff member that works 21 hours a week and serves as the museum manager of daily operations. This position is funded through a program called Experience Works by the State of Texas. Through contracted services, the museum pays a curator to help archive and catalog historical artifacts, documents and photographs. The museum director, events and educational program coordinator, exhibit manager, membership and volunteer coordinator and all are volunteer staff.

F. Organizational Structure

The organization currently has an Executive Director and a 10 member Board of Directors.

II. Project Grant Overview

On April 6, 2017, Texans will observe the 100th anniversary of America's entry into World War I. In observance of the upcoming centennial commemoration, the Collin County Historical Society and Museum will create an exhibit to honor the role of Collin County soldiers and Texas played in the Great War. The exhibit will be called *Texas and Collin County World War I Centennial Commemoration*. We are seeking grant funding from MCDC to purchase iPads that will be used to guide visitors on an interactive tour of the museum exhibit.

Scope of Project

The museum exhibit will provide an overview of World War I, with special focus on different aspects and outcomes encountered by the United States during their involvement in the Great War. Visitors will be provided an iPad with apps preloaded on the device. As visitors tour the exhibit, they will be able to scan QR codes linked to videos, podcasts, documentaries, photographs, documents, songs and websites to learn about WWI. The use of the iPad and QR codes will allow the museum visitors to independently tour the exhibit as they interact with a variety of primary source documents, artifacts and resources about the war. The videos for this interactive tour will be uploaded to the museum webpage so they can be accessed easily.

The exhibit will emphasize the following components or aspects of WWI: Interactive WWI Timeline, Homefront Happenings, Memoirs Diaries and Manuscripts, WWI Maps and Battles, War in the Air, War in the Trenches, Toll of War, Images of War, WWI posters and Propaganda, Weapons of War, Women and the War, Tomb of the Unknown Soldier, WWI videos, American Red Cross, Important Declarations and Treaties, Collin County and Texas Connections to WWI.

The iPads will be a integral component of the museum exhibit experience. We will take the falling measures to ensure the safe keeping and protection of the iPads. The iPads will be protected from breakage by purchasing drop proof protective cases. The museum will prevent theft of the device by setting up an iTunes account that will allow the device to be tracked through the app *Find My iPad*. Serial numbers from the devices will be recorded on a spreadsheet to aid in tracking the devices. Headphones will also be provided to visitors along with the use of the iPad.

After the WWI exhibit is concluded in November 2017, the iPads will continue to be used with upcoming exhibits in the same manner. We will also seek to expand the use of the iPads at the museum in other engaging and interactive ways. We will use the iPads to create an after school program called

iHistorians. The students in this program will use the iPad to access digital historical photographs and documents to create videos with various iPad apps. The target audience for this young historians group will be economically disadvantaged students from Title 1 campuses within a five-mile radius of the museum.

Project Goals

- Promote thoughtful and meaningful dialogue about World War I
- Leverage new technologies to create an engaging and interactive experience for museum visitors
- Honor the contributions and legacy of Collin County and Texas soldiers during WWI
- Host events and create activities to commemorate important events and battles during the war

Objectives

- Create at least fifteen QR scan codes that are linked to videos, podcasts, documentaries, photographs, documents, songs and websites about WWI
- Utilize the CCHSM archival collection in the creation of the museum exhibit
- Collaborate with historical organizations across Collin County and Texas to provide WWI resources and artifacts to incorporate into the museum exhibit
- Connect with veteran organizations across the county, state and nation to set up special events to honor their legacy
- Establish a schedule and timeline of museum events related to WWI exhibit

Target Audience

This public exhibit will be open to all age groups and organizations.

Describe how the proposed project fulfills the strategic goals and for your organization.

This proposed project fulfills the following strategic goals of the CCHSM:

- **Goal 3)** To promote resources and educational programs that highlight the history of Collin County and Texas and their contributions to our nation
- **Goal 4)** To improve intellectual and physical access to our information and museum collections
- **Goal 5)** To leverage new technology resources to engage visitors in a meaningful way

Project Schedule and Timeline of Activities

- January 2017
 - Compose press releases for news organizations, post events on the webpage of community and organizational calendars
 - Begin construction and setup of museum exhibit
- February 2017
 - Launch Press releases and post upcoming events on social media sites
 - Load iPads with apps and links to WWI exhibit resources

- March 2017
 - Launch *Texas and Collin County World War I Centennial Commemoration*
 - Invite American Legion and Veteran Organizations around Collin County to tour the exhibit
 - Host events for cemetery organizations to learn about the establishment of Tomb of the Unknown Soldier
- April 2017
 - Host a special event commemorating U.S. Declaration of War
 - Partner with Collin College and McKinney ISD High School history students to serve as docents for the exhibit
 - Schedule interactive class tour for schools through use of Facetime utilizing the iPad
- May 2017
 - Schedule interactive class tour for schools through use of Facetime utilizing the iPad
 - Invite American Legion and veteran organizations around Collin County to tour the exhibit
 - Host a special tribute for Memorial Day
- June 2017
 - Host a special event commemorating the 1919 signing of the Treaty of Versailles
- July 2017
 - Host a July 4th commemoration event to honor veterans
- September-October 2017
 - Schedule interactive class tour for schools through use of Facetime utilizing the iPad
 - Invite American Legion and veteran organizations around Collin County to tour the exhibit
- November 11, 2017
 - Host an event to celebrate 1919 Armistice Day and the end of WWI. Last day of WWI museum exhibit.

Attendance

The museum will host special events to attract different groups and organizations to attend the exhibit. We are hoping to attract over 3,000 people across our community, state and nation to tour this engaging and interactive exhibit.

Currently, we track museum attendance by having our visitors sign a log that provides their name, hometown information, how they heard about the museum, and their reason for visiting. This information has proved invaluable for follow up to let visitors know about other museum events. We have also been able to build a network of volunteers and invite visitors to become museum members. The greatest benefit from this information has been to compile the data and track the number of visitors that are residents of McKinney, from surrounding cities in Collin County, and from states across the United States as well as other countries.

Admission Fees

No admission fee will be charged for the exhibit. Donations will be accepted with donation boxes displayed throughout the exhibit. Grants and donations from businesses and corporations will help underwrite the cost of the exhibit.

Detail goals for growth/expansion in future years

The museum exhibit will launch in March of 2017. The Texas Historical Commission's *Texas First World War Centennial Commemoration* will officially be observed from April 6, 2017 (date of the U.S. Declaration of War on Germany) through June 28, 2019 (signing of the Treaty of Versailles). In 2018, CCHSM will collaborate and partner with other historical organizations across Collin County interested in hosting a World War I commemoration event at their museum.

Project Grants – please complete the section below:

- A new project? ☒ Yes ☐ No

Has a feasibility study or market analysis been completed for this proposed project?

At the writing of this grant, currently no other Collin County Historical Organization or Museum will be creating a World War I exhibit for 2017. So this will be one of the only exhibits in Collin County commemorating the 100th anniversary of the entry of the United States into World War I. We will collaborate with the *Texas World War I Centennial Commemoration* organization and be one of the featured events in the state of Texas.

McKinney City Council and McKinney Community Development Goals supported by the proposed Project:

- Eligible for MCDC consideration under Sections 501 to 505 of the Texas Local Government Code (refer to MCDC Grant Guidelines)
- Support cultural, sports, fitness, entertainment, community projects and events that attract resident and visitor participation and contribute to quality of life, business development and growth of McKinney sales tax revenue
- Highlight and promote McKinney as a unique destination for residents and visitors alike

Overview of Alignment with goals and strategies adopted by McKinney City Council and McKinney Community Development by the proposed Project:

The CCHSM is a 501(c) 3 and is eligible for MCDC consideration for grant funding. attachment 5

The *Texas and Collin County World War I Centennial Commemoration* exhibit meets the goal and strategies adopted by the McKinney City Council and MCDC in the following ways.

- Through collaboration with the United States World War One Centennial Commission the *Texas and Collin County World War I Centennial*

Commeration exhibit has the potential to attract residents of McKinney, Collin County, states surrounding Texas, as well as veterans and historians from across the United States. We will be one of the featured WWI commemoration events on their Centennial Commission webpage and the Texas WWI webpage as well.

- Because the museum is located just one block east of the historic downtown square, hundreds of visitors attending the exhibit will contribute to the growth of the McKinney sales tax revenue by shopping and eating in the downtown square.
- The museum is a Texas Historic Landmark and offers a unique destination not only for the enjoyment of the museum exhibit but visitors also enjoy the unique architecture and historical features of the building.

Has a request for funding, for this Project/Promotion/Community Event, been submitted to MCDC in the past?

☐ Yes

☒ No

III. Financial

Overview of CCHSM Financial Status

The CCHSM has been able to continue to increase our financial resources for our monthly budget expenditures. We have also set up a reserve account from our monthly positive cash flow. Over this past year the CCHSM went through a restructuring of the Board of Directors and museum leadership. This restructuring has provided new focus and placed an emphasis on creating collaborative relationships and partnerships with historical organizations, McKinney organizations and businesses and the Collin County Historical Commission. Through these collaborative relationships and partnerships we have seen an increase in donations, memberships and financial support for the museum. We have organized a committee to seek grant funding through various community and historical organizations to continue to fund projects that keep us connected to and involved in the community. (See Financial Attachments)

Impact of Grant Request on CCHSM Mission and Goals:

The funding of this grant request fulfills the mission of the organization through the following goals:

- To preserve and protect our cultural history for future generations
- To disseminate historical information through our museum collections, archives, research library, and publications
- To promote resources and educational programs that highlight the history of Collin County and Texas and their contributions to our nation
- To leverage new technology resources to engage visitors in a meaningful way

The financials are not audited, but are professionally prepared and reviewed by:
Nabors CPA Services,
Wayne Nabors, Certified Public Accountant

\$12,158

50%

Cash: \$500 Source: Membership and Donations % of Total:4%

Have any other federal, state, or municipal entities or foundations been approached for funding?

The CCHSM will also seek grant funding from World War I and the National Endowment for the Humanities for *A Library of America Project* grant. This grant offers \$1,200 and \$1,800 grants to libraries, museums, and nonprofit cultural institutions to host public programs about WWI.

The CCHSM will utilize the following market plans and outreach strategies:

- The museum is a member of the following organizations that provide promotional opportunities.

- Promotion on the Downtown McKinney website

- McKinney Chamber of Commerce

- Collin County Historical Commission Coalition

- ### Achievement of CCHSM Goals Through Marketing and Outreach:

Partnering with these organizations helps us achieve our museum goals 3 and 6.

Goal 3) To promote resources and educational programs that highlight the history of Collin County and Texas and their contributions to our nation

Goal 6) To maintain a strong community by connecting its people with the past

V. Metrics to Evaluate Success

After touring the World War I museum exhibit, the visitors will complete an online evaluation survey that can be accessed through the iPad. The survey questions will allow visitors to rate their museum experience giving feedback about the interactive use of the iPad while touring the exhibit. The survey results will be compiled on a Google spreadsheet. The final evaluation survey data will be shared with MCDC in the final report summarizing the achievement of the goals and objectives for the project.

The museum will also continue to track attendance data during the WWI exhibit, which will also be included in the final report.

COPY

Form **990-PF****Return of Private Foundation**
or Section 4947(a)(1) Trust Treated as Private Foundation

OMB No. 1545-0052

2014Department of the Treasury
Internal Revenue Service

► Do not enter social security numbers on this form as it may be made public.
► Information about Form 990-PF and its separate instructions is at www.irs.gov/form990pf.

Open to Public Inspection

For calendar year 2014 or tax year beginning , and ending

Name of foundation Collin County Historical Society		A Employer identification number 52-1093455
Number and street (or P.O. box number if mail is not delivered to street address) 300 E. Virginia		B Telephone number (see instructions) 972-542-9457
City or town, state or province, country, and ZIP or foreign postal code McKinney TX 75069		C If exemption application is pending, check here <input type="checkbox"/>
G Check all that apply: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Initial return <input type="checkbox"/> Final return <input type="checkbox"/> Address change </div> <div> <input type="checkbox"/> Initial return of a former public charity <input type="checkbox"/> Amended return <input type="checkbox"/> Name change </div> </div>		D 1. Foreign organizations, check here <input type="checkbox"/> 2. Foreign organizations meeting the 85% test, check here and attach computation <input type="checkbox"/>
H Check type of organization: <input checked="" type="checkbox"/> Section 501(c)(3) exempt private foundation <input type="checkbox"/> Section 4947(a)(1) nonexempt charitable trust <input type="checkbox"/> Other taxable private foundation		E If private foundation status was terminated under section 507(b)(1)(A), check here <input type="checkbox"/>
I Fair market value of all assets at end of year (from Part II, col. (c), line 16) ► \$ 43,822	J Accounting method: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other (specify) _____	
F If the foundation is in a 60-month termination under section 507(b)(1)(B), check here <input type="checkbox"/>		

Part I Analysis of Revenue and Expenses (The total of amounts in columns (b), (c), and (d) may not necessarily equal the amounts in column (a) (see instructions).)		(a) Revenue and expenses per books	(b) Net investment income	(c) Adjusted net income	(d) Disbursements for charitable purposes (cash basis only)
Revenue	1 Contributions, gifts, grants, etc., received (attach schedule) ...	20,698			
	2 Check <input type="checkbox"/> if the foundation is not required to attach Sch. B				
	3 Interest on savings and temporary cash investments				
	4 Dividends and interest from securities				
	5a Gross rents				
	b Net rental income or (loss)				
	6a Net gain or (loss) from sale of assets not on line 10				
	b Gross sales price for all assets on line 6a				
	7 Capital gain net income (from Part IV, line 2)		0		
	8 Net short-term capital gain			0	
	9 Income modifications				
	10a Gross sales less returns and allowances				
b Less: Cost of goods sold					
c Gross profit or (loss) (attach schedule)					
11 Other income (attach schedule) Stmt 1	21,348		21,348		
12 Total. Add lines 1 through 11	42,046	0	21,348		
Operating and Administrative Expenses	13 Compensation of officers, directors, trustees, etc.	0			
	14 Other employee salaries and wages	30,000		30,000	
	15 Pension plans, employee benefits	2,995		2,995	
	16a Legal fees (attach schedule)				
	b Accounting fees (attach schedule)				
	c Other professional fees (attach schedule)				
	17 Interest				
	18 Taxes (attach schedule) (see instructions)				
	19 Depreciation (attach schedule) and depletion Stmt 2	769		769	
	20 Occupancy	8,306			8,306
	21 Travel, conferences, and meetings				
	22 Printing and publications				
	23 Other expenses (att. sch.) Stmt 3	15,392			15,392
	24 Total operating and administrative expenses. Add lines 13 through 23	57,462	0	33,764	23,698
	25 Contributions, gifts, grants paid	0			0
26 Total expenses and disbursements. Add lines 24 and 25	57,462	0	33,764	23,698	
27 Subtract line 26 from line 12:					
a Excess of revenue over expenses and disbursements	-15,416				
b Net investment income (if negative, enter -0-)		0			
c Adjusted net income (if negative, enter -0-)			0		

For Paperwork Reduction Act Notice, see instructions.

Form **990-PF** (2014)

Form 990-PF (2014) **Collin County Historical Society**

52-1093455

Page **2****Part II Balance Sheets**

Attached schedules and amounts in the description column should be for end-of-year amounts only. (See instructions.)

		Beginning of year	End of year	
		(a) Book Value	(b) Book Value	(c) Fair Market Value
Assets	1 Cash – non-interest-bearing	37,896	23,244	23,244
	2 Savings and temporary cash investments			
	3 Accounts receivable ▶			
	Less: allowance for doubtful accounts ▶			
	4 Pledges receivable ▶			
	Less: allowance for doubtful accounts ▶			
	5 Grants receivable			
	6 Receivables due from officers, directors, trustees, and other disqualified persons (attach schedule) (see instructions)			
	7 Other notes and loans receivable (att. schedule) ▶			
	Less: allowance for doubtful accounts ▶	0		
	8 Inventories for sale or use			
	9 Prepaid expenses and deferred charges			
	10a Investments – U.S. and state government obligations (attach schedule)			
	b Investments – corporate stock (attach schedule)			
	c Investments – corporate bonds (attach schedule)			
	11 Investments – land, buildings, and equipment: basis ▶			
Less: accumulated depreciation (attach sch.) ▶				
12 Investments – mortgage loans				
13 Investments – other (attach schedule)				
14 Land, buildings, and equipment: basis ▶	179,978			
Less: accumulated depreciation (attach sch.) ▶ Stmt 4	159,400			
15 Other assets (describe ▶)				
16 Total assets (to be completed by all filers – see the instructions. Also, see page 1, item I)	59,243	43,822	43,822	
Liabilities	17 Accounts payable and accrued expenses			
	18 Grants payable			
	19 Deferred revenue			
	20 Loans from officers, directors, trustees, and other disqualified persons			
	21 Mortgages and other notes payable (attach schedule)			
	22 Other liabilities (describe ▶ See Statement 5)	10,194	10,189	
	23 Total liabilities (add lines 17 through 22)	10,194	10,189	
Net Assets or Fund Balances	Foundations that follow SFAS 117, check here and complete lines 24 through 26 and lines 30 and 31. ▶ <input checked="" type="checkbox"/>			
	24 Unrestricted	49,049	33,633	
	25 Temporarily restricted			
	26 Permanently restricted			
	Foundations that do not follow SFAS 117, check here and complete lines 27 through 31. ▶ <input type="checkbox"/>			
	27 Capital stock, trust principal, or current funds			
	28 Paid-in or capital surplus, or land, bldg., and equipment fund			
	29 Retained earnings, accumulated income, endowment, or other funds			
	30 Total net assets or fund balances (see instructions)	49,049	33,633	
31 Total liabilities and net assets/fund balances (see instructions)	59,243	43,822		

Part III Analysis of Changes in Net Assets or Fund Balances

1 Total net assets or fund balances at beginning of year – Part II, column (a), line 30 (must agree with end-of-year figure reported on prior year's return)	1	49,049
2 Enter amount from Part I, line 27a	2	-15,416
3 Other increases not included in line 2 (itemize) ▶	3	
4 Add lines 1, 2, and 3	4	33,633
5 Decreases not included in line 2 (itemize) ▶	5	
6 Total net assets or fund balances at end of year (line 4 minus line 5) – Part II, column (b), line 30	6	33,633

Form **990-PF** (2014)

Part IV Capital Gains and Losses for Tax on Investment Income

(a) List and describe the kind(s) of property sold (e.g., real estate, 2-story brick warehouse; or common stock, 200 shs. MLC Co.)		(b) How acquired P – Purchase D – Donation	(c) Date acquired (mo., day, yr.)	(d) Date sold (mo., day, yr.)
1a N/A				
b				
c				
d				
e				

(e) Gross sales price	(f) Depreciation allowed (or allowable)	(g) Cost or other basis plus expense of sale	(h) Gain or (loss) (e) plus (f) minus (g)
a			
b			
c			
d			
e			

Complete only for assets showing gain in column (h) and owned by the foundation on 12/31/69

(i) F.M.V. as of 12/31/69	(j) Adjusted basis as of 12/31/69	(k) Excess of col. (i) over col. (j), if any	(l) Gains (Col. (h) gain minus col. (k), but not less than -0-) or Losses (from col. (h))
a			
b			
c			
d			
e			

2 Capital gain net income or (net capital loss) If gain, also enter in Part I, line 7
If (loss), enter -0- in Part I, line 7 **2**

3 Net short-term capital gain or (loss) as defined in sections 1222(5) and (6):
If gain, also enter in Part I, line 8, column (c) (see instructions). If (loss), enter -0- in Part I, line 8 **3**

Part V Qualification Under Section 4940(e) for Reduced Tax on Net Investment Income

(For optional use by domestic private foundations subject to the section 4940(a) tax on net investment income.)

If section 4940(d)(2) applies, leave this part blank.

Was the foundation liable for the section 4942 tax on the distributable amount of any year in the base period?

☐ Yes ☒ No

If "Yes," the foundation does not qualify under section 4940(e). Do not complete this part.

