



CITY OF MCKINNEY, TEXAS

Agenda McKinney Urban Transit District Board

Wednesday, May 30, 2018

5:30 PM

Council Chambers
222 N. Tennessee Street
McKinney, Texas 75069

PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.002, A QUORUM OF THE CITY COUNCIL MAY BE PRESENT. NO CITY COUNCIL ACTION WILL BE TAKEN.

CALL TO ORDER

18-457 [Consider/Discuss/Act on Election of Officers](#)

Attachments: [MUTD Bylaws](#)

REGULAR AGENDA

18-458 [Consider/Discuss/Act on the Minutes of the McKinney Urban Transit District Board Meeting of January 31, 2018](#)

Attachments: [Minutes](#)

18-459 [Consider/Discuss/Act on a Resolution Accepting FTA 5339 Funding](#)

Attachments: [Resolution](#)

18-461 [Consider/Discuss/Act on FY16-FY18 Urbanized Area Formula \(5307\) Program of Projects](#)

Attachments: [FY16 Program of Projects Modification](#)
 [FY17 Program of Projects Modification](#)
 [FY18 Program of Projects](#)

REPORTS

18-465 [Staff Status Report on FY18 Budget](#)

Attachments: [MUTD FY18 Budget](#)

18-464 [Update on Low Income Pilot Program Implementation and Outreach Update](#)

Attachments: [LITSP Outreach](#)

18-462 [DCTA Transit Service Update](#)

Attachments: [Presentation](#)

DISCUSSION ITEM

18-460 [Consider/Discuss on DCTA Service Options](#)

CITIZEN COMMENTS

BOARD OR COMMISSIONER COMMENTS

Board or Commission Comments relating to items of public interest: Announcements regarding local or regional civic and charitable events, staff recognition, commendation of citizens, upcoming meetings, informational update on projects, awards, acknowledgement of meeting attendees, birthdays, requests for items to be placed on upcoming agendas, and condolences.

ADJOURN

Posted in accordance with the Texas Government Code, Chapter 551, on the 25th day of May, 2018 at or before 5:00 p.m.

Sandy Hart, TRMC, MMC
City Secretary

In accordance with the Americans with Disabilities Act, it is the policy of the City of McKinney to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at least 48 hours in advance of the event. Phone 972-547-2694 or email contact-adacompliance@mckinneytexas.org. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. ADA grievances may also be directed to the ADA Coordinator or filed online at <http://www.mckinneytexas.org/ada>.



18-457

Title: Consider/Discuss/Act on Election of Officers

SUPPORTING MATERIALS:

MUTD Bylaws

BYLAWS
Of
McKINNEY URBAN TRANSIT DISTRICT

ARTICLE I.
NAME AND PURPOSES

1.01 Name. The name of the urban transit district shall be the McKinney Urban Transit District (the "District").

1.02 Purpose. The District is a political subdivision created under the laws of the State of Texas as defined by Chapter 458 of the Texas Transportation Code and Chapter 791 of the Texas Government Code to administer federal and state urbanized public transportation funds to provide public transportation services within the District.

ARTICLE II.
AUTHORITY AND DUTIES OF DIRECTORS

2.01 Authority of Directors. The Board of Directors ("the Board") is the policy-making body and may exercise all the powers and authority granted to the District by law, including but not limited to, the power to contract with transportation providers. The Board shall oversee the District's operations. The Board may adopt rules governing the funding and operation of transportation services within the District.

2.02 Number of Directors. The Board shall consist of no more than thirteen (13) directors or fewer than seven (7) directors. The number of directors may be increased or decreased from time to time by Board resolution or amendment to these bylaws; however, a change in the number of directors shall not remove a director from his or her position as a director prior to the expiration of his or her term of office.

2.03 Appointment and Term of Directors. The Board shall be composed of representatives from the following participating governmental jurisdictions:

City of McKinney. The seven (7) seated members of the City Council of the City of McKinney shall be continuous directors of the Board, without the necessity of formal appointment or reappointment.

Collin County Commissioners' Court. The Collin County Commissioners' Court may, if it so determines, appoint one (1) director to the Board. Any appointment is discretionary by the Collin County Commissioners'

Court, and the appointed director may be an elected official or an employee of Collin County.

City of Celina. The City of Celina may, if it so determines, appoint one (1) director to the Board. Any appointment is discretionary by the City of Celina, and any appointed director may be an elected official or an employee of the City of Celina.

