

## **COMMUNITY GRANTS ADVISORY COMMISSION**

**NOVEMBER 30, 2016**

The Community Grants Advisory Commission of the City of McKinney, Texas met in regular session in the 2<sup>nd</sup> Floor Conference Room, McKinney City Hall, 222 N. Tennessee, McKinney, Texas on November 11, 2016 at 6:30 p.m.

Commissioners Present: Robert Christian, Adriana Pedraza, Kelly Buettner, Randy Hubbard, Kelvin Thomas.

Absent: Kelly Maier, Todd Burton.

Staff Present: Shirletta Best, Community Services Administrator; Camille Smith, Community Services Coordinator; Judy Hawkins, Administrative Assistant.

Chairman Christian called the meeting to order at 6:45 p.m.

- 16-1167** Minutes of the Community Grants Advisory Commission Meeting of November 9, 2016. Commissioners unanimously approved the motion by Commissioner Hubbard, seconded by Commissioner Buettner, to approve the minutes of the Community Grants Advisory Council Meeting of November 9, 2016.
- 16-1168** Minutes of the Community Grants Advisory Commission Meeting of November 10, 2016. Commissioners unanimously approved the motion by Commissioner Pedraza, seconded by Commissioner Buettner, to approve the minutes of the Community Grants Advisory Commission Meeting of November 10, 2016.
- 16-1169** Consider/Discuss the CDBG Consolidated Annual Performance Report. Administrator Best reviewed the Consolidated Annual Performance Report (CAPER) that will be presented to City Council on December 6. This year-end report evaluates activity conducted during the period of October 1 to September 30. Funds and activities were used to meet the CDBG National Objective of primarily benefitting low-to-moderate income persons or households. The City expended \$679,074.54 during this program year, with a minimum of 70% of all funds to benefit low-to-

moderate persons or households. The CAPER is currently under public review.

**16-1170** Consider/Discuss/Act on Recommendations for the 2016-2017 Community Support Grant Applications. Commissioners unanimously approved the motion by Commissioner Hubbard, seconded by Commissioner Pedraza, to approve recommendations to City Council for the 2016-2017 Community Support Grant recipients as follows:

Community Lifeline Center - Non-SNAP Pantry	\$5,000
Community Lifeline Center - Gas Vouchers	\$0
Alliance for Elite Youth Leadership - Transportation	\$4,000
Alliance for Elite Youth Leadership - Academics	\$0
Assistance Center of Collin County	\$12,000
Baby Booties Diaper Bank	\$4,000
Boys and Girl's Club of Collin County	\$12,431
3E McKinney - Kids Summer Meals	\$0
3E McKinney - Clothe a Child	\$11,000
25 Project	\$0
Collin County Committee on Aging (Meals on Wheels)	\$0
Greenpath	\$0
Hope's Door	\$0
The Turning Point - Nurse Examiner Program	\$0
The Turning Point - Mental Health	\$10,000
Christ Fellowship Church	\$9,466
Collin County Adult Clinic	\$0
Community Health Clinic - Medical Supplies	\$5,000
Wellness Center for Older Adults - Preventive Health	\$10,000
Strengthening Families of North Texas - Respite Care	\$5,250
Habitat for Humanity of North Collin County	\$5,000
St. Andrew Episcopal Church	\$3,250
TX Muslim Women's Foundation	\$4,000
Journey of Hope Grief Support Center	\$5,350
Medical Center McKinney - Auxiliary, Rx Assistance	\$3,000
Medical Center McKinney - Auxiliary, College Scholarships	\$0
Embrace Texas	\$4,195
Assistance League of Greater Collin County	\$10,000
The WERX Foundation	\$0
CASA of Collin County	\$0
Prelude Clubhouse - Lease and office supplies	\$3,000
Prelude Clubhouse - Software and Training	\$0

Commissioners based funding recommendations on needs based on service impacts to the community, duplication of services from other agencies, other sources of agency funding, and presentation critiques. Discussion began with a review of staff recommendations for funding. Community Lifeline-Gas Vouchers, Hope's Door, Meals on Wheels, and

CASA were not recommended for funding due to duplication of funding. AEYL-Academics, The WERX Foundation, Medical Center McKinney, Auxiliary-College Scholarships did not meet eligibility guidelines. The Turning Point, Nurse Examiner Program was not recommended due to greater need for funding in other areas. Commissioner Hubbard announced a conflict of interest and was not present during discussion of funding for 25 Project. Commissioner Buettner left the meeting at 7:40 p.m. and did not vote.

Commissioners unanimously approved the motion by Commissioner Hubbard, seconded by Commissioner Thomas, to adjourn. The meeting adjourned at 8:23 p.m.

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ROBERT CHRISTIAN  
Chairman