1 Enter the appropriate amount in each column for each year; see the instructions before making any entries.

(a) Base period years Calendar year (or tax year beginning in)	(b) Adjusted qualifying distributions	(c) Net value of noncharitable-use assets	(d) Distribution ratio (col. (b) divided by col. (c))
2013	22,511	43,261	0.520353
2012	22,747	33,149	0.686205
2011	26,793	29,132	0.919710
2010	100,630	35,752	2.814668
2009	138,380	106,061	1.304721

2 Total of line 1, column (d) **2** 6.245657

3 Average distribution ratio for the 5-year base period – divide the total on line 2 by 5, or by the number of years the foundation has been in existence if less than 5 years **3** 1.249131

4 Enter the net value of noncharitable-use assets for 2014 from Part X, line 5 **4** 35,015

5 Multiply line 4 by line 3 **5** 43,738

6 Enter 1% of net investment income (1% of Part I, line 27b) **6**

7 Add lines 5 and 6 **7** 43,738

8 Enter qualifying distributions from Part XII, line 4 **8** 23,698

If line 8 is equal to or greater than line 7, check the box in Part VI, line 1b, and complete that part using a 1% tax rate. See the Part VI instructions.

Part VI Excise Tax Based on Investment Income (Section 4940(a), 4940(b), 4940(e), or 4948 – see instructions)

1a Exempt operating foundations described in section 4940(d)(2), check here <input type="checkbox"/> and enter "N/A" on line 1. Date of ruling or determination letter: (attach copy of letter if necessary—see instructions)		1	
b Domestic foundations that meet the section 4940(e) requirements in Part V, check here <input type="checkbox"/> and enter 1% of Part I, line 27b		2	0
c All other domestic foundations enter 2% of line 27b. Exempt foreign organizations enter 4% of Part I, line 12, col. (b).		3	
2 Tax under section 511 (domestic section 4947(a)(1) trusts and taxable foundations only. Others enter -0-)		4	0
3 Add lines 1 and 2		5	0
4 Subtitle A (income) tax (domestic section 4947(a)(1) trusts and taxable foundations only. Others enter -0-)			
5 Tax based on investment income. Subtract line 4 from line 3. If zero or less, enter -0-			
6 Credits/Payments:			
a 2014 estimated tax payments and 2013 overpayment credited to 2014	6a		
b Exempt foreign organizations – tax withheld at source	6b		
c Tax paid with application for extension of time to file (Form 8868)	6c		
d Backup withholding erroneously withheld	6d		
7 Total credits and payments. Add lines 6a through 6d	7		
8 Enter any penalty for underpayment of estimated tax. Check here <input type="checkbox"/> if Form 2220 is attached	8		
9 Tax due. If the total of lines 5 and 8 is more than line 7, enter amount owed	9		
10 Overpayment. If line 7 is more than the total of lines 5 and 8, enter the amount overpaid	10		
11 Enter the amount of line 10 to be: Credited to 2015 estimated tax <input type="checkbox"/> Refunded <input type="checkbox"/>	11		

Part VII A Statements Regarding Activities

	Yes	No
1a During the tax year, did the foundation attempt to influence any national, state, or local legislation or did it participate or intervene in any political campaign?		X
b Did it spend more than \$100 during the year (either directly or indirectly) for political purposes (see Instructions for the definition)? If the answer is "Yes" to 1a or 1b, attach a detailed description of the activities and copies of any materials published or distributed by the foundation in connection with the activities.		X
c Did the foundation file Form 1120-POL for this year?		X
d Enter the amount (if any) of tax on political expenditures (section 4955) imposed during the year: (1) On the foundation. \$ (2) On foundation managers. \$		
e Enter the reimbursement (if any) paid by the foundation during the year for political expenditure tax imposed on foundation managers. \$		
2 Has the foundation engaged in any activities that have not previously been reported to the IRS? If "Yes," attach a detailed description of the activities.		X
3 Has the foundation made any changes, not previously reported to the IRS, in its governing instrument, articles of incorporation, or bylaws, or other similar instruments? If "Yes," attach a conformed copy of the changes		X
4a Did the foundation have unrelated business gross income of \$1,000 or more during the year?		X
b If "Yes," has it filed a tax return on Form 990-T for this year?		N/A
5 Was there a liquidation, termination, dissolution, or substantial contraction during the year? If "Yes," attach the statement required by General Instruction T.		X
6 Are the requirements of section 508(e) (relating to sections 4941 through 4945) satisfied either: • By language in the governing instrument, or • By state legislation that effectively amends the governing instrument so that no mandatory directions that conflict with the state law remain in the governing instrument?	X	
7 Did the foundation have at least \$5,000 in assets at any time during the year? If "Yes," complete Part II, col. (c), and Part XV	X	
8a Enter the states to which the foundation reports or with which it is registered (see instructions) None		
b If the answer is "Yes" to line 7, has the foundation furnished a copy of Form 990-PF to the Attorney General (or designate) of each state as required by General Instruction G? If "No," attach explanation	X	
9 Is the foundation claiming status as a private operating foundation within the meaning of section 4942(j)(3) or 4942(j)(5) for calendar year 2014 or the taxable year beginning in 2014 (see instructions for Part XIV)? If "Yes," complete Part XIV		X
10 Did any persons become substantial contributors during the tax year? If "Yes," attach a schedule listing their names and addresses		X

Part VII-A Statements Regarding Activities (continued)

11	At any time during the year, did the foundation, directly or indirectly, own a controlled entity within the meaning of section 512(b)(13)? If "Yes," attach schedule (see instructions)	11		X
12	Did the foundation make a distribution to a donor advised fund over which the foundation or a disqualified person had advisory privileges? If "Yes," attach statement (see instructions)	12		X
13	Did the foundation comply with the public inspection requirements for its annual returns and exemption application?	13	X	

Website address ► **WWW.THENTHC.ORG**

14 The books are in care of ► **THE ORGANIZATION** Telephone no. ► **972-542-9457**
300 E. VIRGINIA

Located at ► **MCKINNEY** TX ZIP+4 ► **75070**

15 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-PF in lieu of Form 1041 – Check here and enter the amount of tax-exempt interest received or accrued during the year ► **15**

16 At any time during calendar year 2014, did the foundation have an interest in or a signature or other authority over a bank, securities, or other financial account in a foreign country? **Yes** **No**
16 **X**

See the instructions for exceptions and filing requirements for FinCEN Form 114, (formerly TD F 90-22.1). If "Yes," enter the name of the foreign country ►

Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required

File Form 4720 if any item is checked in the "Yes" column, unless an exception applies.

		Yes	No
1a	During the year did the foundation (either directly or indirectly):		
(1)	Engage in the sale or exchange, or leasing of property with a disqualified person? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
(2)	Borrow money from, lend money to, or otherwise extend credit to (or accept it from) a disqualified person? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
(3)	Furnish goods, services, or facilities to (or accept them from) a disqualified person? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
(4)	Pay compensation to, or pay or reimburse the expenses of, a disqualified person? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
(5)	Transfer any income or assets to a disqualified person (or make any of either available for the benefit or use of a disqualified person)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
(6)	Agree to pay money or property to a government official? (Exception. Check "No" if the foundation agreed to make a grant to or to employ the official for a period after termination of government service, if terminating within 90 days.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
b	If any answer is "Yes" to 1a(1)–(6), did any of the acts fail to qualify under the exceptions described in Regulations section 53.4941(d)-3 or in a current notice regarding disaster assistance (see instructions)? N/A	1b	
c	Did the foundation engage in a prior year in any of the acts described in 1a, other than excepted acts, that were not corrected before the first day of the tax year beginning in 2014? N/A	1c	
2	Taxes on failure to distribute income (section 4942) (does not apply for years the foundation was a private operating foundation defined in section 4942(j)(3) or 4942(j)(5)):		
a	At the end of tax year 2014, did the foundation have any undistributed income (lines 6d and 6e, Part XIII) for tax year(s) beginning before 2014? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," list the years ► 20 , 20 , 20 , 20		
b	Are there any years listed in 2a for which the foundation is not applying the provisions of section 4942(a)(2) (relating to incorrect valuation of assets) to the year's undistributed income? (If applying section 4942(a)(2) to all years listed, answer "No" and attach statement – see instructions.) N/A	2b	
c	If the provisions of section 4942(a)(2) are being applied to any of the years listed in 2a, list the years here. ► 20 , 20 , 20 , 20		
3a	Did the foundation hold more than a 2% direct or indirect interest in any business enterprise at any time during the year? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
b	If "Yes," did it have excess business holdings in 2014 as a result of (1) any purchase by the foundation or disqualified persons after May 26, 1969; (2) the lapse of the 5-year period (or longer period approved by the Commissioner under section 4943(c)(7)) to dispose of holdings acquired by gift or bequest; or (3) the lapse of the 10-, 15-, or 20-year first phase holding period? (Use Schedule C, Form 4720, to determine if the foundation had excess business holdings in 2014.) N/A	3b	
4a	Did the foundation invest during the year any amount in a manner that would jeopardize its charitable purposes?	4a	X
b	Did the foundation make any investment in a prior year (but after December 31, 1969) that could jeopardize its charitable purpose that had not been removed from jeopardy before the first day of the tax year beginning in 2014?	4b	X

Part VII-B **Statements Regarding Activities for Which Form 4720 May Be Required (continued)**

5a During the year did the foundation pay or incur any amount to:

(1) Carry on propaganda, or otherwise attempt to influence legislation (section 4945(e))? ☐ Yes ☒ No

(2) Influence the outcome of any specific public election (see section 4955); or to carry on, directly or indirectly, any voter registration drive? ☐ Yes ☒ No

(3) Provide a grant to an individual for travel, study, or other similar purposes? ☐ Yes ☒ No

(4) Provide a grant to an organization other than a charitable, etc., organization described in section 4945(d)(4)(A)? (see instructions) ☐ Yes ☒ No

(5) Provide for any purpose other than religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals? ☐ Yes ☒ No

b If any answer is "Yes" to 5a(1)–(5), did any of the transactions fail to qualify under the exceptions described in Regulations section 53.4945 or in a current notice regarding disaster assistance (see instructions)? **N/A** ☐ **5b**

Organizations relying on a current notice regarding disaster assistance check here ☐

c If the answer is "Yes" to question 5a(4), does the foundation claim exemption from the tax because it maintained expenditure responsibility for the grant? **N/A** ☐ Yes ☐ No

If "Yes," attach the statement required by Regulations section 53.4945–5(d).

6a Did the foundation, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract? ☐ Yes ☒ No **6b** ☒

b Did the foundation, during the year, pay premiums, directly or indirectly, on a personal benefit contract? ☐ Yes ☒ No

If "Yes" to 6b, file Form 8870.

7a At any time during the tax year, was the foundation a party to a prohibited tax shelter transaction? ☐ Yes ☒ No **7b** ☐

b If "Yes," did the foundation receive any proceeds or have any net income attributable to the transaction? **N/A**

Part VIII **Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors****1** List all officers, directors, trustees, foundation managers and their compensation (see instructions).

(a) Name and address	(b) Title, and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-)	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
See Statement 6				

2 Compensation of five highest-paid employees (other than those included on line 1 – see instructions). If none, enter "NONE."

(a) Name and address of each employee paid more than \$50,000	(b) Title, and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
NONE				

Total number of other employees paid over \$50,000

0

Form 990-PF (2014) **Collin County Historical Society** 52-1093455

Page 7

Part VIII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors (continued)**3 Five highest-paid independent contractors for professional services (see instructions). If none, enter "NONE."**

(a) Name and address of each person paid more than \$50,000	(b) Type of service	(c) Compensation
NONE		
Total number of others receiving over \$50,000 for professional services		

Part IX-A Summary of Direct Charitable Activities

List the foundation's four largest direct charitable activities during the tax year. Include relevant statistical information such as the number of organizations and other beneficiaries served, conferences convened, research papers produced, etc.

	Expenses
1 N/A	
2	
3	
4	

Part IX-B Summary of Program-Related Investments (see instructions)

Describe the two largest program-related investments made by the foundation during the tax year on lines 1 and 2.

	Amount
1 N/A	
2	
All other program-related investments. See instructions.	
3	
Total. Add lines 1 through 3	

Form 990-PF (2014)

Part X **Minimum Investment Return** (All domestic foundations must complete this part. Foreign foundations, see instructions.)

1	Fair market value of assets not used (or held for use) directly in carrying out charitable, etc., purposes:		
a	Average monthly fair market value of securities	1a	0
b	Average of monthly cash balances	1b	14,970
c	Fair market value of all other assets (see instructions)	1c	20,578
d	Total (add lines 1a, b, and c)	1d	35,548
e	Reduction claimed for blockage or other factors reported on lines 1a and 1c (attach detailed explanation)	1e	0
2	Acquisition indebtedness applicable to line 1 assets	2	0
3	Subtract line 2 from line 1d	3	35,548
4	Cash deemed held for charitable activities. Enter 1½% of line 3 (for greater amount, see instructions)	4	533
5	Net value of noncharitable-use assets. Subtract line 4 from line 3. Enter here and on Part V, line 4	5	35,015
6	Minimum investment return. Enter 5% of line 5	6	1,751

Part XI **Distributable Amount** (see instructions) (Section 4942(j)(3) and (j)(5) private operating foundations and certain foreign organizations check here ☐ and do not complete this part.)

1	Minimum investment return from Part X, line 6	1	1,751
2a	Tax on investment income for 2014 from Part VI, line 5	2a	
b	Income tax for 2014. (This does not include the tax from Part VI.)	2b	
c	Add lines 2a and 2b	2c	
3	Distributable amount before adjustments. Subtract line 2c from line 1	3	1,751
4	Recoveries of amounts treated as qualifying distributions	4	
5	Add lines 3 and 4	5	1,751
6	Deduction from distributable amount (see instructions)	6	
7	Distributable amount as adjusted. Subtract line 6 from line 5. Enter here and on Part XIII, line 1	7	1,751

Part XII **Qualifying Distributions** (see instructions)

1	Amounts paid (including administrative expenses) to accomplish charitable, etc., purposes:		
a	Expenses, contributions, gifts, etc. – total from Part I, column (d), line 26	1a	23,698
b	Program-related investments – total from Part IX-B	1b	
2	Amounts paid to acquire assets used (or held for use) directly in carrying out charitable, etc., purposes	2	
3	Amounts set aside for specific charitable projects that satisfy the:		
a	Suitability test (prior IRS approval required)	3a	
b	Cash distribution test (attach the required schedule)	3b	
4	Qualifying distributions. Add lines 1a through 3b. Enter here and on Part V, line 8, and Part XIII, line 4	4	23,698
5	Foundations that qualify under section 4940(e) for the reduced rate of tax on net investment income. Enter 1% of Part I, line 27b (see instructions)	5	0
6	Adjusted qualifying distributions. Subtract line 5 from line 4	6	23,698

Note. The amount on line 6 will be used in Part V, column (b), in subsequent years when calculating whether the foundation qualifies for the section 4940(e) reduction of tax in those years.

Part XIII Undistributed Income (see instructions)

	(a) Corpus	(b) Years prior to 2013	(c) 2013	(d) 2014
1 Distributable amount for 2014 from Part XI, line 7				1,751
2 Undistributed income, if any, as of the end of 2014:				
a Enter amount for 2013 only				
b Total for prior years: 20____, 20____, 20____				
3 Excess distributions carryover, if any, to 2014:				
a From 2009	129,077			
b From 2010	98,842			
c From 2011	25,336			
d From 2012	21,090			
e From 2013	20,348			
f Total of lines 3a through e	294,693			
4 Qualifying distributions for 2014 from Part XII, line 4: ► \$ 23,698				
a Applied to 2013, but not more than line 2a				
b Applied to undistributed income of prior years (Election required – see instructions)				
c Treated as distributions out of corpus (Election required – see instructions)				
d Applied to 2014 distributable amount				1,751
e Remaining amount distributed out of corpus	21,947			
5 Excess distributions carryover applied to 2014 (If an amount appears in column (d), the same amount must be shown in column (a).)				
6 Enter the net total of each column as indicated below:				
a Corpus. Add lines 3f, 4c, and 4e. Subtract line 5	316,640			
b Prior years' undistributed income. Subtract line 4b from line 2b				
c Enter the amount of prior years' undistributed income for which a notice of deficiency has been issued, or on which the section 4942(a) tax has been previously assessed				
d Subtract line 6c from line 6b. Taxable amount – see instructions				
e Undistributed income for 2013. Subtract line 4a from line 2a. Taxable amount – see instructions				
f Undistributed income for 2014. Subtract lines 4d and 5 from line 1. This amount must be distributed in 2015				0
7 Amounts treated as distributions out of corpus to satisfy requirements imposed by section 170(b)(1)(F) or 4942(g)(3) (Election may be required—see instructions)				
8 Excess distributions carryover from 2009 not applied on line 5 or line 7 (see instructions)	129,077			
9 Excess distributions carryover to 2015. Subtract lines 7 and 8 from line 6a	187,563			
10 Analysis of line 9:				
a Excess from 2010	98,842			
b Excess from 2011	25,336			
c Excess from 2012	21,090			
d Excess from 2013	20,348			
e Excess from 2014	21,947			

Form **990-PF** (2014)

Part XV Supplementary Information (continued)**3 Grants and Contributions Paid During the Year or Approved for Future Payment**

Recipient Name and address (home or business)	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
a Paid during the year N/A				
Total			3a	
b Approved for future payment N/A				
Total			3b	

Schedule B(Form 990, 990-EZ,
or 990-PF)Department of the Treasury
Internal Revenue Service**Schedule of Contributors**

▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.

OMB No. 1545-0047

2014▶ Information about Schedule B (Form 990, 990-EZ, 990-PF) and its instructions is at www.irs.gov/form990.

Name of the organization

Employer identification number

Collin County Historical Society**52-1093455**

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

☐ 501(c)() (enter number) organization☐ 4947(a)(1) nonexempt charitable trust not treated as a private foundation☐ 527 political organization

Form 990-PF

☒ 501(c)(3) exempt private foundation☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation☐ 501(c)(3) taxable private foundationCheck if your organization is covered by the **General Rule** or a **Special Rule**.**Note.** Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.**General Rule**

- ☒ For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

- ☐ For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33¹/₃ % support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of (1) \$5,000 or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h, or (ii) Form 990-EZ, line 1. Complete Parts I and II.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 exclusively for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I, II, and III.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions exclusively for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an exclusively religious, charitable, etc., purpose. Do not complete any of the parts unless the **General Rule** applies to this organization because it received nonexclusively religious, charitable, etc., contributions totaling \$5,000 or more during the year ▶ \$

Caution. An organization that is not covered by the General Rule and/or the Special Rules does not file Schedule B (Form 990, 990-EZ, or 990-PF), but it must answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it does not meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

For Paperwork Reduction Act Notice, see the Instructions for Form 990, 990-EZ, or 990-PF.