City of Lowry Crossing. The City of Lowry Crossing may, if it so determines, appoint one (1) director to the Board. Any appointment is discretionary by the City of Lowry Crossing, and any appointed director may be an elected official or an employee of the City of Lowry Crossing.

City of Melissa. The City of Melissa may, if it so determines, appoint one (1) director to the Board. Any appointment is discretionary by the City of Melissa, and any appointed director may be an elected official or an employee of the City of Melissa.

City of Princeton. The City of Princeton may, if it so determines, appoint one (1) director to the Board. Any appointment is discretionary by the City of Princeton, and any appointed director may be an elected official or an employee of the City of Princeton.

Town of Prosper. The Town of Prosper may, if it so determines, appoint one (1) director to the Board. Any appointment is discretionary by the Town of Prosper, and any appointed director may be an elected official or an employee of the Town of Prosper.

Subject to Section 2.04 below, Directors shall serve on the Board as long as they hold the employee position or elected office that makes them eligible for membership, and their Board terms shall be automatically-renewing, one (1) year terms running consecutively with their respective employment or elected office. Save and except the City of McKinney, each governmental jurisdiction shall provide the Board notice of its Director appointments and removals through its submittal of a duly-passed Resolution to the Secretary.

2.04 Resignation and Removal. Resignations are effective upon receipt by the Secretary (or receipt by the Chairman if the Secretary is resigning) of written notification or a later date if provided in the written notification. Any appointing governmental jurisdiction may remove its appointed director pursuant to its governing laws and regulations. If a director fails to attend three consecutive meetings of the Board, the Board shall evaluate the director's contribution to the work of the District, his or her reasons for not attending the meetings, as well as any other relevant factors, and if it appears to be in the best interest of the District, may declare the position vacant.

2.05 Vacancies. Vacancies existing by reason of resignation, death, incapacity, or removal before the expiration of a term may be filled by the applicable governmental jurisdiction. A director appointed to fill a vacancy shall be appointed for the unexpired term of his or her predecessor in office.

2.06 Meetings. The Board shall hold at least (1) regular meeting annually, which shall be known as the Annual Meeting, and any other regular meetings, such as quarterly status meetings, to be designated by the Chairman in a notice to the Board. Special meetings may be called by any two (2) directors with telephone or written notice, including notice by electronic mail. Meetings shall be conducted in accordance with the Texas Open Meetings Act.

2.07 Notice. Notice of each meeting of the Board shall be given as required by the Texas Open Meetings Act.

2.08 Quorum and Voting. A quorum is a majority of the total number of then-appointed directors. All decisions will be by majority vote of those present at a meeting at which a quorum is present. No proxy voting shall be permitted.

2.09 Compensation of Directors. Directors shall not be compensated for serving on the Board, but the District may reimburse directors for documented reasonable expenses incurred in the performance of their duties to the District.

ARTICLE III.

AUTHORITY AND DUTIES OF OFFICERS, AGENTS, AND EMPLOYEES

3.01 Officers. The officers of the District shall be a Chairman, Vice Chairman, and Secretary, and such other officers as the Board may designate. Two (2) or more offices may be held by the same person, except the offices of Secretary and Chairman.

3.02 Election of Officers; Terms of Office. The Chairman, Vice Chairman, and Secretary and other officers, shall serve 1-year terms, and shall be elected by the Board at its Annual Meeting in each year. The terms of office shall expire at the next succeeding Annual Meeting and shall be filled by the Board for a term expiring at the next succeeding Annual Meeting. Officers shall be eligible for reelection.

3.03 Powers and Duties of Officers. Subject to the control of the Board, all officers shall have such authority and shall perform such duties as may be provided in these Bylaws or by resolution of the Board.

- (a) Chairman. The Chairman shall preside at all meetings of the Board, shall perform all duties customary to that office, and shall supervise and control all of the affairs of the District in accordance with the policies and directives approved by the Board.
- (b) Vice-Chairman. In the absence of the Chairman or in the event of the Chairman's inability or refusal to act, the Vice-Chairman shall perform the duties of the

Chairman and shall have all of the powers of and be subject to all restrictions upon the Chairman. The Vice-Chairman shall perform such other duties and have such other powers as the Board may from time to time prescribe by resolution or as the Chairman may from time to time provide, subject to the powers and supervision of the Board.

- (c) Secretary. The Secretary shall be responsible for the keeping of an accurate record of the proceedings of all meetings of the Board, shall give or cause to be given all notices in accordance with these Bylaws or as required by law, and in general shall perform all duties customary to the office of Secretary.

