

Transit Service Cost-Sharing Policy

INTRODUCTION

The McKinney Urban Transit District (MUTD), Transit Service Cost-Sharing Policy, sets forth the basic framework for the division of service costs among the members of the McKinney Urban Transit District. The policy may be reviewed and modified, by the MUTD Board, periodically to accommodate changing circumstances and/or conditions.

MINIMUM LOCAL CONTRIBUTION

The minimum local contribution for each participating jurisdiction in the MUTD will be cost of service multiplied by percentage of population of MUTD entity multiplied by **15%**. This minimum contribution will be recalculated annually in May of each year.

For the initial service period, the transit provider will be tracking the **actual** cost of service or amount service available, for each municipality in the MUTD, based on the unit of service selected – dedicated demand response and/or taxi voucher. MUTD members will be provided with preliminary transit data in August 2017, for the upcoming fiscal year: October 1, 2017 – September 30, 2018

Transit costs based on actual services used and population estimates will be reviewed on an annual basis in May of every year in preparation for the next fiscal year budget. Municipalities participating in the MUTD will be provided with a minimum local contribution estimate by June 10th of each year. If an entity does not wish to participate in MUTD transit services for the upcoming fiscal year, written notice must be provided to the City of McKinney by August 1st.

MCKINNEY URBAN TRANSIT DISTRICT (MUTD) COST SHARE POLICY

The participating jurisdictions of the McKinney Urban Transit District shall share federal and state grant funding and transit costs on a pro-rata basis, utilizing the North Central Texas Council of Government (NCTCOG) annual population estimates.

TRANSIT SERVICE COST CALCULATIONS

DEMAND RESPONSE

To calculate the actual cost of service to each member of the MUTD, for DEMAND RESPONSE, the selected transit service provider will gather information on all trips in order to calculate the demand response service allocation based on passenger miles. Passenger miles are calculated by number of passenger boardings multiplied by miles driven.

Passenger mile cost allocation across municipalities:

Step	Description
1	Driver manifests to calculate passenger miles/hours by trip type.
2	Allocate miles-driven costs (e.g., fuel, tires, and maintenance) based on the proportion of passenger miles.
3	Allocate hours-driven costs (operating cost less fuel cost) based on the proportion of passenger hours.
4	Apply the fixed-cost (administration) overhead multiplier to the variable costs to determine the total cost of the service.

Identifying Best Practices for Managing Operating Costs for Rural and Small Urban Public Transportation Systems, Texas A&M Transportation Institute.)

If the MUTD member wishes to provide more service than is available through their minimum local contribution, they may do so, based on the cost of service as calculated by the transit provider. If it is anticipated that the MUTD member will use more service than is available through their minimum local contribution, they may also choose to limit service.

TAXI VOUCHER SERVICE

To calculate the amount of service available to each member of the MUTD for taxi vouchers, the subsidized portion of the service will be divided into the funds apportioned to the municipality (state, federal, and local). Individuals utilizing taxi vouchers will be responsible for 25% of the cost of the voucher, up to a maximum of \$100 per calendar month (\$400 maximum taxi debit value per calendar month). If the municipality wishes to purchase additional service, the municipality may do so based on the cost of service.

DEFINITIONS

Demand Response - “Demand response” transit service is one where passenger trips are generated by calls from passengers or their agents to the transit operator, who then dispatches a vehicle to pick the passengers up and transport them to their destinations

Seniors – age 65 or over

Individuals with Disabilities

- 1) Certified legally blind
- 2) Certified deaf or profoundly hard of hearing
- 3) Certified to be non-ambulatory without assistance or medical aid
- 4) Certified to qualify for at least 50% disability allowance through Veteran’s Administration (Service Connected Only)
- 5) Certified for Social Security Disability Income (SSDI)
- 6) Certified intellectual disability/intellectually disabled
- 7) Certified as having a seizure disorder