Schedule B (Form 990, 990-EZ, or 990-PF) (2014)

Name of organization

Collin County Historical Society

Employer identification number

52-1093455

Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	Renaissance Charitable Foundation 6100 W. 96th Street Suite 105 INDIANAPOLIS IN 46278	\$ 20,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

CCH\$3455 Collin County Historical Society

52-1093455

FYE: 12/31/2014

Federal Statements**Statement 1 - Form 990-PF, Part I, Line 11 - Other Income**

Description	Revenue per Books	Net Investment Income	Adjusted Net Income
Book Publishing Projects	\$ 4,786	\$	4,786
Tour / Exhibit Admission	2,573		2,573
MEMBERSHIP DUES	2,049		2,049
Charitable Bingo Donations	8,558		8,558
Miscellaneous Income	3,382		3,382
Total	\$ 21,348	\$ 0	\$ 21,348

Statement 2 - Form 990-PF, Part I, Line 19 - Depreciation

Description	Date Acquired	Cost Basis	Prior Year Depreciation	Method	Life	Current Year Depreciation	Net Investment Income	Adjusted Net Income
WINDOW REPAIRS	10/15/02	\$ 30,000	\$ 8,653	S/L	39	\$ 769	\$	769
DELTA DESIGN CABINETS	6/22/02	27,682	27,682	S/L	7			
FIREPROOF CABINETS	8/20/02	4,798	4,798	S/L	7			
SECURITY SYSTEM	10/03/02	16,000	16,000	S/L	7			
PRE 2001 ASSETS	12/31/01	35,975	35,975	S/L	7			
FURNITURE DONATION	4/01/03	12,429	12,429	S/L	7			
STORAGE CABINETS	5/23/03	13,624	13,624	S/L	7			
STORAGE CABINETS	8/13/07	3,445	3,445	S/L	5			
LIBRARY SHELVING	8/31/07	1,693	1,693	S/L	5			
3 DELL COMPUTERS	3/22/05	3,774	3,774	S/L	5			
DELL PRINTER	3/22/05	799	799	S/L	5			

Federal Statements

Statement 2 - Form 990-PF, Part I, Line 19 - Depreciation (continued)

Date		Description		Method	Life	Current Year Depreciation	Net Investment Income	Adjusted Net Income
Acquired	Cost Basis		Prior Year Depreciation					
DELL POWEREDGE 2900 SERVER	6,300	\$	6,300	S/L	5	\$	\$	
4/16/07								
DELL D820 LAPTOP	1,875		1,875	S/L	5			
4/16/07								
2 DELL DESKTOPS 745	2,800		2,800	S/L	5			
4/16/07								
NETWORK HARDWARE	382		382	S/L	5			
4/16/07								
SOFTWARE & LICENSES	1,185		1,185	S/L	5			
4/16/07								
FLAT PANEL MONITOR	396		396	S/L	5			
8/13/07								
LYNKSYS SWITCH & CABLES	141		141	S/L	5			
8/13/07								
CISCO FIREWALL BACKUP	4,033		4,033	S/L	5			
8/13/07								
COMPUTER EQUIPMENT	1,642		1,642	S/L	5			
5/01/03								
COMPUTER PROJECTOR	3,319		3,319	S/L	5			
5/01/03								
COMPUTER SERVER	7,160		7,160	S/L	5			
4/30/02								
HP LASERJET	526		526	S/L	5			
6/14/02								
Total	\$	179,978	\$	158,631		\$	769	\$
							0	\$
								769

Federal Statements

Statement 3 - Form 990-PF, Part I, Line 23 - Other Expenses

Description	Total	Net Investment	Adjusted Net	Charitable Purpose
Expenses				
Marketing & Public Relations	243			243
Misc Expenses	160			160
Fundraising	2,685			2,685
Insurance	3,902			3,902
Bank Charges	812			812
Storage	1,620			1,620
Office Supplies	1,457			1,457
Computer & Software Support	2,259			2,259
Web Hosting	371			371
Event Expenses	1,028			1,028
Memberships & Dues	422			422
Supplies	48			48
Book Royalties	80			80
Publishing Cost	270			270
Bokk Sales Consignment	35			35
Total	<u>\$ 15,392</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 15,392</u>

Statement 4 - Form 990-PF, Part II, Line 14 - Land, Building, and Equipment

Description	Beginning Net Book	End Cost / Basis	End Accumulated Depreciation	Net FMV
	\$ 21,347	\$ 179,978	\$ 159,400	\$ 20,578
Total	<u>\$ 21,347</u>	<u>\$ 179,978</u>	<u>\$ 159,400</u>	<u>\$ 20,578</u>

Federal Statements**Statement 5 - Form 990-PF, Part II, Line 22 - Other Liabilities**

<u>Description</u>	<u>Beginning of Year</u>	<u>End of Year</u>
Payroll Liabilities	\$ 1,635	\$ 1,630
TIAA-CREF Payable	8,559	8,559
Total	<u>\$ 10,194</u>	<u>\$ 10,189</u>

Federal Statements

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Statement 6 - Form 990-PF, Part VIII, Line 1 - List of Officers, Directors, Trustees, Etc.

Name and Address	Title	Average Hours	Compensation	Benefits	Expenses
DEBORAH KILGORE 300 E. VIRGINIA MCKINNEY TX 75069	BOARD MEMBER	4.00	0	0	0
RUTH BISON 300 E. VIRGINIA MCKINNEY TX 75069	CHAIRMAN	4.00	0	0	0
EDWARD WRIGHT 300 E VIRGINIA MCKINNEY TX 75069	V-CHAIR/TREA	20.00	0	0	0
JENNIFER MCCARLEY 300 E VIRGINIA MCKINNEY TX 75069	SECRETARY	4.00	0	0	0
PAGE THOMAS 300 E VIRGINIA MCKINNEY TX 75069	BOARD MEMBER	4.00	0	0	0
BRANDON FULINCHECK 300 E VIRGINIA MCKINNEY TX 75069	BOARD MEMBER	4.00	0	0	0
JIM BUNDY 300 E VIRGINIA MCKINNEY TX 75069	BOARD MEMBER	4.00	0	0	0
MARY CAROL STROTHER 300 E VIRGINIA MCKINNEY TX 75069	BOARD MEMBER	4.00	0	0	0
BETTY PETKOVSEK 300 E VIRGINIA MCKINNEY TX 75069	BOARD MEMBER	4.00	0	0	0

52-1093455

Federal Statements

FYE: 12/31/2014

Form 990-PF, Part XV, Line 2b - Application Format and Required Contents

Description

LETTER

Form 990-PF, Part XV, Line 2c - Submission Deadlines

Description

NONE

Form 990-PF, Part XV, Line 2d - Award Restrictions or Limitations

Description

NONE

Form **4562**

Depreciation and Amortization

(Including Information on Listed Property)

OMB No. 1545-0172

2014Department of the Treasury
Internal Revenue Service

(99)

► Attach to your tax return.
► Information about Form 4562 and its separate instructions is at www.irs.gov/form4562.

Attachment
Sequence No. **179**

Name(s) shown on return

Collin County Historical SocietyIdentifying number
52-1093455

Business or activity to which this form relates

Indirect Depreciation**Part I Election To Expense Certain Property Under Section 179****Note:** If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	500,000
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	2,000,000
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	
6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2013 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5 (see instructions)	11	
12	Section 179 expense deduction. Add lines 9 and 10, but do not enter more than line 11	12	
13	Carryover of disallowed deduction to 2015. Add lines 9 and 10, less line 12	13	

Note: Do not use Part II or Part III below for listed property. Instead, use Part V.**Part II Special Depreciation Allowance and Other Depreciation (Do not include listed property.) (See instructions.)**

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year (see instructions)	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	769

Part III MACRS Depreciation (Do not include listed property.) (See instructions.)**Section A**

17	MACRS deductions for assets placed in service in tax years beginning before 2014	17	0
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here		

Section B—Assets Placed in Service During 2014 Tax Year Using the General Depreciation System

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only—see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a 3-year property						
b 5-year property						
c 7-year property						
d 10-year property						
e 15-year property						
f 20-year property						
g 25-year property			25 yrs.		S/L	
h Residential rental property			27.5 yrs.	MM	S/L	
i Nonresidential real property			27.5 yrs.	MM	S/L	
			39 yrs.	MM	S/L	

Section C—Assets Placed in Service During 2014 Tax Year Using the Alternative Depreciation System

20a Class life					S/L	
b 12-year			12 yrs.		S/L	
c 40-year			40 yrs.	MM	S/L	

Part IV Summary (See instructions.)

21	Listed property. Enter amount from line 28	21	
22	Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations—see instructions	22	769
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

For Paperwork Reduction Act Notice, see separate instructions.

Form **4562** (2014)

There are no amounts for Page 2

52-1093455

Federal Asset Report

FYE: 12/31/2014

Form 990, Page 1

Asset	Description	Date In Service	Cost	Bus %	Sec 179B	Basis for Depr	PerConv Meth	Prior	Current
Other Depreciation:									
1	WINDOW REPAIRS	10/15/02	30,000			30,000	39 MO S/L	8,653	769
2	DELTA DESIGN CABINETS	6/22/02	27,682			27,682	7 MO S/L	27,682	0
3	FIREPROOF CABINETS	8/20/02	4,798			4,798	7 MO S/L	4,798	0
4	SECURITY SYSTEM	10/03/02	16,000			16,000	7 MO S/L	16,000	0
5	PRE 2001 ASSETS	12/31/01	35,975			35,975	7 MO S/L	35,975	0
6	FURNITURE DONATION	4/01/03	12,429			12,429	7 MO S/L	12,429	0
7	STORAGE CABINETS	5/23/03	13,624			13,624	7 MO S/L	13,624	0
9	STORAGE CABINETS	8/13/07	3,445			3,445	5 MO S/L	3,445	0
10	LIBRARY SHELVING	8/31/07	1,693			1,693	5 MO S/L	1,693	0
11	3 DELL COMPUTERS	3/22/05	3,774			3,774	5 MO S/L	3,774	0
12	DELL PRINTER	3/22/05	799			799	5 MO S/L	799	0
13	DELL POWEREDGE 2900 SERVER	4/16/07	6,300			6,300	5 MO S/L	6,300	0
14	DELL D820 LAPTOP	4/16/07	1,875			1,875	5 MO S/L	1,875	0
15	2 DELL DESKTOPS 745	4/16/07	2,800			2,800	5 MO S/L	2,800	0
16	NETWORK HARDWARE	4/16/07	382			382	5 MO S/L	382	0
17	SOFTWARE & LICENSES	4/16/07	1,185			1,185	5 MO S/L	1,185	0
18	FLAT PANEL MONITOR	8/13/07	396			396	5 MO S/L	396	0
19	LYNKSYS SWITCH & CABLES	8/13/07	141			141	5 MO S/L	141	0
20	CISCO FIREWALL BACKUP	8/13/07	4,033			4,033	5 MO S/L	4,033	0
21	COMPUTER EQUIPMENT	5/01/03	1,642			1,642	5 MO S/L	1,642	0
22	COMPUTER PROJECTOR	5/01/03	3,319			3,319	5 MO S/L	3,319	0
23	COMPUTER SERVER	4/30/02	7,160			7,160	5 MO S/L	7,160	0
24	HP LASERJET	6/14/02	526			526	5 MO S/L	526	0
Total Other Depreciation			<u>179,978</u>			<u>179,978</u>		<u>158,631</u>	<u>769</u>
Total ACRS and Other Depreciation			<u>179,978</u>			<u>179,978</u>		<u>158,631</u>	<u>769</u>
Grand Totals			179,978			179,978		158,631	769
Less: Dispositions and Transfers			0			0		0	0
Less: Start-up/Org Expense			0			0		0	0
Net Grand Totals			<u>179,978</u>			<u>179,978</u>		<u>158,631</u>	<u>769</u>

Form **990-PF****Return of Private Foundation**
or Section 4947(a)(1) Trust Treated as Private Foundation

OMB No. 1545-0052

2015Department of the Treasury
Internal Revenue Service▶ Do not enter social security numbers on this form as it may be made public.
▶ Information about Form 990-PF and its separate instructions is at www.irs.gov/form990pf.

For calendar year 2015 or tax year beginning , and ending

Name of foundation Collin County Historical Society		A Employer identification number 52-1093455
Number and street (or P.O. box number if mail is not delivered to street address) 300 E. Virginia		B Telephone number (see instructions) 972-542-9457
City or town, state or province, country, and ZIP or foreign postal code McKinney TX 75069		C If exemption application is pending, check here <input type="checkbox"/>
G Check all that apply: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Initial return <input type="checkbox"/> Final return <input type="checkbox"/> Address change </div> <div> <input type="checkbox"/> Initial return of a former public charity <input type="checkbox"/> Amended return <input type="checkbox"/> Name change </div> </div>		D 1. Foreign organizations, check here <input type="checkbox"/> 2. Foreign organizations meeting the 85% test, check here and attach computation <input type="checkbox"/>
H Check type of organization: <input checked="" type="checkbox"/> Section 501(c)(3) exempt private foundation <input type="checkbox"/> Section 4947(a)(1) nonexempt charitable trust <input type="checkbox"/> Other taxable private foundation		E If private foundation status was terminated under section 507(b)(1)(A), check here <input type="checkbox"/>
I Fair market value of all assets at end of year (from Part II, col. (c), line 16) ▶ \$ 40,522	J Accounting method: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other (specify) _____	
F If the foundation is in a 60-month termination under section 507(b)(1)(B), check here <input type="checkbox"/>		

Analysis of Revenue and Expenses (The total of amounts in columns (b), (c), and (d) may not necessarily equal the amounts in column (a) (see instructions).)		(a) Revenue and expenses per books	(b) Net investment income	(c) Adjusted net income	(d) Disbursements for charitable purposes (cash basis only)
Revenue	1 Contributions, gifts, grants, etc., received (attach schedule) ...	17,508			
	2 Check <input checked="" type="checkbox"/> if the foundation is not required to attach Sch. B				
	3 Interest on savings and temporary cash investments				
	4 Dividends and interest from securities				
	5a Gross rents				
	b Net rental income or (loss)				
	6a Net gain or (loss) from sale of assets not on line 10				
	b Gross sales price for all assets on line 6a				
	7 Capital gain net income (from Part IV, line 2)		0		
	8 Net short-term capital gain			0	
	9 Income modifications				
	10a Gross sales less returns and allowances				
b Less: Cost of goods sold					
c Gross profit or (loss) (attach schedule)					
11 Other income (attach schedule) Stmt 1	30,323		30,323		
12 Total. Add lines 1 through 11	47,831	0	30,323		
Operating and Administrative Expenses	13 Compensation of officers, directors, trustees, etc.	0			
	14 Other employee salaries and wages	12,500		12,500	
	15 Pension plans, employee benefits	1,109		1,109	
	16a Legal fees (attach schedule)				
	b Accounting fees (attach schedule)				
	c Other professional fees (attach schedule)				
	17 Interest				
	18 Taxes (attach schedule) (see instructions)				
	19 Depreciation (attach schedule) and depletion Stmt 2	770		770	
	20 Occupancy	8,511			8,511
	21 Travel, conferences, and meetings				
	22 Printing and publications				
	23 Other expenses (att. sch.) Stmt 3	26,611			26,611
	24 Total operating and administrative expenses. Add lines 13 through 23	49,501	0	14,379	35,122
	25 Contributions, gifts, grants paid	0			0
26 Total expenses and disbursements. Add lines 24 and 25	49,501	0	14,379	35,122	
27 Subtract line 26 from line 12:					
a Excess of revenue over expenses and disbursements	-1,670				
b Net investment income (if negative, enter -0-)		0			
c Adjusted net income (if negative, enter -0-)			15,944		

For Paperwork Reduction Act Notice, see instructions.

Form **990-PF** (2015)

Part I Balance Sheets		Attached schedules and amounts in the description column should be for end-of-year amounts only. (See instructions.)			Beginning of year	End of year	
		(a) Book Value	(b) Book Value	(c) Fair Market Value			
Assets	1	Cash – non-interest-bearing	23,244	20,714	20,714		
	2	Savings and temporary cash investments					
	3	Accounts receivable ▶					
		Less: allowance for doubtful accounts ▶					
	4	Pledges receivable ▶					
		Less: allowance for doubtful accounts ▶					
	5	Grants receivable					
	6	Receivables due from officers, directors, trustees, and other disqualified persons (attach schedule) (see instructions)					
	7	Other notes and loans receivable (att. schedule) ▶					
		Less: allowance for doubtful accounts ▶	0				
	8	Inventories for sale or use					
	9	Prepaid expenses and deferred charges					
	10a	Investments – U.S. and state government obligations (attach schedule)					
	b	Investments – corporate stock (attach schedule)					
	c	Investments – corporate bonds (attach schedule)					
	Liabilities	11	Investments – land, buildings, and equipment: basis ▶				
		Less: accumulated depreciation (attach sch.) ▶					
12		Investments – mortgage loans					
13		Investments – other (attach schedule)					
14		Land, buildings, and equipment: basis ▶	179,978				
		Less: accumulated depreciation (attach sch.) ▶ Stmt 4	160,170	20,578	19,808		
15		Other assets (describe ▶)					
16		Total assets (to be completed by all filers – see the instructions. Also, see page 1, item I)	43,822	40,522	40,522		
17		Accounts payable and accrued expenses					
18		Grants payable					
Net Assets or Fund Balances	19	Deferred revenue					
	20	Loans from officers, directors, trustees, and other disqualified persons					
	21	Mortgages and other notes payable (attach schedule)					
	22	Other liabilities (describe ▶ See Statement 5)	10,189	8,559			
	23	Total liabilities (add lines 17 through 22)	10,189	8,559			
		Foundations that follow SFAS 117, check here and complete lines 24 through 26 and lines 30 and 31. ▶ <input checked="" type="checkbox"/>					
	24	Unrestricted	33,633	31,963			
	25	Temporarily restricted					
	26	Permanently restricted					
		Foundations that do not follow SFAS 117, check here and complete lines 27 through 31. ▶ <input type="checkbox"/>					
27	Capital stock, trust principal, or current funds						
28	Paid-in or capital surplus, or land, bldg., and equipment fund						
29	Retained earnings, accumulated income, endowment, or other funds						
30	Total net assets or fund balances (see instructions)	33,633	31,963				
31	Total liabilities and net assets/fund balances (see instructions)	43,822	40,522				

Part II Analysis of Changes in Net Assets or Fund Balances

1	Total net assets or fund balances at beginning of year – Part II, column (a), line 30 (must agree with end-of-year figure reported on prior year's return)	1	33,633
2	Enter amount from Part I, line 27a	2	-1,670
3	Other increases not included in line 2 (itemize) ▶	3	
4	Add lines 1, 2, and 3	4	31,963
5	Decreases not included in line 2 (itemize) ▶	5	
6	Total net assets or fund balances at end of year (line 4 minus line 5) – Part II, column (b), line 30	6	31,963

Part IV Capital Gains and Losses for Tax on Investment Income

(a) List and describe the kind(s) of property sold (e.g., real estate, 2-story brick warehouse; or common stock, 200 shs. MLC Co.)		(b) How acquired P – Purchase D – Donation	(c) Date acquired (mo., day, yr.)	(d) Date sold (mo., day, yr.)
1a N/A				
b				
c				
d				
e				

(e) Gross sales price	(f) Depreciation allowed (or allowable)	(g) Cost or other basis plus expense of sale	(h) Gain or (loss) (e) plus (f) minus (g)
a			
b			
c			
d			
e			

Complete only for assets showing gain in column (h) and owned by the foundation on 12/31/69

(i) F.M.V. as of 12/31/69	(j) Adjusted basis as of 12/31/69	(k) Excess of col. (i) over col. (j), if any	(l) Gains (Col. (h) gain minus col. (k), but not less than -0-) or Losses (from col. (h))
a			
b			
c			
d			
e			

2 Capital gain net income or (net capital loss) If gain, also enter in Part I, line 7
If (loss), enter -0- in Part I, line 7 **2**

3 Net short-term capital gain or (loss) as defined in sections 1222(5) and (6):
If gain, also enter in Part I, line 8, column (c) (see instructions). If (loss), enter -0- in Part I, line 8 3

Qualification Under Section 4940(e) for Reduced Tax on Net Investment Income

(For optional use by domestic private foundations subject to the section 4940(a) tax on net investment income.)

If section 4940(d)(2) applies, leave this part blank.

Was the foundation liable for the section 4942 tax on the distributable amount of any year in the base period?

☐ Yes ☒ No

If "Yes," the foundation does not qualify under section 4940(e). Do not complete this part.