3.04 Resignation. Resignations are effective upon receipt by the Secretary (or receipt by the Chairman or other officer if the Secretary is resigning) of written notification or a later date if provided in the written notification.

3.05 Removal. One or more officers may be removed by the Board at a meeting called for that purpose, with or without cause.

3.06 Vacancies. Vacancies existing by reason of resignation, death, incapacity, or removal before the expiration of a term may be filled by the Board for the remainder of the unexpired term.

ARTICLE IV. BUDGET

4.01 Annual Budget. If necessary to administer transportation funds received by the Board, either directly or indirectly, on or before July 31st of each year, the Board shall adopt a proposed budget, of expected revenues and proposed expenditures of the next ensuing fiscal year. No annual budget shall be required if the Board utilizes the City of McKinney for operational functions under an Interlocal Agreement. Upon the Board's adoption of its proposed budget, the Chairman shall forward same to the McKinney City Council for its consideration as part of its annual budget adoption.

ARTICLE V. CONFLICTS AND INDEMNIFICATION

5.01 Conflicts of Interest. A director or officer of the District, or any employee or elected official of any governmental jurisdiction with appointive powers to the District may not transact business with the District.

5.02 Indemnification.

- (a) The District shall indemnify a person who was, is or has been threatened to be made a named defendant or respondent in a proceeding because the person is or was a director, officer or agent, but only if the determination to indemnify is made

in accordance with the provision of Tex. Bus. Org. Code Ann. Chapter 8, as amended.

- (b) The District shall indemnify each and every director, its officers, its agents to the fullest extent permitted by law and not otherwise covered by insurance, against any and all actions or omissions that may arise out of the functions and activities of the District.
- (c) The District may purchase and maintain insurance on behalf of any director, officer or agent of the District, or on behalf of any person serving at the request of the District against any liability asserted against that person and incurred by that person in any such capacity or arising out of any such status with regard to the District, whether or not the District has the power to indemnify that person against liability for any of those acts.

ARTICLE VI. AMENDMENTS

6.01 Amendments. The Bylaws may be amended at any time by a vote of a majority of the Board at a meeting where a quorum is present.

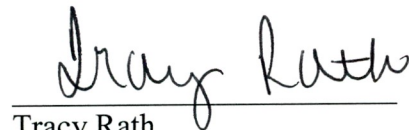
6.02 Effective Date. These Bylaws shall become effective upon the adoption thereof by a majority of the Board at a meeting where a quorum is present.

Adopted this the 28th day of February, 2017.



Brian Loughmiller
Chairman of the Board of Directors

Attest:



Tracy Rath
Board Secretary



18-458

Title: Consider/Discuss/Act on the Minutes of the McKinney Urban Transit District Board Meeting of January 31, 2018

SUPPORTING MATERIALS:

Minutes

McKINNEY URBAN TRANSIT DISTRICT BOARD

JANUARY 31, 2018

The McKinney Urban Transit District Board met in regular session in the Board Chambers of the Municipal Building on January 31, 2018 at 6:00 p.m.

Board members present: Vice Chairman Chuck Branch, Secretary Tracy Rath, Board members Derek Borg, George Fuller, La'Shadi Shemwell, Charlie Philips, and Benjamin Rodriguez. Chairman Brian Loughmiller arrived at 6:12 p.m. Absent: Board members Rainey Rogers, Derek Stephens, and Jason Little.

Staff Present: City Manager Paul Grimes, City Attorney Mark Houser, City Secretary Sandy Hart; Assistant City Manager Barry Shelton; and Transit Administrator Tony Cao.

There were six guests present.

Vice Chairman Branch called the meeting to order at 6:09 p.m. after determining a quorum present.

18-091 Vice Chairman Branch called for Consideration/Discussion/Action on the Minutes of the McKinney Urban Transit District Board Meeting of November 1, 2017. Board unanimously approved the motion by Secretary Rath, seconded by Board member Fuller, to approve the Minutes of the McKinney Urban Transit District Board Meeting of November 1, 2017.

18-092 Chairman Loughmiller called for Consideration/Discussion/Action on a Mission Statement for the McKinney Urban Transit District. Transit Administrator Tony Cao stated staff is seeking the Board's input and approval of a mission statement to determine its direction. The Board discussed the three options presented. Board unanimously approved the motion by Board member Philips, seconded by Board member Rodriguez, to approve the Mission Statement to read as follows: Through strategic planning and leadership, promote and deliver safe, economic, and efficient mobility solutions intended to improve the quality of life of residents in Collin County.

