## EXHIBIT 'A' SCOPE OF SERVICES

## City of McKinney Parks, Recreation, Trails and Open Space, Visioning Master Plan Additional Service - Streetscape Master Plan

#### **1.00 STREETSCAPE AND ENTRY FEATURE PLAN - Alternate**

## 1.01 REVIEW EXISTING STREETSCAPE PLAN

- A. HA shall review and modify (as needed) the existing Streetscape Plan as prepared as part of the Master Plan.
- B. HA shall prepare a summary of the review in terms of its vision, recommendations and deficiencies.
- C. HA shall conduct one (1) full-day long windshield tour of the City.
- D. HA shall participate in one (1) conference call meeting with staff

**Product** – HA shall prepare a summary findings report of existing conditions based on a windshield tour.

**Total number of meetings:** – One (1) full-day windshield tour and one (1) conference call review meeting with staff.

**Items Provided by City of McKinney** – The City shall review findings report; and attend meetings.

#### **1.02 GATEWAY AND ENTRY MONUMENTS**

- A. HA shall prepare a map of City showing primary points of entry for placement of monuments.
- B. Gateway concepts to include sketches, photos and list of conceptual materials.
- C. Monuments will be identified as major or minor and locations for each monument will be identified.

**Product** – HA shall prepare sketches, photos, and plans.

Total number of meetings: – One (1) review meeting with staff.

**Items Provided by City of McKinney** – The City shall review sketches, photos, and plans and engage in conference call meeting.

## 1.03 STREETSCAPE COLORS, MATERIALS, AND FURNISHINGS

- A. HA shall develop a unique, yet unified architectural theme to be used throughout city. HA shall develop a palette consisting of but not limited to:
  - Stone, brick, concrete, metal, cast stone, glass, etc.;
  - Recommended accent color(s) to be a central theme used in all entry features;
  - Use of City logo to be incorporated onto entry signage; and



- Site furnishings, including:
  - Pedestrian and street lights;
  - o Benches and trash receptacles;
  - o Bollards; and
  - Entry signage/park identity signage

**Product** – HA shall prepare a palette of materials.

**Total number of meetings:** – One (1) conference call review meeting with staff.

**Items Provided by City of McKinney** – The City shall review palette and engage in conference call meeting.

## 1.04 STREETSCAPE DESIGN AND DEVELOPMENT STANDARDS

- A. HA shall develop and incorporate city standards for design based upon median and right of ways to incorporate existing and proposed conditions. HA shall develop typical sections and details incorporating:
  - Widths of the design areas, such as median, nosing setbacks and turning lanes;
  - Right of Way landscaping for residential areas vs. commercial areas; and
  - Typical intersection treatments.

**Product** – HA shall prepare text-based standards and drawings.

Total number of meetings: - One (1) conference call review meeting with staff.

**Items Provided by City of McKinney** – The City shall review streetscape design and development standards and engage in conference call meeting.

# 1.05 PREPARE STREETSCAPE AND ENTRY FEATURE CHAPTER & REVIEW WITH STAFF

- A. HA shall deliver an electronic draft report chapter for the Master Plan for review by PROS.
- B. HA shall deliver an electronic summary to be included in the Comprehensive Plan for review by the Parks, Planning, Engineering Departments and Comprehensive Plan Team.
- C. HA shall participate in a one (1) review meeting with Parks, Planning, Engineering Departments and Comprehensive Plan Team.

**Products** – HA shall deliver an electronic draft report chapter for review by the Parks, Planning, Engineering Departments and Comprehensive Plan Team. Final plan will be incorporated into the Parks, Recreation, and Open Space Vision Master Plan.

Total number of meetings: – One (1) review meeting.

**Items Provided by City of McKinney** – Parks, Planning, Engineering Departments and Comprehensive Plan Team to review draft report chapter and engage in meeting.



## EXHIBIT "B" FEE SCHEDULE

## City of McKinney Parks, Recreation, and Open Space Visioning Master Plan Additional Service - Streetscape Master Plan

## **Basic Services – Fee Summary**

Planning services as described will be provided by Halff Associates Inc. on a lump sum basis, with an authorized maximum lump sum contract fee of **\$30,000** for the Parks, Recreation, and Open Space Visioning Master Plan - <u>Additional Service: Streetscape Master Plan</u>. The fee includes a lump sum compensation for base report printing, presentation boards, graphic boards, printing and mileage expenses

Item #	Item	Meetings	Professional Fee	
			Base Proposal	Optional Services
1.00	Streetscape and Entry Feature Master Plan	One (1) day of recon.; One (1) windshield tour with City staff; Three (3) meetings with City staff; Two (2) staff conference calls	\$29,500	
Reimbursable Expenses			\$500 \$30,000	
LUMP SUM TOTAL PARKS MASTER PLAN				



#### **Additional Services and Meetings**

Should the need arise for additional services, including meetings, Halff can provide such services on an hourly basis and/or agreed upon fee.

Hourly rates are as follows:	
Principal:	\$250
Project Manager:	\$235
Sr. Park Planner Advisor:	\$190
Park Planner:	\$115
Planner:	\$100
Public Participation Specialist:	\$95
GIS/CAD Operator:	\$90
Secretarial/clerk:	\$60