1 Enter the appropriate amount in each column for each year; see the instructions before making any entries.

(a) Base period years Calendar year (or tax year beginning in)	(b) Adjusted qualifying distributions	(c) Net value of noncharitable-use assets	(d) Distribution ratio (col. (b) divided by col. (c))
2014	23,698	35,015	0.676796
2013	22,511	43,261	0.520353
2012	22,747	33,149	0.686205
2011	26,793	29,132	0.919710
2010	100,630	35,752	2.814668

2 Total of line 1, column (d)	2	5.617732
3 Average distribution ratio for the 5-year base period – divide the total on line 2 by 5, or by the number of years the foundation has been in existence if less than 5 years	3	1.123546
4 Enter the net value of noncharitable-use assets for 2015 from Part X, line 5	4	35,600
5 Multiply line 4 by line 3	5	39,998
6 Enter 1% of net investment income (1% of Part I, line 27b)	6	
7 Add lines 5 and 6	7	39,998
8 Enter qualifying distributions from Part XII, line 4 If line 8 is equal to or greater than line 7, check the box in Part VI, line 1b, and complete that part using a 1% tax rate. See the Part VI instructions.	8	35,122

Part V Excise Tax Based on Investment Income (Section 4940(a), 4940(b), 4940(e), or 4948 – see instructions)

1a	Exempt operating foundations described in section 4940(d)(2), check here <input type="checkbox"/> and enter "N/A" on line 1. Date of ruling or determination letter: _____ (attach copy of letter if necessary—see instructions)		
b	Domestic foundations that meet the section 4940(e) requirements in Part V, check here <input type="checkbox"/> and enter 1% of Part I, line 27b _____	1	
c	All other domestic foundations enter 2% of line 27b. Exempt foreign organizations enter 4% of Part I, line 12, col. (b).		
2	Tax under section 511 (domestic section 4947(a)(1) trusts and taxable foundations only. Others enter -0-)	2	0
3	Add lines 1 and 2	3	
4	Subtitle A (income) tax (domestic section 4947(a)(1) trusts and taxable foundations only. Others enter -0-)	4	0
5	Tax based on investment income. Subtract line 4 from line 3. If zero or less, enter -0-	5	0
6	Credits/Payments:		
a	2015 estimated tax payments and 2014 overpayment credited to 2015	6a	
b	Exempt foreign organizations – tax withheld at source	6b	
c	Tax paid with application for extension of time to file (Form 8868)	6c	
d	Backup withholding erroneously withheld	6d	
7	Total credits and payments. Add lines 6a through 6d	7	
8	Enter any penalty for underpayment of estimated tax. Check here <input type="checkbox"/> if Form 2220 is attached	8	
9	Tax due. If the total of lines 5 and 8 is more than line 7, enter amount owed	9	
10	Overpayment. If line 7 is more than the total of lines 5 and 8, enter the amount overpaid	10	
11	Enter the amount of line 10 to be: Credited to 2016 estimated tax <input type="checkbox"/> Refunded <input type="checkbox"/>	11	

Part VI Statements Regarding Activities

	Yes	No
1a During the tax year, did the foundation attempt to influence any national, state, or local legislation or did it participate or intervene in any political campaign?		X
b Did it spend more than \$100 during the year (either directly or indirectly) for political purposes (see Instructions for the definition)? If the answer is "Yes" to 1a or 1b , attach a detailed description of the activities and copies of any materials published or distributed by the foundation in connection with the activities.		X
c Did the foundation file Form 1120-POL for this year?		X
d Enter the amount (if any) of tax on political expenditures (section 4955) imposed during the year: (1) On the foundation. \$ _____ (2) On foundation managers. \$ _____		
e Enter the reimbursement (if any) paid by the foundation during the year for political expenditure tax imposed on foundation managers. \$ _____		
2 Has the foundation engaged in any activities that have not previously been reported to the IRS? If "Yes," attach a detailed description of the activities.		X
3 Has the foundation made any changes, not previously reported to the IRS, in its governing instrument, articles of incorporation, or bylaws, or other similar instruments? If "Yes," attach a conformed copy of the changes		X
4a Did the foundation have unrelated business gross income of \$1,000 or more during the year?		X
b If "Yes," has it filed a tax return on Form 990-T for this year?		X
5 Was there a liquidation, termination, dissolution, or substantial contraction during the year? If "Yes," attach the statement required by General Instruction T.		X
6 Are the requirements of section 508(e) (relating to sections 4941 through 4945) satisfied either: • By language in the governing instrument, or • By state legislation that effectively amends the governing instrument so that no mandatory directions that conflict with the state law remain in the governing instrument?	X	
7 Did the foundation have at least \$5,000 in assets at any time during the year? If "Yes," complete Part II, col. (c), and Part XV	X	
8a Enter the states to which the foundation reports or with which it is registered (see instructions) None		
b If the answer is "Yes" to line 7, has the foundation furnished a copy of Form 990-PF to the Attorney General (or designate) of each state as required by General Instruction G? If "No," attach explanation	X	
9 Is the foundation claiming status as a private operating foundation within the meaning of section 4942(j)(3) or 4942(j)(5) for calendar year 2015 or the taxable year beginning in 2015 (see instructions for Part XIV)? If "Yes," complete Part XIV		X
10 Did any persons become substantial contributors during the tax year? If "Yes," attach a schedule listing their names and addresses		X

Part VII **Statements Regarding Activities (continued)**

11	At any time during the year, did the foundation, directly or indirectly, own a controlled entity within the meaning of section 512(b)(13)? If "Yes," attach schedule (see instructions)	11	Yes	No X
12	Did the foundation make a distribution to a donor advised fund over which the foundation or a disqualified person had advisory privileges? If "Yes," attach statement (see instructions)	12		X
13	Did the foundation comply with the public inspection requirements for its annual returns and exemption application?	13	X	

Website address ► **WWW.THENTHC.ORG**

14 The books are in care of ► **THE ORGANIZATION** Telephone no. ► **972-542-9457**
300 E. VIRGINIA

Located at ► **MCKINNEY** TX ZIP+4 ► **75070**

15 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-PF in lieu of Form 1041 – Check here ☐ and enter the amount of tax-exempt interest received or accrued during the year **15**

16 At any time during calendar year 2015, did the foundation have an interest in or a signature or other authority over a bank, securities, or other financial account in a foreign country? **16** Yes No **X**

See the instructions for exceptions and filing requirements for FinCEN Form 114. If "Yes," enter the name of the foreign country ►

Part VIII **Statements Regarding Activities for Which Form 4720 May Be Required**

File Form 4720 if any item is checked in the "Yes" column, unless an exception applies.

	Yes	No
1a During the year did the foundation (either directly or indirectly):		
(1) Engage in the sale or exchange, or leasing of property with a disqualified person? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
(2) Borrow money from, lend money to, or otherwise extend credit to (or accept it from) a disqualified person? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
(3) Furnish goods, services, or facilities to (or accept them from) a disqualified person? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
(4) Pay compensation to, or pay or reimburse the expenses of, a disqualified person? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
(5) Transfer any income or assets to a disqualified person (or make any of either available for the benefit or use of a disqualified person)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
(6) Agree to pay money or property to a government official? (Exception. Check "No" if the foundation agreed to make a grant to or to employ the official for a period after termination of government service, if terminating within 90 days.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
b If any answer is "Yes" to 1a(1)–(6), did any of the acts fail to qualify under the exceptions described in Regulations section 53.4941(d)-3 or in a current notice regarding disaster assistance (see instructions)? N/A	1b	
Organizations relying on a current notice regarding disaster assistance check here <input type="checkbox"/>		
c Did the foundation engage in a prior year in any of the acts described in 1a, other than excepted acts, that were not corrected before the first day of the tax year beginning in 2015? N/A	1c	
2 Taxes on failure to distribute income (section 4942) (does not apply for years the foundation was a private operating foundation defined in section 4942(j)(3) or 4942(j)(5)):		
a At the end of tax year 2015, did the foundation have any undistributed income (lines 6d and 6e, Part XIII) for tax year(s) beginning before 2015? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," list the years ► 20 , 20 , 20 , 20		
b Are there any years listed in 2a for which the foundation is not applying the provisions of section 4942(a)(2) (relating to incorrect valuation of assets) to the year's undistributed income? (If applying section 4942(a)(2) to all years listed, answer "No" and attach statement – see instructions.) N/A	2b	
c If the provisions of section 4942(a)(2) are being applied to any of the years listed in 2a, list the years here. ► 20 , 20 , 20 , 20		
3a Did the foundation hold more than a 2% direct or indirect interest in any business enterprise at any time during the year? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
b If "Yes," did it have excess business holdings in 2015 as a result of (1) any purchase by the foundation or disqualified persons after May 26, 1969; (2) the lapse of the 5-year period (or longer period approved by the Commissioner under section 4943(c)(7)) to dispose of holdings acquired by gift or bequest; or (3) the lapse of the 10-, 15-, or 20-year first phase holding period? (Use Schedule C, Form 4720, to determine if the foundation had excess business holdings in 2015.) N/A	3b	
4a Did the foundation invest during the year any amount in a manner that would jeopardize its charitable purposes?	4a	X
b Did the foundation make any investment in a prior year (but after December 31, 1969) that could jeopardize its charitable purpose that had not been removed from jeopardy before the first day of the tax year beginning in 2015?	4b	X

Part VII **Statements Regarding Activities for Which Form 4720 May Be Required (continued)****5a** During the year did the foundation pay or incur any amount to:

- (1) Carry on propaganda, or otherwise attempt to influence legislation (section 4945(e))? ☐ Yes ☒ No
- (2) Influence the outcome of any specific public election (see section 4955); or to carry on, directly or indirectly, any voter registration drive? ☐ Yes ☒ No
- (3) Provide a grant to an individual for travel, study, or other similar purposes? ☐ Yes ☒ No
- (4) Provide a grant to an organization other than a charitable, etc., organization described in section 4945(d)(4)(A)? (see instructions) ☐ Yes ☒ No
- (5) Provide for any purpose other than religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals? ☐ Yes ☒ No

b If any answer is "Yes" to 5a(1)–(5), did any of the transactions fail to qualify under the exceptions described in Regulations section 53.4945 or in a current notice regarding disaster assistance (see instructions)? **N/A**Organizations relying on a current notice regarding disaster assistance check here ☐**c** If the answer is "Yes" to question 5a(4), does the foundation claim exemption from the tax because it maintained expenditure responsibility for the grant? **N/A** ☐ Yes ☐ No

If "Yes," attach the statement required by Regulations section 53.4945–5(d).

6a Did the foundation, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract? ☐ Yes ☒ No**b** Did the foundation, during the year, pay premiums, directly or indirectly, on a personal benefit contract? ☐ Yes ☒ No
If "Yes" to 6b, file Form 8870.**7a** At any time during the tax year, was the foundation a party to a prohibited tax shelter transaction? ☐ Yes ☒ No**b** If "Yes," did the foundation receive any proceeds or have any net income attributable to the transaction? **N/A****Part VIII** **Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors****1** List all officers, directors, trustees, foundation managers and their compensation (see instructions).

(a) Name and address	(b) Title, and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-)	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
See Statement 6				

2 Compensation of five highest-paid employees (other than those included on line 1 – see instructions). If none, enter "NONE."

(a) Name and address of each employee paid more than \$50,000	(b) Title, and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
NONE				

Total number of other employees paid over \$50,000

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Part VII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors (continued)**3** Five highest-paid independent contractors for professional services (see instructions). If none, enter "NONE."

(a) Name and address of each person paid more than \$50,000	(b) Type of service	(c) Compensation
NONE		
Total number of others receiving over \$50,000 for professional services		

Part IX Summary of Direct Charitable Activities

List the foundation's four largest direct charitable activities during the tax year. Include relevant statistical information such as the number of organizations and other beneficiaries served, conferences convened, research papers produced, etc.

	Expenses
1 N/A	
2	
3	
4	

Part X Summary of Program-Related Investments (see instructions)

Describe the two largest program-related investments made by the foundation during the tax year on lines 1 and 2.

	Amount
1 N/A	
2	
All other program-related investments. See instructions.	
3	
Total. Add lines 1 through 3	

Part X **Minimum Investment Return** (All domestic foundations must complete this part. Foreign foundations, see instructions.)

1	Fair market value of assets not used (or held for use) directly in carrying out charitable, etc., purposes:		
a	Average monthly fair market value of securities	1a	0
b	Average of monthly cash balances	1b	16,334
c	Fair market value of all other assets (see instructions)	1c	19,808
d	Total (add lines 1a, b, and c)	1d	36,142
e	Reduction claimed for blockage or other factors reported on lines 1a and 1c (attach detailed explanation)	1e	0
2	Acquisition indebtedness applicable to line 1 assets	2	0
3	Subtract line 2 from line 1d	3	36,142
4	Cash deemed held for charitable activities. Enter 1½% of line 3 (for greater amount, see instructions)	4	542
5	Net value of noncharitable-use assets. Subtract line 4 from line 3. Enter here and on Part V, line 4	5	35,600
6	Minimum investment return. Enter 5% of line 5	6	1,780

Part XI **Distributable Amount** (see instructions) (Section 4942(j)(3) and (j)(5) private operating foundations and certain foreign organizations check here ☐ and do not complete this part.)

1	Minimum investment return from Part X, line 6	1	1,780
2a	Tax on investment income for 2015 from Part VI, line 5	2a	
b	Income tax for 2015. (This does not include the tax from Part VI.)	2b	
c	Add lines 2a and 2b	2c	
3	Distributable amount before adjustments. Subtract line 2c from line 1	3	1,780
4	Recoveries of amounts treated as qualifying distributions	4	
5	Add lines 3 and 4	5	1,780
6	Deduction from distributable amount (see instructions)	6	
7	Distributable amount as adjusted. Subtract line 6 from line 5. Enter here and on Part XIII, line 1	7	1,780

Part XII **Qualifying Distributions** (see instructions)

1	Amounts paid (including administrative expenses) to accomplish charitable, etc., purposes:		
a	Expenses, contributions, gifts, etc. — total from Part I, column (d), line 26	1a	35,122
b	Program-related investments — total from Part IX-B	1b	
2	Amounts paid to acquire assets used (or held for use) directly in carrying out charitable, etc., purposes	2	
3	Amounts set aside for specific charitable projects that satisfy the:		
a	Suitability test (prior IRS approval required)	3a	
b	Cash distribution test (attach the required schedule)	3b	
4	Qualifying distributions. Add lines 1a through 3b. Enter here and on Part V, line 8, and Part XIII, line 4	4	35,122
5	Foundations that qualify under section 4940(e) for the reduced rate of tax on net investment income. Enter 1% of Part I, line 27b (see instructions)	5	0
6	Adjusted qualifying distributions. Subtract line 5 from line 4	6	35,122

Note. The amount on line 6 will be used in Part V, column (b), in subsequent years when calculating whether the foundation qualifies for the section 4940(e) reduction of tax in those years.

Part XIII Undistributed Income (see instructions)

	(a) Corpus	(b) Years prior to 2014	(c) 2014	(d) 2015
1 Distributable amount for 2015 from Part XI, line 7				1,780
2 Undistributed income, if any, as of the end of 2015:				
a Enter amount for 2014 only				
b Total for prior years: 20____, 20____, 20____				
3 Excess distributions carryover, if any, to 2015:				
a From 2010	98,842			
b From 2011	25,336			
c From 2012	21,090			
d From 2013	20,348			
e From 2014	21,947			
f Total of lines 3a through e	187,563			
4 Qualifying distributions for 2015 from Part XII, line 4: ▶ \$ 35,122				
a Applied to 2014, but not more than line 2a				
b Applied to undistributed income of prior years (Election required – see instructions)				
c Treated as distributions out of corpus (Election required – see instructions)				
d Applied to 2015 distributable amount				1,780
e Remaining amount distributed out of corpus	33,342			
5 Excess distributions carryover applied to 2015 (If an amount appears in column (d), the same amount must be shown in column (a).)				
6 Enter the net total of each column as indicated below:				
a Corpus. Add lines 3f, 4c, and 4e. Subtract line 5	220,905			
b Prior years' undistributed income. Subtract line 4b from line 2b				
c Enter the amount of prior years' undistributed income for which a notice of deficiency has been issued, or on which the section 4942(a) tax has been previously assessed				
d Subtract line 6c from line 6b. Taxable amount – see instructions				
e Undistributed income for 2014. Subtract line 4a from line 2a. Taxable amount – see instructions				
f Undistributed income for 2015. Subtract lines 4d and 5 from line 1. This amount must be distributed in 2016				0
7 Amounts treated as distributions out of corpus to satisfy requirements imposed by section 170(b)(1)(F) or 4942(g)(3) (Election may be required—see instructions)				
8 Excess distributions carryover from 2010 not applied on line 5 or line 7 (see instructions)	98,842			
9 Excess distributions carryover to 2016. Subtract lines 7 and 8 from line 6a	122,063			
10 Analysis of line 9:				
a Excess from 2011	25,336			
b Excess from 2012	21,090			
c Excess from 2013	20,348			
d Excess from 2014	21,947			
e Excess from 2015	33,342			

Private Operating Foundations (see instructions and Part VII-A, question 9)

Part XV **Supplementary Information (continued)****3 Grants and Contributions Paid During the Year or Approved for Future Payment**

<div>Recipient</div> <div>Name and address (home or business)</div>	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
a Paid during the year N/A				
Total			3a	
b Approved for future payment N/A				
Total			3b	

Analysis of Income-Producing Activities

Enter gross amounts unless otherwise indicated.

Analysis of Income-Producing Activities				
Enter gross amounts unless otherwise indicated.				
Unrelated business income		Excluded by section 512, 513, or 514		(e) Related or exempt function income (See instructions.)
(a) Business code	(b) Amount	(c) Exclusion code	(d) Amount	
1	Program service revenue:			
a	Book Publishing Projects			10,007
b	Tour / Exhibit Admission			5,755
c				
d				
e				
f				
g	Fees and contracts from government agencies			
2	Membership dues and assessments			190
3	Interest on savings and temporary cash investments			
4	Dividends and interest from securities			
5	Net rental income or (loss) from real estate:			
a	Debt-financed property			
b	Not debt-financed property			
6	Net rental income or (loss) from personal property			
7	Other investment income			
8	Gain or (loss) from sales of assets other than inventory			
9	Net income or (loss) from special events			
10	Gross profit or (loss) from sales of inventory			
11	Other revenue: a			
b	Charitable Bingo Donations	25	14,293	
c	Miscellaneous Income			78
d				
e				
12	Subtotal. Add columns (b), (d), and (e)	0	14,293	16,030
13	Total. Add line 12, columns (b), (d), and (e)		13	30,323

(See worksheet in line 13 instructions to verify calculations.)

Relationship of Activities to the Accomplishment of Exempt Purposes

[illegible]

Federal Statements

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Statement 1 - Form 990-PF, Part I, Line 11 - Other Income

Description	Revenue per Books	Net Investment Income	Adjusted Net Income
Book Publishing Projects	\$ 10,007	\$	10,007
Tour / Exhibit Admission	5,755		5,755
MEMBERSHIP DUES	190		190
Charitable Bingo Donations	14,293		14,293
Miscellaneous Income	78		78
Total	\$ 30,323	\$ 0	\$ 30,323

Statement 2 - Form 990-PF, Part I, Line 19 - Depreciation

Date Acquired	Description	Cost Basis	Prior Year Depreciation	Method	Life	Current Year Depreciation	Net Investment Income	Adjusted Net Income
10/15/02	WINDOW REPAIRS	\$ 30,000	9,422	S/L	39	\$ 770	\$	770
6/22/02	DELTA DESIGN CABINETS	27,682	27,682	S/L	7			
8/20/02	FIREPROOF CABINETS	4,798	4,798	S/L	7			
10/03/02	SECURITY SYSTEM	16,000	16,000	S/L	7			
12/31/01	PRE 2001 ASSETS	35,975	35,975	S/L	7			
4/01/03	FURNITURE DONATION	12,429	12,429	S/L	7			
5/23/03	STORAGE CABINETS	13,624	13,624	S/L	7			
8/13/07	STORAGE CABINETS	3,445	3,445	S/L	5			
8/31/07	LIBRARY SHELVING	1,693	1,693	S/L	5			
3/22/05	3 DELL COMPUTERS	3,774	3,774	S/L	5			
3/22/05	DELL PRINTER	799	799	S/L	5			

Federal Statements

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Statement 2 - Form 990-PF, Part I, Line 19 - Depreciation (continued)

Description						
Date Acquired	Cost Basis	Prior Year Depreciation	Method	Life	Current Year Depreciation	Net Investment Income
DELL POWEREDGE 2900 SERVER 4/16/07 \$	6,300	\$ 6,300	S/L	5	\$	\$
DELL D820 LAPTOP 4/16/07	1,875	1,875	S/L	5		
2 DELL DESKTOPS 745 4/16/07	2,800	2,800	S/L	5		
NETWORK HARDWARE 4/16/07	382	382	S/L	5		
SOFTWARE & LICENSES 4/16/07	1,185	1,185	S/L	5		
FLAT PANEL MONITOR 8/13/07	396	396	S/L	5		
LYNKSYS SWITCH & CABLES 8/13/07	141	141	S/L	5		
CISCO FIREWALL BACKUP 8/13/07	4,033	4,033	S/L	5		
COMPUTER EQUIPMENT 5/01/03	1,642	1,642	S/L	5		
COMPUTER PROJECTOR 5/01/03	3,319	3,319	S/L	5		
COMPUTER SERVER 4/30/02	7,160	7,160	S/L	5		
HP LASERJET 6/14/02	526	526	S/L	5		
Total	\$ 179,978	\$ 159,400			\$ 770	\$ 0
						\$ 770

Federal Statements

7/28/2016 9:55 AM

Statement 3 - Form 990-PF, Part I, Line 23 - Other Expenses

Description	Total	Net Investment	Adjusted Net	Charitable Purpose
Expenses				
Marketing & Public Relations	209			209
Misc Expenses	1,205			1,205
Fundraising	4,300			4,300
Insurance	3,304			3,304
Bank Charges	787			787
Storage	1,720			1,720
Office Supplies	467			467
Computer & Software Support	335			335
Web Hosting	875			875
Event Expenses	10,978			10,978
Memberships & Dues	119			119
Supplies	91			91
Book Royalties	1,845			1,845
Postage & Shipping	344			344
Building Repairs & Maintenance	32			32
Total	\$ 26,611	\$ 0	\$ 0	\$ 26,611

Statement 4 - Form 990-PF, Part II, Line 14 - Land, Building, and Equipment

Description	Beginning Net Book	End Cost / Basis	End Accumulated Depreciation	Net FMV
	\$ 20,578	\$ 179,978	\$ 160,170	\$ 19,808
Total	\$ 20,578	\$ 179,978	\$ 160,170	\$ 19,808

Federal Statements**Statement 5 - Form 990-PF, Part II, Line 22 - Other Liabilities**

<u>Description</u>	<u>Beginning of Year</u>	<u>End of Year</u>
Payroll Liabilities	\$ 1,630	\$
TIAA-CREF Payable	8,559	8,559
Total	\$ 10,189	\$ 8,559

Federal Statements

7/28/2016 9:55 AM

Statement 6 - Form 990-PF, Part VIII, Line 1 - List of Officers, Directors, Trustees, Etc.