18-093 Chairman Loughmiller called for Consideration/Discussion/Action on the Selection of a Logo for the Collin County Transit Program. Transit Administrator Cao presented sample options for the Board's consideration. The logos presented leave room at the bottom for the participating cities to add their name at the bottom to show their support. Board unanimously approved the motion by Board member Fuller, seconded by Vice Chairman Branch, to approve the logo in the left column, second from the top, on the attachment provided in the agenda packet.

18-094 Chairman Loughmiller called for Consideration/Discussion/Action on a Resolution of Support for the North Central Texas Board of Governments to Lead the Collin County Comprehensive Public Transportation Study. Transit Administrator Tony Cao stated there is a Collin County Public Transit Study that was initially intended for the cities of Allen, Fairview and Wylie. As more municipalities and transit entities expressed an interest in participating in the study, the North Central Texas Council of Governments (NCTCOG) will provide the best position to lead the study and coordinate the transit study for north Texas. Staff is seeking the Board's approval of a Resolution of Support for NCTCOG to lead the Collin County Comprehensive Public Transportation Study. Board unanimously approved the motion by Board member Rodriguez, seconded by Vice Chairman Branch, to approve a Resolution of Support for the North Central Texas Board of Governments to lead the Collin County Comprehensive Public Transportation Study. Caption reads as follows:

RESOLUTION NO. 2018-01-001 (MUTD)

A RESOLUTION OF THE MCKINNEY URBAN TRANSIT DISTRICT BOARD IN SUPPORT OF THE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS LEADING THE COLLIN COUNTY COMPREHENSIVE PUBLIC TRANSPORTATION PLAN; AND PROVIDING AN EFFECTIVE DATE

18-095 Chairman Loughmiller called for Consideration/Discussion/Action on Lyft

Integration and Expansion. DCTA Assistant Vice President, Bus Operations and Maintenance Michelle Bloomer stated that the staff of the City of McKinney and DCTA met on January 17, 2018. One of the items discussed was the opportunity to explore innovative service options to help meet the service demands. Demand response service and taxi service is currently provided by the MUTD. Other options are transportation network companies such as Uber or Lyft or a micro-transit company. This would allow MUTD to expand and provide additional services and customize a program to serve the community and would help serve the low-density neighborhoods where taxis are not the most efficient means of serving the community. Also, Lyft sources their drivers locally. Things to consider going forward are compliance and federal reimbursement requirements. DCTA will come up with a cost model for the various service options that MUTD would like to consider and whether if this will supplement the current program or be part of the low-income pilot program. If the MUTD Board wants to pursue any of these options, DCTA would develop a service proposal to determine which service options MUTD would like to provide along with a cost model and Board unanimously approved the motion by Board member Fuller, seconded by Secretary Rath, to approve continued research into Lyft integration and expansion of the services offered by the MUTD.

- 18-096** Chairman Loughmiller called for Consideration/Discussion/Action Transit Survey Results and Implementation of the Low Income Transit Subsidy Pilot Program. Transit Administrator Tony Cao stated this item is to present the survey results and seek Board approval to implement the low-income transit subsidy pilot program. The survey went live on November 27th and was open until January 25th. There were 571 completed surveys. Of the 571 completed surveys, 534 lived inside the MUTD. Of those 534, only 142 would qualify for the low-income pilot program based on the federal poverty guidelines that we are using as the

standard. Of the 142, 135 would like to see public transportation in their City and 65% are willing to pay \$1 to \$25 per month for the service and 33% stating they would use the service 5 to 7 days per week. Mr. Cao stated that this is a pilot program and the cities have already contributed their portion unless the Board decides to extend the program. Board approved the motion by Secretary Rath, seconded by Board member Branch to approve Scenario #1 which includes 100 participants, \$400/month (75% subsidy) for 12 months, resident's out-of-pocket is \$100/month and MUTD's financial impact is \$360,000, by a vote of 6-1-0, with Board member Shemwell voting against.

18-097 Chairman Loughmiller called for an Update on the Interlocal Cooperative Agreement with DCTA Amendments. Transit Administrator Ton Cao stated that in order to utilize federal funding, the interlocal agreement with DCTA must include federal clauses and assurances. On January 16th, McKinney City Council authorized two amendments to the ILA. The amendments included DCTA's work in regards to the bus operation and bus management for the two buses acquired from TAPS.

18-098 Chairman Loughmiller called for the DCTA Transit Service Update. DCTA Assistant Vice President, Bus Operations and Maintenance Michelle Bloomer, stated that in November/December, 41 customers were added for a total of 222 customers. Of those, 99% are certified for the taxi voucher program. Of the \$350,000 budgeted, we have expended to date \$41,600 or approximately 12% of the total budget. Of the 222 participants, 86 have taken trips for a total of 1,917 trips through the first 7 months. The average actual cost per trip for a taxi is \$16.15 which is a slight increase due to the number of miles per trip but significantly less than the demand-response trips which cost \$54.43. The customer pays 25% of these amounts. We have provided a total of 42 trips on Saturday service since October 1st. The average cost per trip is \$8.41. To date, all trips taken on Saturday are McKinney residents. DCTA conducted

another outreach event in Celina on November 16th and signed up one registered rider. A customer satisfaction survey will be sent out in February and will present results at the next MUTD meeting. Irving Holdings is upgrading their dispatch and phone system which will require a new card to be issued to all certified customers. Individuals will now be able to go online and load money directly onto their account and will not have to call Irving Holdings. They can also go online to see their trips as well as print reports. We will conduct customer outreach to let them know before it goes live. There will be a transition period in case someone forgets and uses their old card. We will implement an online application in February and have signed up to attend the McKinney affordable housing public hearing to provide information, answer questions, and register individuals if they are interested in the program. City of McKinney staff and DCTA staff met earlier this month and discussed innovative ways to enhance the short-term, medium-term and long-term service options. In the short-term service, we discussed how to improve the existing program, the low-income pilot program and the Lyft micro-transit program. For medium-term we discussed site-specific shuttles to address access to jobs as well as a commuter/express shuttle service specifically on the SH 121 corridor. In the long-term, we looked at rail with the main one being the Highway 75 corridor planning.

18-099 Chairman Loughmiller called for Staff Status Report on Budget. Transit Administrator Tony Cao presented a budget overview. The capital expenses can be used for the major overhaul of the buses. We are waiting on some items before we can draw from FTA 5337 funds but anticipate being able to draw on this in the next several weeks.

18-100 Chairman Loughmiller called for the Staff Report on MUTD Buses. Transit Administrator Tony Cao reported that the buses are currently housed at DCTA and have undergone the cosmetic phase with the rebranding on the outside as well as the seats. FTA 5339 funds will be

utilized to make some of the major overhaul repairs. Staff anticipates
TxDOT releasing those funds very soon. The total for the major overhaul
is about \$7,000.

Board unanimously approved the motion by Board member Shemwell,
seconded by Board member Fuller, to adjourn. Chairman Loughmiller adjourned the
meeting at 7:14 p.m.

BRIAN LOUGHMILLER
Chairman

CHUCK BRANCH
Vice Chairman

ATTEST:

TRACY RATH
Secretary



18-459

Title: Consider/Discuss/Act on a Resolution Accepting FTA 5339 Funding

SUPPORTING MATERIALS:

Resolution

RESOLUTION NO. 2018-05-____ (MUTD)

A RESOLUTION OF THE MCKINNEY URBAN TRANSIT DISTRICT BOARD AUTHORIZING THE CITY MANAGER TO EXECUTE A PROGRAM GRANT AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR THE BUS AND BUS FACILITIES INFRASTRUCTURE INVESTMENT PROGRAM (5339); AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of McKinney desires to enter into a Program Grant Agreement with the Texas Department of Transportation to utilize Bus and Bus Facilities Infrastructure Investment Program (5339) funds (the "TxDOT Bus Program"); and

WHEREAS, the City of McKinney has been awarded \$106,678 grant through the TxDOT Bus Program without a required match or contribution ("Program Grant"); and

WHEREAS, eligible expenses include but are not limited to: the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus rebuilds, bus overhauls, and accessories and miscellaneous equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE MCKINNEY URBAN TRANSIT DISTRICT BOARD, THAT:

Section 1. The City Manager is hereby authorized to execute a Program Grant Agreement with the Texas Department of Transportation to utilize Bus and Bus Facilities Infrastructure Investment Program (5339) funds and accept the corresponding Program Grant.

Section 2. This Resolution shall take effect immediately from and after its passage and it is so duly resolved.

DULY PASSED AND APPROVED BY THE MCKINNEY URBAN TRANSIT DISTRICT BOARD ON THE 30th DAY OF MAY, 2018.