Name and Address	Title	Average Hours	Compensation	Benefits	Expenses
MARY CAROLE STROTHER 300 E VIRGINIA MCKINNEY TX 75069	VICE-CHAIR/E	4.00	0	0	0
DEBORAH KILGORE 300 E. VIRGINIA MCKINNEY TX 75069	VICE-CHAIRMA	4.00	0	0	0
EDWARD WRIGHT 300 E VIRGINIA MCKINNEY TX 75069	VICE-CHAIRMA	4.00	0	0	0
NINA DOWELL RINGLEY 300 E VIRGINIA MCKINNEY TX 75069	MEMBERSHIP C	4.00	0	0	0
JENNIFER DAVIS MCCARLEY WILSON 300 E VIRGINIA MCKINNEY TX 75069	PRESIDENT	4.00	0	0	0
BRANDON FULINCHECK 300 E VIRGINIA MCKINNEY TX 75069	TREASURER	20.00	0	0	0
PAT RODGERS 300 E VIRGINIA MCKINNEY TX 75069	SECRETARY	4.00	0	0	0
JIM BUNDY 300 E VIRGINIA MCKINNEY TX 75069	BOARD MEMBER	4.00	0	0	0
BETTY PETKOVSEK 300 E VIRGINIA MCKINNEY TX 75069	BOARD MEMBER	4.00	0	0	0
PAGE THOMAS	BOARD MEMBER	4.00	0	0	0

CCHS3455 Collin County Historical Society
52-1093455
FYE: 12/31/2015

Federal Statements

7/28/2016 9:55 AM

Statement 6 - Form 990-PF, Part VIII, Line 1 - List of Officers, Directors, Trustees,

Etc. (continued)

Name and Address	Title	Average Hours	Compensation	Benefits	Expenses
300 E VIRGINIA MCKINNEY TX 75069					

Federal Statements**Form 990-PF, Part XV, Line 2b - Application Format and Required Contents**

Description

LETTER

Form 990-PF, Part XV, Line 2c - Submission Deadlines

Description

NONE

Form 990-PF, Part XV, Line 2d - Award Restrictions or Limitations

Description

NONE

Form **4562**Department of the Treasury
Internal Revenue Service

(99)

Depreciation and Amortization
(Including Information on Listed Property)

▶ Attach to your tax return.

▶ Information about Form 4562 and its separate instructions is at www.irs.gov/form4562.

OMB No. 1545-0172

2015Attachment
Sequence No. **179**

Name(s) shown on return

Collin County Historical Society

Identifying number

52-1093455

Business or activity to which this form relates

Indirect Depreciation**Part I Election To Expense Certain Property Under Section 179****Note:** If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	500,000
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	2,000,000
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	

6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost

7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2014 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5 (see instructions)	11	
12	Section 179 expense deduction. Add lines 9 and 10, but do not enter more than line 11	12	
13	Carryover of disallowed deduction to 2016. Add lines 9 and 10, less line 12	13	

Note: Do not use Part II or Part III below for listed property. Instead, use Part V.**Part II Special Depreciation Allowance and Other Depreciation (Do not include listed property.) (See instructions.)**

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year (see instructions)	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	770

Part III MACRS Depreciation (Do not include listed property.) (See instructions.)**Section A**

17	MACRS deductions for assets placed in service in tax years beginning before 2015	17	0
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here		

Section B—Assets Placed in Service During 2015 Tax Year Using the General Depreciation System

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only—see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a 3-year property						
b 5-year property						
c 7-year property						
d 10-year property						
e 15-year property						
f 20-year property						
g 25-year property			25 yrs.		S/L	
h Residential rental property			27.5 yrs.	MM	S/L	
			27.5 yrs.	MM	S/L	
i Nonresidential real property			39 yrs.	MM	S/L	
				MM	S/L	

Section C—Assets Placed in Service During 2015 Tax Year Using the Alternative Depreciation System

20a Class life					S/L	
b 12-year			12 yrs.		S/L	
c 40-year			40 yrs.	MM	S/L	

Part IV Summary (See instructions.)

21	Listed property. Enter amount from line 28	21	
22	Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations—see instructions	22	770
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

For Paperwork Reduction Act Notice, see separate instructions.

Form **4562** (2015)

DAA

There are no amounts for Page 2

52-1093455

Federal Asset Report

FYE: 12/31/2015

Form 990, Page 1

Asset	Description	Date In Service	Cost	Bus %	Sec 179	Bonus	Basis for Depr	PerConv Meth	Prior	Current
Other Depreciation:										
1	WINDOW REPAIRS	10/15/02	30,000				30,000	39 MO S/L	9,422	770
2	DELTA DESIGN CABINETS	6/22/02	27,682				27,682	7 MO S/L	27,682	0
3	FIREPROOF CABINETS	8/20/02	4,798				4,798	7 MO S/L	4,798	0
4	SECURITY SYSTEM	10/03/02	16,000				16,000	7 MO S/L	16,000	0
5	PRE 2001 ASSETS	12/31/01	35,975				35,975	7 MO S/L	35,975	0
6	FURNITURE DONATION	4/01/03	12,429				12,429	7 MO S/L	12,429	0
7	STORAGE CABINETS	5/23/03	13,624				13,624	7 MO S/L	13,624	0
9	STORAGE CABINETS	8/13/07	3,445				3,445	5 MO S/L	3,445	0
10	LIBRARY SHELVEING	8/31/07	1,693				1,693	5 MO S/L	1,693	0
11	3 DELL COMPUTERS	3/22/05	3,774				3,774	5 MO S/L	3,774	0
12	DELL PRINTER	3/22/05	799				799	5 MO S/L	799	0
13	DELL POWEREDGE 2900 SERVER	4/16/07	6,300				6,300	5 MO S/L	6,300	0
14	DELL D820 LAPTOP	4/16/07	1,875				1,875	5 MO S/L	1,875	0
15	2 DELL DESKTOPS 745	4/16/07	2,800				2,800	5 MO S/L	2,800	0
16	NETWORK HARDWARE	4/16/07	382				382	5 MO S/L	382	0
17	SOFTWARE & LICENSES	4/16/07	1,185				1,185	5 MO S/L	1,185	0
18	FLAT PANEL MONITOR	8/13/07	396				396	5 MO S/L	396	0
19	LYNKSYS SWITCH & CABLES	8/13/07	141				141	5 MO S/L	141	0
20	CISCO FIREWALL BACKUP	8/13/07	4,033				4,033	5 MO S/L	4,033	0
21	COMPUTER EQUIPMENT	5/01/03	1,642				1,642	5 MO S/L	1,642	0
22	COMPUTER PROJECTOR	5/01/03	3,319				3,319	5 MO S/L	3,319	0
23	COMPUTER SERVER	4/30/02	7,160				7,160	5 MO S/L	7,160	0
24	HP LASERJET	6/14/02	526				526	5 MO S/L	526	0
Total Other Depreciation			<u>179,978</u>				<u>179,978</u>		<u>159,400</u>	<u>770</u>
Total ACRS and Other Depreciation			<u>179,978</u>				<u>179,978</u>		<u>159,400</u>	<u>770</u>
Grand Totals			179,978				179,978		159,400	770
Less: Dispositions and Transfers			0				0		0	0
Less: Start-up/Org Expense			0				0		0	0
Net Grand Totals			<u>179,978</u>				<u>179,978</u>		<u>159,400</u>	<u>770</u>

Form **8879-EO****IRS e-file Signature Authorization
for an Exempt Organization**

OMB No. 1545-1878

Department of the Treasury
Internal Revenue Service

For calendar year 2015, or fiscal year beginning 2015, and ending 20

▶ Do not send to the IRS. Keep for your records.

▶ Information about Form 8879-EO and its instructions is at www.irs.gov/form8879eo.**2015**

Name of exempt organization

Employer identification number

Collin County Historical Society**52-1093455**

Name and title of officer

**MARY CAROLE STROTHER
VICE-CHAIR/EXEC DIR****Part I Type of Return and Return Information (Whole Dollars Only)**

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line 1a, 2a, 3a, 4a, or 5a, below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, or 5b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than 1 line in Part I.

1a Form 990 check here ▶ <input type="checkbox"/>	b Total revenue, if any (Form 990, Part VIII, column (A), line 12)	1b	
2a Form 990-EZ check here ▶ <input type="checkbox"/>	b Total revenue, if any (Form 990-EZ, line 9)	2b	
3a Form 1120-POL check here ▶ <input type="checkbox"/>	b Total tax (Form 1120-POL, line 22)	3b	
4a Form 990-PF check here ▶ <input checked="" type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part VI, line 5)	4b	0
5a Form 8868 check here ▶ <input type="checkbox"/>	b Balance Due (Form 8868, Part I, line 3c or Part II, line 8c)	5b	

Part II Declaration and Signature Authorization of Officer

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2015 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

Officer's PIN: check one box only

☒ I authorize **Nabors CPA Services, P.C.** to enter my PIN **93455** as my signature
ERO firm name Enter five numbers, but do not enter all zeros

on the organization's tax year 2015 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☐ As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2015 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature ▶

*Mary Carole Strother*Date ▶ **07/29/16****Part III Certification and Authentication**

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

80717180131

do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2015 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ▶ **R. Wayne Nabors, CPA**Date ▶ **07/29/16****ERO Must Retain This Form—See Instructions****Do Not Submit This Form To the IRS Unless Requested To Do So**

For Paperwork Reduction Act Notice, see back of form.

Form **8879-EO** (2015)

Internal Revenue Service
District Director

Department of the Treasury

Date: OCT 24 1984

Employer Identification Number:
52-1093455

Accounting Period Ending:
December 31

Person to Contact:
EO Technical Assistant

Contact Telephone Number:
(214) 767-3526
EO:7213:309:JS

Collin County Historical Society
Chestnut At Virginia
McKinney, Texas 75069

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

We have further determined that, as indicated in your application, you are a private foundation within the meaning of section 509(a) of the Code. In this letter, we are not determining whether you are an operating foundation as defined in section 4942(j)(3).

If your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA). However, since you are a private foundation, you are subject to excise taxes under Chapter 42 of the Code. You also may be subject to other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

You are required to file Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as a Private Foundation. Form 990-PF must be filed by the 15th day of the fifth month after the end of your annual accounting period. The law

(over)

ja

1100 Commerce St., Dallas, Texas 75242

Letter 1076(DO) (Rev. 10-83)

imposes a penalty of \$10 a day, up to a maximum of \$5,000, for each return filed late, unless there is reasonable cause for the delay.

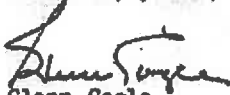
You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Because this letter could help resolve any questions about your exempt status and private foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,


Glenn Cagle
District Director



16-957

TITLE: Consider/Discuss/Act on Project #16-12, Submitted by North Collin County Habitat for Humanity in the Amount of Two Hundred Fifty One Thousand Dollars and No/100 (\$251,000) for Purchase, Survey and Preparation of Six Lots for the Construction of Affordable Housing; and Completion of Fifteen Exterior Home Repair Projects. Amount Requested Represents 27% of Total Estimated Project Costs

COUNCIL GOAL: Enhance Quality of Life in McKinney

MEETING DATE: September 22, 2016

DEPARTMENT: McKinney Community Development Corporation

CONTACT: Cindy Schneible, President

ITEM SUMMARY:

- North Collin County Habitat for Humanity is requesting \$251,000 of \$932,500 total project cost from MCDC for acquisition of six lots, lot preparation and surveys for the construction of affordable housing in McKinney; and exterior home repairs for 15 homes in McKinney.

BACKGROUND INFORMATION:

- North Collin County Habitat for Humanity has been building homes for working, low-income families since its incorporation in 1992.
- Through NCCHF's home repair program, A Brush with Kindness, low income homeowners in need of exterior home repairs that are financially unaffordable receive needed renovation services.
- To date, NCCHF has completed 101 new homes and 123 home rehabs.
- Between June 2015 and July 2016, NCCHF hosted more than 5,000 volunteers contributing more than 23,000 volunteer hours in support of home construction and repair.

FINANCIAL SUMMARY:

- Balance on the project grant awarded to NCCHF in 2015 (#15-06), as of July 31, 2016, is \$94,994.

- MCDC's allocation for discretionary project grants for the current fiscal year is \$1,171,896.
- The balance remaining in the discretionary project grant allocation is \$487,198 for the current year.
- The request is eligible for MCDC board consideration under Sections 501 to 505 of the Texas Local Government Code.

SUPPORTING MATERIALS:

[Grant Application and Supporting Materials](#)

MCKINNEY COMMUNITY DEVELOPMENT CORPORATION

Grant Application

Fiscal Year 2016

IMPORTANT:

- Please read the McKinney Community Development Corporation Grant Guidelines prior to completing this application.
- The Grant Guidelines and Application are available at www.mckinneycdc.org; by calling 214.544.0296 or by emailing cschneible@mckinneycdc.org
- Please call to discuss your plans for submitting an application in advance of completing the form. Completed application and all supporting documents are required to be submitted electronically or on a CD for consideration by the MCDC board. Please submit the application to:

McKinney Community Development Corporation
5900 S. Lake Forest Blvd., Suite 110
McKinney, TX 75070

- *If you are interested in a preliminary review of your project proposal or idea, please complete and submit the **Letter of Inquiry** form, available at www.mckinneycdc.org, by calling 214.544.0296 or emailing cschneible@mckinneycdc.org.*

Applications must be completed in full, using this form, and received by MCDC, electronically or on a CD, by 5:00 p.m. on the date indicated in schedule below.

Please indicate the type of funding you are requesting:



Project Grant

Quality of Life projects that are eligible for funding in accordance with the Type B sales tax statute (refer to examples in Grant Guidelines) and that advance the mission of MCDC.



Promotional or Community Event Grant (maximum \$15,000)

Initiatives, activities and events that promote the City of McKinney for the purpose of developing new or expanded business opportunities and/or tourism – and enhance quality of life for McKinney residents.

Promotional and Community Event Grants:

Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification
Cycle I: January 4, 2016	January 2016	February 2016
Cycle II: June 30 2016	July 2016	August 2016

Project Grants:

Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification
Cycle I: January 29, 2016	February 2016	March 2016
Cycle II: April 29, 2016	May 2016	June 2016
Cycle III: July 29, 2016	August 2016	September 2016

APPLICATION

ORGANIZATION INFORMATION

Name: North Collin County Habitat for Humanity

Federal Tax I.D.: 75-2443511

Incorporation Date: August, 1992

Mailing Address: 2060 Couch Drive

City McKinney

ST: TX

Zip: 75069

Phone: 972-542-5300

Fax: 972-542-5159

Email: celeste@ncc-habitat.com

Website: www.ncc-habitat.com

Check One:

- ☒ Nonprofit – 501(c) Attach a copy of IRS Determination Letter
- ☐ Governmental entity
- ☐ For profit corporation
- ☐ Other

Professional affiliations and organizations to which your organization belongs: Chambers of Commerce – McKinney, Frisco, Melissa, Prosper, Celina, Anna, Farmersville, Princeton; Volunteer Center of McKinney; Tri County Hispanic Chamber, Volunteer Center of North Texas; Habitat Texas; Habitat for Humanity International; McKinney Rota

REPRESENTATIVE COMPLETING APPLICATION:

Name: Elizabeth C. Johnston

Title: Grant Writer & Marketing Coordinator

Mailing Address: 2060 Couch Drive

City: McKinney

ST: TX

Zip: 75069

Phone: 972-542-5300 x115

Fax: 972-542-5159

Email: marketing@ncc-habitat.com

CONTACT FOR COMMUNICATIONS BETWEEN MCDC AND ORGANIZATION:

Name: Celeste H. Cox

Title: Executive Director

Mailing Address: 2060 Couch Drive

City: McKinney

ST: TX

Zip: 75069

Phone: 972-542-5300

Fax: 972-542-5300 x102

Email: celeste@ncc-habitat.com

FUNDING

Total amount requested: \$251,000 (27% of Project Costs)

Matching Funds Available: \$621,859 (67% of Project Costs)

Funds Still Needed: \$59,641 (6% of Project Costs)

PROJECT/PROMOTION/COMMUNITY EVENT

Start Date: 10/1/2016

Completion Date: 9/30/2017

BOARD OF DIRECTORS *(may be included as an attachment)*

See Attached

LEADERSHIP STAFF *(may be included as an attachment)*

See Attached

Using the outline below, provide a written narrative no longer than 7 pages in length:

I. North Collin County Habitat for Humanity - Overview

North Collin County Habitat for Humanity is part of a global, nonprofit housing organization operated on Christian principles working to build strength, stability and self-reliance for families through shelter. We put God's love into action by bringing people together to build homes and communities.

NCC Habitat has a two pronged housing initiative for low-income families. First, we construct new homes for working families in need earning 30-60% below the median income levels of our area. Second, we provide exterior home repairs for low-income homeowners earning below 60% of median income levels. Most of these homeowners are seniors or disabled and have both a financial and housing need. All home construction and repair projects are completed by the hands of over 4,000 volunteers with materials obtained through donations, partners, sponsorships, and grants from organization such as MCDC.



NCC Habitat has been building homes for working, low-income families since its incorporation in 1992. We build decent, affordable houses in the cities of Anna, Bluebridge, Celina, Farmersville, Frisco, McKinney, Melissa, Princeton, Prosper, Westminster, and Weston. On average, a Habitat 4-person household will earn between \$20,000 and \$40,000 per year based on historical data. Habitat homes are sold at a very modest cost (\$85,000 on average including land) and affordable mortgages to homeowners are serviced by NCC Habitat over a 20 year period for a zero equivalent interest loan.

Through NCC Habitat's home repairs program, A Brush With Kindness (ABWK), low income homeowners in need of exterior home repairs which are financially unaffordable receive needed renovation services completed by volunteer labor and donated or reduced cost materials. Most of these homeowners are senior adults or disabled and have both a financial and housing need. Through this program we are working to restore health and safety to older, poorer neighborhoods, revitalizing whole communities with a sense of pride, security and dignity which can empower life change.



To date, NCC Habitat has completed 101 new homes in North Collin County and 123 home rehabs. We estimate 224 families or 892 people now live in solid, secure, permanent housing through the programs of NCC Habitat, much of this in McKinney. Our success rate for families remaining in their homes (since 1992, when our affiliate was organized) is 96%. We have lost one family due to a move, and three due to inability to make payments. All homes were recycled for new Habitat families.

Habitat has also committed help to Puerto Lempira, Honduras where we have built 39 homes and continually aid the Send Hope orphanage there through building renovations

and materials.