MCKINNEY URBAN TRANSIT DISTRICT

Chairman

ATTEST:

Secretary



18-461

Title: Consider/Discuss/Act on FY16-FY18 Urbanized Area Formula (5307) Program of Projects

SUPPORTING MATERIALS:

FY16 Program of Projects Modification

FY17 Program of Projects Modification

FY18 Program of Projects

PROJECT DETAILS FOR TRANSIT MODIFICATION
PUBLIC TRANSIT--FY2016 PROGRAM OF PROJECTS - TRANSIT SECTION 5307 FUNDS - MCKINNEY UZA

CURRENT REQUEST:

TIP CODE	FISCAL YEAR	FUNDING PROGRAM	PROJECT DESCRIPTION	PROJECT TYPE	FEDERAL SHARE	STATE SHARE	REGIONAL SHARE	LOCAL SHARE	TDC AWARDED	TOTAL COST	CHANGE
12109.16	2017	5307	OPERATING ASSISTANCE	OPERATING	\$1,335,681	\$312,000		\$1,023,681		\$2,671,362	
12552.16	2017	5307	SUPPORT URBANIZED AREA TRANSIT SERVICE	CAPITAL	\$1,300,000				260,000	\$1,300,000	

MODIFICATION REQUEST:

TIP CODE	FISCAL YEAR	FUNDING PROGRAM	PROJECT DESCRIPTION	PROJECT TYPE	FEDERAL SHARE	STATE SHARE	REGIONAL SHARE	LOCAL SHARE	TDC AWARDED	TOTAL COST	CHANGE
12109.16	2017	5307	OPERATING ASSISTANCE	OPERATING	\$1,969,681	\$312,000		\$1,657,681		\$3,939,362	
	2017	5307	ROLLING STOCK	CAPITAL	\$566,000				\$84,900	\$650,900	
	2017	5307	PREVENTIVE MAINTENANCE	CAPITAL	\$50,000				\$10,000	\$60,000	
	2017	5307	MOBILITY MANAGEMENT	CAPITAL	\$50,000				\$10,000	\$60,000	
	2017	5307	SUPPORT URBANIZED AREA TRANSIT SERVICE	CAPITAL	\$0				\$155,100		MOVED REST OF CAPITAL INTO OPERATING

\$ 2,635,681 \$ 312,000 \$ - \$ 1,657,681 260,000 \$ 4,710,262

NOTE: \$260,000 OF TRANSPORTATION DEVELOPMENT CREDITS (CAT 3 - TDC [MPO]) CREDITS UTILIZED IN LIEU OF A LOCAL MATCH AND ARE NOT CALCULATED IN FUNDING TOTAL

PROJECT DETAILS FOR TRANSIT MODIFICATION**PUBLIC TRANSIT--FY2017 PROGRAM OF PROJECTS - TRANSIT SECTION 5307 FUNDS - MCKINNEY****CURRENT REQUEST:**

TIP CODE	FISCAL YEAR	FUNDING PROGRAM	PROJECT DESCRIPTION	PROJECT TYPE	FEDERAL SHARE	STATE SHARE
	2018	5307	OPERATING ASSISTANCE	OPERATING	\$1,339,633	\$312,000
	2018	5307	SUPPORT URBANIZED AREA TRANSIT SERVICE	CAPITAL	\$1,339,632	

MODIFICATION REQUEST:

TIP CODE	FISCAL YEAR	FUNDING PROGRAM	PROJECT DESCRIPTION	PROJECT TYPE	FEDERAL SHARE	STATE SHARE
	2018	5307	OPERATING ASSISTANCE	OPERATING	\$2,479,265	\$312,000
	2018	5307	PREVENTATIVE MAINTENANCE	CAPITAL	\$100,000	
	2018	5307	MOBILITY MANAGEMENT	CAPITAL	\$100,000	
	2018	5307	SUPPORT URBANIZED AREA TRANSIT SERVICE	CAPITAL	\$0	

NOTE: 267,927 OF TRANSPORTATION DEVELOPMENT CREDITS UTILIZED IN LIEU OF A LOCAL MATCH AND A

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REGIONAL SHARE	LOCAL SHARE	TDC AWARDED	TOTAL COST
	\$1,027,633		\$2,679,266
		\$ 267,927	\$1,339,632

REGIONAL SHARE	LOCAL SHARE	TDC AWARDED	TOTAL COST	CHANGE
	\$2,167,265		\$4,958,530	
		\$20,000		
		\$20,000		
		\$ 227,927		MOVED CAPITAL TO OPERATING

RE NOT CALCULATED IN FUNDING TOTAL

PROJECT DETAILS FOR TRANSIT MODIFICATION

PUBLIC TRANSIT--FY2018 PROGRAM OF PROJECTS - TRANSIT SECTION 5307 FUNDS - MCKINNEY L

CURRENT REQUEST:

MTP							
TIP CODE	REFEREN CE 2040	FISCAL YEAR	FUNDING PROGRAM	PROJECT DESCRIPTION	PROJECT TYPE	FEDERAL SHARE	STATE SHARE
		2019	5307	OPERATING ASSISTANCE	OPERATING	\$2,702,912	\$312,000
		2019	5307	SUPPORT URBANIZED AREA TRANSIT SERVICE	CAPITAL	\$0	

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REGIONAL SHARE	LOCAL SHARE	TDC AWARDED	TOTAL COST	CHANGE
	\$2,390,912		\$5,405,824	
			\$0	MOVED CAPITAL TO OPERATING



18-465

Title: Staff Status Report on FY18 Budget

SUPPORTING MATERIALS:

MUTD FY18 Budget

URBAN TRANSIT DISTRICT BUDGET - FY18

URBAN TRANSIT DISTRICT	
Account Description	UTD
REVENUES	
TxDOT - FY16 State Grant	401,858
Minimum City Contribution <i>(City Subsidy)</i>	71,413
TOTAL REVENUES	473,271
EXPENDITURES	
Administrative Costs	86,612
Legal Costs	4,345
Transit Services Cost	
June 2017	6,452
July 2017	3,881
August 2017	5,856
September 2017	6,322
October 2017	7,139
November 2017	6,699
December 2017	5,265
January 2018	6,111
February 2018	7,001
March 2018	6,229
April 2018*	7,000
May 2018*	7,000
June 2018*	7,000
July 2018*	7,000
August 2018*	7,000
September 2018*	7,000
Transit Services Subtotal	102,955
TOTAL COSTS	193,912
Surplus/(Deficits) incl match	279,359

FY18 MATCH ALLOCATION <i>(based on % of population)</i>					
Celina	Princeton	Lowry Crossing	McKinney	Melissa	TOTAL YEAR 1
3,013	2,947	589	62,113	2,751	71,413
3,013	2,947	589	62,113	2,751	71,413
			6,152	300	6,452
			3,871	9	3,881
			5,856		5,856
			6,322		6,322
	153		6,911	75	7,139
	389		6,239	71	6,699
	51		5,214		5,265
	330		5,778	4	6,111
0	664		6,028	309	7,001
561	472		5,189	7	6,229
561	2,058		57,560	775	60,955

*Estimated costs



18-464

Title: Update on Low Income Pilot Program Implementation and Outreach Update

SUPPORTING MATERIALS:

LITSP Outreach

LOW INCOME TRANSIT SUBSIDY PILOT OUTREACH

Outreach Events:

March 19th: Princeton and Lowry Crossing
 McKinney Affordable Housing Meeting
March 21st: McKinney
March 23rd: Melissa and Celina
April 24th: McKinney Housing Authority Board Meeting
May 10th: Mobile Food Pantry

McKinney Social Media Pushes:

Facebook:

<https://www.facebook.com/276978140529/posts/10156459822155530>
<https://www.facebook.com/276978140529/posts/10156410961070530>
<https://www.facebook.com/276978140529/posts/10156393890105530>
<https://www.facebook.com/mckinneytx/videos/10156484908265530/>

Tweets:

<https://twitter.com/CityOfMcKinney/status/980837051686891520>
<https://twitter.com/CityOfMcKinney/status/973269948977111040>
<https://twitter.com/CityOfMcKinney/status/984825635527938049>
<https://twitter.com/CityOfMcKinney/status/983481772397813761>
<https://twitter.com/CityOfMcKinney/status/982016870462214144>

DCTA Social Media Pushes:

<https://www.facebook.com/mckinneytx/photos/a.334989250529.199244.276978140529/10156393890105530/?type=3&theater>
<https://twitter.com/CityOfMcKinney/status/973269948977111040>

Distributed Press Release:

- Celina Record (Star Local Media): http://starlocalmedia.com/celinarecord/news/city-of-mckinney-and-dcta-to-launch-low-income-transit/article_f0cad5aa-260e-11e8-963f-d314661619a4.html
- McKinney Courier Gazette (Star Local Media): http://starlocalmedia.com/mckinneycouriergazette/news/city-of-mckinney-and-dcta-to-launch-low-income-transit/article_f0cad5aa-260e-11e8-963f-d314661619a4.html