Our strategic goal is to eliminate poverty housing in north Collin County and the world through our local and global work. NCC Habitat has enjoyed significant growth within the last 24 years. Our staff has grown to 24 full and part-time employees, including our ReStore operations, to administer our programs and keep pace with our organization's growing administrative responsibilities. From June 2015-July 2016 NCC Habitat hosted over 5,000 volunteers totaling over 23,000 volunteer hours. We are only able to carry out our mission through the work of a score of others. Through our outreach efforts and relationships with organizations and local churches such as First Baptist Church McKinney, Christ Fellowship, and Young Men's Service League, and countless area businesses like LegacyTexas Bank, Simpson Strong Tie, and Thrivent Financial, we have been able to build and repair homes, revitalizing older neighborhoods.

NCC Habitat has recently hired a new Project Manager of Construction, Bryant Knepp. Bryant will provide oversight of the Construction Department while leading the new construction and repair programs. Bryant has served in a number of roles with Habitat affiliates across the nation since 2003. He considers himself a student of Habitat, and we expect his experience and knowledge will allow us to certainly keep pace if not increase our capacity of work currently being planned and completed in McKinney and all of north Collin County.

In addition to our new Project Manager of Construction, we have recently hired a full time Community Engagement Coordinator. This position, staffed by Haley Terrell, is tasked with developing neighborhood relationships, identifying and growing community leadership, identifying community needs, and assisting residents with program applications. This position, together with our current Construction Coordinator, will lead the Neighborhood Revitalization efforts of the ABWK program repair projects. We are well staffed for these program areas.

II. Project or Promotion/Community Event

A Brush With Kindness Home Repair Program

Cleo Holloway was in a house falling down all around her. The siding had gaping holes, the roof was caving in, the porch was difficult for her to use and unsafe. NCC Habitat, our team of volunteers, and some generous donors stepped up to help.

Now Cleo has a safe, secure home that is capable of protecting her from weather and giving her a good night's rest. Not only is Cleo at peace in her safe and healthy home, she is joyful and spreading good will to others.



Willie and Freddie Mae Sims have a heart for their community, in addition to their need for a new roof, siding, and porch. Plagued with leaks in their roof, siding with holes, and a porch that was not strong enough for a visitor to stand on, NCC Habitat began the needed exterior repairs. Then Vintage church worked to complete repairs inside with new interior framing, walls, sheetrock, and texturing to make

it a livable residence again. Now, from a restored home, the family runs a food pantry and church for other residents in need. This project helped a family, who blessed a community, and consequently serves their neighborhood exponentially.

These stories aren't rare. In fact, we hear and see them in the transformed lives which our ABWK program touches each year as we serve up to 40 low income families. More often than not those homeowners in need of home repairs are often in the lowest levels of income and in our area. Our ABWK homeowners earn below, often well below, 60% of the median income level and are generally elderly.

According to USA.com McKinney 2010-2014 enjoys income levels at one of the highest in the country; however, we also have large areas of poverty and substandard housing in our service area. With 11,511 individuals in McKinney living in poverty (8.09 %), 2,407 families living in poverty (6.42%) and (10.56%) of McKinney homes built prior to 1979, those facing home repairs without the income to afford it can know a desperate feeling.

NCC Habitat began the ABWK program in 2012 and has completed 123 projects in our service area, 91 of which have been in McKinney. Currently we have 4 projects in process.

Once our projects are completed, we see the transformation of the home and the dignity restored to the family. Through our Success Measures program, impact is documented post project assessing the homeowners satisfaction with their living situation, pride in the community, and overall commitment and involvement within their community. Our goal is to repair a home but restore a life engaging the homeowner in the community around them and empowering them for life change. Through our Success Measures program we assess the impact home reparations have made personally and societally. So far, our analysis is positive with studies showing 71% are satisfied with their neighborhood, 80% would recommend where they live, and 100% felt safe. Though all homeowners surveyed had things they would change about the community in which they lived, all respondents were overwhelmingly satisfied with their personal residence.

There is more work to be done in our PRIDE neighborhoods in East McKinney. We are targeting the Mouzon, Lewisville, Rockwall, LaLoma, and Wilcox neighborhoods. We expect to complete 40 ABWK projects in our service area during Fiscal Year 16-17, and are asking for funds to complete 15 projects in these neighborhoods. As we have completed many projects in these areas, we are now left with some of the more in-depth projects and have seen costs rising to an average of \$7,000, up from \$5,000 per project.

Land Acquisition and Lot Prep for Affordable Housing Programs

The de la Torre Family has been living with relatives for the last twelve years saving money for a home of their own. The home they are currently sharing with many others is ridden with issues including foundation cracks, leaks so extensive that the rain comes in the home over the bed where they sleep, the air comes in around the house and through the hole in the closet, and there is no air conditioning. The mom, dad and teenage son are sharing



one bedroom. Enter NCC Habitat. The de la Torre family has worked over 500 sweat equity hours after qualifying for a Habitat home. Construction on their home is coming to completion, and soon they will be moving into their home.

The de la Torre Family, like all Habitat families, earn between 30% and 60% of the applicable family median income for the Dallas metropolitan statistical area. On average, a Habitat 4-person household will earn between \$20,000 and \$40,000 per year based on historical data. Having a decent, affordable home provides families with increased health, security, higher education likelihood, and they are statistically more likely to be higher wage earners.

With the median household income in McKinney at \$82,988 and average home prices of \$192,900 the gap looms large and financial need for these families can be great, making an affordable, permanent home nearly impossible. Currently, we have 9 families waiting for a Habitat home, all of them working, yet facing financial and housing needs.

Habitat homes serve the working poor who cannot qualify for a conventional mortgage and a market-rate house. The homes are simple, but constructed to fit well in neighborhoods of other Habitat homes. Most are located in Census Tract 309, east of McDonald Street in McKinney, where a major segment of the population earns less than 60% of the area median income. Whenever possible, Habitat purchases lots contiguous to one another and/or in the same neighborhood in an effort to revitalize an entire area. Target neighborhoods include LaLoma, Rockwall and Wilcox. NCC Habitat is asking for funds to be used to purchase 6 lots in these areas, along with the funds needed to survey and prepare each lot for home construction. With the support of our financial donors, GIK partners, and the ReStore, we will obtain the materials for these homes. Volunteers will construct a home on each lot over a 12 week construction cycle. Then our families will purchase the home for an affordable amount at a zero equivalent mortgage.

Unfortunately, land prices and surveys in McKinney continue to rise as do construction costs for these homes. Habitat strives to keep lot prices as low as possible, but cannot acquire lots without assistance. NCC Habitat attempts to purchase McKinney lots through the city's land disposition program and/or sheriff's sale property disposition, but several years ago this process became a bidding war. Values for these lots have increased dramatically. Small lots in east McKinney are selling on the open market for \$17,000 to \$25,000 each.

If we are unable to find help, we will serve fewer families earning as low as 30% of AMI in McKinney. We are able to find lots at much lower costs in surrounding communities including Celina, Princeton and Farmersville, or they are donated by the cities and individual donors, however 81% of our applicants either live or work in McKinney. In order to build new homes each year, we will need to purchase additional lots to replace those used in order to continue to serve families.



NCC Habitat is asking for \$251,000 to purchase 6 lots, survey and prep them, survey additional lots we have in inventory, and complete 15 home repair projects.

Land Acquisition:

Acquisition of 6 lots	\$102,000 (6 @ \$17,000 average each)
7-14 Surveys @ \$500-\$1,000	\$7,000
Lot Prep 6@ \$6,170	\$37,000
	\$146,000

ABWK Program:

15 homes repairs - exterior	\$105,000 (15@ \$7,000 average each)
-----------------------------	---

Total **\$251,000** (*27% of total project costs)

Total Project Budget (40 Repairs and 6 New Homes)

6 Homes	\$ 65,000	\$ 390,000
6 Lots	\$ 17,000	\$ 102,000
7-14 Surveys	\$500 -\$1,000	\$ 7,000
6 Lot Prep	\$ 6,170	\$ 37,000
40 Repairs	\$ 7,000	\$ 280,000
40 GIK Materials	\$ 500	\$ 20,500
6 GIK Materials	\$ 16,000	\$ 96,000
	\$	932,500

Project Grants – please complete the section below:

- An expansion/improvement? ☒ Yes ☐ No
- A replacement/repair? ☒ Yes ☐ No
- A multi-phase project? ☒ Yes ☐ No
- A new project? ☐ Yes ☐ No

Has a feasibility study or market analysis been completed for this proposed project?

NCC Habitat has completed surveys of the target neighborhoods and conducted many interviews with residents. We have an ongoing need assessment plan and are working to complete the needs identified by both residents and NCC Habitat staff for these areas. Maps of priority targeted areas have been attached.

Provide specific information to illustrate how this Project/Promotion/Event aligns with one or more of the goals and strategies adopted by McKinney City Council and McKinney Community Development:

NCC Habitat believes that everyone deserves a decent place to live. Our entire organizational philosophy is built upon the idea that improving the quality of life for all individuals, through shelter, will provide increased opportunity, financial resources, security, stability and economic and academic opportunities. Having a permanent, safe, home improves the health of each family member. Adults have a stable financial foundation from which to build wealth. Children are transformed by the stability of knowing they have a place they belong and something to count on.

Statically, children whose parents own their home are more likely to graduate from college, less likely to be involved in a teenage pregnancy, more likely to be working and not idle at the age of 20, less likely to be on welfare, and are higher earners as adults. Similarly, adults who own their own home are less likely to have substance abuse problems, more likely to attend church and join PTO, and have more economic opportunity.

A stable home provides a significant improvement to the quality of life for individuals in our communities. Meanwhile, safer and stronger communities ultimately improve our corporate City as a whole. Stronger communities, safer streets, pride in one's community all work to make our City a place of a higher quality of life for all.

Another unique attribute NCC Habitat offers McKinney is the opportunity for residents and visitors to participate in improving the community around them. Working for the betterment of others allows individuals to be a part of the solution to improving their communities, reducing crime, and increasing property values. Bringing hope and help to others, with a little bit of hard work, makes everyone feel good.

Through our long list of volunteer opportunities, residents and visitors can regularly engage in the work being done through NCC Habitat to improve the quality of life for our Citizens. In the meantime, most of our volunteers testify to being changed themselves in a positive way.

Indicate which goal(s) listed above will be supported by the proposed Project/Promotion/Event:

Support community projects that attract resident and visitor participation and contribute to quality of life for McKinney residents. Also, meets citizen needs for quality of life improvements for residents in the City of McKinney.

Has a request for funding, for this Project/Promotion/Community Event, been submitted to MCDC in the past?

☒ Yes

☐ No

III. Financial

NCC Habitat has many financial donors and home sponsors. We can build and repair more homes as we are financially able. Keeping costs lower by receiving grant money for lots allows us to construct more homes and serve more families. Additionally, grant money to rehab homes in McKinney can go directly to the programs and families identified. Through our ReStore operating income we are able to pay most of our administrative costs and remain self-sufficient.

We expect to house 106 individuals in McKinney with a decent, affordable home through the money for which we are asking.

We are in sound financial status with regard to our programs and the Federal Government.

Financial budget for NCC Habitat FY 2016-2017, as well as financial statements for the past two years, has been attached.

What is the estimated total cost for this Project/Promotion/Community Event?

\$935,200

What percentage of Project/Promotion/Community Event funding will be provided by the Applicant? 73%

Are Matching Funds available? ☒ Yes

☐ No

Cash \$584,081 Source See Attached Matching Sources Doc % of Total 62%

In-Kind \$89,667 Source See Attached Matching Sources Doc % of Total 10%

Remaining Funds \$7,752 % of Total <1%

Are other sources of funding available? *If so, please list source and amount.*

Committed Churches, Businesses, Foundations, Individuals, etc. including Texas Department of Housing and Community Affairs assist in the construction of the homes. Also, Prosper Bank provides 0% interest on interim construction loans. Complete listing of fund sources attached.

Have any other federal, state, or municipal entities or foundations been approached for funding?

Yes, City of McKinney CDBG	\$24,000 Approved
LegacyTexas Bank	\$8,000 Approved
Junior League of Collin County Foundation	\$5,000 Proposed
Collin County	\$27,581 Approved
TDHCA Bootstrap	\$180,000 Pledged
TSAHC	up to \$25,000 submitted

IV. Marketing and Outreach

NCC Habitat has a multi-faceted marketing strategy to promote our programs and organizational goals. All of these initiatives would foster awareness and interest in the projects for which we are seeking funding.

- **Billboard Advertising** – NCC Habitat has secured advertising space on a billboard located on Highway 5 encouraging families to apply for our housing programs. We appear 6 out of 12 months annually.
- **Website** – NCC Habitat has a professionally designed, informative website which received over 5,000 unique visitors per month.
- **Door Hangers** – NCC Habitat has a door hanger marketing piece with details of the ABWK program in both English and Spanish. The piece is distributed on doors of homes in the areas we are actively working where our services might be needed.
- **Public Event** – NCC Habitat appears at many public events each year including our Christmas King of the Nations Nativity Concert. We are also a large part of North Texas Giving Day in September where we set up a booth on the McKinney Square. Literature and program information is distributed on all affordable housing programs at each event. We actively promote through local Chamber of Commerce meetings including McKinney, Frisco, Princeton, Celina and Prosper.
- **Newspaper Articles** – NCC Habitat has received frequent articles highlighting our housing programs for families and the impact our affiliate has had on the service area, much of which has been completed in McKinney.
- **Church Involvement** – We are well connected with several key churches in the area. Often, a church working with us on a home is building the home of one of its church members. Churches have been another good way to inform the public of our programs and help for families.
- **Strategic Board of Directors** – Our Board of Directors have been able to leverage their relationships and backgrounds to provide financing, generate awareness, and promote our housing programs to those in need.

V. Metrics to Evaluate Success

ABWK projects are easily evaluated through before and after results. These projects are well photographed and documented and offer a telling story of the impact the completion of these projects have for not only the homeowner but the neighborhood surrounding it.

Land acquisition success will be measured by the successful closing and development of the lots for affordable housing. When a decent, affordable home is constructed on the purchased lot and a new family moves in, the goal has been reached.

Acknowledgements

If funding is approved by the MCDC board of directors, Applicant will assure:

- The Project/Promotion/Community Event for which financial assistance is sought will be administered by or under the supervision of the applying organization;
- All funds awarded will be used exclusively for the purpose described in this application;
- MCDC will be recognized in all marketing, outreach, advertising and public relations as a funder of the Project/Promotion/Community Event. Specifics to be agreed upon by applicant and MCDC and included in an executed performance agreement;
- Organization's officials who have signed the application are authorized by the organization to submit the application;
- Applicant will comply with the MCDC Grant Guidelines in executing the Project/Promotion/Community Event for which funds were received.
- A final report detailing the success of the Project/Promotion/Community Event, as measured against identified metrics, will be provided to MCDC no later than 30 days following the completion of the Project/Promotion/Community Event.
- Up to 80% of the approved grant may be provided, on a reimbursement basis, prior to conclusion of the Project/Promotion/Community Event with submission of invoices/receipts to MCDC. The final 20% may be paid following MCDC's receipt of unpaid invoices/receipts; documentation of fulfillment of obligations to MCDC; and final report on the Project/Promotion/Community Event.
- The required performance agreement will contain a provision certifying that the applicant does not and will not knowingly employ an undocumented worker in accordance with Chapter 2264 of the Texas Government Code, as amended. Further, should the applicant be convicted of a violation under 8 U.S.C. § 1324a(f), the applicant will be required to repay the amount of the public subsidy provided under the agreement plus interest, at an agreed to interest rate, not later than the 120th day after the date the MCDC notifies the applicant of the violation.

We certify that all figures, facts and representations made in this application, including attachments, are true and correct to the best of our knowledge.

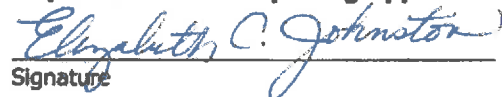
Chief Executive Officer


Signature

Celeste H. COx
Printed Name

July 28, 2016
Date

Representative Completing Application


Signature

Elizabeth C. Johnston
Printed Name

July 28, 2016
Date

INCOMPLETE APPLICATIONS, OR THOSE RECEIVED AFTER THE DEADLINE, WILL NOT BE CONSIDERED.

CHECKLIST:

Completed Application:

- ☒ Use the form/format provided
- ☒ Organization Description
- ☒ Outline of Project/Promotion/Community Event; description, goals and objectives
- ☒ Indicate the MCDC goal(s) that will be supported by this Project/Promotion/Community Event
- ☒ Project/Promotion/Community Event timeline and venue
- ☒ Plans for marketing and outreach
- ☒ Evaluation metrics
- ☒ List of board of directors and staff

Attachments:

- ☒ Financials: organization's budget for current fiscal year; Project/Promotion/Community Event budget; audited financial statements
- ☒ Feasibility Study or Market Analysis if completed (Executive Summary)
- ☒ IRS Determination Letter (if applicable)

A FINAL REPORT IS TO BE PROVIDED TO MCDC WITHIN 30 DAYS OF THE EVENT/COMPLETION OF THE PROJECT/PROMOTION/COMMUNITY EVENT.

FINAL PAYMENT OF FUNDING AWARDED WILL BE MADE UPON RECEIPT OF FINAL REPORT.

PLEASE USE THE FORM/FORMAT OUTLINED ON THE NEXT PAGE.

Attachment 1 – Listing of Board of Directors & Staff



Board of Directors - Fiscal Year 2015 - 2016

<u>Board Member</u>	<u>Position</u>	<u>Background</u>
Mr. Terry Busha	President	Finance
Mr. Matt Hilton	President-elect	Real Estate Owner/Agent
Ms. Jerrica Anderson	Vice President	Banking
Mr. Nelson Carter	Secretary	Director Mkt/Training
Mr. Jason Jupiterwala	Treasurer	Retired
Ms. Cindy Maxwell-Bathea	Asst Secretary	Retired
Mr. Rick Alcala'		
Mr. Tim Baker		
Mr. David Hale		
Mr. Jason Jupiterwala		
Mr. Jack Kocks		
Mr. JR Russell		
Mrs. Olive Swearingen		
Mr. Martin Smith		
Mr. Jac Schuster		
Fr. Don Zeiler		

Leadership Team

Executive Director – Celeste Haiduk Cox

Celeste Haiduk Cox was hired thirteen years ago as the first paid staff for NCC-Habitat. The organization was 100% volunteer upon her arrival and was building one to two homes per year. Since that time, her staff has grown to 10 full time and 12 part-time, a new ReStore operation was opened five years ago, and 379 lives have been touched building 100 homes locally and 36 homes have been built globally. Habitat has also completed 87 repair projects. Celeste serves as the primary contact for Donors and fundraising for the organization as well as being active in the community through Rotary, Chambers of Commerce, Boy Scouts, Girls Scouts, Church and service to Habitat Texas as their immediate past Board President.

Director of Operations – Robert Manley, III

Robert Manley joined NCC-Habitat in 2015. Robert is responsible for Construction, Family Services, Volunteer Services, ReStore operations, and affiliate facilities. He assists the Executive Leadership with strategic planning and organizational effectiveness. Robert has developed execution and strategic planning expertise through his prior experience in organizational management, project management, community development, and ministry. He has a BAAS from Howard Payne University and a Master of Arts from Southern Baptist Theological Seminary in Cultural Leadership. Robert has a

passion to see families, neighborhoods and communities transformed. He enjoys triathlon sprint racing, mountain biking, and kayaking with the family.

Director of Finance – Ruthie Drye

Ruthie joined NCC-Habitat in October of 2012. Ruthie has over 20 years in the nonprofit sector finds working with staff, board and partner families to be very rewarding. “Doing the right thing just feels good,” Ruthie said. Ruthie earned her accounting degree from University of Phoenix and is currently working on her CPA. Ruthie and her husband of 30 plus years have raised their three children in Frisco, Texas and is a grandmother of three beautiful grandchildren.

Director of ReStore Operations – Rick Green

Rick joined the NCC-Habitat team in October of 2015. Rick has extensive experience in retail management and executive retail leadership for 30 years. His retail background includes Office Depot, Best Buy, Wal-Mart, and Target, receiving many sales and management awards. He has earned a B.B.A. in Accounting from University of Oklahoma. Rick has been very involved in community and civic organizations such as Y.M.C.A, Goodwill Industries, and March of Dimes. As a trained chef, Rick enjoys cooking and traveling.

Director of Family Programs – LaVeeta Hamilton

LaVeeta Hamilton joined NCC-Habitat in July of 2011. LaVeeta has a diverse background and has worked for the Salvation Army and also the Dallas Housing Authority just to name a few. LaVeeta has an Associate’s Degree in Criminal Justice, Bachelor’s Degree in Behavioral Science and Master’s Degree in Clinical Counseling. “The joy of calling a family to let them know they are approved for a home, is the most rewarding part of my job,” LaVeeta said. She is a Native Nebraskan and has lived in Texas since 2008. LaVeeta is a proud mother of two beautiful children and grandmother to grandson Jeff.

Program Manager of Construction – Bryant Knepp

Bryant Knepp joined NCC-Habitat in 2016. Bryant provides oversight of the Construction Department where he leads the new construction and repair programs. Bryant has served in a number of roles with Habitat affiliates since 2003. He considers himself a student of Habitat and most highly values the Christian foundation and approach of Habitat's work. He was raised in southwestern Indiana where his construction training took place within a family owned, Amish-Mennonite construction company. Bryant enjoys participating in Christian mission, both locally and abroad. He and his wife, Lyndsay, have three daughters.

Additional Staff Members

Pat Gonzales – ReStore Assistant Manager

Haley Terrell – Community Engagement Coordinator

Lindsey Little – ReStore Floor Supervisor

Marie Rosenbaum – Finance Assistant

Scott Blackburn – Construction Coordinator

Caren Lopez – Receptionist

Elizabeth Johnston – Grant Writer & Marketing Coordinator

Blane Pound – Land Acquisition Coordinator

Dawn Serr – Volunteer Coordinator

Attachment 2 – Matching Sources & Percentages Document (2 Pages)

2016 - 2017 Matching Sources & Percentages						
GIK - New Construction per House	Funds	Status	Totals of Match			
Sparky Cox	\$ 1,000	Approved	TOTAL GIK	\$ 89,667	10%	
Whirlpool	\$ 1,400	Approved	TOTAL CASH	\$ 584,081	62%	
Simpson Strong Tie	\$ 1,800	Approved	Total Match Funds	\$ 673,748	72%	
Restore	\$ 1,400	Approved	MCDC Proposed	\$ 251,000	27%	
Jubilee	\$ 360	Approved	Total Project Funds	\$ 924,748	99%	
Encore	\$ 500	Approved				
Schneider Electric/Square D	\$ 1,100	Approved	Total Cost of Projects	\$ 932,500		
Cree	\$ 252	Approved				
Vanco	\$ 44	Approved	Funds to be Raised	\$ 7,752	<1%	
RCS	\$ 250	Approved				
Yale	\$ 300	Approved	<i>* Outstanding needs will be raised through additional corporate partners or foundations</i>			
Dow	\$ 287	Approved				
Dow	\$ 600	Approved				
Energy Testing	\$ 500	Approved				
Valspar	\$ 1,950	Approved				
Cantu	\$ 200	Approved				
Hunter Douglas	\$ 335	Approved				
Total GIK per House	\$ 12,278					
Total GIK For 6 Houses	\$ 73,666.92					
GIK - ABWK	Funds	Status				
Valspar (\$400*40)	\$ 16,000	Pledged				
TOTAL	\$ 16,000					
TOTAL GIK MATCH	\$ 89,667					
Cash Donations - New Construction	Funds	Status				
Anonymous	\$ 20,000	Received				
Bud Ward	\$ 4,500	Received				
CBDB	\$ 24,000	Received				
Collin County	\$ 27,581	Received				
Collin County HFC	\$ 42,500	Received				
Covenant Church	\$ 2,000	Pledged				
Creekwood	\$ 5,000	Pledged				
Emerson	\$ 2,500	Pledged				
FUMC Allen	\$ 5,000	Pledged				
FUMC McKinney	\$ 6,000	Pledged				
FUMC Melissa	\$ 2,000	Pledged				
Goldman Sachs	\$ 20,000	Pending				
Green Brick Partners	\$ 25,000	Pledged				
HighPointe Church of Christ	\$ 5,000	Pledged				

John & Mary Minnis	\$ 15,000	Pledged				
LegacyTexas Bank	\$ 8,000	Received				
Lowe's NWBW	\$ 5,000	Pending				
Simpson Strong Tie	\$ 15,000	Pledged				
St. Gabriel the Arch Angel	\$ 10,000	Pledged				
Steve & Beth Darling	\$ 70,000	Pledged				
TDHCA	\$ 180,000	Pledged				
Thrivent Financial	\$ 42,500	Received				
Trinity Presbyterian Church	\$ 5,000	Pledged				
TOTAL	\$ 541,581					
Cash Donations - ABWK	Funds	Status				
Junior League of Collin County	\$ 5,000	Pending				
Thrivent Financial	\$ 12,500	Pending				
TSAHC	\$ 25,000	Pending				
TOTAL	\$ 42,500					
TOTAL CASH MATCH	\$ 584,081					

Attachment 3 - Organizational Budget for Current Fiscal Year

North Collin County Habitat for Humanity

FY17 Budget

July 2016 through June 2017

	Budget
	Jul'16-Jun'17
Ordinary Income/Expense	
Income	
\$Contributions	429,900
Grants	343,500
Special Events Net Income	68,000
ReStore Sales	1,300,412
Other Income	38,340
Total Income	2,180,152
Cost of Goods Sold	
Cost of Goods Sold (ReStore)	283,408
Total COGS	283,408
Gross Profit	1,896,744
Expense	
Administrative	122,774
Fleet Expense	48,284
Program Svcs-Mission Specific	170,849
Marketing & Advertising	56,790
Employee Related Expenses	1,047,695
Occupancy Expense	77,624
Meetings & Travel	29,180
Total Expense	1,553,196
Net Ordinary Income	343,548
Other Income/Expense	
Other Income	
Sale to Homeowners	695,000
Mortgage Discount Amortization	85,000
Donated Materials-ReStore	760,000
GIK-Material Donations	128,600
Total Other Income	1,668,600
Other Expense	
Construction Cost (CIP)	874,963
Mortgage Discount Expense	210,000
ReStore GIK (COGS)	760,000
Other GIK Expense	11,000
Depreciation Expense	89,700
HFH International SOSI Fee	15,000
HFH International Tithe	28,000
Total Other Expense	1,988,663
Net Other Income	(320,063)
Net Income	23,485

**NORTH COLLIN COUNTY
HABITAT FOR HUMANITY**

FINANCIAL STATEMENTS

**FOR THE YEARS ENDED
JUNE 30, 2015 AND 2014**

WITH INDEPENDENT AUDITORS' REPORT

NORTH COLLIN COUNTY HABITAT FOR HUMANITY

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
North Collin County Habitat for Humanity

We have audited the accompanying statements of financial position of North Collin County Habitat for Humanity (a nonprofit organization), which comprise the statements of financial position as of June 30, 2013-15 and 2014, and the related statements of activities, statements of cash flows, and schedules of functional expenses for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Opinion

In our opinion, the financial statements referred to above presented fairly in all material respects, the financial position of North Collin County Habitat for Humanity as of June 30, 2015 and 2014, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited North Collin County Habitat for Humanity's June 30, 2014 financial statements, and our report dated October 10, 2014, expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented on the Statement of Activities for the year ended June 30, 2015, is consistent, in all material respects, with the audited Statement of Activities from which it has been derived.

Pattillo, Brown & Hill, L.L.P.

Waco, Texas
September 17, 2015

FINANCIAL STATEMENTS

NORTH COLLIN COUNTY HABITAT FOR HUMANITY
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2015 AND 2014

	2015	2014
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$ 125,363	\$ 96,961
Temporarily restricted cash	191,869	40,144
Contributions receivable	268,319	301,384
Inventory	186,734	193,531
Inventories - land held for development	175,426	203,573
Non-interest bearing mortgages receivable, current portion (net of discount)	158,166	145,266
TDHCA Boot Strap agency receivables, current portion	61,438	50,188
Other receivables	22,815	315
Total Current Assets	<u>1,190,130</u>	<u>1,031,362</u>
LONG-TERM ASSETS		
Property, furniture and equipment (net)	1,521,359	1,556,404
Contributions receivable	25,000	60,500
Non-interest bearing mortgages receivable, long-term portion (net of discount)	1,954,415	1,865,651
TDHCA Boot Strap agency receivables, long-term portion	923,897	766,899
HBA agency receivable	16,250	17,250
Discount on non-interest bearing mortgage	(1,066,779)	(1,018,045)
Construction in progress	163,083	274,823
Total Long-term Assets	<u>3,537,225</u>	<u>3,523,482</u>
Total Assets	<u>\$ 4,727,355</u>	<u>\$ 4,554,844</u>
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts payable and accrued expenses	\$ 85,856	\$ 95,509
Escrow-mortgage holders	69,717	67,834
Due to ReStore	48,086	36,780
Due to TDHCA Boot Strap, current portion	61,438	50,188
Notes payable, current portion (net of discount)	132,968	96,924
Total Current Liabilities	<u>398,065</u>	<u>347,235</u>
LONG-TERM LIABILITIES		
Due to TDHCA Bootstrap, long-term portion	924,465	767,465
Due to HBA	12,667	14,667
Notes payable, long-term portion (net of discount)	1,293,299	1,358,114
Total Long-term Liabilities	<u>2,230,431</u>	<u>2,140,246</u>
Total Liabilities	<u>2,628,496</u>	<u>2,487,481</u>
NET ASSETS		
Unrestricted	1,432,181	1,571,432
Temporarily restricted	666,678	495,911
Total Net Assets	<u>2,098,859</u>	<u>2,067,363</u>
Total Liabilities and Net Assets	<u>\$ 4,727,355</u>	<u>\$ 4,554,844</u>

The accompanying notes are an integral part of these financial statements.

NORTH COLLIN COUNTY HABITAT FOR HUMANITY

STATEMENTS OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2015

(With Summarized Financial Information for the Year Ended June 30, 2014)

	Unrestricted	Temporarily Restricted	Permanently Restricted	2015 Total	2014 Total
REVENUE AND OTHER SUPPORT					
Grants	\$ -	\$ 261,495	\$ -	\$ 261,495	\$ 398,177
Contributions	158,497	341,121	-	499,618	457,716
Contributions - non cash	58,136	-	-	58,136	202,175
Donated materials	491,550	-	-	491,550	409,827
Discount amortization	75,925	-	-	75,925	77,804
Transfers to homeowners	429,854	-	-	429,854	293,024
ReStore sales	1,110,226	-	-	1,110,226	1,104,557
Special events, net of expenses	18,993	-	-	18,993	13,429
Miscellaneous	49,603	-	-	49,603	20,470
Interest income	486	-	-	486	208
Net assets released from restrictions	431,849	(431,849)	-	-	-
Total Revenue and Other Support	<u>2,825,119</u>	<u>170,767</u>	<u>-</u>	<u>2,995,886</u>	<u>2,977,387</u>
EXPENSES					
Home ownership program	1,345,517	-	-	1,345,517	1,033,698
ReStore program	1,437,493	-	-	1,437,493	1,424,682
Management and administrative	132,444	-	-	132,444	131,427
Total Expenses	<u>2,915,454</u>	<u>-</u>	<u>-</u>	<u>2,915,454</u>	<u>2,589,807</u>
OTHER INCOME/(EXPENSES)					
Gain (Loss) on disposition of assets	(519)	-	-	(519)	20,765
CHANGE IN NET ASSETS	(90,854)	170,767	-	79,913	408,345
NET ASSETS, BEGINNING OF YEAR	<u>1,523,035</u>	<u>495,911</u>	<u>-</u>	<u>2,018,946</u>	<u>1,610,601</u>
NET ASSETS, END OF YEAR	<u>\$ 1,432,181</u>	<u>\$ 666,678</u>	<u>\$ -</u>	<u>\$ 2,098,859</u>	<u>\$ 2,018,946</u>

The accompanying notes are an integral part of these financial statements.

NORTH COLLIN COUNTY HABITAT FOR HUMANITY

STATEMENTS OF CASH FLOWS

FOR THE YEARS ENDED JUNE 30, 2015 AND 2014

	2015	2014
CASH FLOWS FROM OPERATING ACTIVITIES		
Increase (decrease) in net assets	\$ 31,496	\$ 456,762
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation expense	83,805	87,007
Discount amortization-mortgages	48,734	(45,731)
Transfer to homeowners	(429,854)	(293,024)
Loss on the disposal of assets	519	21,925
Effect of changes in assets and liabilities:		
(Increase) decrease in inventories - (loss)	28,147	(45,046)
(Increase) decrease in inventories - (resale)	6,797	10,736
(Increase) decrease in contributions receivable	68,565	(294,384)
(Increase) decrease in agency receivable	(998)	(2,568)
(Increase) decrease in other receivables	(22,500)	-
(Increase) decrease in homes under construction	111,740	(170,750)
Increase (decrease) in accounts payable and accrued expenses	3,536	3,347
Net Cash Used by Operating Activities	<u>(70,013)</u>	<u>(271,726)</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Net purchases of land, building and equipment	(49,279)	(171,222)
Net loan proceeds	(28,771)	80,232
Mortgage payments received	328,190	387,117
Net Cash Provided by Investing Activities	<u>250,140</u>	<u>296,127</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	180,127	24,401
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>137,105</u>	<u>112,704</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ 317,232</u>	<u>\$ 137,105</u>
SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION		
Issuance of non-interest bearing mortgage loans	\$ 429,854	\$ 293,024
Discount on non-interest bearing mortgages loans	(124,659)	(32,070)
Transfers to homeowners subject to non-interest bearing mortgage loans	\$ 305,195	\$ 260,954
Cash paid for interest	<u>\$ 61,304</u>	<u>\$ 57,110</u>

The accompanying notes are an integral part of these financial statements.

NORTH COLLIN COUNTY HABITAT FOR HUMANITY

SCHEDULE OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED JUNE 30, 2015

	Program Services		Support Services	Total
	Construction	ReStore	Management and General	2015
Bank charges	\$ 538	\$ 176	\$ 470	\$ 1,184
Contract labor	121	32,439	108	32,668
Credit card fees	-	-	1,636	1,636
Depreciation expense	12,333	63,607	7,865	83,805
Dues and subscriptions	1,801	825	2,571	5,197
Equipment rental	2,819	3,111	3,464	9,394
Fleet Expense	5,710	20,464	927	27,101
Insurance	10,955	21,238	1,942	34,135
Interest expense	22,428	35,414	3,462	61,304
Materials and supplies	483,008	833,832	1,237	1,320,077
Miscellaneous	349	426	1,898	2,673
Mortgage discount	124,659	-	-	124,659
Office expenses	3,651	5,167	5,413	14,231
Postage	1,997	441	1,552	3,990
Printing, promotions, and advertising	1,926	22,527	11,741	36,194
Professional fees	3,375	1,125	3,000	7,500
Program expenses	200,874	22	-	200,896
Repairs & Maintenance	2,153	6,628	988	9,769
Salaries and benefits	390,312	342,196	78,424	810,932
Telephone	7,971	9,334	1,762	19,067
Tithe	30,000	-	-	30,000
Travel	24,762	4,271	1,440	30,473
Utilities	11,775	34,250	2,544	48,569
Total Expenses	\$ 1,345,517	\$ 1,437,493	\$ 132,444	\$ 2,915,454

See accompanying independent auditor's report.

NORTH COLLIN COUNTY HABITAT FOR HUMANITY

SCHEDULE OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED JUNE 30, 2014

	<u>Program Services</u>		<u>Support Services</u>	<u>Total</u>
	<u>Construction</u>	<u>ReStore</u>	<u>Management and General</u>	<u>2014</u>
Bank charges	\$ 873	\$ 870	\$ 596	\$ 2,339
Contract labor	-	19,045	-	19,045
Credit card fees	-	20,347	656	21,003
Depreciation expense	8,509	68,373	10,125	87,007
Dues and subscriptions	2,236	1,375	2,740	6,351
Equipment rental	2,048	3,298	3,730	9,076
Fleet expense	4,770	18,078	3,302	26,150
Insurance	7,817	18,963	1,143	27,923
Interest expense	13,172	41,082	2,856	57,110
Materials and supplies	338,203	783,818	-	1,122,021
Miscellaneous	236	1,482	949	2,667
Mortgage discount	80,487	-	-	80,487
Office expenses	3,779	8,695	5,140	17,614
Postage	1,820	855	1,334	4,009
Printing, promotion, and advertising	1,325	28,328	9,282	38,935
Professional fees	3,375	1,125	3,000	7,500
Program expenses	166,047	210	1,376	167,633
Repairs & maintenance	900	7,757	352	9,009
Salaries and benefits	337,921	352,974	78,403	769,298
Telephone	7,676	7,767	1,685	17,128
Tithe	25,000	-	-	25,000
Travel	18,564	1,322	1,664	21,550
Utilities	8,940	38,918	3,094	50,952
Total Expenses	\$ 1,033,698	\$ 1,424,682	\$ 131,427	\$ 2,589,807

See accompanying independent auditor's report.

NORTH COLLIN COUNTY HABITAT FOR HUMANITY

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2015 AND 2014

1. ORGANIZATION AND NATURE OF ACTIVITIES

North Collin County Habitat for Humanity, Inc. dba ("Habitat") is a not-for-profit interdenominational organization whose purpose is to encourage, promote and assist in the building and rehabilitation of housing for ownership by low-income persons in the North Collin County area (Frisco, Celina, McKinney, Princeton, Anna, Melissa, Prosper, Farmersville, New Hope, and Blue Ridge). Habitat is an affiliate of Habitat for Humanity International, Inc., located in Americus, Georgia.

Habitat is a privately operated and financed program that transfers such housing to low income persons at cost after completion of construction, utilizing non-interest bearing notes. Habitat expects to continue to finance its operations through continuing contributions and mortgage receipts.

Habitat's Program Services includes the home construction program and the ReStore Program (a retail operation) that sells usable materials donated by retail businesses, construction companies, contractors, and the general public at below cost prices. The proceeds from the ReStore fund Habitat's community programs.

Habitat is a nonprofit organization, as described in Section 501(c)(3) of the Internal Revenue Code, and is exempt from federal income taxes and has been classified as a publicly supported organization as described in Sections 509(a)(1) and 170(b)(A)(VI).

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The financial statements of North Collin County Habitat for Humanity have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables, and other liabilities, in accordance with generally accepted accounting principles.

Basis of Presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Accounting Standards Codification (ASC) 958, "Not-for-Profit Entities." Under ASC 958, North Collin County Habitat for Humanity is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Also in accordance with ASC 958, contributions received are recorded as unrestricted, temporarily restricted or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

A description of the three net asset categories follows:

Unrestricted Net Assets

Unrestricted Net Assets represent resources over which the Board of Directors has discretionary control and can be used currently for the general purposes North Collin County Habitat for Humanity in accordance with its bylaws. The Board may voluntarily designate unrestricted resources of specific purposes, but this is a voluntary action of the governing board that can be modified or reversed at its discretion. These designations of unrestricted resources by the governing board do not have the same legal requirements as do restrictions of funds.

Temporarily Restricted Net Assets

Temporarily Restricted Net Assets represent resources currently available for use, but expendable only for those operating purposes specified by the donor.

Permanently Restricted Net Assets

Permanently Restricted Net Assets represent principal amounts of gifts and bequests which have been accepted with the donor stipulation that the principal be maintained intact in perpetuity or a specified period, with only the income to be utilized.

Cash and Cash Equivalents

North Collin County Habitat for Humanity considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents.

Restricted Cash

The Board of Directors has restricted \$191,869 and \$40,144 of cash for purposes of renovations for the years ended June 30, 2015 and 2014, respectively.

Contributions Receivable

Contributions, including unconditional promises to give, are recognized when received. All contributions are reported as increases in unrestricted net assets unless use of the contributed assets is specifically restricted by the donor. Amounts received that are restricted by the donor to use in future periods or for specific purposes are reported as increases in temporarily restricted net assets, consistent with the nature of the restriction. Unconditional promises with payments due in future years have an implied restriction to be used in the year the payment is due, and therefore are reported as temporarily restricted until the payment is due.