- Community Impact (McKinney edition): <https://communityimpact.com/dallas-fort-worth/mckinney/news/2018/03/04/low-income-transit-subsidy-pilot-program-begin-services-mckinney-residents-april-2/>
- Denton Record-Chronicle: <http://www.dentonrc.com/news/traffic/2018/03/12/dcta-expands-voucher-program-to-provide-taxi-transit-low-income-disabled-mckinney-melissa-princeton-lowry-crossing>

Local Organizations That Have Been Contacted:

Samaritan Inn
 Collin College
 Community LifeLine
 McKinney Chamber of Commerce – Senior Services Alliance
 Collin County Social Services Association
 McKinney Housing Authority
 Wellness Center for Older Adults
 LifePath Systems

Passed Out Flyers To:

McKinney Housing Authority
 Samaritan Inn
 Collin County Social Services Association
 Roy and Helen Hall Memorial Library
 John and Judy Gay Public Library
 LifePath Systems

Ridership Information:

*As of May 22, 2018

- 10 qualified participants
- 7/10 have loaded funds onto their cards
- \$190 participant funds
- \$570 matching funds
- 5/7 have taken a total of 18 trips



18-462

Title: DCTA Transit Service Update

SUPPORTING MATERIALS:

Presentation



Collin County Transit: Service Update
McKinney UTD Meeting
May 30, 2018

Program Overview

Participants

Total: 282

Taxi Voucher Program: 269

Demand Response Program: 3

Low Income Pilot Program:
10

Budget

Annual Budget: \$350,000

Expended to Date:

\$69,741.00

Balance: \$280,259.00

Service Overview

June 2017 – April 2018	Total	Taxi Voucher Program	Demand Response Program
Participants	272	269	3
Low Income Program	10	10	0
Number of Riders	126	124	2
Trips Taken	3,327	3,314	13
Average Cost Per Trip		\$16.59	\$60.45
Average Miles Per Trip		9.22	10.54

Monthly Ridership

	Taxi Trips	Demand Response Trips	Total Trips
June	89	6	95
July	150	0	150
August	272	2	274
September	320	1	321
October	399	0	399
November	361	0	361
December	317	0	317
January	289	4	293
February	285	0	285
March	397	0	397
April	435	0	435
Total	3,314	13	3,327

McKinney UTD Meeting: Collin County Transit Service Update

Trips by City

	Taxi Trips	Demand Response Trips	Total Trips
Celina	25	0	25
Lowry Crossing	0	0	0
McKinney	3,223	13	3,236
Melissa	14	0	14
Princeton	52	0	52
Total	3,314	13	3,327

McKinney UTD Meeting: Collin County Transit Service Update

Saturday Service

	Number of Saturday Trips	Unduplicated Saturday Riders	Average Cost of Saturday Trips	Total Cost of Saturday Trips
October	11	4	\$6.00	\$65.95
November	8	1	\$5.65	\$45.20
December	23	7	\$10.53	\$242.15
January	16	4	\$19.14	\$306.20
February	9	2	\$9.69	\$87.20
March	22	8	\$17.60	\$387.20
April	10	5	\$11.93	\$119.30
Total	99	31	\$12.66	\$1,253.20

McKinney UTD Meeting: Collin County Transit Service Update

Low Income Pilot Program

Service implemented Monday, April 2

Participants: 10

Loaded Funds to Debit Card: 7

Customer Funds: \$190

Matching Funds: \$570

Trips Provided: 18 (thru May 22)

Program Activities

February 2018

- Irving Holdings Software Upgrade (February 22)

March 2018

- Online Application Live (March 16)
- McKinney Chamber of Commerce – Senior Services Alliance (March 19)
- Outreach Events for Low Income Pilot Program
 - Princeton, Lowry Crossing & McKinney Affordable Housing Public Hearing (March 19)
 - McKinney (March 21)
 - Melissa & Celina (March 23)

Program Activities

April 2018

- Implemented Low Income Pilot Program (April 2)
- Collin County Social Services Association (April 11)
- FTA Region VI Meet & Greet (April 12)
- Staff-to-Staff Workshop (April 18)
- Outreach Event for Low Income Pilot Program
 - McKinney Housing Authority Board Meeting (April 24)

May 2018

- Mobile Food Pantry – Collin County Transit Information Session (May 10)
- McKinney Chamber of Commerce – HR Roundtable (May 22)

McKinney UTD Meeting: Collin County Transit Service Update

Program Updates

- Customer Satisfaction Survey (Summer 2018)
- Lyft Update
- Transportation Forum



18-460

Title: Consider/Discuss on DCTA Service Options