Mortgages Receivable

Mortgages receivables consist of non-interest-bearing mortgages, which are secured by real estate and payable in monthly installments. The mortgages have an original maturity of 20 years. These mortgages have been discounted at various rates ranging from 7.39% to 8.34% based on the prevailing market rates at the inception of the mortgages. Interest income (amortization of the discount) is recorded using the straight-line method over the lives of the mortgages.

Property and Equipment

Fixed asset acquisitions are recorded at cost. Depreciation is provided over the estimated useful lives of the assets and is computed using the straight-line method. Leasehold improvements are amortized over the life of the lease or asset, whichever is shorter. This amortization expense is reported as a part of occupancy cost.

Construction in Progress

Construction in progress is recorded at cost and includes all direct material, labor and equipment costs and those indirect costs related to home construction such as indirect labor, supplies and tool costs. Land costs included in construction-in-progress are stated at the lower of cost or the fair value at the date of the contribution. Included in land costs are any costs incurred in development. When revenue from the sale of a home is recognized, the corresponding costs are then expensed in the statement of activities as program services.

Support

Contributions received and unconditional promises to give are measured at their fair values and are reported as an increase in net assets. Gifts of cash and other assets are reported as restricted support if they are received with donor stipulations that limit the use of the donated assets, or if they are designated as support for future periods. When a donor restriction expires, that is, when a stipulated time restriction ends or when the purpose of the restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activity as net assets released from restrictions.

Gifts of goods and equipment are reported as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used are reported as restricted support. In the absence of explicit donor stipulations about how long-lived assets must be maintained, Habitat reports expirations of donor restrictions when the donated or acquired long-lived assets are placed.

Functional Expenses

The cost of providing the various programs and supporting services has been summarized on a functional basis. Accordingly, certain costs have been allocated between program and supporting services in reasonable ratios determined by management.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Income Taxes

Habitat has been granted exemptions from federal income taxes under Section 501(c)(3) of the Internal Revenue code. As such, no provision for income taxes is reflected in the financial statements.

The accounting standards on accounting for uncertainty in income taxes address the determination of whether tax benefits claimed or expected to be claimed on a tax return should be recorded in the financial statements. Under that guidance, Habitat may recognize the tax benefit from an uncertain tax position only if it is more likely than not that the tax position will be sustained on examination by taxing authorities based on the technical merits of the position. Examples of tax positions include the tax-exempt status of Habitat and various positions related to the potential sources of unrelated business taxable income (UBIT). The tax benefits recognized in the financial statements from a tax position are measured based on the largest benefit that has a greater than 50% likelihood of being realized upon ultimate settlement. There were no unrecognized tax benefits identified or recorded as liabilities for fiscal years 2015 and 2014.

Habitat files its forms 990 in the U.S. federal jurisdiction and the office of the state's attorney general for the State of Texas. Habitat is no longer subject to examination by the Internal Revenue Service for years before 2012.

Support and Cost

Grants, gifts of cash, and other assets are reported as restricted support if they are received with donor stipulations that limit the use of the donated assets, or if they are designated as support for future periods. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of net activities as net assets released from restrictions.

Gifts of goods and equipment are reported as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets explicit restrictions that specify how the assets are to be used are reported as restricted support. In the absence of explicit donor stipulations about how long-lived assets must be maintained, Habitat reports expirations of donor restrictions when the donated or acquired long-lived assets are placed.

ReStore revenue is recognized when the donated goods are sold. ReStore expenses are recognized when incurred.

Expense Allocation

Costs have been summarized on a functional basis in the Statement of Activities and in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Donated Services

A substantial number of volunteers have made significant contributions of their time to Habitat's program and supporting services. The value of this contributed time is not reflected in these financial statements since it is susceptible to objective measurement or valuation.

Construction in Progress

Construction in progress is recorded at cost and includes all direct material, labor, and equipment costs and those indirect costs related to home construction such as indirect labor, supplies and tool costs. Land costs included in construction in progress are stated at cost or fair value at the date of the contribution. Included in land costs are any costs incurred in development. When revenue from the sale of a home is recognized, the corresponding costs are then expensed in the statement of activities as program services.

Transfer or Sale to Homeowners

Transfers to homeowners are recorded at the gross mortgage. The mortgages do not bear interest, but have been discounted based upon applicable rates of interest published by Habitat for Humanity International, Inc. Using the interest method of amortization, these discounts will be recognized as mortgage loan amortization over the term of the mortgages.

Home Construction Costs

Costs incurred in conjunction with home construction are capitalized. Construction costs are expensed during the year a home is sold and included in program services.

Prior Year Summarized Information

The financial statements include certain prior year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with Habitat's financial statements for the year ended June 30, 2014, from which the summarized information was derived.

3. PROPERTY AND EQUIPMENT

Property and equipment are recorded at acquisition cost, including costs necessary to get the asset ready for its intended use. Depreciation expense is recorded on a straight-line basis over the estimated useful lives of the respective assets, ranging from five to fifteen years.

	<u>June 30, 2014</u>	<u>Additions</u>	<u>Deletions</u>	<u>June 30, 2015</u>
Land	\$ 256,597	\$ -	\$ (2,750)	\$ 253,847
Buildings and improvements	1,244,280	88,959	(58,828)	1,274,411
Furniture and fixtures	98,616	3,137	-	101,753
Vehicles and trailers	85,818	3,995	-	89,813
Machinery and equipment	<u>139,130</u>	<u>11,022</u>	<u>(661)</u>	<u>149,491</u>
	1,824,441	107,113	(62,239)	1,869,315
Less accumulated depreciation	<u>(268,037)</u>	<u>(83,805)</u>	<u>3,886</u>	<u>(347,956)</u>
Total property and equipment, net of depreciation	<u>\$ 1,556,404</u>	<u>\$ 23,308</u>	<u>\$ (58,353)</u>	<u>\$ 1,521,359</u>

Depreciation expense for the years ended June 30, 2015 and 2014 was \$83,805 and \$87,007, respectively.

4. CONSTRUCTION IN PROGRESS

Real estate costs, building materials and contract labor are recorded at cost when incurred. The administrative costs of developing projects are allocated to the respective projects. Construction in progress consists of the following:

	<u>June 30, 2015</u>		<u>June 30, 2014</u>	
	<u>Homes</u>	<u>Cost</u>	<u>Homes</u>	<u>Cost</u>
Homes under construction at beginning of year	6	\$ 274,823	3	\$ 104,073
Additional cost incurred during the year	-	188,184	-	118,867
New homes started during the year	5	165,404	8	418,823
Homes transferred during the year	<u>(7)</u>	<u>(465,328)</u>	<u>(5)</u>	<u>(366,940)</u>
Homes under construction at year-end	<u>5</u>	<u>\$ 163,083</u>	<u>6</u>	<u>\$ 274,823</u>

5. INVENTORIES

Land held for development consists of home lots to be developed and costs incurred in conjunction with home construction. They are capitalized until the completion of each home. Home lot inventory was \$175,426 and \$203,573 as of June 30, 2015 and 2014, respectively.

Inventory for the ReStore consists of items for resale which have been either purchased by Habitat or donated to the Organization. All purchased inventory is valued at the lower of cost or market. All donated inventory is recognized as contribution revenue at fair market value on the date of donation and also immediately recognized as contribution expense. Therefore, donated items are carried in inventory with no value. Thus, the balance of inventory, representing only those items purchased by the ReStore, totaled \$186,734 and \$193,531 as of June 30, 2015 and 2014, respectively.

6. SALES TO HOMEOWNERS

During the years ended June 30, 2015 and 2014, seven and five homes were sold to qualifying applicants, respectively. The resulting mortgages are non-interest bearing and the presentation of their book value have been discounted based upon the prevailing market rates for low-income housing at the inception of the mortgages. The discount rates for the years ended June 30, 2015 and 2014 were 7.51% and 7.58%, respectively. The discounts totaled \$124,659 for 2015 and \$31,669 for 2014.

7. MORTGAGES RECEIVABLE

Habitat finances all of the homes that are sold. Each mortgage is issued as a zero-interest mortgage to the buyer. Habitat discounts the mortgages using the current interest rates at the time the home is sold. The discount is amortized using the effective interest method. Mortgages receivable as of June 30, 2015 and 2014 are as follows:

	2015	2014
Mortgages receivable (at face value)	\$ 2,112,581	\$ 2,010,917
Unamortized discount on mortgages	<u>(1,066,779)</u>	<u>(1,018,045)</u>
	<u>\$ 1,045,802</u>	<u>\$ 992,872</u>

Future collections on these mortgages will be received over the next five years as follows:

2016	\$ 158,166
2017	158,166
2018	158,166
2019	158,166
2020	158,166
Thereafter	<u>1,321,751</u>
Total	<u>\$ 2,112,581</u>

Mortgages are considered delinquent when the monthly mortgage payment is at least 31 days past due. As of June 30, 2015, nineteen mortgages totaling \$10,466 were past due. As of June 30, 2014, sixteen mortgages totaling \$10,729 were past due. Habitat is in the process of making arrangements with the individual homeowners to bring their balance to current. All balances are believed to be collectible and no allowance has been recognized.

Some of the homeowners who have mortgages with Habitat have entered into a secondary loan agreement with the Texas Department of Housing and Community Affairs Texas Boot Strap Loan Program. Habitat continues to collect and manage these mortgages, and then remits the amount collected to the agency. These amounts are reported as agency receivables and agency payables on the statement of financial position and normally do not have any effect on the change in net assets. As of June 30, 2015, the balance in the agency receivables is \$985,335 and agency payables account is \$985,903. The balances of the agency receivable and payable as of June 30, 2014 were \$817,087 and \$817,653, respectively. Typically, the balance of the agency receivable equals the balance of the agency payable. However, during the current and prior fiscal year, Habitat decided to take back the house of one homeowner. While the Organization wrote off the outstanding receivable from the homeowner, Habitat is still liable to TDHCA for the balance due to them from the homeowner.

During 2012, two homeowners also entered into secondary agreements with the Texas Department of Housing and Community Affairs Homebuyer Assistance Program. Similar as to their agreement with the TDHCA Texas Boot Strap Loan Program, Habitat continues to collect and manage these mortgages and then remits the amount collected to the agency. These amounts are reported as agency receivables and agency payables on the statement of financial position and do not have any effect on the change in net assets. As of June 30, 2015, the balances of the agency receivable and payable were \$16,250 and \$12,667, respectively. As of June 30, 2014, the balance of the agency receivable and agency payable were \$17,250 and \$14,667, respectively.

8. CONTRIBUTIONS RECEIVABLE

Contributions receivable at June 30, 2015 are as follows:

Less than 1 year	\$ 268,319
1 year to 5 years	<u>25,000</u>
	<u>\$ 293,319</u>

Contributions receivable at June 30, 2014 are as follows:

Less than 1 year	\$ 301,384
1 year to 5 years	<u>60,500</u>
	<u>\$ 361,884</u>

9. LONG-TERM DEBT

Long-term debt, net of discounts, consists of the following notes as of June 30, 2015 and 2014:

	<u>2015</u>	<u>2014</u>
Notes payable to Texas Department of Housing and Community Affairs (TDHCA) in the original amount of \$1,426,456 and \$870,018 as of June 30, 2015 and 2014, respectively; bearing interest ranging from 0% to 4%, discount calculated based on hypothetical imputed interest rate ranging between 7.39% and 8.34%, the rate is provided annually by Habitat for Humanity International, resulting in a discount of \$456,161 and \$226,267 as of June 30, 2015 and 2014, respectively. The corporation remits monthly payments of \$6,428 and the loans mature July 2021 through June 2033.	\$ 879,773	\$ 557,713
Line of credit to a bank in the amount of \$25,000 due October 21, 2014; interest rate of 0%.	-	25,000
Note payable to a bank; interest rate of 5.25%; due May 25, 2026. Secured by Land & Building.	537,769	858,963
Note payable to a vehicle financing company; interest rate of 1.90%; due June 14, 2017. Secured by the associated vehicle.	<u>8,725</u>	<u>13,362</u>
	1,426,267	1,455,038
Less current installments	<u>(132,968)</u>	<u>(96,924)</u>
Long-term debt, excluding current installments	<u>\$ 1,293,299</u>	<u>\$ 1,358,114</u>

The maturities of long-term debt by fiscal year are as follows:

2016	\$ 132,968
2017	137,518
2018	139,049
2019	144,842
2020	150,910
Thereafter	<u>720,980</u>
Total	<u>\$ 1,426,267</u>

10. IN-KIND CONTRIBUTIONS

Habitat receives in-kind contributions of land, materials and services used in the construction of its homes. The contributed asset is recognized as an asset at its estimated fair value at the date of give, provided that the value of the asset and its estimated useful life meets Habitat's capitalization policy. The total amount for in-kind contributions for the year ending June 30, 2015 was \$58,136 and \$202,175 in 2014.

Habitat also received furniture, household items and constructional materials used in home construction and repair for sale in the ReStore. All donations are valued at the estimated fair market value on the date the donation is made.

11. RESTRICTED NET ASSETS

Temporarily restricted net assets consisted of the following:

	<u>2015</u>	<u>2014</u>
Temporarily restricted Contributions Temporarily Restricted	\$ <u>666,678</u>	\$ <u>495,911</u>

12. COMMITMENTS AND CONTINGENCIES

In addition to the non-interest bearing mortgage received from the sale of each home, Habitat receives a shared appreciation agreement. The shared appreciation agreement allows Habitat to collect the lowest independent appraised value as an additional amount upon the sale or refinance within 20 years of the original sale contract. The shared appreciation agreement payoff is considered less than probable or remote and therefore no receivable has been recorded in the financial statements.

13. CONCENTRATION OF CREDIT RISK

The Organization maintains its cash and cash equivalents balances in local financial institutions. All accounts for a single depositor are insured by the Federal Deposits Insurance Corporation up to \$250,000. The Organization had uninsured cash balances of \$99,980 as of June 30, 2015. The Organization had no uninsured cash balances as of June 30, 2014.

Habitat's programs are concentrated in the northern portion of Collin County. The Organization receives donations, home sales and collection of mortgage receivables in this area. Changes in economic conditions may impact the Organization.

The Organization's purpose is to provide housing for low-income homeowners. As such, it is likely that the mortgage holders would be unable to qualify for a mortgage from a traditional financial institution. This poses an inherent risk to Habitat that the mortgages receivable will be partially uncollectible. To mitigate the risk of overstating the ability of the Organization to fully collect the mortgages, the notes receivable have been discounted using the prevailing market rate for low-income housing at the inception of the note. Additionally, all notes receivable are collateralized by the real estate associated with the mortgage.

14. ADVERTISING

Habitat uses advertising to promote its program. Advertising expenses are expensed as incurred. For the years ended June 30, 2015 and 2014, advertising expenses of \$36,194 and \$38,936 were incurred, respectively.

15. TRANSACTIONS WITH HABITAT INTERNATIONAL

Habitat annually remits 10% of its unrestricted contributions (excluding in-kind contributions) to Habitat International. These funds are used to construct homes in economically depressed areas around the world. For the years ended June 30, 2015 and 2014, Habitat contributed \$20,000, each year, to Habitat International. In addition to these unrestricted contributions to Habitat International, Habitat also paid a support fee in the amount of \$10,000 for the year ended June 30, 2015 and \$5,000 for the year ended June 30, 2014.

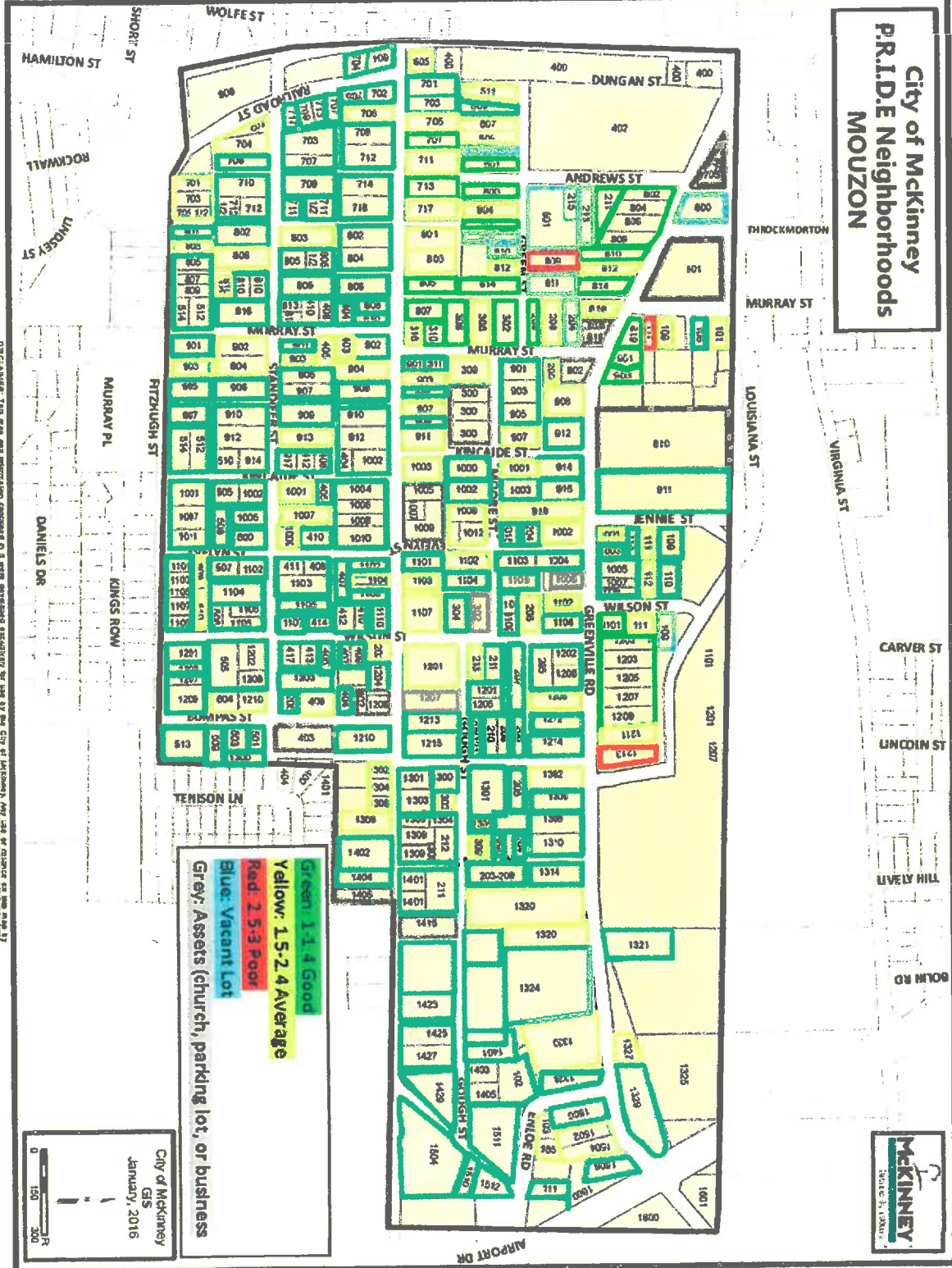
16. RECLASSIFICATIONS

Certain reclassifications of prior period amounts have been made, where appropriate, to reflect comparable operating results.

17. SUBSEQUENT EVENTS

Subsequent events have been evaluated through September 17, 2015, the issuance date of the report. No subsequent events requiring disclosure were noted.

Attachment – Maps of Target Neighborhood for ABWK Projects



Attachment 4 - IRS Determination Letter



OGDEN UT 84201-0029

In reply refer to: 4077550277
Mar. 09, 2015 LTR 4167C 0
91-1914868 000000 00
00040704
BODC: TE



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HABITAT FOR HUMANITY INTERNATIONAL
INC
HABITAT FOR HUMANITY INTRNL PARENT
% EDWARD K QUIBELL - CFO/SR VP
121 HABITAT ST
AMERICUS GA 31709-3423

Employer Identification Number: 91-1914868
Group Exemption Number: 8545
Person to Contact: Ms Benjamin
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Jan. 20, 2015, request for information about your tax-exempt status.

Our records indicate that you were issued a determination letter in January 1987, and that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Based on the information supplied, we recognized the subordinates named on the list you submitted as exempt from Federal income tax under section 501(c)(3) of the Code.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106 and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Tamara Ripperda
Director, Exempt Organizations